

CHAUDHARY DEVI LAL UNIVERSITY, SIRSA

(Established by the State Legislature Act 9 of 2003)



No. R&S/2021-22/A-II/O-60/ **3741-69**

Dated: **25.11.2021**

To

1. The Chairperson,
Department of Education,
Chaudhary Devi Lal University,
Sirsa.
2. All the Principals,
Affiliated Education Colleges,
Chaudhary Devi Lal University,
Sirsa.

Sub: Schedule of submission of Registration Return and Migration in respect of B.Ed./ B.Ed. (special) Programme for the academic session 2021-22.

Sir/ Madam,

I have been directed to inform you that the schedule for submission of Registration Return, Migration Certificate and applicable fee to be supplied to the University is as under:

1. Schedule for submission of Registration Return for B.Ed./B.Ed. (special)

Date for display of Merit list			Registration Return submission (without late fee)	RR Submission with late fee
Merit list	Deptt. of Education and Govt. Aided Colleges	Self Financing College		
1 st	09.11.2021	20.11.2021	27.12.2021	@ Rs. 100/- per day per course maximum of Rs. 5000/-
2 nd	13.11.2021	24.11.2021		
3 rd (physical counselling)	18.11.2021 upto 12:00 noon	28.11.2021 to 06.12.2021		

Note: In case the last day falls on holiday, the next working day shall be considered for submission of Registration return.

The duly filled up proformas must be supplied in legal page (A6 size) along with necessary documents to this University as per the above schedule. The duly filled Registration Return in MS Excel format and the hard copy be supplied alongwith necessary documents i.e. photocopies of qualifying exams duly attested by the Principal, Migration Certificate etc. for finalizing the eligibility of the students. Further, return without required documents will be considered late and same will be accepted with late fee.

You are also requested to intimate the sanctioned seats (Course wise) on the format RF10-A alongwith letter of approval. The following guidelines alongwith the guidelines/information already supplied by the Dy. Registrar (Academic), CDLU, Sirsa are required to be followed, while preparing Registration Return by the Colleges/ Deptts:

- (i) The Registration Return may be supplied in a single lot.
- (ii) All the particulars must be same as per qualifying exam/Matric document.
- (iii) The Registration Return must be filled in capital letter only.
- (iv) Each and every page of Registration Return should be signed by the Principal/ Chairperson.
- (v) The hard copy of Registration return alongwith soft copy in MS Excel format in CD should be supplied as per above schedule.

2. Applicable Fee for Registration/ Continuation for B.Ed./B.Ed. (Special)

RF-21 (for students of CDLU, Sirsa)

No.	Head	Fee (Rs.)
1	Registration Fee	1000/-
2	Eligibility Fee	100/-
	Total	1100/-

RF-22 (for students of other Universities)

No.	Head	Fee (Rs.)
1	Registration Fee	1000/-
2	Migration Fee	100/-
3	Eligibility	100/-
	Total	1200/-

RF-6 (for 2nd year students)

No.	Head	Fee (Rs.)
1	Continuation	500/-

3. Schedule for submission of Migration Certificate for B.Ed./ B.Ed.(Special)

upto 15 th February, 2022	without late fee
upto 15 th March, 2022	With late fee of Rs. 500/-
upto 30 th April, 2022	With late fee of Rs. 1000/-
till the declaration of result	With late fee of Rs. 2000/-
after the declaration of result	With late fee of Rs. 2500/- Rs. 5000/- per year (maximum)

It is also brought to your kind notice that the office has to supply a statistics of enrolment of students to the UGC/HEC and other bodies for information for which the format has already been sent to you for supplying the data at the time of submission of Registration Return, without which the Registration Return will not be accepted.

Therefore, it is requested to kindly get the Registration Return prepared as per above schedule after admission and send the same to this office, duly checked and authenticated, according to documents submitted by the student within the schedule of time fixed for this purpose. If any deficiency will accrue on the part of the college, the college concerned shall be held responsible for the lapse.

-sd/-
Superintendent (R&S)
for Registrar

Endst. No. R&S/A-II/2021-22/ **3770-3776**

dated: **25.11.2021**

A copy of the above is forwarded to the following for information and necessary action:

1. The Dean Academic Affairs, Chaudhary Devi Lal University, Sirsa.
2. The Dean of Colleges, Chaudhary Devi Lal University Sirsa.
3. The Controller of Examinations, Chaudhary Devi Lal University, Sirsa.
4. The D.R. (Academic), Chaudhary Devi Lal University, Sirsa.
5. The Incharge, Website with a request to upload the same on the University website, Chaudhary Devi Lal University Sirsa.
6. The Incharge, EDP Cell, Chaudhary Devi Lal University Sirsa.
7. P.A. to Registrar (for kind information for the Registrar), Chaudhary Devi Lal University, Sirsa.

-sd/-
Superintendent (R&S)
for Registrar