

## **Re-evaluation Branch, CDLU, Sirsa**

### **Suo-moto/ Pro-active Disclosure under RTI Act Section 4(1)(b)**

#### **1. Situation of Office:-**

Basement of Vivekanand Library Building, Choudhary Devi Lal University, Sirsa.

#### **2. Officials of the Re-evaluation Branch:-**

<b>Sr. No.</b>	<b>Name</b>	<b>Designation</b>	<b>Office contact number</b>
1	Prof. Sultan Singh	Controller of Examinations	01666-239808
2.	Smt. Rashmi	Deputy Superintendent	-
3.	Sh. Sanjeev Kumar	Computer Assistant	-
4.	Sh. Sanjay Kumar	J.S.S.	-

#### **3. Functions (Re-evaluation Branch):-**

- (i) The re-evaluation of answer books of various Post Graduate and Under Graduate courses of the University and the affiliated colleges (both regular and distance courses) as per the rules and regulations of the University and related works.
- (ii) The evaluation of thesis of Ph.D of research scholars of all UTDs of the University by following the concerned Ordinances and other rules & regulations of the University and related works.
- (iii) The evaluation of Dissertations/ Project reports/ Summer Training Reports etc. of various Post Graduate/ Under Graduate courses of the University and affiliated colleges (both regular and distance courses) by following the rules & regulations of the University and related works.

#### **4. Discharge of Duties and Norms:-**

The office is discharging the duties as mentioned above under the kind control and directions of the Hon'ble Vice-Chancellor/ Registrar/ Controller of Examinations as per the rules and regulations of the University.

#### **5. Record of Office:-**

The office is maintaining the record as per provisions of the Accounts Code.

#### **6. Channel for Supervision:-**

Vice-Chancellor > Registrar > Controller of Examinations > Deputy Superintendent > Assistant/ Computer Asstt./ J.S.S./ Clerk/ equivalent official.