

Profile of Dean Academic Affairs office

Profile:

The Dean Academic Affairs is appointed by the Executive Council on the recommendations of the Vice-Chancellor from amongst the teachers of the University, who shall not be below the rank of Professor on such terms and conditions as the Vice-Chancellor may recommend to the Executive Council. The term of the Dean Academic Affairs is two years extendable by another one year if deemed proper, by the Executive Council, on the recommendations of the Vice-Chancellor. The Dean Academic Affairs is the ex-officio member of various bodies of the University i.e. Court, Executive Council and Academic Council.

Dean Academic Affairs: Prof. S.K. Gahlawat

Staff: Ms. Charu, Jr. Scale Stenographer

Duties/functions of the office:

- To co-ordinate with the Deans/Chairpersons in respect of inter-faculty/inter-departmental matters.
- To co-ordinate with the Deans concerned with regard to the work of the teaching and Research in the University Teaching Departments.
- Planning and co-ordination of introduction of National Education Policy (NEP-2020) in the University.
- Planning and co-ordination of introduction of new programmes in the University Campus.
- To co-ordinate and supervise the admissions of University Teaching Departments, University College and University School of Graduate Studies.
- Preparation and implementation of Academic Calendar.
- Planning and monitoring of education standard in the University.
- To co-ordinate with the Deans concerned with regard to collaboration with Indian as well as foreign University/Research Institute.
- To discharge any other academic duty specifically as assigned to it from time to time by the University.

Contacts:

Email- daa@cdu.ac.in

Phone No. 01666-239823 Fax: 01666-248123