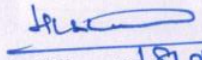


Compliance of Section 4 of RTI
 Deptt./Office : Vice Chancellor's Office
 Ch. Devi Lal University, Sirsa.

Section detail	Provisions of sections	Information required to be disclosed.
4.1.b. (i)	The particulars of its organization, functions and duties	1. Lal Bahadur Shashtri Administrative Block, University Campus, CDLU, Sirsa. 01666-248052 (O), 01666-248123 (Tel-Fax), Email : vccdusirsa@gmail.com. 2. Disposal of files received from various offices & departments for approval/orders. 3. Attached at Annexure - 'A'.
(ii)	The power and duties of its officers and employees	Hon'ble Vice Chancellor perform duties as per University Act & Statutes.
(iii)	The procedure followed in the decision making process, including channels of supervision and accountability	The file are received from various offices/departments and the decisions are taken as per rules.
(iv)	The norms set by it for the discharge of its functions	Yes
(v)	The rules, regulations, instructions, manuals and records, held by it or under its control or used by its employees for discharging its functions	Yes
(vi)	A statement of the categories of documents that are held by it or under its control	Not concerned with this office.
(vii)	The particulars of any arrangement that exists for consultation with, or representation by, the members of the public in relation to the formulations of its policy or implementation thereof	Not concerned with this office.
(viii)	A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advise, and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public.	Not concerned with this office.
ix)	A directory of its officers and employees	Directory is available on the University Website.
x)	The monthly remuneration received by each of its officers and employees, including the system of compensation as provided in its regulations.	To be supplied by Accounts Branch.
xi)	The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made.	- Not Applicable -

xii)	The manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes.	- Not Applicable -
xiii)	Particulars of recipients of concessions, permits or authorizations granted by it	Not concerned with this office.
(xiv)	Details in respect of the information, available to or held by it, reduced in an electronic form	- Not Applicable -
(xv)	The particulars of facilities available to citizens for obtaining information, including the working hours of library or reading room, if maintained or public use	- Not Applicable -
(xvi)	Such other information as may be prescribed and thereafter update these publications every year	- Not Applicable -
4.1.c.	Public all relevant facts while formulating important policies or announcing the decisions which affect public	- Not Applicable -
4.1.d.	Provide reasons for its administrative or quasi-judicial decisions to affected	- Not Applicable -


18/04/19
P.S. to Vice Chancellor