



CHAUDHARY DEVI LAL UNIVERSITY

SIRSA (HARYANA)-125055

(Established by the State Legislature Act 9 of 2003)

NAAC Accredited with Grade 'B'

HANDBOOK OF INFORMATION
2018-19



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JAN NAYAK CHAUDHARY DEVI LAL

THE TORCH BEARER

(25 September, 1914 – 6 April 2001)

Chaudhary Devi Lal University, Sirsa is named after Jan Nayak Chaudhary Devi Lal, the former Deputy Prime Minister of India and the former Chief Minister of Haryana.

Ch. Devi Lal was a veteran freedom fighter, a crusader against the British Raj and a symbol of patience and fortitude. He proved himself to be a man of action, be it in the freedom movement, post-independence amelioration of the plight of the suffering peasantry. He was looked upon with love and affection during his younger days and with reverential awe in his later life, when he was popularly nicknamed "Tau". The welfare of the people was a mission with Chaudhary Devi Lal, who strove hard to see the peoples' power reflected in the peoples' rule. He was committed to the development of the backward classes, which included farmers, the oppressed and women. He always wanted the present education system to impart true knowledge. He desired for fundamental and total change in education and meaningful investments in education, especially in a manner relevant to employment for the youth and welfare of the poor. While he addressed the concerns of the youth in terms of education and skill development, he worked for the introduction of several other social welfare measures like providing health facilities, which were taken up in right earnest. As a result, hundreds of schools, colleges, hospitals and health centres came up where none existed before. He also wanted the youth to have a definite goal and make significant contribution towards national building and construction.

He wanted teachers who could inspire students to participate in constructive work. He also considered it essential that schools be opened which are as good as public schools for the talented children of the economically backward and poor, who otherwise cannot study for want of means. He firmly believed that 'village India is real India'. That's why he regarded it as a 'dharma' (duty) to provide a good, balanced diet, necessary clothing and shelter to each individual. He firmly held that 'true Swaraj' means participation of the poor, illiterate, underprivileged, millions living in our villages. As the Deputy Prime Minister of India and being one of the architects of the state of Haryana he took many measures for the agricultural development. His services to Haryana and the country are indeed unforgettable. As Reverently called 'Tau', the Jan Nayak, a 'Karmayogi' and a 'Colossal' guide Ch. Devi Lal's principles and values will always inspire the coming generations.

MESSAGE



Chaudhary Devi Lal University after its arduous journey is now ushering into that phase of development where growth rate is fast pacing up with liberal funds pouring, in, faculty acquiring wide national and international exposure and students excelling in sports and co-curricular and extracurricular activities at the national level. NAAC and NIRF gradation are marks of the increasing confidence of the institute which has enabled it analyze its SWOT. It is essential for acquiring clearer vision and setting new goals for the future.

The University aims at working to fashion and forge an enlightened integrated society founded on the principles of justice, pursuit of excellence in academics and researches and holistic development of personality of students. It has set the target of expending qualitatively as well as quantitatively. Introducing new PG Programme(s) and bringing them under the umbrella of Choice Based Credit System (CBCS) is an evidence of how it is gearing itself to move on to meet the world challenges.

The University is providing excellent infrastructural facilities to the students which include Seminar/Lectures Halls, well-furnished laboratories and library with every increasing print and e-resource Wi-Fi connectivity, hostels and facilities of multipurpose hall, auditorium, sports grounds and gym etc. Any student opting to study in this University will be able to enrich himself/herself by using them.

University stands committed that to make optimal efforts to provide you conducive and healthy environment to grow professionally. I assure you that your choice for this University will be rewarding and your efforts will further strengthen it to emerge as an institute of academic excellence.

Prof. (Dr.) Vijay K. Kayat
Vice-Chancellor

CHANCELLOR
Prof. Kaptan Singh Solanki
Hon'ble Governor, Haryana

OFFICERS OF THE UNIVERSITY

Prof. (Dr.) Vijay K. Kayat Vice-Chancellor	01666-248052 Fax: 01666-248123
Prof. Aseem Miglani Registrar	01666-239819 Fax: 01666-247049
Prof. Anu Shukla Proctor	01666-239818
Prof. Monika Verma Chief Warden (Girls Hostel)	
Prof. Ravinder Pal Ahlawat Chief Warden (Boys Hostel)	
Prof. Dilbag Singh Dean, Students' Welfare	01666-247153
Prof. Deepti Dharmani Dean Academic Affairs	
Prof. Vikram Singh Dean of Colleges	
Prof. Pankaj Sharma Librarian	01666-239833
Prof. Praveen Aghamkar Controller of Examinations	01666-239808
Finance Officer	01666-239834

DEAN OF FACULTIES

- | | |
|--|---|
| 1. Prof. Sultan Singh
Faculty of Commerce & Management | 2. Prof. Monika Verma
Faculty of Education |
| 3. Prof. Deepti Dharmani
Faculty of Humanities | 4. Prof. J.S. Jakhar
Faculty of Law |
| 5. Prof. Raj Kumar Salar
Faculty of Life Sciences | 6. Prof. Dilbag Singh
Faculty of Physical Sciences |
| 7. Prof. Vishnu Bhagwan
Faculty of Social Sciences | 8. Prof. Deepti Dharmani
Faculty Engg. & Technology |

CHAIRPERSONS AND INCHARGES OF THE DEPARTMENTS

S. No.	Name of Department	Chairperson	Tel. No.	In-charge	Tel. No.
1.	Biotechnology	Prof. Raj Kumar Salar	247143		
2.	Business Administration	Prof. Sultan Singh	239817		
3.	Chemistry	Prof. Dilbag Singh	-	Dr. Harish Kumar	247136
4.	Commerce	Prof. Sultan Singh	239831		
5.	Computer Science & Applications	Prof. Vikram Singh	239818		
6.	Economics	Dr. Manoj Siwach	247132		
7.	Education	Prof. Monika Verma	-		
8.	Energy & Environmental Sc.	Prof. Raj Kumar Salar	-	Dr. Rani Devi	247119
9.	English	Prof. Deepti Dharmani	239816		
10.	Food Science & Technology	Prof. Raj Kumar Salar	-	Dr. Manju	247124
11.	Geography	Prof. Vishnu Bhagwan	98125-56101	-	-
12.	Hindi	Prof. Deepti Dharmani		-	-
13.	History & Archaeology	Prof. Vishnu Bhagwan	98125-56101		
14.	Journalism & Mass Comm.	Prof. Deepti Dharmani		Dr. Sewa Singh	
15.	Law	Prof. J. S. Jakhar	247115		
16.	Mathematics	Prof. Dilbag Singh	247129		
17.	Music (Vocal & Instrumental)	Prof. Vishnu Bhagwan	98125-56101		
18.	Physical Education	Prof. Monika Verma	-		
19.	Physics	Prof. Praveen Aghamkar	239835		
20.	Public Administration	Prof. Vishnu Bhagwan	248600		
21.	Punjabi	Prof. Deepti Dharmani	92150-31224		
22.	Sanskrit	Prof. Deepti Dharmani	92150-31224		
23.	Botany	Prof. Raj Kumar Salar			
24.	Zoology	Prof. Raj Kumar Salar			

HELP DESK

S.No.	Name of the Department/Branch	Contact No.	Assistance
1.	EDP Cell	01666-247254	Technical Assistance
2.	HKCL	01666-247254	Technical Assistance
3.	Academic Branch	01666-239811	Rules and Regulations for Admissions
4.	Registration & Scholarship	01666-247072	Registration & Scholarship Assistance

ADMINISTRATIVE OFFICES

Sr.No.	Name of the Office	Name and Designation	Telephone No. (STD Code No. 01666)
1	Vice-Chancellor's office	Sh. H. L. Sharma Private Secretary	248052 248123(Fax)
2	Registrar's Office	Sh. Praveen Kumar, Assistant (P.A to Registrar)	239819

Sr.No.	Name of the Office	Name and Designation	Telephone No. (STD Code No. 01666)
1.	Academic Branch	Smt. Munni Devi, Assistant Registrar	239811
2.	Accounts Branch	Sh. Rajesh Kumar, Chief Accounts Officer	239834
3.	Boys Hostel-I	Dr. Dharambir Singh, Warden	
4.	Boys Hostel-II	Dr. Ram Mehar Singh, Warden	
5.	Career and Counseling Cell	Dr. Kapil Chaudhary, Coordinator	
6.	Sports Council	Prof. Monika Verma, President	
7.	Chief Warden (Boys Hostel)	Prof. Ravinder Pal Ahlawat	
8.	Chief Warden (Girls Hostel)	Prof. Monika Verma,	
9.	Colleges Branch	Prof. Vikram Singh, Dean of Colleges	247153
10.	Dean Students' Welfare	Prof. Dilbag Singh	247154
11.	Directorate of Public Relation	Prof. Dilbag Singh, Director	
12.	Directorate of Youth Red Cross	Prof. Vishnu Bhagwan	247154
13.	Directorate Youth Welfare	Dr. Mohd. Kashif Kidwai, Director	98962-10793
14.	Examinations Branch	Prof. Praveen Aghamkar, Controller of Examinations	239808
15.	Information Technology Cell	Dr. Kapil Chaudhary	239828
16.	Lady Warden Girls Hostel-I & II	Mrs. Saroj, Warden	99963-76093
17.	Liaison Office ,OBC, SC/ST Cell	Prof. Umed Singh, Liaison Officer	94665-16885
18.	Library	Prof. Pankaj Sharma, Librarian	239833
19.	National Service Scheme	Dr. Abhay Godara	-
20.	Nodal Officer, HKCL	Incharge, IT Cell	247254
21.	Nodal Officer on Ragging Complaints	Dr. Ashok Makkar	
22.	Proctor Office	Prof. Anu Shukla, Proctor	239818
23.	Registration & Scholarship	Dr. Surinder Singh, Incharge	247072
24.	SPIO Office	(i) Prof. Aseem Miglani First Appellate Authority (ii) Sh. Kuldip Kumar, SPIO	239807
25.	UGC Coaching Cell	Prof. Umed Singh, Coordinator	-
26.	University Centre for Distance Learning (UCDL)	Prof. Sultan Singh, Director	239815
27.	University Computer Centre	Prof. Vikram Singh, Director	239828
28.	University Health Center	Dr. Shafali, Medical Officer	239801
29.	Internal Quality Assurance	Prof. Sultan Singh, Director	
30.	University Industry Cell	Dr. Surinder Sindgh, Co-ordinator	

Admission Notification 2018-19

Sr. No.	Programme Name	Seats	Last date of online application	Admissions through
1	MSc Bio-Technology	40	15.06.2018 (23:59 hrs) http://mduce e.admission help.com	Maharshi Dayanand University, Rohtak http://mduce e.admission help.com
2	MSc Chemistry	50		
3	MSc Energy & Env. Sc.	40		
4	MSc Food Sc. & Tech.	40		
5	MSc Mathematics	60		
6	MSc Physics	50		
7	MSc Botany	30		
8	MSc Zoology	30		
9	LLM	30	15.06.2018 (23:59 hrs) https://kukadmi ssions.in	Kurukshetra University, Kurukshetra https://kukadmi ssions.in
10	MA Hindi	60		
11	MA History	60		
12	MA Economics	50		
13	MA English	60		
14	MA Journalism and Mass Communication	60		
15	MA Public Administration	50		
16	MCom	60		
17	MPEd	25+5*		
18	MA/MSc Geography	50		
19	MBA General	100		
20	MBA Honours	40		
21	BPEd	25+5*	(23:59 hrs)	Chaudhary Devi Lal University, Sirsa cdlu.digitaluniv ersity.ac
22	DPEd	45+5*	June 29, 2018	
23	BALLB 5 yr	60	July 10, 2018 (23:59 hrs)	
24	BA Journalism and Mass Communication	50		
25	LLB 3 yr. (Professional)	60		
26	MPA Music (Vocal & Instrumental)	50**		
27	M A Punjabi	60		
28	M A Sanskrit	40		
29	MA Education 2 yr	30		
30	MSc Mathematics 5 yr	40		
31	MSc Mathematics 5 yr (Lateral Entry in 7 th sem)	10		
32	MA(Hon.) Economics 5 yr	55		
33	MA(Hon.) Economics 5 yr (Lateral Entry in 7 th sem)	37		
34	Master of Travel and Tourism Management	40		
35	MBA 5 yr Integrated	60		
36	MCA (3 year)	60		

37	MCA (Lateral Entry- 2 nd yr)	48		
38	MTech CSE 2 yr	40	Aug 6, 2018	
39	MTech CSE 3 yr (weekend)	40		
40	All MPhil Programmes		Aug 2, 2018	
	Physical Education	09		
	Biotechnology	07		
	Commerce	06		
	Public Administration	11		
	English	12		
	Business Administration	06		

* These seats are meant for Outstanding Sportspersons.

** Out of 50 seats of MPA Music (Vocal & Instrumental) 30 seats are for Music (Vocal) and 20 seats are for Music (Instrumental) with interchange of seat as per requirement.

SCHEDULE FOR ADMISSION

I. THE SCHEDULE FOR PHYSICAL EFFICIENCY TEST (DPED AND BPED)

Name of the Programme	Date & Time of PET
DPED(boys) Roll no. 1001-1200	July 3, 2018 (6:30 AM – 9:00 AM)
DPED(boys) Roll no. 1201 onwards	July 4, 2018 (6:30 AM – 9:00 AM)
DPED (girls) All candidates	July 5, 2018 (8:30 AM – 11:00 AM)
BPED (boys) All candidate	July 6, 2018 (6:30 AM – 9:00 AM)
BPED (girls) All candidates	July 7, 2018 (8:30 AM – 11:00 AM)

II. THE SCHEDULE FOR DISPLAY OF MERIT LISTS AND FEE DEPOSIT FOR ALL THE PROGRAMMES EXCEPT M.TECH. CSE (2YR.), M.TECH. CSE (3YR.), M. PHIL. ALL SUBJECTS

Display of Merit List		Fees Deposit up to (5:00 PM)
1 st Merit List	12.07.2018	July 12-14, 2018
2 nd Merit	16.07.2018	July 16-17, 2018
3 rd Merit	18.07.2018	July 18-19, 2018
Physical Counseling	20.07.2018	July 20, 2018

III. THE SCHEDULE FOR ENTRANCE TEST (M.PHIL.) ONLY

Name of the Department	Name of the Programme	Date & Time of Entrance Test
Biotechnology, Commerce, English, Business Administration, Physical Education, Public Administration	M.Phil. (Biotechnology, Commerce, English, Management, Physical Education, Public Administration)	August 5, 2018 12:30 p.m. to 02:00 p.m.

IV. THE SCHEDULE FOR DISPLAY OF MERIT LISTS AND FEE DEPOSIT FOR M.PHIL., M.TECH. CSE (2 YEAR), M.TECH. CSE (3 YEAR)

Display of Merit List		Fees Deposit up to (5:00 PM)
1 st Merit List	08.08.2018	August 08-09, 2018
2 nd Merit	10.08.2018	August 10-11, 2018
3 rd Merit	13.08.2018	August 13-14, 2018
Physical Counseling	16.08.2018	August 16, 2018

Dates for fee deposit for old students of UTDs and affiliated colleges/institutes.

1. Odd Semester
 - 01.07.2018 to 10.07.2018
 - 11.07.2018 to 20.07.2018 with late fee @ Rs.10/- per day
 - 21.07.2018 to 30.07.2018 with late fee @ Rs.50/- per day
2. Even Semester
 - 01.01.2018 to 10.01.2019
 - 11.01.2019 to 20.01.2019 with late fee @ Rs.10/- per day
 - 21.01.2019 to 30.01.2019 with late fee @ Rs.50/- per day

Notes:

1. The admit card for entrance test shall become available online through candidate's login on August 4, 2018. University shall not send admit card to the candidates separately.
2. Teaching of MTech CSE (2 yr), MTech CSE (3 yr) and MPhil programmes shall begin on August 16, 2018.
3. Teaching of all other programmes (except MTech CSE (2 yr), MTech CSE (3 yr) and MPhil) shall begin from July 21, 2018.

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UNIVERSITY AT A GLANCE

Established on 2nd April, 2003, Chaudhary Devi Lal University, Sirsa is named after Jan Nayak Chaudhary Devi Lal, the former Deputy Prime Minister of India and the former Chief Minister of Haryana. This University, set up by the Government of Haryana under Act 9 of 2003 passed by the State Legislature, has a sprawling campus of 213 Acre, 4 Kanal, 12 Marla at Barnala Road, Sirsa. The main objective of the University is to facilitate, promote and excel in Higher Education, Research and Consultancy in the contemporary as well as emerging areas of knowledge. The inception of high-tech culture involving computer-based facilities, internet connectivity and modern administrative techniques are integral characteristics of this University. To enhance the standard of higher education and increase the research activities the University has been connected to National Knowledge Network (NKN). This connectivity has been provided through one GBPS (optical fiber) dedicated line under NMEICT project of Ministry of HRD India. Wi-Fi facility has also been provided in the University campus. Affiliation of colleges situated in Sirsa and Fatehabad districts in 2011 has been another milestone for this University.

UNIVERSITY TEACHING DEPARTMENTS

There are 24 Teaching Departments in the University. Well-known, reputed and experienced academicians and professionals have been associated in preparing the academic curriculum of different programmes. It is important to mention here that special attention has been given to follow the guidelines of the UGC and other regulatory bodies in preparing the programme curriculum. The university also offers various programmes through the University Centre for Distance Learning. The emphasis is to impart quality education by providing congenial and liberal atmosphere in the campus through the promotion of extracurricular activities. Sports events of North Zone and All India Intervarsity level and University Youth Festival were successfully organized in addition to encouraging students to participate in such activities and events outside the campus to enable them achieve overall growth of their personality.

TEACHING BLOCKS

The University has three Teaching Blocks, Guest House, Vice Chancellor's residence and 144 houses for the teaching and non-teaching staff and five well-furnished hostels for boys and girls. The silent Generator Sets are also available in the university to meet out the requirement of power during power failure. Approximately 16500 plants/trees of various types have been planted in the university campus.

OTHER FACILITIES

The University has developed its own Media Centre equipped with hi-tech gadgets. The University has well-equipped laboratories. The University has a majestic building housing Vivekananda Library. There is a good stock of books and study material of high standard in the University library. Research Journals of National and International repute are being subscribed. The construction of Multipurpose Hall has been completed. 11 KVA sub-station is under construction and the 12 Super H Type Houses, Day Care Center, Solar Water Heater Systems and raising of boundary wall has been completed.

The University has ATM facility of Oriental Bank of Commerce. A branch of Oriental Bank of Commerce started functioning in the year 2011. The branch is located in the University Shopping Complex which also houses the University Health Centre. Medical facilities have been made available to the students through a regular appointed Medical Officer and technical staff.

The University has adopted innovative methods in conducting University examinations. The students of this university have shown commendable results in

academics as well as co-curricular activities. With the present pace of progress already acquired, the university looks forward to having a promising future.

ACADEMIC PROGRAMMES

The University offers the following academic programmes in the area of Technology, Management, Commerce, Law, Journalism and Mass Communication, Humanities, Social Sciences, Science and Education mostly at the Post Graduate level. All these programmes have been designed in consultation with luminous academicians especially taking into consideration the special needs of the society and the professional world. Emphasis is laid on both theoretical and practical training.

PhD PROGRAMMES					
S.No.	Department/Subjects	S.No.	Department/Subjects		
1.	Biotechnology	2.	Business Administration		
3.	Chemistry	4.	Commerce		
5.	Computer Science & Applications	6.	Economics		
7.	Education	8.	Energy & Environmental Sciences		
9.	English	10.	Food Science & Technology		
11.	Journalism & Mass Communication	12.	Law		
13.	Mathematics	14.	Physical Education		
15.	Physics	16.	Public Administration		
BUDGETED POSTGRADUATE PROGRAMMES					
Sr. No.	Name of Programme	Seats	Sr. No.	Name of Programme	Seats
1.	M.Sc. Biotechnology	40	2.	M.Sc. Botany	30
3.	M.Sc. Zoology	30	4.	MSc Energy & Env. Sc.	40
5.	M.Sc. Food Sc. and Tech.	40	6.	MSc Chemistry	50
7.	M.Sc. Physics	50	8.	MSc Mathematics	60
9.	MTech CSE (2 yr)	40	10.	MCA (3 yr)	60
11.	MCA (Lateral Entry in 2 nd yr)	48	12.	M.Com	60
13.	MBA (General)	100	14.	MBA (Hons.)	40
15.	MSc/MA Geography	50	16.	MA History	60
17.	MA Journalism and Mass Communication	60	18.	Master of Performing Arts- Music Vocal/ Instrumental	50 [#]
19.	MA Economics	50	20.	MA Public Administration	50
21.	MA English	60	22.	MA Punjabi	60
23.	MA Sanskrit	40	24.	MA Hindi	60
25.	MPEd	25+5*	26.	LLM	30
BUDGETED UNDERGRADUATE PROGRAMMES					
Sr.No.	Name of Programme	Seats	Sr. No.	Name of Programme	Seats
1.	BEd ⁺⁺	100	2.	D.P.Ed.	45+5*
3.	LLB 3 yr (Professional)	60			

*These seats are meant for Outstanding Sportspersons

⁺⁺Admissions to BEd programme for the session 2018-19 will be made at the State Level as per the decision of the Govt. of Haryana.

[#] Out of 50 seats of MPA Music (Vocal & Instrumental) 30 seats are for Music (Vocal)

and 20 seats are for Music (Instrumental) with interchange of seat as per requirement.

PROGRAMMES UNDER SELF-FINANCING SCHEME

1. MPhil Programme(S)

Sr.No.	Name of the Programme	Seats
1.	Biotechnology	07
2.	Commerce	06
3.	English	12
4.	Management	06
5.	Physical Education	09
6.	Public Administration	11

Note: Seats/intake of MPhil Programme(s) may vary.

2. OTHER POSTGRADUATE PROGRAMMES:

Sr.No.	Name of the Programme	Seats
1.	MBA (5 year Integrated Programme)	60
2.	MA (Honours) Economics (5 Year Integrated Programme)	55
3.	MA (Honours) Economics (5 Year Integrated Programme) (Lateral entry in 4 th year/7 th semester)	37
4.	MTech CSE (3Year) Weekend Programme	40
5.	MA Education (2Year)	30
6.	Master of Travel and Tourism Management	40
7.	MSc Mathematics (5 year Integrated Programme)	40
8.	MSc Mathematics (5 year Integrated Programme) (Lateral entry in 4 th year/7 th semester)	10

3. UNDERGRADUATE PROGRAMMES:

S.No.	Name of the Programme(s)	Intake
1.	BA-LLB (5 Year Integrated Programme)	60
2.	BA (Journalism and Mass Communication)	50
3.	BPEd	25+5*

*These seats are meant for Outstanding Sportspersons

1. VIVEKANAND LIBRARY

Vivekananda Library came into existence in the year 2003. At present, it has an impressive four storey building. The present building of library is easily approachable. Beautiful lawns, add to its grandeur. Special attention is given to the facilities of drinking water, light system and security system, Fully A.C. Reading Hall (24X7), Computer lab and Periodical Section. All the reading areas of the Library are spacious, peaceful and furnished with comfortable furniture. The Library is having rich collection of publications which include books, journals, thesis/dissertations, reports, newspapers and magazine etc.

The Library at present has a total collection of 71041 books, 144 Indian and foreign journals, 11 magazines, Employment News and 15 Newspaper to cater to the needs of the users. The Library also provides reference Books including Encyclopedia, Dictionary etc. The SC/ST Book Bank with collection of 2269 books exists in the library for SC/ST students of various departments. The facility of Online journals and database is being provided to the users by INFLIBNET through UGC info net Digital Library Consortium Shodh Sindhu. Inter Library Loan Facility is also available through DELNET. The Wi-Fi internet connectivity is available in the Library for easy access of internet services. Further, there is an access to E-books within University campus. The concept of fully computerized Library is adopted and is in process.

2. HOSTELS

At present, there are four hostels-two for girls and two for boys, namely, Harki Devi Bhawan (Girls' Hostel-I), Kalpana Chawla Bhawan (Girls' Hostel-II), Lala Lajpat Rai Bhawan (Boys' Hostel-I) and Sardar Patel Bhawan (Boys' Hostel-II). All the four hostels have been provided with tube lights and ceiling fans in every room. Electric geysers have been installed in bathrooms. Water coolers with RO system have also been provided. The hostels subscribe several national & regional dailies and magazines for enabling the students to know what is happening around the world. The facility of 32" Plasma TVs along with Dish/DTH facility has been provided in common rooms of all the hostels. Medical facilities to all hostel residents are provided through the university Health Centre located in University premises.

The Chief Warden, along with all Wardens, make every possible effort to see that the students get a cleaner surrounding within and outside the hostel premises, get hygienic food and always respond to the complaints of hostel residents in a positive manner.

A total number of 38 benches (three-seater) each has been provided in the premises of Girl's and Boy's Hostels separately. In the premises of both Girls Hostel two separate lawns have been developed and Badminton Courts has also been constructed in all the four hostels. In Girls' Hostels, the facility of Table Tennis & Badminton and in Boys' Hostels, the facility of Table Tennis, Badminton and Volleyball has also been provided.

3. IT CELL

The Website Office/IT Cell of Chaudhary Devi Lal University is performing following tasks:

A. Wireless Network (Wi-Fi)

Campus Wide W-LAN/Wi-Fi is maintained by the IT Cell. Various steps have been taken by IT cell to strengthen and expand the coverage of wi-fi, which has proved very useful to cater the need of high speed internet facilities to the whole University.

B. University Website (www.cdлу.ac.in)

The University Website (www.cdлу.ac.in) is being maintained and updated efficiently, effectively & promptly by the University Website Office, being very descriptive and useful, the number of global visitors on website is increasing very rapidly.

C. Fibre based Local Area Network (LAN)

Any educational institute looking at high growth and a potential to join big league, cannot overlook networking. Sensing out its dire need well in time, the IT Cell has established Campus Wide Local Area Network (LAN). The LAN is based on Optical Fibre and initially 400 nodes have been connected. This is also under the NME-ICT project of MHRD on 75:25 sharing basis.

D. National Knowledge Network (NKN)

To enhance the standard of higher education and increase the research activities the University has connection to **National Knowledge Network (NKN)**. This connectivity has been provided through one GBPS (optical fiber) dedicated line under NMEICT Project of Ministry of HRD India.

4. EDP CELL

The following project/tasks are being handled by the Electronic Data Processing (EDP) Cell.

- University has signed Memorandum of Understanding (MoU) with Haryana Knowledge Corporation Limited (HKCL) on 08.11.2016 for the implementation of Digital University Framework (DUF) in the University w.e.f session 2017-18. The web-link named cdлу.digitaluniversity.ac has been started/activated in this regard.
- The applications were invited online only for admissions in various programmes of University Teaching Departments in academic session 2016-17 also. The facility for inviting applications online was started w.e.f session 2014-15.
- The Android based application named "CDLU" on trial basis in collaboration with the Maibiz Technologies Pvt. Ltd. (MTPL) to enhance the mobile based ICT applications, is being handled by the EDP Cell. The mobile based android application is available free of cost at "Google Play Store".

5. University Computer Centre

(i) COMPUTER LAB, UCC

The Computer Lab (UCC) with plenty number of desktops, adequate furniture and sufficient power backup, has been established on the top floor of Vivekanand Library to facilitate the research scholars, students and the staff members as per their requirements.

(ii) University Website (www.cdlu.ac.in):

The University Website (www.cdlu.ac.in) is being maintained and updated efficiently, effectively & promptly by the University Website Office, being very descriptive and useful, the number of global visitors on website is increasing very rapidly.

(iii) Mobile Application (CDLU):

The android based application named "CDLU" is being maintained and updated regularly. The mobile based android application is available free of cost at "Google Play Store".

(iv) State Resident Database (SRDB):

The State Resident Database (SRDB) project is under consideration.

(v) Aadhar Enabled Biometric Attendance System (AEBAS):

The project of implementation of Aadhar Enabled Biometric Attendance System (AEBAS) is under consideration.

(vi) CM/PM Window:

All the complaints regarding CM/PM window are received online and then the final Action Taken Report (ATR) prepared by the concerned branch/office has been uploaded on the prescribed portal.

(vii) Digitalization of old record (for at least last five years):

The process of Digitalization of old record (for at least last five years) of the University is under consideration.

6. SC/ST CELL

The SC/ST Cell has been established to provide facilities to the SC/ST students of the University as per the instructions of UGC/State Govt. from time to time. SC/ST Cell functions as grievances Redressal Cell to redress the grievances of SC/ST Students and Employees of the university, and renders them necessary help in solving their academic as well as administrative problems. It also carries out any other work assigned from time to time so as to promote higher education among these communities, suffering from economic, social and education deprivations.

The main objective of the SC/ST Cell is to ensure proper implementation of various schemes of University Grants Commission/Govt. of India/State Govt. introduced from time to time in the interest of such students.

6 (A). THE UGC CELL FOR COACHING SCHEMES FOR SCHEDULED CASTES AND SCHEDULED TRIBES, OBC (NON-CREAMY LAYER) AND MINORITIES.

To implement the objectives of UGC's Merged Schemes of the General Development Handbook of Information 2018-19

Assistance under XII plan period, the University has established the UGC Cell for Coaching Schemes for SCs, STs, OBCs (Non Creamy Layer) and Minorities. General candidates holding BPL Cards (Below Poverty Line) issued by the Central Government/State Government may also be allowed for such coaching classes. The Cell has implemented the following coaching schemes:-

1. Remedial Coaching
2. Coaching for Entry Into Services
3. Coaching for NET/SET

The main purposes of these schemes, by and large, include: to improve the academic skills of the students, to prepare the students to gain useful employment in Group 'A', 'B' & 'C' in Central Services and equivalent positions in private sector and prepare the students for NET/SET, so that they can become Assistant Professors in the Colleges and Universities. For implementing day-to-day activities, Coordinator has been appointed. Further, faculty members, research scholars, PG students and teachers from other universities are also invited to deliver special lectures to the enrolled students. At present, the Cell is in early stage and various programmes and facilities have been planned.

6(B). WELFARE SCHEMES FOR SC/BC STUDENTS

The University ensures proper implementation of various schemes of the UGC/Government of India/State Government concerning admission, scholarship etc. for the welfare of the students of reserved categories. The guidelines as revised from time to time by the Central and State Governments are displayed on the Notice Boards, prominent places and in the University prospectus for the benefit of the students belonging to SC/BC category. The guidelines are strictly adhered to. Apart from Post-Matric Scholarship for SC/BC students, the State Merit Scholarship for students with Physical Disabilities are also offered.

7. CAREER AND COUNSELING CELL

A Career and Counseling Cell has been established in the University to address the diverse socio-economic handicaps, linguistic differences and geographic backgrounds of the heterogeneous population of students coming to the University vis-à-vis equity of access and placement opportunities through availability of appropriate institutional support information. The Career and Counseling Cell also helps the students by providing appropriate guidance to establish linkages with the world of work and locate career opportunities. This cell is actively involved in carrying out vocational guidance and campus based interviews. The following are the major objectives of the cell:

- To gather information on job avenues and placements in different institutions and concerns related to the Programme(s) offered by this University.
- To analyze information in the local, regional and national contexts to explore its relevance and utility for the students in their placements and on job-training.
- To organize seminars and guidance workshops for informing students about the emerging professional trends and events, job profiles, leadership roles, entrepreneurship, market needs and risks and implementation of national socio-economic policies and to impart training in soft skills.

- To promote discipline, healthy outlook and positive attitudes for strengthening national integration and removal of narrow provincial preferences and prejudice.

7. UNIVERSITY SCIENCE INSTRUMENTATION CENTRE

Recently, University Science Instrumentation Centre (USIC) has been established in CV Raman Bhawan (Science Block) of the University. It will work as Central Instrumentation Lab with necessary and sufficient sophisticated equipments of scientific importance within the reach of faculty members as well as research scholars for research activities. In addition, it will provide service for the maintenance of scientific instruments as far as possible.

8. INTERNAL QUALITY ASSURANCE CELL (IQAC)

The University has constituted the Internal Quality Assurance Cell (IQAC) to instill the momentum of quality consciousness and continuous assessment and improvement. The cell works to develop a quality system of conscious, consistent and catalytically programmed action for improving the academic and administrative performance of the HEIs and to promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices. The IQAC achieved the above said goals by offering itself the National Assessment and Accreditation Council (NAAC) for inspection. Grade from NAAC is considered Hall Mark of the quality of any HEI. The University has been Accredited with Grade "B" valid for a period of five years from 14.09.2015.

9. DEAN STUDENTS' WELFARE

This office is actively involved in issuing bus passes to the daily passenger students and organizes the events like:

- Awareness Campaign on HIV/AIDS.
- Free Health Awareness/Checkup Camp.
- Educational and Industrial Tours to different places.
- It helps the University Teaching Departments students to participate in Inter College tournaments and Inter University tournaments in various games.
- Group Insurance to the students.

10. DIRECTORATE OF YOUTH WELFARE

Directorate of Youth Welfare aims at ensuring youth welfare by conceiving and organizing such programmes as would stimulate mammoth reservoir of energy in youth constructively for the establishment of a healthy cultural environment in the University. The University has developed best infrastructure to carry out their plan for youth welfare. It motivates students to inculcate and sharpen their talents in diverse fields of cultural/Literary activities. It takes care of the third dimension of the higher education by organizing adventure camps, workshops boosting motivation and healthy competitiveness and inculcating social values to ensure holistic development of their personalities. Besides celebration of national festivals, the Directorate also organizes Talent Finding Competitions and Youth Festival for the UTDs and the affiliating colleges. For the enrichment of the students the Directorate hires artists

from diverse fields to prepare them for competitions at higher levels. Literary and Fine Art activities are also taken up to hone their talents. To foster leadership qualities and to prepare future leaders for the largest democracy of the world, model youth parliament is also held. Student clubs are formed for providing them platform to cooperate and coordinate with each other for sharpening their inherent interests. In the coming session the Directorate plans to concentrate on youth leadership in order to make these activities socially more relevant through extension programmes. The students of the University Teaching Departments and affiliating colleges have bagged positions in National and North Zone Inter Varsity Festivals.

The co-curricular activities go a long way in developing the overall personality of the students and foster among them positive feelings of patience and perseverance, a sense of cooperation and the competitiveness. To provide maximum opportunities to the students and to present and refine their talent, the cultural activities are regularly organized in and outside the University. The students show keen interest in these activities and have brought laurels to the University.

The Directorate organizes University Youth Festival and other cultural events besides celebrating important days of the year. The adventure camps and workshops are also organized for the benefit of the students. The achievements of the Directorate include top positions in the North Zone Inter University Youth Festivals and National Youth Festival, Folk Dance Competitions in Folk Dance organized by Haryana Kala Parishad etc.

11. SPORTS COUNCIL

Sports activities of the University are being run under the Sports Council. The University has following playfields: Handball (1), Football (1), Volleyball (2), Netball (1), Korfball (1), Kho-Kho (1), Kabaddi (1), Wrestling (1), Basketball (2), Judo (1), Athletic Track & Multipurpose Hall for indoor sports activities. The university has organized National Level Inter Varsity Sports Competitions. Sports Council's efforts have resulted in pocketing several prizes at the National Level Competition.

The University is providing following sports facilities to its players:

- TA/DA during Inter University Tournaments.
- Free Sports Kit and Track Suits to the players participating in Inter University tournaments.
- Scholarship/Prize money to the players winning positions in Inter University tournaments is given as under:

1.	1 st Position	Rs. 25,000/-
2.	2 nd Position	Rs. 21,000/-
3.	3 rd Position	Rs. 18,000/-

Sports council has organized many national level championships successfully besides students of the affiliating colleges and UTDs have participated in various national level events bagging coveted positions.

12. UNIVERSITY HEALTH CENTRE

The university Health Centre located in the Shopping Complex on the 1st floor from room no. 101-104. It has sufficient place for OPD, dispensary and in ward. It has facility of consultation, medicines & laboratory tests, treatment at free of cost. There is an

Ambulance to carry the sick students to referral hospitals. The Health Centre provides its services during games, physical efficiency tests and functions organized by university. The students, the employees & their dependents of the university are availing the medical facilities being provided by the University Health Centre.

13. YOUTH RED CROSS

Youth are the pillars and future leaders of the country. Today's youth is tomorrow's India. The Youth Red Cross, the youngest wing of India Red Cross Society, Haryana State Branch is active at the University Level. A Youth Red Cross Unit is working in the University Campus for this purpose. A fifteen member YRC Committee of CDLU, Sirsa has been constituted under the chairmanship of the Vice-Chancellor to promote the YRC activities in all the colleges/institutions within the jurisdiction of the university. Meeting of Executive Committee at University Level and of students volunteers are called from time to time to decide about the YRC future plans.

14. NATIONAL SERVICE SCHEME

National Service Scheme (NSS) is a noble experiment in academic expansion. It inculcates the spirit of voluntary work among the students and teachers through sustained community interactions. It brings out academic institutions closer to society. It shows how to combine knowledge and action to achieve results, which are desirable for community development. National Service Scheme at this University has been established with the objective of providing students with an opportunity to develop their overall personality by taking part in various Social Service Schemes.

An NSS Committee at University Level is constituted under the Chairmanship of the Vice-Chancellor. There are 34 units of NSS in the University, two of University Teaching Departments and others in various affiliated colleges of Sirsa and Fatehabad Districts. There are two units of SFS also in affiliating colleges. Participation of the student volunteers of the university in National Republic Parade is a matter of pride for us.

15. DEAN RESEARCH

Dean of Research makes efforts to plan activities and take adequate measures for promotion of research in the University. New ordinances are prepared and the old ones are amended as per requirement and in compliance of the U.G.C. guidelines to achieve qualitative enrichment in research. The office aims to launch schemes for in-house proposal of research projects. Of late it has also started the initiative of stimulating the process of various fellowships in the University for timely dispensation of cases. The cell aims at developing and drafting University Research Policy soon.

16. RTI CELL

The RTI Cell deals with RTI applications and RTI appeals on behalf of the University under the provision of the RTI Act and provides information to the information seekers.

17. ANTI RAGGING COMMITTEE

Anti-Ragging Committee supported by Anti Ragging Squad and a Nodal Officer ensures that

there are no incidences of Ragging, bullying and baiting of new students on the campus. Ragging is a criminal offence and is strictly prohibited in the University. A student, if affected, can approach the Nodal Officer to redress his complaint. The Committee comprises Proctor, Dean Student's Welfare, Chief Wardens, Director Youth Welfare, Assistant Dean Students' Welfare and Hostel Wardens are also members of the Anti Ragging Committee/ Squad/Cell. The Anti Ragging Committee also has some outside members prominent along whom are SDM and DSP head quarter Sirsa besides some other important citizen of Sirsa.

18. ANTI EVE-TEASING COMMITTEE

EVE-teasing is a criminal offence. Making unwanted gestures towards girls or passing offensive comments are not only immoral acts but also subject to penal action under Indian Penal Code. Boys student are advised not to indulge in such acts. University has an Anti-Eve teasing Committee headed by the Vice-Chancellor. The Committee comprises Dean Academic Affairs, Proctor, Chief Warden, Dean Students Welfare, Dean of Colleges, Controller of Examination, Lady Warden, SDM Sirsa, City Magistrate, Sirsa, DSP (HQ), Sirsa, SHO (City), Sirsa besides some student representatives and important citizens are also its members.

19. CONSTRUCTION BRANCH

Construction Branch undertakes construction work of various infrastructural projects and strives to keep a quality and maintenance thereof. Because of their efforts, the university has strong infrastructure, which includes

- Three teaching blocks namely Tagore Bhawan, CV Raman & Ambedkar Bhawan
- Two Boys Hostels, Three Girls Hostels,
- V.C's. residence, Faculty House, university of H, C, D, E, F & E-II categories,
- Water Treatment Plant, Over Head Service Reservoir, Boundary Wall on undisputed land, Water Supply and Sewage Scheme, OHSR, STP.
- Media Centre, Library Building, centralized AC Multipurpose Hall with sports flooring, gym, squash room etc, Block "A" of Administrative Block, Shopping complex, Internal Roads (Phase-II) & Parking
- 11 KV Indoor Electric main Sub Station and Compact Sub Station
- Health Centre.
- The branch of Oriental Bank of Commerce with ATM is being run in the building of Shopping Complex.
- Silent Generator Sets are also made available in the university to meet out the requirement of power during power failure.

The works "Construction of Super H, C, D, E & F type houses, Construction of Construction of Water storage tank and providing sprinkler system in lawns & construction of Day Care Centre" are in progress. The fresh proposals i.e. Teaching Block No.4, Solar Energy Plant, Solar Water Heater Systems, more residential houses, construction of university boundary wall, construction of swimming pool, providing & laying of retractable chair at MP Hall, Construction & establishment of Herbal Parks, Construction of VIP Guest House, Construction of Transit Hostel, Extension of Construction Branch, Extension of Boys Hostel No.1, Construction of Class Rooms & Seminar Hall, Extension of Tagore Bhawan, Construction of Information & Guidance Bureau, renovation of Cafeteria in Shopping

Complex & MP Hall, renovation of class rooms & laboratories in Teaching Block No. 1 & 2 and providing Gym equipments in four hostels etc. are in pipeline.

20. UNIVERSITY CENTRE FOR DISTANCE LEARNING (UCDL)

The University Centre for Distance Learning has been functioning since 2006 with the objective to take University based education beyond the four walls of the University and providing education at the door step for those who are deprived of privilege of education. The UCDL offers 14 programmes i.e. Master of Computer Applications, Master of Science (Computer Science) Master of Business Administration (General), Master of Arts (Education), Master of Arts (Mass Communication), Master of Arts (English), PG Diploma in Mass Communication (PGDMC), PG Diploma in Computer Applications (PGDCA), PG Diploma in Business Management (PGDBM), Bachelor of Computer Applications (BCA), Diploma in Computer Science & Technology(DCST), Bachelor of Arts (Mass Communication) Bachelor of Commerce (B.Com.) and Bachelor of Arts (General). The Distance Education Bureau (DEB), New Delhi has given provisional recognition to the programmes run by University Centre for Distance Learning vide F.No.UGC/DEB/CDLU/HAR/2016 dated 10.11.2016. UCDL has established a well-equipped Library and a computer equipped information cell for the convenience of the students. For seeking day-to-day information of the University Centre for Distance Learning, University Website www.cdlu.ac.in is updated regularly.

CHAPTER-1

ADMISSION PROCEDURE

1. **Last date of admission shall be August 31, 2018.**
2. It shall be mandatory that after successfully submitting his/her application form online, the applicant shall take a printout of system generated application form and will send/deposit the same application form in the concerned department along with all supporting documents and system generated Bank Challan (University Copy) duly stamped by the bank.
3. Candidates will have to apply for admission in ONLINE mode only. Online application submission involves logging the University Website www.cdлу.ac.in and www.cdлу.digitaluniversity.ac. The candidates will have to deposit the application cost (Rs. 100+50/- for SC/BC/DAP in General Castes categories and Rs. 400+50/- for others) in Account No. 15172121009728 in any branch of Oriental Bank of Commerce through a challan which will be printed during online submission of application forms.
4. Candidates can apply for more than one programme on the same login ID by depositing the separate fee for each application/programme.
5. The admission to all the Programmes except those through Centralized mode of entrance test to be conducted by KUK, MDU and MTech CSE (2 year), and MTech CSE (3-year week-end) will be made on the basis of merit of the qualifying examination plus weightage(s) admissible, if any.
6. Admission to MTech CSE (2 year) and MTech CSE (3 year) will be made first on the basis of valid GATE score and the seats remaining vacant will be filled as per point no. 5 above.
7. The Admission to BEd programme will be made at State Level as per decision of the Govt. of Haryana.
8. Necessary certificates/documents/testimonials in original will be required only at the time of admission. Only the system generated application form along with photocopies of the certificates/testimonials/ documents duly self-certified should be submitted by the candidates in the concerned department by the scheduled date(s).
9. The candidates can submit their result/revised result & qualifying examination at any time during the process of admission. However, their candidature will be considered for admission in subsequent provisional admission lists.
10. The provisional admission lists in descending order of merit will be displayed on the Notice Board of the concerned Department as per the given schedule. No separate intimation for counseling will be sent to the candidates. In addition to the Notice Board of the respective Department the provisional merit/admission lists (up to 3rd Merit List) will be displayed on University Web Portal.

11. Candidates whose name appear in the merit list will have to present themselves in person before the Admission Committee of the respective Department at the scheduled date, time and place for verification of their original documents. Excuse of any sort including late arrival of buses, trains or any other reason and claims of having been sick for not presenting themselves in time, etc. shall not be entertained.
12. After checking the original documents, if found eligible, the candidates will be given admission slips. After depositing the fee with cashier, the candidates will produce a copy of the fee receipt in the office of the concerned Department and will get their names enrolled in the Department.
13. If any candidate does not deposit a copy of his/her fee receipt in the concerned Department within the prescribed date and time, his/her admission will stand cancelled even though he or she may have deposited his/her fee. His/her seat will be treated as vacant and will be allotted to the next candidate.
14. The selected candidates will be required to deposit their admission fee by the prescribed date and time, failing which they shall lose their claim for admission and shall not be considered in the subsequent merit lists. However, such candidates can be considered for admission at the time of admissions through physical presence or special physical presence.
15. For the programmes, if some seats remain vacant after physical presence and exhaustion of the list of applicants, the admissions may be made on first come first serve basis by inviting fresh applications.
16. Fees from the students will be charged semester-wise. Fees shall be deposited as per schedule prescribed by the University.
17. To start a programme, the requirement of minimum number of applications will be 25% of the sanctioned seats in regular programmes and 50% of the sanctioned seats in self-financing programmes. Further, the Chairperson/Principal of concerned Department/College will ensure the financial viability before starting the Self-Financing Programme. In case the number of students admitted falls short of 10 in a particular programme excluding M.Phil. Programme(s), the classes for that programme will not be started.
18. If, at any stage, it is found that the candidate has supplied any incomplete or false or incorrect information in the application form, his/her candidature/enrolment for the programme shall be cancelled and he/she shall be liable for disciplinary action as per the University rules.
19. The students will have to produce original documents at the time of admission except the migration certificate which can be submitted for the purpose of Registration as per the schedule given in HBI in the Chapter-“Registration”.
20. The confidential result of the examinations and the duly verified result published on the official website of the concerned University shall be treated as the proof of

having passed the qualifying examination. In such cases the candidate has to produce a certificate from the Principal/HOD/University concerned showing the maximum marks of the qualifying degree. However, the candidate for the purpose of admission, shall have to produce the original DMC/Degree within a month from the date of dispatch of the DMC by the concerned University otherwise his/her case of registration will not be considered.

21. The candidates shall not indulge in any act of Ragging. If a candidate is found to have been involved in such an act, his/her admission shall be cancelled, besides a penal action under the law will be taken against such student(s). The candidate and his/her parent/guardian shall sign an undertaking to this effect on the pro forma given in HBI at Annexure-XVIII and XIX.
22. The students enrolled in programmes other than weekend and evening programmes shall submit an undertaking to the effect that they are neither doing nor will they do any kind of job during the period of their study.
23. All certificates/undertakings/Self-Certifications to be submitted by the candidates should be strictly according to the format given in this Hand Book of Information.
24. The seats remaining vacant in any Reserved Category shall be filled from Haryana Open category at the time of physical presence, if the candidate belonging to the respective category is not available at the time of physical presence. Further, in case, the seats remain vacant in Haryana Open category, the same will also be thrown open to All India Open category at the time of physical presence. In case the number of applications received in any category is less than the number of sanctioned seats, all the vacant seats will be thrown to All India category. Further, in case the candidate of reserved category approaches the University that he could not present himself at the time of physical presence on sufficient ground and reserved seat has been filled up from Haryana Open Category candidates, the proposal for additional seat(s) for that candidate will be put up by the concerned Department within 7 days.

In case the number of applications is less than the number of sanctioned seats in a particular Programme(s), then the vacant seats under reserved categories will be filled as detailed above at the time of 1st merit list.

25. An Attendance Register will be maintained on which attendance will be marked till 11:00 AM sharp on the day of Physical Presence as per the dates shown in the Hand book of Information. The admission to vacant seats will be made on the basis of the merit of the candidates present. Such candidates will be required to bring all the original certificates and testimonials accompanied with the requisite fee on that very day.
26. The seats remaining vacant on the date of physical presence will be filled on the next working day from the candidates in the waiting of the Physical Presence. Such candidates will have to deposit the fee on that very day.

27. A special physical counseling will be held on the last date (final closing) of admission in the university and the admissions will be made on the basis of merit as per the following procedure/order:
- I. The candidates whose name exists in the existing waiting list of the department.
 - II. The candidates who have applied for admission in the department and could not present in the first physical presence and hence their name did not appear in the waiting list.
 - III. Any candidate who have applied for admission but could not pass common entrance exam, and if otherwise eligible. (only for programmes for which admissions are made by KUK and MDU)
 - IV. Any fresh candidate who has not applied earlier but present in the final physical counseling, in order of merit.
28. The admission committee constituted for making admission in the department shall make admissions in the presence of either all the members of the committee or one less than the constituted committee, but in no case, the admission will be made by a single member.
29. The candidates who have passed 10+2 examination from CBSE/ICSE with more than 5 subjects, their score of best 5 subjects including English will be taken into consideration for the purpose of determining the merit.
30. System/formula for admission in the following situations:
- (a) The candidates who come from other Universities/Institutions where percentage of marks is awarded along with CGPA, the percentage of marks as awarded by the concerned University will be considered and no further conversion is required.
 - (b) In case of other institutions or Universities where no equivalent percentage of marked is expressly provided, but the conversion formula of the CPGA awarded has been given by the concerned University/Board, the percentage of marks would be obtained by using the conversion formula of that University.
 - (c) In case of other Institutions or Universities where no equivalent percentage of marks is given or no formula for conversion of the CGPA is expressly provided, the percentage of marks will be calculated on the basis of the following formula made evident from following examples:
 - i) If a candidate gets 4 on a scale of 5, his percentage of marks would be $4/5 \times 100 = 80\%$
 - ii) If a candidate gets an CGPA of 7 on a scale of 10, his percentage of marks will be $7/10 \times 100 = 70\%$
 - iii) If a candidate gets 3 on a scale of 4, his percentage of marks will be $3/4 \times 100 = 75\%$
31. Any legal dispute relating to admission of a student shall be subject to jurisdiction of the Courts at Sirsa.

CHAPTER – 2

APPLYING ONLINE FOR ADMISSION

Website/web portal for online application submission:

1. **<http://cdlu.digitaluniversity.ac>**
2. **<http://www.cdlu.ac.in>**

Before applying online, a candidate should have:

- Scanned copy of their Photograph and Signature
- Mobile Number & E-mail id
- Keep the necessary details/document(s) ready (like DMC of Matriculation, Senior Secondary and Degree etc.)
- Go to complete presentation- "How to Apply Online for Admission" available on the website.

1. Candidates will have to apply for admission in ONLINE mode only.

- a. Go to <http://cdlu.digitaluniversity.ac>
OR
 - b. Go to www.cdlu.ac.in
 - c. A candidate can apply online for a Programme(s) OR come to University premises for filling his/her application form on line. In case, the candidate needs help, he/she shall approach the University Helpdesk. (Please bring all necessary documents/photograph)
 - d. Help Desk Venue: Computer Lab, University Computer Centre, Top Floor, Library Building, CDLU, Sirsa.
 - e. The candidates will have to deposit the application cost (Rs. 100+50 for SC/BC/DAP categories and Rs. 400+50 for others for each application).
 - f. In case of any change in schedule, information will be uploaded on the University website. The candidates are advised to visit the university website for information update.
2. Before filling up the Application Form, the candidate should read the HBI thoroughly. All the fields/particulars in the Application Form must be filled in. Incomplete applications will not be entertained.
 3. No registration will be allowed before or after stipulated registration dates.
 4. A candidate can apply for multiple Programme(s) through single registration. (Fee will be charged on per Programme(s) basis.
 5. In the application form, items marked with * are compulsorily to be filled in.
 6. On successful registration, User ID and OTP shall be sent to your registered Mobile No. after verification you can proceed further.
 7. The candidate can deposit the Online Admission Application Fee through E-Challan (generated & printed while filling Online application form) in any branch of Oriental Bank of Commerce (OBC).
 8. It shall be mandatory that after successfully submitting his/her application form online, the applicant shall take printout of system generated application form and will send/deposit the same application form in the concerned department along with

all the required supporting documents and system generated Bank Challan (University Copy) duly stamped by the bank, by the scheduled dates.

- 9.** In case where admission is through Entrance Test as in the case of M Phil, the admit card for appearing in entrance test shall be available online only at candidate's login before 24hrs of the scheduled exam date. University shall not send admit card to any registered candidate for entrance test by POST.
- 10.** It is solely the responsibility of the candidate to check web site for all activities including downloading or printing of Admit Cards and for any updates.
- 11.** A tentative merit list of students will be uploaded on the University website on the dates mentioned in the HBI 2018-19 & will also be displayed on the Notice Board of the concerned department.
- 12.** Candidates as per tentative merit list shall reach to the department for verification of documents along with their original copy of all the documents (like downloaded application form, a paid copy of e-Challan of application fee, additional documents list is available on website) & Admission Fee of the Programme(s)/programme as mentioned in the Admission Brochure. The tentative Merit list may change after verification of original documents.
- 13.** If the last date for receipt of Application Forms falls on a holiday, the next working day will be considered as the last date for the purpose.
- 14.** Character Certificate is essential and the details of Character Certificate to be furnished are as under:
 - i. Private/Distance Mode Candidates:

Candidates who have passed the qualifying examination as private candidates should submit their character certificate duly signed by a First Class Magistrate/Public Notary/ Gazetted Officer/MC of the concerned area/Sarpanch of concerned Village.
 - ii. Candidates who have passed the qualifying examination as regular students:

Such candidates must submit the Character Certificate from the Head of the Institution last attended as per the specimen attached in this Handbook.
- 15.** The system generated application form for admission shall be accompanied by the following self-attested documents:
 - I. Certificate of the last Public Examination passed.
 - II. Certificate showing marks obtained and maximum marks in each subject of all Public Examinations.
 - III. Matriculation or equivalent examination certificate in support of Date of Birth.
 - IV. Certificate of distinction in sports/NCC/NSS etc., if any.
 - V. Certificate on the pro forma as prescribed in the Handbook of Information in case a candidate belongs to SC/BC (Block A and B)/Special Backward Class/Economically Backward Persons in General Category Class/DAP. Statement of income
 - VI. Certificate of residence in case a candidate who has not passed the qualifying examination from University/Board of School Education/Institutes situated in Haryana but claims to be a bona fide resident of Haryana.
 - VII. Employment Certificate from the employer, if the candidate is an employee.
 - VIII. An Undertaking by the parents (both father and mother) of the BC category

candidates on the prescribed pro forma given in the Handbook of Information (HBI) regarding creamy layer.

- IX. Self-Certified undertaking regarding gap year(s).
- X. Undertaking about not working anywhere, not pursuing simultaneously any other diploma or degree programme.
- XI. Anti-Ragging Self-Declaration by the Student
- XII. Anti-Ragging Self-Declaration by the Parents/Guardians.
- XIII. Insurance Form.

16. Stay connected with **<http://cdlu.digitaluniversity.ac>** and **www.cdлу.ac.in** for updates. For any support the candidate may contact, University Helpdesk

CHAPTER – 3

GENERAL INSTRUCTIONS

Candidates will have to apply for admission in ONLINE mode. The candidates are advised to read the HBI thoroughly before filling up the Online Application Form.

Necessary certificates/documents/testimonials in original will be required at the time of admission. Only the system generated application form along with photocopies of the certificates/testimonials/ documents duly self-certified should be submitted by the candidates in the concerned department by the scheduled date(s).

1. If the concerned authorities are not satisfied with the character, past behavior and antecedents of a candidate, they may refuse to admit him/her to any programme in order to ensure and maintain the academic standard, discipline and peaceful atmosphere in the University. The Vice-Chancellor may also cancel the admission of any student for a specific period.
2. Candidates who have got compartment in the qualifying examination shall not be allowed admission to any Post-Graduate programme.
3. Five percent relaxation (5 out of 100) in minimum eligibility condition for admission to various programmes except LLB, MPEd, BPEd and DPEd will be given to the candidate who are blind or are Differently Abled.
4. In case the minimum percentage of marks required for SC candidates is not mentioned specifically against any programme (s), they will be required to have obtained minimum pass marks in the qualifying examination.
5. No student shall be permitted to be on the rolls of two departments of the University or two programmes in the same Department, simultaneously.
6. There shall be no rounding off percentage of marks from 0.5% and above to next higher number for determining the eligibility and merit for admission to various programmes.
7. At the time of admission, every candidate shall be required to give an undertaking of good behaviour. If a candidate, after his/her admission to any programme in the University Teaching Department, is found to be indulging in any kind of ragging or any act of indiscipline, his/her admission is liable to be cancelled. The candidate and his/her parents/guardian will have to sign an undertaking to this effect in Application Form in prescribed format given in HBI.
8. All the admissions shall be provisional till their registration in the University is finalized.
9. Reservation of seats shall be as per University rules mentioned in the Handbook of Information.
10. In case two or more candidates have equal percentage of marks in the merit list, their marks of the next lower examination will be considered. If again the score is equal, the candidate senior in age shall be considered first in the merit list.
11. A married girl is eligible for admission to MPEd programme. But, it is also compulsory for her to sign an undertaking that she will discontinue the programme at once for at least one academic year, if she gets pregnant during the Programme(s) of study.

However, she can join back afresh from the beginning of the semester keeping in mind the guidelines pertaining to the maximum duration of the Programme(s).

12. Each student in department of Physical Education shall have to wear prescribed dress during the sports activities to be conducted in the morning and evening sessions. No student shall be allowed to attend the sports activities without proper dress for MPEd, BPEd and DPEd programmes.
13. Admitted regular students will have to see the Notice Board for information pertinent to them. No separate information will be sent to them at their home address.
14. Students shall have to keep their Identity Cards with them while on campus. They can get their ID-cards from the concerned Chairperson. No entry would be allowed without ID-Card.
15. The following concessions are admissible for the wards of Kashmiri Migrants for admission during academic session 2018-19:
 - a) Relaxation in cutoff percentage up to 10% subject to minimum eligibility requirement.
 - c) Increase in intake capacity up to 5%- Programme(s) wise.
 - d) Reservation of at least one seat in merit quota in technical/professional institutions.
 - e) Waiving off domicile requirements.
 - f) Setting up of a Grievances Redressal Mechanism in every institution for students from Jammu & Kashmir.

16. **SUPERNUMERARY SEATS**

- a) Two supernumerary seats will be created as a part of the Special Scholarship Scheme for Jammu & Kashmir for students from Jammu & Kashmir.
- b) One additional seat shall be for NCC candidate who attended the Republic Day Parade & Camp in all programmes over and above the sanctioned seats.
- c) One additional seat shall be for NSS merit certificate holder who attended the Republic Day Parade Camp in all the Programmes over and above the sanctioned seats.
- d) One additional seat in each programme shall be for deserving Parsi Students.
- e) 5 seats for outstanding sports persons in BPEd and DPEd
- f) **Foreign Students**

(i) Supernumerary Seats for International Students.

15% seats in all Programme(s) are classified as supernumerary seats for Foreign Students out of which 10% shall be earmarked for foreigners and 5% seats shall be earmarked for wards of Indians working in Gulf and South East Asia. These seats are interchangeable. Foreign students, if admitted, will have to produce No Objection Certificate from the Ministry of External Affairs and/or Ministry of Education, Govt. of India, irrespective of anything contained in any other Rules, Handbook, Calendar published by this University.

(ii) Eligibility

Candidates who have passed lower/qualifying examinations from foreign Universities or Boards are required to submit Eligibility Certificate. The Eligibility Certificate will be issued by the Registration Branch on checking the required documents, such as students' visa and original documents of a Foreign student. No Foreign student will be given even provisional admission without obtaining Eligibility Certificate.

17. For admission to BPEd and DPEd, the candidates will have to submit gradation certificate issued by the directorate of Sports and Youth Welfare, Govt. of Haryana. Weightage for Sports will be given only in respect of tournaments in the following games/events arranged by the University/Inter-University Sports Board or by a State/National Organization recognized by the Indian Olympic Associate.

Games for Boys and Girls:

Athletics including Cross Country; Badminton; Basket-Ball; Cricket; Cycling; Gymnastics; Hockey; Kho-Kho; Shooting; Swimming including Water-Polo and Diving; Tennis; Table-Tennis; Volleyball; Handball; Kabaddi of National Style; Football; Chess; Boxing; Judo; Weight Lifting; Yoga; Best-Physique; Wrestling and Power Lifting.

No other game or event which is not recognized by the Association of Indian Universities shall be considered.

18. INTERPRETATION OF RULES & REGULATIONS

Nothing contained in the Handbook of Information would be construed to convey sanction or cited as an authority. Whenever there is inconsistency or contradiction, the University Ordinances and the Regulations contained in calendars Vol. I, II, III of Chaudhary Devi Lal University, Sirsa are to be referred.

THE REMEDIES PROVIDED IN RESPECT OF ADMISSION POLICY

In the event of any inconsistency amongst the rules framed for admission etc. or in the event of any clarification with respect to the above said rules, the matter shall be referred to the Vice-Chancellor and the interpretation given by the Vice-Chancellor shall be final. The Vice-Chancellor is also competent to remove any inconsistency and to decide as to which provision shall take precedence over the other.

REMEDIES

If any applicant or any other person is of the opinion that in his/her case, the rules framed for admission etc. have not been followed, he/she shall make an application outlining clearly the deviation in his/her opinion to the Vice-Chancellor. The Vice-Chancellor shall consider the application in the light of relevant rules and his decision in the matter shall be final.

DISCLAIMER

The statements made in the Handbook of Information and all other information contained herein, are believed to be correct at the time of publication. However, the competent authority reserves the right to make, at any time without notice, additions and alterations in the regulations, conditions governing admissions, the code of conduct of students, requirements for the degree or the diploma, fees and any other information or statement/rule contained in this Handbook. Competent authority may delete any programme of studies included in the Handbook of Information, at any time without notice or reduce or enhance the number of seats for reasons to be recorded in writing. No responsibility shall be accepted by the University for hardships or expenses incurred by the candidates or any other person for such changes, additions, omissions, or errors, no matter how they are caused.

CHAPTER 4
FACULTIES, DEPARTMENTS AND PROGRAMMES OF STUDY

1. FACULTY OF COMMERCE & MANAGEMENT	
(A) Department of Business Administration (2nd Floor, Tagore Bhawan)	
Programme(s) 1. PhD 2. MPhil 3. MBA (General) 4. MBA (Honours) 5. MBA (5 Year Integrated Programme) 6. Master of Travel & Tourism Management	Faculty Members 1. Prof Sultan Singh, Professor 2. Dr. Arti Gaur, Assistant Professor 3. Dr. Sanjeet Kumar, Assistant Prof. 4. Dr. Rajneesh Ahlawat, Assistant Prof. 5. Dr. Himani Sharma, Assistant Prof. (on EOL)
(B) Department of Commerce (Ground Floor, Tagore Bhawan)	
Programme(s) 1. PhD 2. MPhil 3. MCom	Faculty Members 1. Dr. DP Warne, Associate Professor 2. Dr. Surinder Singh, Assistant Professor 3. Dr. Silender Singh, Assistant Professor 4. Dr. Kapil Chaudhary, Assistant Professor 5. Dr. Kamlesh Rani, Assistant Professor
2. FACULTY OF EDUCATION	
(A) Department of Education (1st Floor, Tagore Bhawan)	
Programme(s) 1. PhD 2. MA 3. BEd	Faculty Members 1. Dr. Nivedita, Assistant Professor 2. Dr. Meena Kumari, Assistant Professor 3. Dr. Raj Kumar, Assistant Professor 4. Dr. Ranjit Kaur, Assistant Professor
(B) Department of Physical Education (1st Floor, Tagore Bhawan)	
Programme(s) 1. PhD 2. MPhil 3. MPed 4. BPed 5. DPed	Faculty Members 1. Prof. Monika Verma, Professor 2. Prof. Ravinder Pal Ahlawat, Professor 3. Dr. Ashok Kumar S/o Sh. Satnarayan, Assistant Professor 4. Dr. Ashok Kumar S/o Sh. Kanwal Singh, Assistant Professor 5. Dr. Ishwar Singh, Assistant Professor
3. FACULTY OF SOCIAL SCIENCES	
(A) Department of Economics (1st Floor, Tagore Bhawan)	
Programme(s) 1. PhD 2. MA 3. MA (Hons.) Economics (5 Year Integrated Programme)	Faculty Members 1. Dr. Manoj Siwach, Associate Professor 2. Dr. Abhey Singh Godara, Associate Prof. 3. Dr. Rohtash, Assistant Professor
(B) Department of Public Administration (2nd Floor, Tagore Bhawan)	
Programme(s) 1. PhD 2. MPhil 3. MA	Faculty Members 1. Prof. Rajbir Singh Dalal, Professor 2. Prof. Raj Kumar Siwach, Professor 3. Prof. Vishnu Bhagwan, Professor 4. Dr. Satyawan, Assistant Professor 5. Dr. Sultan Singh, Assistant Professor

(C) Department of Geography (Tagore Bhawan)	
Programme(s): 1. MA	Faculty Member *To be recruited
(D) Department of Music (Tagore Bhawan)	
Programme(s): 1. Master of Performing Arts - Music Vocal/ Instrumental	Faculty Member *To be recruited
(E) Department of History (Tagore Bhawan)	
Programme(s): 1. MA	Faculty Member *To be recruited
*These [(C), (D), & (E)] are new departments. Recruitments are under process.	
4. FACULTY OF HUMANITIES	
(A) Department of English (1st Floor, Tagore Bhawan)	
Programme(s) 1. PhD 2. MPhil 3. MA	Faculty Members 1. Prof. Anu Shukla, Professor 2. Prof. Deepti Dharmani, Professor 3. Prof. Umed Singh, Professor 4. Prof. Pankaj Sharma, Professor
(B) Journalism & Mass Communication (Ground Floor, Tagore Bhawan)	
Programme(s) 1. PhD 2. MA Journalism and Mass Communication 3. BA Journalism and Mass Communication	Faculty Members 1. Sh. Virender Singh Chauhan, Associate Professor (on deputation) 2. Dr. Sewa Singh, Assistant Professor 3. Dr. Amit, Assistant Professor 4. Dr. Ravinder, Assistant Professor
(C) Department of Hindi (Tagore Bhawan)	
Programme(s) 1. MA	Faculty Members: *To be recruited
(D) Department of Punjabi (Tagore Bhawan)	
Programme(s) 1. MA	Faculty Members: *To be recruited
(E) Department of Sanskrit (Tagore Bhawan)	
Programme(s) 1. MA	Faculty Members: *To be recruited
*These [(C), (D), & (E)] are new departments. Recruitments are under process.	
5. FACULTY OF LAW	
(A) Department of Law (Ambedkar Bhawan)	
Programme(s) 1. PhD 2. LL.M 3. LLB 3Year(Professional) 4. BA LLB (5 Year Integrated Programme)	Faculty Members 1. Prof. JS Jakhar, Professor 2. Dr. Mukesh Garg, Assistant Professor 3. Dr. Rajesh Kumar, Assistant Professor 4. Dr. Ashok Kumar, Assistant Professor
6. FACULTY OF LIFE SCIENCES	
(A) Department of Biotechnology (1st Floor, CV Raman Bhawan)	
Programme(s) 1. PhD 2. MPhil 3. MSc	Faculty Members 1. Prof. Suresh Kumar Gahlawat, Professor 2. Prof. Raj Kumar Salar, Professor 3. Prof. Priyanka Siwach, Professor (on

	Sabbatical leave) 4. Dr. Joginder Singh, Assistant Professor
(B) Department of Energy & Env. Sciences (2nd Floor, CV Raman Bhawan)	
Programme(s) 1. PhD 2. MSc	Faculty Members 1. Dr. Rani Devi, Assistant Professor 2. Dr. Anju, Assistant Professor 3. Dr. Mohd. Kashif Kidwai, Assistant Prof.
(C) Department of Food Science & Tech. (2nd Floor, CV Raman Bhawan)	
Programme(s) 1. PhD 2. MSc	Faculty Members 1. Dr. Kawaljt Singh Sandhu, Assistant Professor (on EOL) 2. Dr. Manju Dhillon, Assistant Professor 3. Ms. Sanju Bala, Assistant Professor
(D) Department of Botany (1st Floor, CV Raman Bhawan)	
Programme(s) 2. MSc	Faculty Members: *To be recruited
(E) Department of Zoology (1st Floor, CV Raman Bhawan)	
Programme(s) 3. MSc	Faculty Members: *To be recruited
*These [(D), & (E)] are new departments. Recruitments are under process.	
7. FACULTY OF PHYSICAL SCIENCES	
(A) Department of Chemistry (Ground Floor, CV Raman Bhawan)	
Programme(s) 1. PhD 2. MSc	Faculty Members 1. Dr. Harish Kumar, Assistant Professor 2. Dr. Geeta Rani, Assistant Professor
(B) Dept. of Computer Sc. & Applications (Ground Floor, Tagore Bhawan)	
Programme(s) 1. PhD 2. MTech CSE(2-year) 3. MTech CSE(3yearweekend) 4. MCA	Faculty Members 1. Prof. Vikram Singh, Professor 2. Prof. Dilbag Singh, Professor 3. Dr. Harish Kumar, Assistant Professor 4. Mrs. Sakshi Dhingra (on deputation from GJUS&T Hisar)
(C) Department of Mathematics (2nd Floor, CV Raman Bhawan)	
Programme(s) 1. PhD 2. MSc 3. MSc (5 Year Integrated Programme)	Faculty Members 1. Prof. Aseem Miglani (on deputation) 2. Dr. Neelam Kumari, Assistant Professor 3. Sh. Sandeep Kumar, Assistant Professor
(D) Department of Physics (Ground Floor, CV Raman Bhawan)	
Programme(s) 1. PhD 2. MSc	Faculty Members 1. Prof. Praveen Aghamkar, Professor 2. Prof. Sushil Kumar, Professor 3. Dr. Rachna, Assistant Professor 4. Dr. Dharamvir Singh, Assistant Prof. 5. Dr. Ram Mehar Singh, Assistant Prof.

CHAPTER-5

ELIGIBILITY CONDITIONS FOR ADMISSION TO BUDGETED PROGRAMMES

SPECIAL NOTES:

- I Unless otherwise specifically provided for a course in the concerned Ordinance, the eligibility condition for SC/ST candidates will be minimum pass marks in the qualifying examinations for admission to various courses.
- II As conveyed by General Administration Department, General Services – III Branch, Govt. of Haryana vide their circular No. 22/129/2013 – 1GSIII dated 16-07-2014 (Annexure – XVII), in case where specific relaxation of 5% marks in the eligibility condition is to be given to SC/ST candidates, the minimum less marks against 55%, 50% and 45% marks shall be calculated as under :-
55 marks-2.75 marks = 52.25 marks ($5/100 \times 55 = 2.75$)
50 marks-2.50 marks = 47.50 marks ($5/100 \times 50 = 2.50$)
45 marks- 2.25 marks = 42.75 marks ($5/100 \times 45 = 2.25$)
- III Relaxation of 5% marks in the eligibility condition is to be given to Blind/Visually/Differently Abled etc. candidates, the minimum less marks against 55%, 50% and 45% marks shall be calculated as per above clause.
- IV There will be no rounding of percentage for determining the eligibility for admission to various courses.
- V Candidates who have got compartment in the qualifying examination shall not be allowed admission to any Post-Graduate programme.
- VI Five percent relaxation in minimum eligibility condition for admission to various programmes except LLB, MPEd, BPEd and DPEd will be given to the candidate who are blind or are Differently Abled.
- VII For the wards of Kashmiri Migrants for admission following is admissible:
 - a) Relaxation in cutoff percentage up to 10% subject to minimum eligibility requirement.
 - b) Increase in intake capacity up to 5% - Programme(s) wise.
 - c) Reservation of at least one seat in merit quota in technical/professional institutions.
 - d) Waiving off domicile requirements.
 - e) Setting up of a Grievances Redressal Mechanism in every institution for students from Jammu & Kashmir.
- VIII Candidate having B. Voc. Degree will be considered eligible for transdisciplinary vertical mobility into such courses/programmes where entry qualification is a Bachelor degree without specific requirement in a particular discipline.

1. MASTER OF TECHNOLOGY (COMPUTER SCIENCE & ENGINEERING) –2 YEAR (SEMESTER SYSTEM)

A person, who has passed one of the following examinations of this university or an examination recognized as equivalent thereto, shall be eligible to join the First Semester of the programme:

- (i) MCA, MSc in Computer Science/Information Technology/Mathematics/Applied Mathematics/Physics/Applied Physics/Statistics/Operational Research/Electronics/ Bio-informatics/MBA (Information Technology) with at least 55% marks in aggregate (pass marks for SC candidates).

OR

BE/BTech. or equivalent degree in any discipline with at least 55% marks in aggregate (pass marks for SC candidates).

Note:

- a) For MSc aggregate marks of two years/four semesters will be considered for academic merit.
- b) For MCA aggregate marks of three years/six semesters (2 years/four semester for MCA lateral entry) will be considered for academic merit.
- c) For BTech/BE aggregate marks of 8 semesters/6 semesters (for lateral entry) will be considered for academic merit.
- (ii) The order of preference for the purpose of admission shall be as follows:
 - a) Qualified valid GATE in anyone of the subjects mentioned in 1(i). Such candidates shall compete for admission on the basis of their valid GATE percentage.
 - b) Seats remaining vacant after offering them to candidates with valid GATE, shall be filled on the basis of academic merit in Qualifying Examination plus usual weightage(s) admissible, if any.

2. MASTER OF BUSINESS ADMINISTRATION-2 YEAR (GENERAL)

The Candidate seeking admission must be graduate with 50% marks (47.5%marks for SC/ST candidates*).

3. MASTER OF BUSINESS ADMINISTRATION-2 YEAR (HONOURS)

The Candidate seeking admission must be graduate with 50% marks (47.5% marks for SC/ST candidates*).

4. MASTER OF COMMERCE

Bachelor of Commerce or Bachelor of Business Administration or Bachelor of Arts/Science with Economics and/or Mathematics and English as one of the subjects with at least 45% marks in aggregate.

5. MASTER OF SCIENCE (PHYSICS)

BSc (Hons) in Physics with at least 45% marks or BSc(Pass) with at least 50% marks in aggregate with Physics as one of the subjects.

6. MASTER OF SCIENCE (CHEMISTRY)

BSc (Hons.) in Chemistry or Industrial Chemistry with at least 50% marks or BSc(Pass) or B. Pharmacy or an equivalent degree with at least 50% marks in aggregate with Chemistry as one of the subjects.

7. MASTER OF SCIENCE (FOOD SCIENCE AND TECHNOLOGY)

BSc/BSc (Hons.) degree in Science/Food Science/Home Science/Agricultural Engineering/ Veterinary Sciences or BTech degree in Food Technology/Food Engineering/Dairy Technology or equivalent with at least 50% marks in aggregate.

8. MASTER OF SCIENCE (MATHEMATICS)

BA(Hons)/BSc(Hons) in Mathematics with at least 45% marks or BA/BSc with at least 50% marks in aggregate with Mathematics as one of the subjects.

9. MASTER OF SCIENCE (ENERGY& ENVIRONMENTAL SCIENCES)

BSc (Hons.) / Bachelor degree in Biological Sciences/Chemical Engineering / Environmental Engineering/Chemistry/Bio-Chemistry/Zoology/Botany/Food Science/ Agricultural Science/ Veterinary Science/Fishery Science/ Pharmacy/Engineering/ Technology/MBBS

OR

BSc (General) / Physical Sciences / Environmental Sciences / Geology with at least 50% marks in aggregate.

10. MASTER OF SCIENCE (BIOTECHNOLOGY)

BSc (Hons)/Bachelor's degree in Biological Sciences/Bio-Physics/Agricultural/Veterinary/ Fishery Science/Pharmacy/Engineering/Technology/4 years BSc. (Physician Assistant) Programme or MBBS/BDS with at least 50% marks.

OR

BSc (Hons)/Bachelor's degree in Chemical Engineering/Environmental Engineering/Chemistry/ Biochemistry/Zoology/Botany/Food Science and Technology with at least 50% marks.

11. MASTER OF ARTS (JOURNALISM AND MASS COMMUNICATION)

Bachelor Degree in any discipline from this University or any other University recognized by this University with a minimum of 45% marks in aggregate.

12. MASTER OF ARTS (ENGLISH)

The candidate seeking admission to MA (English) must have passed the qualifying examination with English as one of the subjects (compulsory or elective as the case may be). The candidates who have passed the following examinations from any recognized university are eligible for admission:

BA(Hons.) in the subject of English with at least 45% marks in aggregate.

OR

BA/BSc (Hons.) in a subject other than English, BA/BSc/BCom, LLB (3years or 5years), BA(Law), BSc (Engg.), BSc(Dairying), BSc(Agriculture), MBBS, BAMS, BEd, Diploma in Physical Education, BSc (Home Science) or Bachelor of Library & Information Science Examination with at least 50% marks in aggregate.

OR

BA or BSc Examination with all subjects obtaining at least 45% marks in the subject of English.

OR

BA (General) Degree through English and one elective subject only, obtaining at least 45% marks in the subject of English after passing Prabhakar/Gyani.

OR

BA after passing examination in an Oriental Classical Language or a Modern Indian Language with at least 45% marks (out of the aggregate excluding the additional papers) at the Honours in Oriental Titles or Modern Indian Languages Examination, in the subject of English.

OR

Any other examination recognized for admission to MA English with at least 50% marks in aggregate.

13. MASTER OF ARTS (ECONOMICS)

With at least 45% marks (out of the aggregate excluding the additional papers) at the Honours in Oriental Titles or Modern Indian Languages Examination, in the subject of Economics.

OR

B.Com Examination with at least 45% marks in the subject of Economics or 50% marks in aggregate.

OR

Any other Examination recognized for admission to MA (Economics) with at least 50% marks in aggregate.

14. MASTER OF ARTS (PUBLIC ADMINISTRATION)

The candidate should have passed one of the following examinations from any recognized university:

BA(Hons.) Examination in the subject of Public Administration with at least 45%

marks in aggregate.

OR

BA/BSc (Hons.) in a subject other than the subject of Public Administration, BA/BSc, BCom, LLB (3 years or 5years), BA (Law), BSc (Engg.), BSc (Dairying), BSc (Agriculture), MBBS, BAMS, BEd, Diploma in Physical Education, BSc (Home Science) or Bachelor of Library & Information Science Examination with at least 50% marks.

OR

BA or BSc Examination with all the subjects, obtaining at least 45% marks in the subject of Public Administration.

OR

BA (General) Degree through English and one elective subject only, obtaining at least 45% marks in the subject of Public Administration, after passing Prabhakar/Gyani.

OR

BA after passing examination in an Oriental Classical Language or a Modern Indian Language with at least 45% marks (out of the aggregate excluding the additional papers) at the Honours in Oriental Titles or Modern Indian Languages Examination, in the subject of Public Administration;

OR

BA degree with at least 45% marks in Public Administration or Political Science or History or Sociology.

OR

Any other examination recognized for admission to MA (Public Administration) with at least 50% marks in aggregate.

15. MASTER OF PHYSICAL EDUCATION (MPEd)

A person who has passed one of the following examinations shall be eligible to join the programme:

DPEd/BPEd examination of this University or an examination recognized by this University as equivalent thereto with at least 50% marks (47.5% marks in case of SC/ST candidates*) in aggregate;

Provided that all the eligible candidates will be required to qualify the Physical Efficiency Test (Canadian Test). The details of the test have been given in **Appendix-C**.

Note: DPEd after Graduation will be eligible to the admission of MPEd

16. LLM

A person who has passed with at least 50% marks in the aggregate, the LLB(Professional) Examination of this University, or an examination recognized as equivalent thereto, shall be eligible to join First Semester of the LLM Programme.

17. DIPLOMA IN PHYSICAL EDUCATION (DPEd)

A person who possesses the following qualifications shall be eligible to join the programme:

10+2 examination from the Board of School Education, Haryana or any examination recognized as equivalent thereto, obtaining at least 45% marks in aggregate (42.75% in case of those who participated in National or State Level sports events and SC/ST candidates*). The candidates will be allowed sports weightage as given in **Appendix-B**.

In addition to fulfilling the above conditions, the candidates are required to qualify the Physical Efficiency Test (PET) (Canadian Test). The guidelines for the test are given in **Appendix-C**.

Note:

- a) The candidates seeking admission to the DPed and MPed programme will be subject to a medical examination by the University Medical Officer or the Medical Officer designated by the University for the purpose, to ensure their fitness for carrying out practical. However, on a representation of the student against the decision of the Medical Officer, the Vice-Chancellor may refer it to the Medical Board, whose decision shall be final. A student can be referred for medical checkup any time during the programme, if the Chairperson/Principal is of the opinion that the student has gone unfit for practical.
- b) Details regarding Physical Efficiency Test (Canadian Test) are given in **Annexure XII**

18. LLB (PROFESSIONAL) 3YEAR DEGREE PROGRAMME

A person who has passed a Bachelor's or Master's Degree in any discipline from this University or an equivalent Degree recognized with at least 45 % marks (42.75 % marks for SC/ST *) in aggregate, shall be eligible to join First year of the LLB 3year Programme.

Note: The candidates who have obtained graduation/post-graduation through open Universities system directly without having any basic qualification for prosecuting such studies, contrary to the University Grants Commission Act and Regulations and contrary to the Rules of Legal Education, 2008 are not eligible for admission to LLB 3year (Professional) programme.

19. MASTER OF ARTS (HINDI)

Bachelor Degree in any discipline with at least 45% marks (42.75% in case of SC/ST/Blind/Visually/ Differently Abled etc. candidates) in aggregate.

20. MASTER OF SCIENCE/MASTER OF ARTS (GEOGRAPHY)

BA/BSc degree with Geography as one of the subjects with 45% marks in aggregate (42.75% marks in case of SC/ST students).

21. MASTER OF ARTS (PUNJABI)

BA (Hons.) in Panjabi.

OR

Bachelor's Degree in any discipline with at least 45% marks in aggregate or 45% marks in the subject of Panjabi.

22. MASTER OF ARTS (HISTORY)

Bachelor Degree in any discipline with at least 45% marks (42.75% in case of SC/ST/Blind/Visually/ Differently Abled etc. candidates) in aggregate.

23. MASTER OF ARTS (SANSKRIT)

BA (Hons.) in Sanskrit with at least 45% marks in the aggregate or B.A. or an examination recognized as equivalent to B.A. with Sanskrit (Elective or compulsory) with 45% marks in Sanskrit or 50% marks in the aggregate; or B.A. or any Graduate from a recognized University/Institute without Sanskrit with at least 60% marks in the aggregate having Sanskrit as a subject in Matric/Senior Secondary (10+2 level): or Shastri (Vishishta with English) with at least 45% marks (out of the aggregate excluding the additional papers) in Sanskrit.

24. MASTER OF PERFORMING ARTS (MUSIC - Vocal/ Instrumental)

- (a) BA (Hons.) Hindustani Music 45% marks in aggregate Examination of any University (under UGC norms) or any examination recognized as equivalent thereto.

(b) BA (Pass) Examination of any University (under UGC norms) with 40% marks in aggregate and Music as one subject with 55% marks.

(c) BA (Pass)/BSc (Gen.)/BCom 45% marks in aggregate or an examination recognized as equivalent thereto and also having passed any one of the following examinations:

Sangeet Vishard of 1st to 7th years from Gandhrava Mahavidyalya.

OR

Sangeet Vishard 1st to 6th years from Bhatkhande Vidyapeeth, Rajasthan.

OR

Sangeet Vishard 1st to 5th years from Pracheen Kala Kendra.

OR

Sangeet Prabhakar 1st to 6th years from Prayag Sangeet Samiti, Allahabad.

OR

Sangeet Shiromani of 2 years Diploma from University of Delhi.

25. MASTER OF COMPUTER APPLICATIONS (MCA)

Pass in any recognized Bachelors Degree of minimum 3 Yrs duration with Mathematics at 10+2 level.

OR

Pass in any recognized Bachelors Degree of minimum 3 Yrs duration with Mathematics as one of the subjects.

OR

Should be pass in BCA Degree of minimum three years duration from a recognized University.

Obtained at least 50% (47.5% in case of candidate belonging to SC category) in the qualifying Examination.

Note: Candidates having passed Mathematics / Statistics in one semester / in one year as the case may be shall be considered eligible for MCA.

For Kashmiri Migrants (KM) relaxation in cut-off percentage upto 10% subject to minimum eligibility requirement.

26. MCA (LATERAL ENTRY IN 2ND YEAR/3RD SEM)

Recognized Bachelor's Degree of minimum 3 years duration in BCA, B.Sc. (IT/Computer Science) with Mathematics as a subject at 10+2 level or at Graduate level.

Obtained at least 50% (45% in case of candidate belonging to reserved category) at the qualifying Examination.

27. MASTER OF SCIENCE (BOTANY)

BSc (Hons.) in Botany/BSc (Pass) with Botany and any two of the subjects, viz, Anthropology, Biochemistry, Biotechnology, Chemistry, Environmental Science, Genetics, Microbiology, and Zoology with at least 50% marks in aggregate or any other examination recognized by State Universities of Haryana as equivalent thereto.

28. MASTER OF SCIENCE (ZOOLOGY)

BSc (Hons.) in Zoology/BSc (pass) with any three of the subjects, viz., Anthropology, Biochemistry, Biotechnology, Botany, Chemistry, Environmental Science, Fisheries, Genetics, Geology, Microbiology and Zoology with at least 50% marks in aggregate or any other examination recognized by State Universities of Haryana as equivalent thereto.

CHAPTER- 6

ELIGIBILITY CONDITIONS FOR ADMISSION TO PROGRAMMES UNDER SELF-FINANCING SCHEME

A. MASTER OF PHILOSOPHY PROGRAMMES

Sr.No.	Name of the Programme(s)	Seats
1.	Biotechnology	07
2.	Commerce	05
3.	English	12
4.	Management	06
5.	Physical Education	09
6.	Public Administration	11

Eligibility Conditions

A person who has passed the Master's Degree with at least 55% marks (52.25% marks for SC/ST/DAP candidates*) in the relevant subject from this University or an examination recognized as equivalent thereto shall be eligible to join First Semester of this programme.

The admission shall be made by the Departmental MPhil Admission Committee in accordance with the criteria laid down by the Admission Committee of the University.

The Departmental MPhil Admission Committee shall consist of the Chairpersons of the Department, Professor(s) in the Department and not more than three other teachers, who hold PhD degree, of the Department concerned to be nominated by the Vice-Chancellor. In case three other teachers are not available in the department, the Vice-Chancellor may nominate outside expert(s), not below the rank of Professor, on the MPhil Admission Committee.

B. OTHER PROGRAMMES:

1. MASTER OF TECHNOLOGY (COMPUTER SCIENCE & ENGINEERING)- (3YEAR- WEEKEND PROGRAMME)

A person, who has passed one of the following examinations of this University or an examination recognized as equivalent there to, shall be eligible to join the First Semester of the programme:

(i) MCA, MSc in Computer Science/Information Technology/Mathematics/ Applied Mathematics/ Physics/Applied Physics/Statistics/Operational Research/ Electronics/ Bioinformatics/MBA (Information Technology) with at least 55% marks in aggregate.

OR

BE/BTech or equivalent degree in any discipline with at least 55% marks in aggregate.

Note:

1. For MSc, aggregate marks of two years/four semesters will be considered for academic merit
2. For MCA, aggregate marks of three years/six semesters (2 years/four semester for MCA lateral entry) will be considered for academic merit
3. For BTech/BE aggregate marks of 8 semesters/6 semesters (for lateral entry) will be considered for academic merit.

The order of preference for the purpose of admission shall be as follows:

- a) Qualified valid GATE in anyone of the subjects mentioned in 1(i). Such candidates shall compete for admission on the basis of their valid GATE

percentage.

- b) Seats remaining vacant after offering them to candidates with valid GATE, shall be filled on the basis of academic merit in Qualifying Examination plus usual weightage(s) admissible, if any.

2. MASTER OF ARTS (EDUCATION)

Bachelor Degree or any examination recognized as equivalent thereto with English as one of the subjects at graduation level and with at least 45% marks in the aggregate.

3. MBA (5YEAR INTEGRATED PROGRAMME)

The candidate seeking admission must have passed 10+2 examination with at least 50% marks in aggregate (47.5% marks for SC/ST candidates *).

4. MA (HONOURS) ECONOMICS (5YEAR INTEGRATED PROGRAMME)

A candidate who has passed 10+2 examination from Board of School Education Haryana or any other equivalent examination recognized by the Board of School Education Haryana/ any other recognized board of school education obtaining 50% marks (47.5% in case of SC/ST candidates*) in aggregate will be eligible to join MA (Honours) Economics (5years integrated Programme). Those who have done graduation or Post Graduation shall not be eligible to join the programme.

5 MA (HONOURS) ECONOMICS (5YEAR INTEGRATED PROGRAMME LATERAL ENTRY IN 7TH SEM. / 4TH YEAR

1. BA hons. Examination in the subject of Economics with at least 45% marks in the aggregate.

Or

BA/BSc Hons. In a subject other than the subject of Economics. BA/B.Sc., B.Com, LLb (3years and 5 Years), BA (Law), B. Sc. (Engineering), B. Sc. (Dairying), B. Sc. (Agriculture), MBBS, BAMS, B.Ed., Diploma in Physical Education, B. Sc. (Home Science), or Bachelor of library & Information Science Examination with at least 50% marks in aggregate.

Or

BA or B. Sc. Examination with all the subjects obtaining at least 45% marks in the subject of Economics.

Or

BA (General) Degree through English as one elective subject only, obtaining at least 45% marks in the subject of Economics after passing Prabhakar/Gyani.

Or

BA after passing examination in an Oriental Classical Language or a Modern Indian Language with at least 45% marks (out of the aggregate excluding the additional papers) at the Hons. in Oriental Titles or Modern Indian Languages Examination in the subject of Economics.

Or

B. Com Examination with at least 45% marks in the subject of economics or 50% marks in aggregate.

Or

Any other examination recognized for admission in MA Economics with at least 50% marks in aggregate.

2. The admitted candidates will have to take up one additional course in each

semester of MA Hons. Offered by the Department.

3. At least 10 students are required for admission through lateral entry in MA Hons. (Economics)
4. All other provisions will be same as that of ordinance of M.A Hons. (5 years integrated course) Economics.

6. MASTER OF TRAVEL AND TOURISM MANAGEMENT

Bachelor Degree in any discipline from this University or any other University recognized by this University with a minimum of 50% marks in aggregate.

7. M.Sc. MATHEMATICS (5 YEAR INTEGRATED PROGRAMME)

A person who has passed the Senior Secondary Certificate Examination (10+2 Standard) of the Board of School Education, Haryana or an Examination recognized as equivalent thereto, securing not less than 50% (47.5% in case of SC/ST candidates*) marks in the aggregate with Mathematics as one of the subjects, shall be eligible to seek admission in the first year of 5-year integrated M. Sc. Mathematics programme.

8. MSC MATHEMATICS 5 YR INTEGRATED PROGRAMME (LATERAL ENTRY IN 4TH YEAR/7TH SEMESTER)

BA (Hons)/BSc(Hons) in Mathematics with at least 45% marks or BA/BSc with at least 50% marks in aggregate with Mathematics as one of the subjects.

9. BACHELOR OF PHYSICAL EDUCATION (BPed)

A person who possesses the following qualifications shall be eligible to join the programme:

Graduate in Physical Education, i.e. BPed of three year duration with minimum 50% marks.

OR

BA with Physical Education as one of the Subjects with minimum 45% marks.

OR

Graduate with minimum 45% marks having represented State/University in sports/games at national/inter-state/inter-university tournaments.

OR

Graduate with minimum 45% marks have secured 1st or 2nd or 3rd position in inter-collegiate sports tournaments.

OR

Graduate with minimum 45% marks with DPed/CPed

The candidates will be allowed sports weightage as given in Appendix-A.

In addition to fulfilling the above conditions, the candidates are required to qualify the Physical Efficiency Test (PET) (Canadian Test). The guidelines for the test will be decided by the Chairperson, Department of Physical Education.

Notes:

1. The minimum eligibility condition can be relaxed by 5% in case of SC/ST candidates*.
2. Details regarding Physical Efficiency Test (Canadian Test) are given in Annexure-XII.
3. In case of tie, the applicant who has won position in higher tournament will be admitted.
4. The candidates seeking admission to the BPed programme will be subject to a medical examination by the University Medical Officer or the Medical Officer designated by the University for the purpose, to ensure their fitness for carrying

out practical. However, on a representation of the student against the decision of the Medical Officer, the Vice-Chancellor may refer it to the Medical Board, whose decision shall be final. A student can be referred for medical checkup any time during the programme, if the Chairperson/Principal is of the opinion that the student has gone unfit for practical.

10. BA-LLB (5 YEAR INTEGRATED PROGRAMME)

A person who has passed the Senior Secondary Certificate Examination (10+2 Standard) of the Board of School Education, Haryana or an Examination recognized as equivalent thereto, securing not less than 45% marks (42.75% in case of SC/ST candidates*) in the aggregate with English as one of the subjects, shall be eligible to seek admission in the First year of BALLB 5 year programme.

The candidates who are placed under compartment in the qualifying examination shall not be allowed admission to the programme.

Note: The candidates who have obtained 10+2 or graduation/postgraduation through open Universities system directly without having any basic qualification for prosecuting such studies, contrary to the University Grants Commission Act and Regulations and contrary to the Rules of Legal Education, 2008 are not eligible for admission to BALLB 5 year (Professional) programme.

11. BA (Journalism and MASS COMMUNICATION)

A person, who has passed the Senior Secondary Certificate examination (10+2) of the Board of School Education, Haryana or an examination as equivalent thereto, securing not less than 45% marks in aggregate, with English as one of the subjects, shall be eligible to seek admission to BA (Journalism and Mass Communication).

*** As conveyed by General Administration Department, General Services – III Branch, Govt. of Haryana vide their circular No. 22/129/2013 – 1GSIII dated 16-07-2014 (Annexure – XVII).**

Note: Continuation/Closure of the Programmes under Self Financing Scheme

The University shall take decision with regard to continuity/modification/closure of the course/programme introduced on the basis of the assessment carried out every year. However, no course/programme will be called off or closed once the students have been admitted to the course on the grounds of inadequate enrolment and the resultant lack of financial viability during a particular year. The decision regarding the closure of the said course/programme will be taken in advance, latest by the close of the academic session.

CHAPTER -7
DISTRIBUTION OF SEATS

S. No	Subject	Total Seats	All India	Haryana				
				Open	SC	BC(A)	BC(B)	DAP/ PWD/ ESM/ DFF
BUDGETED PROGRAMME(S)								
1.	B. Ed	100	15	42	17	14	9	3
2.	DPEd	45+5*	7	19	8	6	4	1
3.	LLB 3 year (Professional)	60	9	25	10	8	6	2
4.	LLM	30	4	13	5	4	3	1
5.	MA (Geography)	50	7	21	9	7	5	1
6.	MA (Hindi)	60	9	25	10	8	6	2
7.	MA (History)	60	9	25	10	8	6	2
8.	MA (Punjabi)	60	9	25	10	8	6	2
9.	MA (Sanskrit)	40	6	17	7	5	4	1
10.	MA Music (Vocal)	30	4	13	5	4	3	1
	MA Music (Instrumental)	20	3	8	3	3	2	1
11.	MA(Economics)	50	7	21	9	7	5	1
12.	MA(English)	60	9	25	10	8	6	2
13.	MA(Journalism & Mass Communication)	60	9	25	10	8	6	2
14.	MA(Public Administration)	50	7	21	9	7	5	1
15.	MBA (General)	100	15	42	17	14	9	3
16.	MBA(Honours)	40	6	17	7	5	4	1
17.	MCA	60	9	25	10	8	6	2
18.	MCom	60	9	25	10	8	6	2
19.	MPEd	25+5*	4	11	4	3	2	1
20.	MSc (Biotechnology)	40	6	17	7	5	4	1
21.	MSc (Chemistry)	50	7	21	9	7	5	1
22.	MSc (Energy & Env. Science)	40	6	17	7	5	4	1
23.	MSc (Food Sc. &Technology)	40	6	17	7	5	4	1
24.	MSc (Mathematics)	60	9	25	10	8	6	2
25.	MSc (Physics)	50	7	21	9	7	5	1
26.	MTech CSE(2-year)	40	6	17	7	5	4	1
27.	MSc (Botany)	30	4	13	5	4	3	1
28.	MSc (Zoology)	30	4	13	5	4	3	1
PROGRAMME UNDERSELF-FINANCING SCHEME								

(A)	MPHIL PROGRAMMES	Total Seats	All India	Haryana					DAP/ PWD/ ESM/ DFF
				Open	SC	BC(A)	BC(B)		
1.	Biotechnology	07	1	3	1	1	1	-	
2.	Commerce	05	1	2	1	1	-	-	
3.	English	12	2	5	2	2	1	-	
4.	Management	06	1	2	1	1	1	-	
5.	Physical Education	09	1	4	2	1	1	-	
6.	Public Administration	11	2	5	2	1	1	-	
(B)	OTHER PROGRAMMES								
1.	BA Journalism and Mass Communication	50	7	21	9	7	5	1	
2.	BALLB 5 year(Integrated Programme)	60	9	25	10	8	6	2	
3.	BPEd	25+5*	4	11	4	3	2	1	
4.	MSc Mathematics (5 year Integrated Programme)	40	6	17	7	5	4	1	
5.	MA (Honours) Economics 5 year (Integrated Programme)	55	8	23	9	8	5	1	
6.	MA (Education)	30	4	13	5	4	3	1	
7.	Master of Travel & Tourism Management	40	6	17	7	5	4	1	
8.	MBA 5 year (Integrated Programme)	60	9	25	10	8	6	2	
9.	MTech CSE (3-year)	40	6	17	7	5	4	1	

***These seats are meant for outstanding sportspersons.**

Note:

1. The category-wise distribution of seats given above is according to the letter issued by the General Administration Department Haryana Government through Letter No.22/10/2013-1GSIII dated 15.07.2014 and 22/149/2015-IGSIII dated 01.04.2016.
2. Two supernumerary seats will be created as a part of the Special Scholarship Scheme for Jammu & Kashmir for students from Jammu & Kashmir. (Reference: Chapter-2, point-17).
3. There shall be two additional seats in PG programmes (except the programmes where the seats have been approved by NCTE/BCI etc.) and five additional seats in UG Programmes (except the programmes where the seats have been approved by NCTE/BCI etc.) over and above the sanctioned seats for Outstanding Sports Persons. For admission against such seats, the candidate

will be required to submit the grading certificate of sports issued by the Director of Sports and Youth Welfare, Govt. of Haryana, Chandigarh.

CHAPTER – 8 RESERVATION OF SEATS

- (A) 30% seats shall be reserved for female candidates in each category for MPhil (Physical Education), MPEd, BPEd and DPEd programmes.
- (B) 15% of the total seats shall be open and will be filled upon all India bases including Haryana.
- (C) Remaining 85% seats are reserved for bona fide residents of Haryana and will be filled up as detailed below:

The seat matrix has been prepared on the basis of the reservation policy notified by the Govt. of Haryana vide Notification No. 22/10/2013 - IGSIID dated 28/2/2013, and instructions received from the State Govt. from time to time on the following basis:

Category	Percentage
a) All India Open Category Seats (Including Haryana State) (AIO)	15% of the sanctioned Intake
b) State Quota	85% of the sanctioned Intake
b-1) Haryana Open General Open Category (HOGC)	50% of the State Quota i.e. 42.5% of total intake
b-2) Reserved category of Haryana	50% of the State Quota i.e. 42.5% of total intake
Scheduled Caste (SC)	20% of State quota (17% of total intake)
Backward Classes of Haryana (A) (BCA)	16% of State quota (13.6% of total intake)
Backward Classes of Haryana (B) (BCB)	11% of State quota (9.35% of total intake)
Differently Abled Persons	3% of State quota (2.55% of total intake)

In the event of quota reserved for Physically Handicapped remain unfilled due to non availability for suitable category of Handicapped Candidates, it may be offered to the Ex-Servicemen and their wards(1%) and the dependents of Freedom Fighters (1%).

Further, 3% reservation is also provided to Ex-serviceman/ Freedom Fighter and their dependents by providing reservation within reservation of 1% of General Category, 1% out of Scheduled Caste and 1% from Backward Classes category for admission to the various educational institutions of the Govt. and Govt. aided / Institutes located in Haryana. As far as Block allocation in Block-A and Block-B of Backward Classes category is concerned year wise rotational system will be adopted. For example if Block-A of Backward Classes are given seats in academic year 2014, the next Block i.e. (B) Block of Category of Backward Classes will be given seats in the next academic year 2015 and so on. Further, a roster register for reservation of seats for ex- servicemen/freedom fighter shall be maintained and carry forward all fractions till one seat is accumulated through different fractions over the years. As and when the total comes to one a seat will be provided. The Chairperson of the Department concerned shall maintain the record for the purpose.

Definitions of Disabilities:

Definitions of categories of disabilities are given below:

- (I) (a) Blindness: "Blindness" refers to a condition where a person suffers from any of the following conditions namely:
 - (i) Total absence of sight; or
 - (ii) Visual acuity not exceeding 6/60 or 20/200 (snellen chart) in the better eye with correcting lenses; or
 - (iii) Limitation of the field of vision subtending an angle of 20 degree or worse:
 - (b) Low vision: 'Person with low vision' means a person with impairment of visual functioning even after treatment or standard refractive correction but who uses or is potentially capable of using vision for the planning or execution of a task with appropriate assistive device.
- (II) Hearing Impairment: "Hearing Impairment" means loss of sixty decibels or more in the better ear in the conversational range of frequencies.
- (III) (a) Locomotor disability: "Locomotor disability" means disability of the bones, joints
or muscles leading to substantial restriction of the movement of the limbs or any form of cerebral palsy.
 - (b) Cerebral Palsy: "Cerebral Palsy" means a group of non-progressive conditions of a person characterized by abnormal motor control posture resulting from brain insult or injuries occurring in the pre-natal, pre-natal or infant period of development.
 - (c) All the cases of orthopedically handicapped persons would be covered under the category of "locomotor disability or cerebral palsy".

Guidelines for Reservation:

1. **The Reservation of seats is as per the Reservation Policy of the Haryana Govt. and is subject to any change/amendment by the State govt. from time to time.**
2. If the reserved seat(s) of BC Block 'A' remain vacant these will be filled up from BC Block 'B' and vice versa.
3. The seats remaining vacant under various reserved categories other than SC category will be converted into General Category only if up to the date of display of final list or day of final counseling (whichever applicable), no eligible candidate belonging to the respective reserved categories is available for admission.
4. If a candidate of Haryana General, SC and BC also apply for Differently Abled/ESM/DFP category will be considered first for Haryana General, SC and BC category.
5. If the quota reserved for Differently Abled Persons candidates remains vacant due to non-availability of candidates, these seats will be given to ESM and their wards, dependents of Freedom Fighters and wards of Military Personnel who died in operation 'Vijay' on the basis of their merit.
6. Candidates claiming reservation under Scheduled Caste will submit the certificate as per Annexure-II, Backward Class (Block 'A' & 'B') will submit the certificate on the prescribed Performa as per Annexure-III, and affidavit as per Annexure-IV.
7. BC (Block A&B) candidates for benefit of reservation shall also have to furnish an affidavit on the prescribed pro forma to the effect that he/she is not covered under the criteria of creamy layer as per **Annexure-IV** at the time of reporting to the allotted university. The said affidavit shall be furnished jointly by both father and mother of the candidate. **The children of persons having gross income of up to 03 (Three) Lakh Rupees shall first of all get the benefit of reservation in**

admission. The left out quota shall go to that class of Backward Classes citizens who earn more than Three Lakh Rupees but up to Six Lakh rupees per annum. The Sections of the Backward Classes above Six Lakh Rupees per annum shall be considered as Creamy Layer under Section 5 of the Haryana Backward Classes (Reservation in Services and Admission in Educational Institutions) Act, 2016.

8. Certificate from ward of Deceased/Disabled/Discharged Military/Para-Military personnel/ Ex-Servicemen or Ex-Personnel of Para-Military Forces – **Annexure-V.**
9. Only the candidates having permanent disability of not less than 40% (being otherwise fit for admission to the Programme(s)) will be considered for admission as Differently Abled. Disability certificate must be issued by the Chief Medical Officer of the concerned District. **However, the certificate shall be subject to verification by a Medical Board of the University constituted for the purpose and the decision of the Board shall be final. Differently abled candidates belonging to Haryana are required to submit the certificate as per Annexure-VI.**
10. Children and Grand-Children of Freedom Fighters of Haryana are required to submit a certificate from the concerned Deputy Commissioner of the concerned District as per **Annexure-VII.**
11. ESM and their wards of Haryana are required to submit the certificate as per **Annexure-VIII.**
12. For horizontal reservation, ESM/DFF candidates of General, SC and BC category will also have to furnish ESM/DFF certificate as mentioned above.
13. In pursuance of the decision of Hon'ble Punjab & Haryana High Court, Chandigarh dated 11.01.2013 in the LPA 98/2013 (O&M) CWP No. 20359 of 2012, Sh. Ishwar Singh Vs KUK & Others, preference shall be given to ESM first before giving admission to wards against ESM reserved seats.
14. The seats reserved for ESM category shall be offered in order of following priorities:
 - a) Wards of Ex-servicemen died in action while in active service.
 - b) Ex-serviceman himself.
 - c) Wards of Ex-servicemen.
 - d) Wards of Paramilitary Forces.
15. All the eligible candidate, whether from Haryana or from reserved categories can also compete for seats allocated under All India Category.
16. A candidate, who applies for reserved category will be considered first in general category. In case, he/she does not get a seat of his/her choice in general category, then he/she will be considered for reserved category as applicable. The category of allotted seat may be higher than the actual category of the candidate.
17. If the number of seats in any particular category is not a round figure, 0.5 or above will be taken as one and less than 0.5 shall be ignored, except that in Physically Handicapped, Children & Grandchildren of Freedom Fighters and Ex-Servicemen and their Wards Categories, at least one candidate will be admitted from all the three categories in total, even if the share is less than 0.5 seats provided the number of sanctioned intake in the particular Programme(s) is 30 or above.
18. Candidates who have passed their qualifying examination from a university in the State of Haryana will be deemed to be Haryana residents and will not be required to submit certificates of bona fide residents of Haryana.
19. Differently Abled candidates will not be considered for admission to MPed/BPEd and DPed programmes.
20. In case of tie for admission against sports seats, the applicant who has won position in higher tournament will be admitted.
21. A person belonging to the General Category married to a person belonging to the Scheduled Caste or Backward Classes, he/she shall not be entitled to the benefit of

reservation vide letter no. 22/76/2012-GSIII dated 22.03.2012 from Chief Secretary to Govt., Haryana.

22. The State Govt. of Haryana has decided to provide following concessions to the students belonging to Jammu & Kashmir for their admissions in the Colleges and Universities of Haryana.

- i) Relaxation in cut-off percentage upto 10% subject to minimum eligibility requirement.
- ii) Increase in intake capacity upto 5% course-wise

CHAPTER – 9
WEIGHTAGE(S)

Candidates who are eligible for admission will be entitled to weightage in total merit points as given below:

	Criteria for grant of Weightages	Weightage
A	Candidates who have passed the qualifying examination from any Institutions situated in Haryana.	5%
B	Recipients of National Talent Award from the NCERT	5%
C	Candidates having consistently good academic record i.e. throughout first class from first public examination to the qualifying examination	5%
D	Candidates who have passed Honours Programme in the related Subject at the level of qualifying examination	5%
E(a)	NCC cadets who have passed the “B” Certificate.	3%
	NCC cadets who have passed the “C” or “G-II Certificate (no weightage will be given for civil defiance services) Note: if a NCC cadet has B and C certificate then maximum weightage of 3/5 marks will be given.	5%
	OR	
E(b)	Candidates who have been recommended or commenced to have obtained 1 st and 2 nd position at the inter Zonal are inter University or in state level youth festival are state level /national level Comptition (s) organized by the state Govt. / Govt. of india/ University/ either individually or as member of a team.	5 %
	OR	
E(c)	Sports persons who have won 1 st or 2 nd or 3 rd position at the University / State Level Tournament organized by the State Govt. of Haryana Olympic Association / University in individual events or team games or have actually participated in Inter University or National Level duly recognized by the Association of Indian Universities / concerned national federation / Indian Olympic Association in the games in which inter university tournament organized by AIU (except for the B.P.Ed. and M.P.ED. Courses) candidate claiming sports weightage must gradation Certificates issued by the Director of Sport of the State Concerned or by an Authority authorized by the Director of Sports of the concerned state indicating grade	5%
	OR	
E(d)	Holder of Certificates or Merit for NSS/YRC awarded by the University.	5%
	OR	
E(e)	Candidates who have attained 1 st , 2 nd , 3 rd , 4 th position in All India Inter-University Youth Festival/North Zone/State Level competition either individually or as a	5%

Note: Weightage for sports will be given only in respect of tournaments in the following games/events arranged by the university/inter-university/sports board or by a State/National Organization recognized by the Indian Olympic Association:

Athletics including Cross Country; Badminton; Basket-Ball; Cricket; Cycling; Gymnastics; Hockey; Kho-Kho; Shooting; Swimming including Water-Polo and Diving; Tennis; Table-Tennis; Volleyball; Handball; Kabaddi of National Style; Football; Chess; Boxing; Judo; Weight Lifting; Yoga; Best- Physique; Wrestling and Power Lifting. No other game or event, which is not recognized by the Association of Indian Universities, shall be considered.

In the above categories, the weightage will be calculated as under:

1. **The total weightage for merit (A to E above) shall not exceed 10 merit points.**
2. The number of students admitted under Clause (E) above shall not exceed 10% of the total intake of the programme.
3. The Weightage for the purpose of merit under Clause (C) above shall be given only if the candidate has obtained the required certificate/distinction from first public examination to the qualifying examination on the basis of which he is seeking admission to the programme. For example, if a candidate is seeking admission on the basis of BA/ B.Sc./B Com Examination, he/she will be given Weightage under this clause if he/she has obtained certificate of distinction in Matric, 10+2 and in BA/BSc/BCom, as the case may be.
4. Weightage for BPEd & MPed as per Appendix-A and weightage for DPEd as per Appendix-B.
5. A weightage of 5% shall be admissible to the candidate who have passed BSc with Biotechnology as one of the subject for admission in MSc Biotechnology,

CHAPTER-10 REGISTRATION

The concerned department will check the eligibility for admission at its own level. After the provisional admission, the Registration Branch will check the documents of all the admitted candidates for the purpose of registration. After the clearance of the eligibility, the Registration Branch will issue Registration Card to the provisionally admitted candidates.

Note: The Candidates who have passed their qualifying examinations from a University/Board situated outside India, will have to deposit eligibility fee of Rs.500/-. They will have to deposit the documents including visa in the Registration Branch. Even provisional admission will not be allowed without the eligibility certificate.

MIGRATION RULES

A student from any other University recognized by Chaudhary Devi Lal University, Sirsa or from a Board of Examination other than the Board of School Education, Haryana, shall be eligible for admission to the University only on production of the migration certificate (or transfer certificate if a Board does not issue the migration certificate) to show that the University or the Board has no objection to his/her joining this University and he/she will have to submit the same up to **31st October, 2018** without any late fee, failing which his/her candidature for the concerned examination shall stand suspended automatically, provided that the condition of production of the migration certificate shall not apply in the case of students passing their examination from Foreign University.

The migration certificate will be accepted through concerned Chairperson even after 31st October, 2018 on payment of late fee up to the dates mentioned below:-

31 st December, 2018	With late fee of Rs.500/-
28 th February, 2019	With late fee of Rs.1000/-
Till the declaration of result	With late fee of Rs.2000/-
After the declaration of result	With late fee of Rs.2500/- per year upto the Maximum of Rs. 5000/-

Note: The word 'examination' in the above rules denotes the first 'Annual Examination' or the second 'Semester Examination'.

CHAPTER 11
FEE AND SCHOLARSHIPS

Fee will be charged from the students semester-wise. Fee will be deposited as per schedule of Accounts Branch displayed from time to time. **The admitted students will have to pay the following fees, in addition to refundable library fees amounting to Rs. 1,000/- and Rs. 100/- eSuidha fee per annum for services of Digital University Framework.**

FEE FOR BUDGETED AND SELF-FINANCING PROGRAMMES:

Sr.No.	Programme	Total Fee (Rs.)
A. Budgeted Programmes		
1	MTech(CSE) FT (1st Sem)	12290
	MTech(CSE) FT (2nd Sem)	11600
	MTech(CSE) FT (3rd Sem)	11990
	MTech(CSE)FT(4th Sem)	11600
2	MCA(1st Sem)	6790
	MCA(2ndSem)	6100
	MCA(3rd Sem)	6490
	MCA(4th Sem)	6100
	MCA(5th Sem)	6490
	MCA(6th Sem)	6100
3	MBA 1stSem	11290
	MBA 2ndSem	10600
	MBA 3rdSem	10990
	MBA 4th Sem	10600
4	MBA(BE)1stSem	11290
	MBA(BE) 2ndSem	10600
	MBA(BE) 3rd Sem	10990
	MBA(BE)4th Sem	10600
5	MSc(Physics)1st Sem	6290
	MSc(Physics)2nd Sem	5600
	MSc(Physics)3rd Sem	5990
	MSc(Physics)4th Sem	5600
6	MSc(Maths)1st Sem	4290
	MSc(Maths)2nd Sem	3600
	MSc(Maths)3rd Sem	3990
	MSc(Maths)4th Sem	3600
7	MSc(Chemistry)1stSem	6290
	MSc(Chemistry)2ndSem	5600
	MSc(Chemistry)3rd Sem	5990
	MSc(Chemistry)4th Sem	5600
8	MSc(Env. Sc)1st Sem	6290
	MSc(Env. Sc) 2nd Sem	5600
	MSc(Env. Sc)3rd Sem	5990
	MSc(Env. Sc)4th Sem	5600
9	MSc(Biotech)1st Sem	9540
	MSc(Biotech)2nd Sem	8850
	MSc(Biotech)3rd Sem	9240
	MSc(Biotech)4th Sem	8850
10	MSc(Food Sc&Tech (1st Semester)	8790

	MSc(Food Sc&Tech (2nd Semester)	8100
	MSc(Food Sc&Tech (3rd Semester)	8490
	MSc(Food Sc&Tech (4th Semester)	8100
11	LLM(E)(1st Sem)	10340
	LLM(E)(2nd Semester)	9650
	LLM(E)(3rd Semester)	10040
	LLM(E)(4th Semester)	9650
12	LLB 3 Year(1st Sem)	4340
	LLB 3 Year(2nd Sem)	3650
	LLB 3 Year(3rd Sem)	4040
	LLB 3 Year(4th Sem)	3650
	LLB 3 Year(5th Sem)	4040
	LLB 3 Year(6th Sem)	3650
13	MA(Journalism & Mass Comm) (1st Semester)	5290
	MA(Journalism & Mass Comm) (2nd Semester)	4600
	MA(Journalism & Mass Comm) (3rd Semester)	4990
	MA(Journalism & Mass Comm) (4th Semester)	4600
14	MA(English) (1st Sem)	4290
	MA(English) (2nd Sem)	3600
	MA(English) (3rd Sem)	3990
	MA(English) (4th Sem)	3600
15	MA(Economics) (1st Sem)	2940
	MA(Economics) (2nd Sem)	2250
	MA(Economics) (3rdSem)	2640
	MA(Economics) (4th Sem)	2250
16	MA(Public Admn) (1st Semester)	2940
	MA(Public Admn) (2nd Semester)	2250
	MA(Public Admn) (3rd Semester)	2640
	MA(Public Admn) (4th Semester)	2250
17	MCom (1st Sem)	3390
	MCom (2nd Sem)	2500
	MCom (3rd Sem)	2990
	MCom (4th Sem)	2600
18	MPEd (1st Sem)	4290
	MPEd (2nd sem)	3600
	MPEd (3rd Sem)	3990
	MPEd (4th Sem)	3600
19	DPEd (1st Sem)	7890
	DPEd (2nd Sem)	7200
	DPEd (3rd Sem)	7590
	DPEd (4th Sem)	7200
20	MA(Hindi) (1st Sem)	2940
	MA(Hindi) (2nd Sem)	2250
	MA(Hindi) (3rdSem)	2640
	MA(Hindi) (4th Sem)	2250
21	MA(Punjabi) (1st Sem)	2940
	MA(Punjabi) (2nd Sem)	2250
	MA(Punjabi) (3rdSem)	2640
	MA(Punjabi) (4th Sem)	2250
22	MA(Sanskrit) (1st Sem)	2940

	MA(Sanskrit) (2nd Sem)	2250
	MA(Sanskrit) (3rdSem)	2640
	MA(Sanskrit) (4th Sem)	2250
23	MA (Geography) (1st Sem)	3440
	MA (Geography) (2nd Sem)	2750
	MA (Geography) (3rdSem)	3140
	MA (Geography) (4th Sem)	2750
24	MA(History) (1st Sem)	2940
	MA(History) (2nd Sem)	2250
	MA(History) (3rdSem)	2640
	MA(History) (4th Sem)	2250
25	MA(Music-Vocal & Instrumental) (1st Sem)	2940
	MA(Music-Vocal & Instrumental) (2nd Sem)	2250
	MA(Music-Vocal & Instrumental) (3rdSem)	2640
	MA(Music-Vocal & Instrumental) (4th Sem)	2250
26	MSc (Botany) 1 st Sem	9540
	MSc (Botany) 2 nd Sem	8850
	MSc (Botany) 3 rd Sem	9240
	MSc (Botany) 4 th Sem	8850
27	MSc (Zoology) 1 st Sem	9540
	MSc (Botany) 2 nd Sem	8850
	MSc (Botany) 3 rd Sem	9240
	MSc (Botany) 4 th Sem	8850

*Those students who seek admission in the next programme in this University will pay Rs 500/- as continuation fees.

B. Self-Financing Programmes.		
M.Phil. Programme		
S.No.	Programme	Total Fee (Rs.)
B. Budgeted Programmes		
(a)	Biotech.(1 st Sem.)	16270
	Biotech.(2 nd Sem.)	15600
(b)	Physical Edu.1 st Sem	11270
	Physical Edu 2 nd Sem	10600
(c)	Commerce 1 st Sem	8270
	Commerce 2 nd Sem	7600
(d)	English(1 st Sem.)	16320
	English (2 nd Sem.)	15650
(e)	Public Admn1st Sem	10320
	Public Admn 2 nd Sem	9650
(f)	Management 1 st Sem	15025
	Management 2 nd Sem	15025
2	Other Programme(s)	
(a)	MTech(CSE) PT(1 st Sem)	16290
	M.Tech.(CSE)PT(2 nd Sem)	15600
	M.Tech.(CSE)PT(3 rd Sem)	15990
	M.Tech.(CSE)PT(4 th Sem)	15600
	M.Tech.(CSE)PT(5 th Sem)	15990
	M.Tech.(CSE)PT(6 th Sem)	15600
(b)	LL.B (5Year (1 st Sem)	13945

	LL.B (5 Year (2 nd Sem)	13335
	LL.B (5 Year)(3 rd Sem)	13345
	LL.B (5 Year)(4 th Sem)	13335
	LL.B (5 Year)(5 th Sem)	13345
	LL.B (5 Year)(6 th Sem)	13335
	LL.B (5 Year)(7 th Sem)	13345
	LL.B (5 Year)(8 th Sem)	13335
	LL.B (5 Year)(9 th Sem)	13345
	LL.B(5 Year)(10 th Sem)	13335
(c)	MBA (5Year)(1 st Sem)	11790
	MBA (5 Year)(2 nd Sem)	11100
	MBA (5 Year)(3 rd Sem)	11490
	MBA (5 Year)(4 th Sem)	11100
	MBA (5 Year)(5 th Sem)	11490
	MBA (5 Year)(6 th Sem)	11100
	MBA (5 Year)(7 th Sem)	11490
	MBA (5 Year)(8 th Sem)	11100
	MBA (5 Year)(9 th Sem)	11490
	MBA (5 Year)(10 th Sem)	11100
(d)	MBA TTM 1 st Sem	12535
	MBA TTM 2 nd Sem	12525
	MBA TTM 3 rd Sem	12535
	MBA TTM 4 th Sem	12525
(e)	MA(Edu)(1 st Sem)	7290
	MA(Edu)(2 nd Sem)	6600
	MA(Edu)(3 rd Sem)	6990
	MA(Edu)(4 th Sem)	6600
(f)	BA Journalism & Mass Comm (1 st Sem)	11290
	BA Journalism & Mass Comm (2 nd Semester)	10600
	BA Journalism & Mass Comm (3 rd Semester)	10990
	BA Journalism & Mass Comm (4 th Semester)	10600
	BA Journalism & Mass Comm (5 th Semester)	10990
	BA Journalism & Mass Comm (6 th Semester)	10600
(g)	MA(Hon)Econ(5 year integr)(1 st Sem)	10435
	MA(Hon)Econ(5 year integr)(2 nd Sem)	8825
	MA(Hon)Econ(5 year integr)(3 rd Sem)	8835
	MA(Hon)Econ(5 year integr)(4 th Sem)	8825
	MA(Hon)Econ(5 year integr)(5 th Sem)	8835
	MA(Hon)Econ(5 year integr)(6 th Sem)	8825
	MA(Hon)Econ(5 year integr)(7 th Sem)	8835
	MA(Hon)Econ(5 year integr)(8 th Sem)	8825
	MA(Hon)Econ(5 year integr)(9 th Sem)	8835
	MA(Hon)Econ(5 year integr)(10 th Sem)	8825
(h)	MSc(Hon)Math(5 year integr)(1 st Sem)	16435
	MSc(Hon)Math(5 year integr)(2 nd Sem)	15825
	MSc(Hon)Math(5 year integr)(3 rd Sem)	15835
	MSc(Hon)Math(5 year integr)(4 th Sem)	15825
	MSc(Hon)Math(5 year integr)(5 th Sem)	15835
	MSc(Hon)Math(5 year integr)(6 th Sem)	15825
	MSc(Hon)Math(5 year integr)(7 th Sem)	15835
	MSc(Hon)Math(5 year integr)(8 th Sem)	15825

	MSc(Hon)Math(5 year integr)(9 th Sem)	15835
	MSc(Hon)Math(5 year integr)(10 th Sem)	15825
(i)	BPEd(1 st Sem)	9090
	BPEd(2 nd Sem)	8400
	BPEd(3 rd Sem)	8420
	BPEd(4 th Sem)	8400

Note:

1. Fee for SFS Programme(s) can be increased at any time during the Programme(s) to meet out the financial viability of the Programme(s).
2. SC scholarships shall be awarded by the State Government to eligible SC students (as per eligibility guidelines) enrolled in a programme .
3. SC students who are eligible for SC scholarship will have to fill up the form for SC scholarship to be granted by the State Government according to the schedule yet to be received from the Government and to be notified by the Registration & Scholarship Branch. And those SC students who are not eligible in the scholarship will pay fee/dues as per above table at par with General category students, **along with the admission form** (pro forma attached at **Annexure-XXII**). The SC students eligible for this scholarship will be themselves responsible for filling up Scholarship Forms as per schedule to be intimated by Registration & Scholarship Branch failing which they will have to deposit full fee within one month of the last date for filling scholarship forms. Late fee will be levied on such students. The eligibility for scholarship of such candidates will be decided by the Department, on the basis of guidelines/norms given in the HBI.
3. As per Memo No. 3/18-2008/S(2) dated Panchkula the 14.06.2012 received from the Director General Higher Education, Haryana, no fees/funds such as enrollment, registration fee, tuition fee, games, union, library, magazine, medical/examination etc. will be charged from the SC students. The fee so exempted to the SC candidates at the time of admission will be charged from the amount of Scholarship received from the Government to the respective candidate. However, 100% tuition fee concession will be allowed to SC/ST candidates of Haryana enrolled in any programme in the University.
4. **Schedule for deposit of admission fee for new entrants:**
 - (i) Fresh Admission: As per Schedule of Admission**
 - (ii) Schedule for deposit of admission fee for old students:**
 - Odd Semester (Except 1st Semester):**
 - 01.07.2018 to 10.07.2018
 - 11.07.2018 to 20.07.2018 with late fee @ Rs.10/- per day
 - 21.07.2018 30.07.2018 with late fee @ Rs.50/- per day
 - Even Semester**
 - 01.01.2018 to 10.01.2019
 - 11.01.2019 to 20.01.2019 with late fee @ Rs.10/- per day
 - 21.01.2019 to 30.01.2019 with late fee @ Rs.50/- per day

Note:

- (i) Department-wise Schedule may be notified by the Accounts Branch. Dues for the subsequent years must be paid by the dates notified, otherwise a late fee fine of Rs. 10/- per day shall be charged.

(ii) A candidate whose result of the examination taken by him/her is notified as 'Later' may also be allowed to join the next higher class provisionally. In case he/she is ultimately declared as having failed, his/her provisional admission shall stand cancelled and he/she shall forthwith revert to the lower class. Fee paid by him/her for the higher class shall be adjusted against the lower class dues. No refund shall be admissible to the student who discontinues his/her studies. His/her attendance for the higher class will be counted for the lower class.

(iii) The tuition fee and other monthly dues in respect of students of University Teaching Departments will be payable on six monthly basis from January to June and July to December. Dues must be paid on the dates notified by the Accounts Branch. **All the Chairpersons will direct the students of their respective department to deposit the fee on fixed date and time and not to allow any student to attend the classes without depositing the fees. The attendance marked without deposit of fee will be illegal and will not be counted for the purposes of attendance.**

5. Caution money/Security is refundable if application is received by 31st December of the year of the completion of programme (application format as **Annexure-XX**).
6. The record of Admission fee/Examination fee slip be maintained/kept by the Department concerned. The Department concerned mentions fee receipt number on Financial Statement Performa while sending filled examination form to the Result Branch.
7. The fee shall be refunded/adjusted only in the first Semester only of the programme.

RULES FOR ADJUSTMENT/REFUND OF FEE:

1. If a candidate after having deposited fee for admission in one programme joins another programme in another/same UTD in the same session, as mentioned below, and is permitted to withdraw his/her candidature, fee/funds except admission fee already deposited by him/her for the programme from which he/she has withdrawn, shall be adjusted/refunded against the fee/funds of the programme he/she joins subject to the condition that the difference, if any, shall be paid by the candidate:
 - i) From a budget Programme to another budget Programme;
 - ii) From a budgeted Programme to a self-financing Programme or vice-versa.
 - iii) From a self-financing Programme to another self-financing Programme.However, in self-financing programmes, adjustment/refund of fee will be allowed only if the seat so vacated is filled by the last date of admission.
2. In case a candidate leaves the University after seeking admission in a particular Programme, following conditions will apply for refund of fee:
 - (i) If a candidate leaves before the commencement of the classes, the entire fee deposited by the candidate will be refunded after deducting Rs.1000/- only.
 - (ii) In case a candidate leaves after commencement of the classes, proportionate deduction of fee up to the month of his/her leaving will be made, subject to minimum of Rs.1000/-. The vacant seat will be filled up from waiting list.
 - (iii) In case waiting list has not been drawn by the Department, the fees

will be refunded after deducting processing fees i.e Rs. 1000/- even if the seat is not filled up.

- (iv) If the admission of a student is cancelled by the University, for no fault of his/her, the dues paid by him/her will be refunded.

TUITION FEE CONCESSION:

- (a) Full Tuition Fee Concessions may be given to deserving students by the Chairpersons of the Departments/Principals up to 10% of the total number of students on roll in each class/department up to 21st August 2018, fraction up to .4 being counted for Half Fee Concession and fraction of 0.5 and above being counted for Full Concession.

The Vice-Chancellor may, in deserving cases, on the recommendation of the Chairperson of the Department concerned, grant additional fee concessions up to 10% provided that not more than one such additional fee concession shall be awarded in any class in a Department.

- (b) Tuition Fee concessions may be allowed to two or more children of the same parents at the following rates:-

(i) The eldest to pay Full fee.

(ii) The younger or younger ones to pay half fee.

The Concessions will be allowed even if the elder brother/sister is studying in a University maintained Institution other than the one in which the younger brother(s)/sister(s) is/are studying.

- (c) 50% Tuition Fee concession to only girl / only two girl child(ren) (of parents without any male child) at P.G. level.

- (d) (i) 1 to 10 positions in the University qualifying examination(s) except in PhD subject to production of proof thereof.

(ii) 1st, 2nd and 3rd position at the National Level competition organized by AIU or other Govt. agencies or 1st position at North Zone Inter Varsity level in similar events in sports and cultural sphere.

(iii) Participation of NSS at National Republic Day Parade.

- (e) Development Fee concession may be allowed to anyone of the two brothers/sisters on admission to the same Programme in the University Teaching Department during the same session.

- (f) Fee concession to University employees and their dependents:

(i) Confirmed University employees permitted to join Evening classes or the University Centre For Distance Learning will be exempted from payment of Tuition Fee provided in case of individuals who fail in the examinations for which they are permitted or whose conduct is reported as unsatisfactory or who do not take proper interest in the office work, the concession will be discontinued.

(ii) 50% concession of total fee (except examination fee and registration fee) to the University employee and their dependents (sons, daughters, brothers, sisters, spouse, who is/are not working and is/are fully dependant on him/her and living with him/her) may be allowed in part- time/regular programmes, self-financing programmes in the University Teaching Departments and the programmes in the University Centre for Distance Learning.

- (g) The children of serving military personnel up to the rank of an NCO or of military personnel killed or incapacitated wholly or partially during the war, shall be allowed Full Fee Concession.

- (h) Blind students may on an application be granted Full Fee Concession.

FACILITIES AVAILABLE TO SC/BC CANDIDATES

1. Price of the University Handbook of Information is 1/4th of the price fixed for open and other categories for SC/BC candidates of Haryana and strictly following the reservation of seats for SC, BC.
2. Post Matric Scholarships are granted to SC/BC students under Govt. of India Scheme.
3. SC students seeking admission in various programmes will be required to fill up the form for SC Scholarships to be granted by the State Government at the time of filling up admission form for a programme. The Departments will decide the eligibility for scholarship of such candidates on the basis of guidelines/norms given in the HBI.
4. As per Memo No. 3/18-2008/S(2) dated Panchkula the 14.06.2012 received from the Director General Higher Education, Haryana, no fees/funds such as enrollment, registration fee, tuition fee, games, union, library, magazine, medical/examination etc. will be charged from the SC students. The fee so exempted to the SC candidates at the time of admission will be charged from the amount of Scholarship received from the Government to the respective candidate. However, 100% tuition fee concession will be allowed to SC/ST candidates of Haryana enrolled in any programme in the University.

BENEFITS OF FEE FOR SC CANDIDATES OF HARYANA

There is a Post Matric Scholarship Scheme of GOI for welfare of SC as per letter No.3/44-2012 Sch (2) dated 18.06.2013 of the Director General Higher Education, Haryana, Panchkula. SC students whose parents/guardian income is up to Rs. 2.50 lac per annum are eligible for benefits under the scheme. The benefits include enrollment/registration, tuition, games, Union, Library, Magazine, Medical Examination and such other fees compulsorily payable by the student to the institution or University/Board. Refundable deposit like caution money, security deposit are, however, excluded. For students admitted under this scheme the application form has to be submitted by the students to the concerned Chairperson/Director of the Department/ Institute.

Note: An income declaration will be furnished by the self-employed parents/guardian of SC candidates, stating definite income from all sources by way of an affidavit on non-judicial stamp paper. Employed parents/guardian are required to obtain income certificates from their employer and for any additional income from other sources, they would furnish declaration by way of an affidavit on non-judicial stamp paper.

1. No fee will be charged by the University from the students belonging to the SC category, whose parent's Income is less than Rs. 2.50 lac p.a., who will be admitted during the academic session 2018-19 as per instructions of the Director Higher Education, Haryana.
2. No fee will be charged from the students belonging to the SC category as per instructions issued under the Post Matric Scholarship Scheme by the Director, Technical Education Haryana, for technical Programme(s) approved by AICTE under the purview of the Department.
3. Students belonging to the SC category who are eligible for Post Matric Scholarship Scheme should get their Saving Bank Account linked with Aadhaar Card to get transferred the funds in their respective bank accounts.
4. Students who are eligible for Scheduled Caste and Backward Class Scholarship(s) as the case may be, may apply online on the dates which will be announced/published

in the newspapers/Haryana welfareschemes.org portal by the State Govt./Funding Agencies.

Free Education for Dependent Children of Leprosy Affected Persons (LAPs)

:No fee/dues will be charged from the dependent children of Leprosy Affected Persons and education in the University Teaching Departments/Institutes will be free for them

CHAPTER - 12 ATTENDANCE

In each programme, (except the programme approved by the BCI) every student will have to fulfill the condition of 75% minimum (theory & practical separately) of attendance as per the relevant is mandatory. However, for the students in department of Law, the minimum attendance required is 70%. For detailed information, Calendar Vol. II of Chaudhary Devi Lal University, Sirsa for the concerned programmes may be consulted. Chairpersons of the UTD are authorized to condone 15% of the shortage by recording the reason. Further, the Vice Chancellor may condone extra 10% of lecture shortage.

Ordinarily, a candidate who has not attended the required percentage of lectures/practicals etc., as prescribed by the Ordinances shall not be eligible to appear in the examination. If the Chairperson is not satisfied with the reasons for the shortage given by the student, it is not obligatory on his part to condone the shortage. The decision of the Chairperson shall be final. Rule 2.1 of Chapter-IV, Ordinance "Registration of Students" of Calendar Vol-I is reproduced below to deal with the attendance of the students.

Rule 2.1 "Every student shall attend his classes on all working days unless he is granted leave of absence by the Chairperson of the University Department/Principal of the College concerned. If a student remains absent from his classes for a continuous period of seven working days each in one subject/paper/Programme(s) without any valid reason, medical or otherwise, his name shall be struck off the rolls, irrespective of the fact that he has paid his dues.

Note: However, the student may be re-admitted with the permission of the Chairperson of the Department/Principal of the College concerned on payment of re-admission fee, as prescribed by the University from time to time in addition to arrears of fees, if any, provided that the Chairperson of the Department/Principal of the College is satisfied that if re-admitted the student will not fall short of requisite percentage of lectures etc."

1. In case of MTech CSE (3-year weekend) name of student will be struck off in case he/she remains absent for 5 consecutive teaching days.
2. For allowing readmission by the Chairperson and Vice Chancellor time allowed will be 7 working days with one instance in each semester with readmission fee as follows:

1st instance Rs.500/- + Rs 10/- per day by Chairperson

2nd instance Rs.1000/- + Rs. 20/- per day by Vice Chancellor

CHAPTER -13

INSTRUCTIONS TO CURB RAGGING

This University welcomes all the students who enroll themselves in different programmes offered. We wish them success in their plans. Those who succeed in joining a programme should be making best use of the excellent facilities and congenial atmosphere available in the University for all round development of their personality. We would expect our students to make best use of this opportunity and grow as able and responsible citizens. Students will be required to work hard with their energies focused towards achieving their goal.

We take pride in informing all those desirous of seeking admission that over all the years, our University has the best traditions of maintaining a healthy and congenial academic environment. We are also glad to convey that with the determined and sincere efforts of our senior students and faculty, our campus has been free from the menace of Ragging.

Nevertheless the following is brought into the notice of every student:

1. Ragging is anti-social, illegal and punishable.
2. Ragging in any form at any place in the campus or outside is strictly prohibited.
3. Any student found indulging in an act of ragging will meet strict disciplinary action leading to expulsion from the University.
4. Following will amount to the act of ragging.
 - To address seniors as 'Sir'
 - To perform mass drills.
 - To copy class notes for the seniors
 - To serve various errands
 - To do menial jobs for the seniors.
 - To ask/answer vulgar questions.
 - To look at pornographic pictures to 'shock the fresher out of their innocence'
 - To force to drink alcohol, scalding tea, etc.
 - To force to do acts which can lead to physical injury/mental torture or death
 - To force to do acts with sexual overtones including homosexual acts.
 - To strip, kiss etc.
 - To do other obscenities.

All the senior students are advised to guide and treat junior students affectionately.

Junior students may contact their Chairpersons or other University functionaries like Proctor, Dean Students' Welfare, Chief Warden, Wardens or Chief Security Officer for help and guidance.

Note: An undertaking in the pro forma given in **Annexure -XIX** will have to be given by the candidate and his/her parent at the time of admission.

CHAPTER - 14
RULES FOR PROMOTION TO NEXT/HIGHER CLASS
AND REAPPEAR/ IMPROVEMENT RULES

A. RULES FOR PROMOTION TO NEXT/HIGHER CLASS (UG and 5 YEAR INTEGRATED PROGRAMMES)

The Academic Council vide resolution no. 62 of its 18th meeting held on 3.1.2014 resolved the following regarding promotion to next class in respect of 3 years Bachelor Degree Programmes :

<u>For Promotion to</u>	<u>qualifying condition for clearing lower examinations</u>
5 th Semester	1 st Semester
6 th Semester	2 nd Semester
7 th Semester	3 rd Semester
8 th Semester	4 th Semester
9 th Semester	5 th Semester
10 th Semester	6 th Semester

However, if the result of lower qualifying semester is not declared by the time of admission/promotion to a given semester, students will be allowed promotion provisionally subject to fulfilling the condition on declaration of the result of lower examination.

Failed candidate and a student who is not on the rolls and whose name was struck off cannot be promoted to next higher class.

B. RULES FOR RE-APPEAR/IMPROVEMENT IN VARIOUS PROGRAMMES IN SEMESTER SYSTEM (ONLY FOR THE PROGRAMMES UNDER UTDS)

(I) REAPPEAR: (CHANCE FOR REAPPEAR CANDIDATE):

Two consecutive chances

One year Programme

Semester	Examination when held
1 st semester	alongwith 2 nd semester
2 nd semester	alongwith or after 1 st semester

Two Year Semester Programme

Semester	Examination when held
1 st semester	alongwith the 3 rd semester.
2 nd semester	alongwith the 4 th semester
3 rd semester	alongwith or after 4 th semester.
4 th semester	alongwith or after 3 rd semester.

Three Year Semester Programme

Semester	Examination when held
1 st semester	alongwith 3 rd semester.
2 nd semester	alongwith 4 th semester
3 rd semester	alongwith 5 th semester.
4 th semester	alongwith 6 th semester.
5 th semester	alongwith or after 6 th semester
6 th semester	alongwith or after 5 th semester

Five Year Semester Programme

Semester	Examination when held
1 st semester	alongwith 3 rd semester.
2 nd semester	alongwith 4 th semester
3 rd semester	alongwith 5 th semester.
4 th semester	alongwith 6 th semester.
5 th semester	alongwith 7 th semester
6 th semester	alongwith 8 th semester
7 th semester	alongwith 9 th semester
8 th semester	alongwith 10 th semester
9 th semester	alongwith or after 10 th semester.
10 th semester	alongwith or after 9 th semester.

(II) IMPROVEMENT

After passing the examination, one chance in each semester may be given for improvement of marks in the programmes where provision of improvement exists. The syllabus will be the same as meant for the regular candidates of the semester(s) concerned.

C. Master of Law (LLM)

A candidate shall be allowed to proceed from LLM (1st & 2nd semester) to LLM (3rd & 4th semester) class provisionally, only if, he has got exemption in the 50% theory papers of LLM (1st & 2nd Semester) examination.

CHARACTER CERTIFICATE

Name of the Department/College _____ Session _____

Certified that Mr./Miss/Mrs. _____ Son/daughter of Shri _____ has been a bona fide student of this Department/College during the period _____.

He/She appeared in the _____ Examination of the University/Board _____ held in _____ under Roll No. _____ and *passed obtaining _____ marks out of _____ marks or *failed/*placed under compartment in the subject of _____.

1. Academic Distinction, if any:

2. Co-curricular activities, if any

3. Brief particulars of disciplinary action by College/Department/University including punishment such as expulsion, warning, fined for violation of College/ Department/ Hostel Rules, UMC/ Disqualification etc., if any.

4. General Conduct during stay in the Institution: Good/Satisfactory/Unsatisfactory.

Dated : _____

Signature of the Principal/
Chairperson of the Department
(With office Seal)

* Strike out whichever is not applicable

CERTIFICATE OF RESIDENCE
(For Bona fide Residents of Haryana only)

Certified that _____ Son/Daughter of Sh. _____
is a bona fide resident of Haryana State (Place) _____ District
_____ since _____ (in terms of the latest
instructions issued by the Haryana Government).

Name _____ (Signature of the attesting authority)

Designation _____ Date _____
(With legible office seal)

Address _____

Note:

1. The candidates who have passed their qualifying examinations from the Universities of Haryana are not required to produce Certificate of Haryana Resident.

Copy of letter no.62/17/95-6 GSI dated Oct., 1966 from the Chief Secretary to Government of Haryana addressed to all Heads of Departments, Commissioner/ Ambala, Rohtak, Gurgaon and Hisar Division etc.

Subject: Bona fide Residents of Haryana – Guidelines regarding

Sir/Madam,

I am directed to invite your attention to Haryana Govt. letter on the subject noted above vide which the instruction were issued regarding simplification of procedure for obtaining the certificate of Domicile for the purpose of admission to educational institutions (including technical/medical institutions). The matter has been reconsidered in the light of judgment delivered by the Hon'ble Supreme Court of India in the case of Dr. Pradeep Jain vs. Union of India and other reported as AIR 1984.SC.1421, where in it has been held that instead of the word 'Domicile' the word 'Resident' be used in the instructions. Henceforth the following categories of persons would be eligible for the grant of Resident certificate:

- a. Candidates who have passes the examinations qualifying them for selection in an institution from a school/college in Haryana
 - b. Children/wards (if parents are not living) Dependent:
 - i. of the regular employees of Haryana State Posted in/outside Haryana State or working on deputation.
 - ii. of the regular employees of the statutory bodies/corporations established by or under an Act of the State of Haryana who are posted in Chandigarh or in /outside Haryana;
 - iii. of the regular employees of the Government of India posted in Chandigarh or in Haryana in connection with the affairs of the Haryana Government.
 - c. Children/wards (if parents not living) dependents of persons who after retirement have permanently settled in Haryana and draw their pension from the treasuries situated in the State of Haryana.
 - d. Children/Wards (if parents not living)/ dependents of pensioners of Haryana Government irrespective of the fact that the original home of the retiree is in a State other than Haryana or he has settled after retirement in or out side Haryana
 - e. Children/Wards (if parents not living)/dependents of persons who have permanently home in the Haryana and include persons who have been residing in Haryana for a period of less than 15 years or who have permanent home in Haryana but on account of their occupation they are living out side Haryana
 - f. The wives of such persons who are bona fide resident of Haryana irrespective of the fact that they had belonged to any other State before marriage
 - g. Persons who were born in Haryana and produce a certificate to that effect; provided that the parents/Guardians (if parents are not living) of persons belonging to any one of the above mentioned categories are:
 - i. Citizen of India;
 - ii. Produce an affidavit to the effect they or their children/ wards (if parents are not living)/dependents have not obtained the benefit of Resident in any other State.
2. All candidates claiming to be Bona fide residents of Haryana should produce a Haryana Resident Certificate signed by the District Magistrate / General Assistant of Deputy Commissioner of Sub-Divisional Officer (Civil) of the District/Sub-divisional to which the candidates belong. Residents Certificate in respect of elsewhere or in respect of the Children/Wards/dependents of Haryana Govt. Employee who are posted at Chandigarh, Delhi or elsewhere in respect Haryana in connection with affairs of Haryana Govt. or in respect of Children/Wards/dependents of the employees and retirees of the Statutory bodies/ Corporations of Haryana established by or under an Act of the State of Haryana or Central Act and located at Chandigarh, Haryana and outside Haryana, should be issued by their respective heads of Departments.
 3. Candidates seeking admission in the Educational Institutions (including medical and technical institutions) located in Haryana may not be required to produce resident certificate, if they have passed the Examination from a School/College situated in Haryana. For this purpose a certificate of the Principal/Headmaster of the Institution shall, be competent to issue such certificate, which should be sufficient.
 4. If a candidate is admitted on the basis of claim that he belongs to the State of Haryana but at any subsequent time is discovered that his claim is false, the student shall be removed from the institution, all fees and other dues paid up to the date of such removal shall be confiscated. The Principal may take such other action against the students and his /her parents/ Guardians as he may deem proper in the circumstances of any particular case.

**CERTIFICATE FROM THE EMPLOYER IN THE
CASE OF EMPLOYEES OF GOVT. OF HARYANA,
MEMBER OF ALL INDIA SERVICES, BORN ON
HARYANA CADRE, EMPLOYEE OF STATUTORY
BODIES/CORPORATIONS**

Certified that Mr./ Ms. _____ son / daughter / wife of Sh. _____ is serving as a regular employee of Govt. of Haryana/Members of All India Services borne on Haryana Cadre/Regular Employee of Statutory Body/Corporation established by or under an Act of State of Haryana. At present he/she is posted as _____ in the Department _____ at _____ (place of posting).

Mr./Ms. _____ is his/her son/daughter/dependent. (if parents are not living).

Signature of the Employer
(with designation & seal)

Date : _____

Place : _____

(Strike out whichever is not applicable)

Haryana Government

Certificate Sr. No...../year...../Teh.....

Photo of Applicant to be attested by the issuing Authority

SCHEDULED CASTE CERTIFICATE

This is to certify that Shri/Smt./Kumari _____ son/daughter of Shri _____ resident of _____ village/town _____ Tehsil _____ District _____ of the State/Union Territory _____ belongs to the _____ Caste/Tribe, which is recognized as a Scheduled Caste/Scheduled Tribe under the Constitution (Scheduled Castes) Order, 1950.

(Applicable in the case of person who have migrated from other State/Union Territory Administration.)

2. This Certificate is issued on the basis of the Scheduled Class Certificate issued by _____ vide letter No. _____ dated _____ to Shri/Smt. _____ Father/Mother of Shri/Smt/Kumari _____ of Village/Town _____ of _____ Tehsil _____ District _____ of State/Union Territory _____ who belongs to the _____ Caste which is recognized as Scheduled Caste/Scheduled Tribes in the State/Union Territory _____

3. Shri/Smt/Kumari _____ and/or his/her family ordinarily reside(s) in _____ Village/Town _____ of Tehsil _____ District _____ of the State/Union Territory _____.

Signature with seal of Issuing Authority
Full Name.....
Designation.....
Address with
Telephone No. with code_____

Place.....
Date.....

- 2. Issuing Authority: Tehsildar or Naib Tehsildar.
Head of Department in case of Government employees
- 3. Strike out of paragraph which is not applicable.
For instructions refer to www.csharyana.gov.in

Haryana Government

Certificate Sr. No...../year...../Teh.....

BACKWARD CLASS CERTIFICATE
(for BC(A) & BC(B))

Photo of
Applicant to
be attested by
the issuing
Authority

This is to certify that Shri/Smt./Kumari _____ son/daughter of
_____ Shri _____ resident of _____
village/town _____ Tehsil _____ District _____ of
the State/Union Territory _____ belongs to the _____ Caste.
This caste is mentioned in the State list of BC Block _____.

(Applicable in the case of person who have migrated from other State/Union Territory
Administration.)

1. This Certificate is issued on the basis of the Backward Class Certificate issued by
_____ vide letter No. _____ dated _____ to Shri/Smt.
_____ Father/Mother of Shri/Smt./Kumari _____ of _____
Village/Town _____ of Tehsil _____ District _____ of State/Union
Territory _____ who belongs to the _____ Caste which is recognized as BC in
the State/Union Territory _____.

(The applicant shall submit an affidavit that he/she falls/does not fall in creamy layer)

3. Shri/Smt./Kumari _____ and/or his/her family ordinarily reside(s) in
_____ Village/Town _____ of Tehsil _____ District _____ of
the State/Union Territory _____.

4. This is to certify that he/she does not belong to the person/section (Creamy layer) as per State
Govt. letter No.1170-SW(1)-9 dated 07.06.1995, No. 22/36/2000-3GS-III dated 09.08.2000 &
No. 213-SW(1)-2010 dated 31.08.2010.

Signature with seal of Issuing Authority

Full Name.....

Designation.....

Address with

Telephone No. with code _____

Place.....

Date.....

2. Issuing Authority: Tehsildar or Naib Tehsildar.
Head of Department in case of Government employees
3. Strike out of paragraph which is not applicable.
4. For instructions refer to www.csharyana.gov.in

SELF DECLARATION**(BY THE PARENTS OF THE BACKWARD CLASS)**

I _____ Father/Mother of _____ Resident of (Complete Address) _____ Tehsil _____ District _____ seeking admission to _____ programme in Chaudhary Devi Lal University, Sirsa, Haryana do hereby solemnly affirm and declare that I belong to _____ Caste which is included in the list of Backward Classes Block 'A'/'B' approved by the Haryana Govt. I further declare and affirm that I and my wife/husband are not covered under the criteria fixed by Haryana Govt. vide letter No.1170/SW(1)-95 dated 7-06-95 and 22/36/2000 3 G.S. III dated 9-08.2000 for excluding socially advanced persons/sections (Creamy Layer) from Backward Classes. I further undertake that in case the information contained in the above para is found false at any stage, the Competent Authority will be entitled to cancel the admission.

DEPONENT

Dated: _____

Place: _____

VERIFICATION

Verified that the above statement is true and correct to the best of my knowledge and belief and nothing has been concealed therein.

DEPONENT

The declaration should be of the month of May, 2014 or later

CERTIFICATE FOR DIFFERENTLY ABLED (DAP) CANDIDATES

No. _____

Dated : _____

Certified that Mr./Ms. _____ son/ daughter/wife of Sh. _____ resident of _____ District _____ appeared before the undersigned for medical check up. On his/her Medical Examination, it is found that the nature of handicap/disability is as under:

Chief Medical Officer
Haryana
(Seal of the above authority)

Place: _____

Dated: _____

(Signature of the Applicant)

CERTIFICATE REQUIRED TO BE FURNISHED BY CHILDREN/GRAND CHILDREN OF FREEDOM FIGHTERS

No. _____

Dated : _____

Certified that Mr./Ms. _____ son/daughter of Sh. _____ resident
of Village _____ Police Station _____ Tehsil _____ District
_____ is a bona fide Freedom Fighter.

Signature of Officer
authorized by Chief
Secretary, Haryana to
issue such certificate.

Date: _____

Place: _____

CERTIFICATE FOR DECEASED OR DISABLED OR DISCHARGED MILITARY/PARA-MILITARY PERSONNEL, EX-SERVICEMEN OR EX-PERSONNEL OF PARA- MILITARY FORCES

Certified that Number _____ Rank _____ Name _____ son of _____ Father of _____ Resident of Village _____ Post office _____ Tehsil _____ District _____ belonging to the State of Haryana has served in the Army/Air Force/Navy (Name of the Para- Military Force) from _____ to _____ and subsequently invalidated out of service as under:

- i) Medical Category
 - a. for JCO's _____
 - b. for ORS: Shape-I, II, III etc. _____
 - c. for Rank/Designation(in case of Para Military Forces _____
- ii) Reason of discharge/retirement _____
- iii) Death

Whether killed in action _____

Or any other reason _____
- iv) If killed in action _____ Name of the War /Operation _____.
- v) Disabled : Whether disabled during the War/Operation (name) _____
- vi) Nature of disability
 - a. whether permanent i.e. for life _____
 - b. whether temporary and up to what extent _____

Next RSMB IS DUE _____

Name of Records _____

Signature of the issuing Authority
with designation and official seal and stmp

Case No. _____

Date : _____

Note: Only the certificate issued by the Officer duly authorized by the Army/Navy/Air Force Concerned Para- Military Force Headquarters, as the case may be, shall be entertained.

CERTIFICATE FOR THE EX- EMPLOYEES OF INDIAN DEFENCE SERVICES/PARA-MILITARY FORCES

Certified that Number _____ Rank _____ Name _____ Son of _____ Father/ Mother of _____ Resident of Village _____ Post Office _____ Tehsil _____ Distt. _____ belonging to the State of Haryana as per his/her service record at the time of entry into service, served in the Army/Air Force/Navy (Name of the Para-Military force) from _____ to _____ and subsequently discharged/retired from the service on _____ as per his/her service record at the time of entry into service the home address given is _____ Distt. () Haryana.

Signature
Officer Commanding competent
Authority (with Official Seal)

Place: _____

Date: _____

(Strike out whichever is not applicable)

PERSONAL/NOMINATION PRO FORMA FOR THE INSURANCE OF STUDENT

(To be filled in by the Student)

1. Name and Address of Proposer Dean, Students Welfare,
Chaudhary Devi Lal
University, Sirsa.
1. Name and Permanent Address of the Student _____

2. Father's Name _____
3. Class & Section _____
4. Class Roll No. _____
5. Any Disability (Please specify) _____
6. Period of Insurance From starting of the Academic session to end of the Academic session.
7. Sum Insured Rs. One Lac
8. Name and Complete Address of _____
the Nominee/Assignee _____ Relation with the
Insured _____

I declare that the above information is true to the best of my knowledge and belief and that I have disclosed all particulars affecting the assessment of the risk. I agree that this proposal and declaration shall be the basis of the contract between the company and me. I also declare that I do not suffer from any disability other than that described above.

Signature of the Student

Place: _____

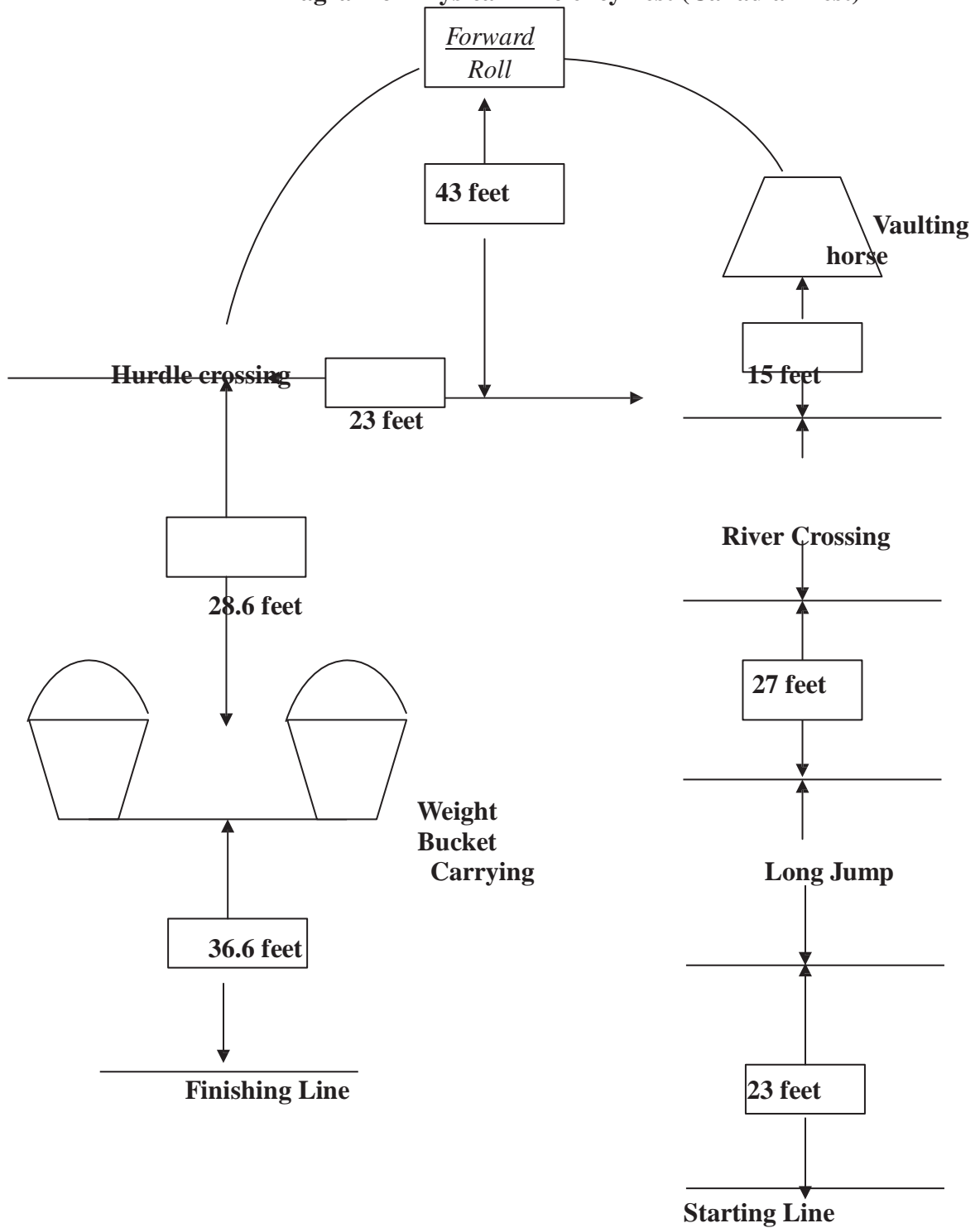
Dated: _____

Dated: _____ Department of _____

Countersigned

Chairperson

Diagram of Physical Efficiency Test (Canadian Test)



Men Section		Women/PH Section	
(a)	10' long jump	(a)	8' long jump
(b)	7 times crossing over the width of 5' river	(b)	5 times crossing over the width of 4' river
(c)	Vaulting horse of 4' 8" height	(c)	Vaulting horse of 3' 2" height
(d)	Forward roll on mat	(d)	Forward roll on mat
(e)	Crossing over the hurdle of 3' height	(e)	Crossing over the hurdle of 2' 6" inches height
(f)	Carrying two buckets, $\frac{3}{4}$ filled with sand, up to the finishing line.	(f)	Carrying two buckets, half filled with sand, up to the finishing line.

Note: Time will be recorded up to the fraction of second. The qualifying time for men and women/ Physically Handicapped (PH) candidates will be up to 30 seconds and 32 seconds, respectively.

IMPORTANT NOTES:

1. If a candidate commits two faults, he/she will not be allowed for re-test, whereas if only one fault is committed by the candidate, he/she will be given one more chance provided he/she completes the test within the prescribed time. Third chance will not be given under any circumstance.
2. Hurdles should be crossed without being knocked down. If a candidate leaves the test incomplete he/she will be disqualified and will not be given any chance. If any candidate falls or slips while performing the test he/she must complete the test and should not drop out in between and no extra chance would be given in such cases.

LIST OF SCHEDULED CASTES IN HARYANA STATE

S.NO.	Name of the Caste
1.	Ad Dharmi
1A	Aheria, Aheri, Hari, Heri, Thori, Turi
2.	Balmiki
3.	Bangali
4.	Barar,Burar, Berar
5.	Batwal, Barwala
6.	Bauria, Bawaria
7.	Bazigar
8.	Bhanjra
9.	Chamar, Jatia Chamar, Rehgar, Raigar, Ramdasi, Ravidasi, Balahi, Batoi, Bhambi,Chamar –Rohidas, Jatav, Jatava, Bhatoi, Ramdasia
10.	Chanal
11.	Dagi
12.	Darain
13.	Deha, Dhaya, Dhea
14.	Dhogri, Dhangri or Siggri
15.	Dhanak
16.	Dumna, Mahasha, Doom
17.	Gagra
18.	Gandhila,Gandil,Gondola
19.	Kabir-panthi, Julaha
20.	Khatik
21	Kori, koli
22.	Marija, Marecha
23.	Mazhabi, Mazhabi Sikh
24.	Megh, Meghwal
25.	Nat, Badi
26.	Od
27.	Pasi
28.	Perna
29.	Pherera
30.	Sanhai
31.	Sanhal
32.	Sansi, Bhedkut or Manesh
33.	Sansoi
34.	Sapela, apera
35.	Sarera
36.	Sikligar, Bariya
37.	Sirikiband

**LIST OF BACKWARD CLASSES IN HARYANA
BLOCK -A**

S.NO.	Name of the Caste	S. No.	Name of the Caste
1.	Aheria, Aheir, Heri, Naik, Thori or Turi, Hari	2.	Barra
3.	Beta, Hensi or Hesi	4.	Bagria
5.	Barwar	6.	Barai, Tamboli
7.	Baragi, Bairagi, Swami Sadh,	8.	Battora
9.	Bharbhunja, Bharbhuja	10.	Bhat, Bhatra Darpi Ramiya
11.	Bhuhalia Lohar	12.	Changar
13.	Chirimar	14.	Chang
15.	Chimba, Chhipi, Chimpa, Darzi, Rohilla	16.	Daiya
17.	Dhobis	18.	Dakut
19.	Dhimar, Mallah, Kashyap Rajpoot, Kahar, Jhinwar, Dhinwar, Khewat, Mehra, Nishad, Sikka, Bhisti, Sheikh-Abbasi.	20.	Dhosali, Dosali
21.	Faquir	22.	Gwaria, Gauria or Gwar
23.	Ghirath	24.	Ghasi, Ghasiara or Ghosi
25.	Gorkhas	26.	Gawala, Gowala
27.	Gadaria, Pal, Baghel	28.	Garhi-Lohar
29.	Hajjam, Nai, Nais, Sain	30.	Jhangra Brahman, Khati, Suthar, Dhiman, Tarkhan, Barhai, Baddi.
31.	Joginath, Yogi, Jogi, Nath, Jangun-Jogi	32.	Kanjar or Kanchan
33.	Kurmi	34.	Kumhars, Prajapati
35.	Kamboj	36.	Khanghera
37.	Kunchband	38.	Labana
39.	Lakhera, Manehar, Kachera	40.	Lohar, Panchal
41.	Madari	42.	Mochi
43.	Mirasi	44.	Nar
45.	Noongar	46.	Nalband
47.	Pinja, Penja	48.	Rehar, Rehara or Re
49.	Raigar	50.	Rai Sikh
51.	Rechband	52.	Sorgir, Shergir
53.	Soi	54.	Singhikant, Singiwala
55.	Sunar, Zargar, Soni	56.	Thathera, Tamera
57.	Teli	58.	Vanzara, Banzara
59.	Weaver (Jullaha)	60.	Badi/Baddon
61.	Bhattu/Chattu	62.	Mina
63.	Rahbari	64.	Charan
65.	Charaj (Maha Brahman)	66.	Udasin
67.	Ramgarhia	68.	Rangrez, Lilgar, Nilgar, Lallari
69.	Dawala, Soni-Dawala, Nyaaria	70.	Bhar, Raj Bhar
71.	Nat (Muslim)	72.	Jangam

BLOCK - B

1.	Ahir/Yadav	2.	Gujjar	3.	Lodh/Lodha,
4.	Saini, Shakya, Koeri, Kushwaha, Mourya	5.	Meo	6.	Gosai/Gosain/ Goswami

At present Raigar, Mochi, and Julaha castes find a mention in the list of both the Scheduled Castes and Backward Classes and it has been decided that persons belonging to these castes, who are not covered under the Scheduled Castes being Non-Hindus or Non-Sikhs, can take the benefits under the Backward Classes only.

Bihar	
1.	Maithili University/Vishwavidyalaya, Darbhanga, Bihar
Delhi	
2.	Commercial University Ltd., Daryaganj, Delhi
3.	United Nations University, Delhi
4.	Vocational University, Delhi
5.	ADR-Centric Juridical University, ADR House, 8J, Gopala Tower, 25 Rajendra Place, New Delhi
6.	Indian Institute of Science and Engineering, New Delhi
Karnataka	
7.	Badganvi Sarkar World Open University Education Society, Gokak, Belgaum, Karnataka
Kerala	
8.	St. John's University, Kishnattam, Kerala
Maharashtra	
9.	Raja Arabic University, Nagpur, Maharashtra
Tamil Nadu	
10.	D.D.B. Sanskrit University, Putur, Trichi, Tamil Nadu
West Bengal	
11.	Indian Institute of Alternative Medicine, Kolkata
12.	Institute of Alternative Medicine and Research, 8-A, Diamond Harbour Road, Builtech inn, 2nd Floor, Thakurpurkur, Kolkatta-700063
Uttar Pradesh	
13.	Varanaseya Sanskrit Vishwavidyalaya, Varanasi (U.P.) Jagatpuri, Delhi
14.	Mahila Gram Vidyapith/Vishwavidyalaya, (Women's University) Prayag, Allahabad, U.P.
15.	Gandhi Hindi Vidyapith, Prayag, Allahabad (U.P.)
16.	National University of Electro Complex Homeopathy, Kanpur (U.P.)
17.	Netaji Subhash Chandra Bose University (Open Univ.), Achaltal, Aligarh, U.P.
18.	Uttar Pradesh Vishwavidyalaya, Kosi Kalan, Mathura (U.P.)
19.	Maharana Partap Shiksha Niketan Vishwavidyalaya, Pratapgarh (U.P.)
20.	Indraprastha Shiksha Prishad, Institutional Area, Khoda, Makanpur, Noida Phase-II, U.P.
21.	Gurukul Vishwavidyalaya, Vrindavan, Uttar Pradesh
Odisha	
22.	Nababharat Shksha Parishad, Anupoorna Bhawan, Plot No.242, Pani Tanki Road, Shaktinagar, Rourkela
Examinations of the following Boards not recognized for the purpose of higher studies :	
1.	All India Board of Secondary Education, New Delhi
2.	Uttar Madhyama & Purva Madhyama of MDU Rohtak (Gurukul Jhajjar Scheme)
3.	Central Board of Higher Education, New Delhi
4.	Board of Adult Education and Training/Board Shiksha Sansthan, New Delhi
5.	Any Diploma/Exams. of Prachin Kala Kendra, Chandigarh
6.	Bhartiya Siksha Prishad, Lucknow
7.	Board of Higher Secondary Education, Delhi
8.	Hindi Sahitya Sammelan, Prayag, Allahabad (U.P.)
9.	Indian Education Council of U.P., Lucknow

**Bhartia Shiksha Parishad Lucknow, UP- the matter is subjudice before the District Judge-
Lucnow.**

Note: This is not an exhaustive list of Fake Universities and Boards. Before finalizing the admissions the updated list of recognized examinations of the UGC and the Board of School Education, Haryana, Bhiwani is also required to be consulted. www.ugc.ac.in

The Senior School Examination Certificate issued by the Council of Secondary Education, PMC Campus S.A.S Nagar, (Mohali), is not equivalent to the certificates issued by H.S.E.B./C.B.S.E. and other State Education Boards as decided by the Punjab & Haryana High Court in CWP No.3651 of 2009 etc. a bunch of writ petitions including CWP No. 14155 of 2011 dated 19.12.2012.

CHAUDHARY DEVI LAL UNIVERSITY, SIRSA**(Established by the State Legislature Act 9 of 2003)****NOTIFICATION**

It is hereby notified that the holidays enumerated below shall be observed as public holidays by the University Teaching Departments, University Offices (Non-Teaching) during the calendar year 2018.

HOLIDAYS:

Sr. No.	Name of Holidays	Date on which they fall	Days of the week	No. of Holidays
1	All Sundays			52
2	All Saturdays (for non-teaching staff)			52
3	Guru Gobind Singh's Birthday	05-Jan	Friday	01
4	Basant Panchmi/Sir Chhotu Ram Jayanti	22-Jan	Monday	01
5	Republic Day	26-Jan	Friday	01
6	Guru Ravidas's Birthday	31-Jan	Wednesday	01
7	Maha Shivratri	14-Feb	Wednesday	01
8	Holi	02-March	Friday	01
9	Shaheedi Diwas of Bhagat Singh, Rajguru & Sukhdev	23-March	Friday	01
10	Mahavir Jayanti	29-March	Thursday	01
11	Lord Parshu Ram Jayanti	18-April	Wednesday	01
12	Sant Kabir Jayanti	28-June	Thursday	01
13	Shaheed Udham Singh's Martyrdom Day	31-July	Tuesday	01
14	Independence Day	15-Aug	Wednesday	01
15	Id-ul-Zuha(Bakrid)	22-Aug	Wednesday	01
16	Janmashtami	03-Sep	Monday	01
17	Mahatma Gandhi Jayanti	02-Oct	Tuesday	01
18	Maharaja Agrasen Jayanti	10-Oct	Wednesday	01
19	Dussehra	18-Oct	Thursday	01
20	Maharshi Valmiki's Birthday	24-Oct	Wednesday	01
21	Haryana Day	01-Nov	Thursday	01
22	Diwali	07-Nov	Wednesday	01
23	Vishakarma Day	09-Nov	Friday	01
24	Guru Nanak's Birthday	23-Nov	Friday	01
25	Christmas Day	25-Dec	Tuesday	01

LIST OF HOLIDAYS (as per Haryana Government Notification)

Note :- The following festivals and occasions which fall on non working day have been excluded from the list of Public Holidays & Restricted Holidays:-				
1	Ram Navami	25-March	Sunday	01
2	Dr. B.R. Ambedkar's Jayanti	14-April	Saturday	01
3	Id-ul-Fitr	16-June	Saturday	01
4	Maharana Partap Jayanti	16-June	Saturday	01
5	Raksha Bandhan	26-Aug	Sunday	01
6	Haryana's Heroes' Martyrdom Day	23-Sept	Sunday	01
Besides the above holidays employees may be allowed any three holidays to be chosen out of the Restricted Holidays mentioned below:				
1	Maharshi Dayanand Saraswati Jayanti	10-Feb	Saturday	01
2	Good Friday	30-March	Friday	01
3	Budh Purnima	30-April	Monday	01
4	Guru Arjan Dev's Martyrdom Day	16-June	Saturday	01
5	Hariyali Teej	13-Aug	Monday	01
6	Muharram	21-Sept	Friday	01
7	Karwa Chauth	27-Oct	Saturday	01
8	Goverdhan Puja	08-Nov	Thursday	01
9	Chhath Puja	13-Nov	Tuesday	01
10	Milad-Un-Nabi Or Id-E-Milad (Birthday of Prophet Mohammad)	21-Nov	Wednesday	01
11	Guru Teg Bahadur's Martyrdom Day	24-Nov.	Saturday	01
12	Shaheed Udham Singh's Birthday	26-Dec	Wednesday	01

Note:-

1. The timings in the University office will be from 9:00 A.M. to 5:00 P.M. (with half an hour break from 1:30 p.m. to 2:00 p.m.)

**-Sd-
Registrar**

Endst No. CDLU/Gen/18/ 142-212

Dated 16.01.2018

Copy of the above is forwarded to the following for information and necessary action:-

1. The Secretary, University Grants Commission, Bahadurshah Zafar Marg, New Delhi.
2. The Secretary to Governor, Haryana Raj Bhawan, Chandigarh.
3. The Director General Higher Education, Haryana, Chandigarh.
4. The Director General Technical Education Haryana, Chandigarh.
5. The Registrar of all Universities of Punjab, Haryana, Jammu & Kashmir, Himachal Pradesh, Rajasthan & Delhi.
6. The Member Secretary, All India Council for Technical Education, Indira Gandhi Sports Complex, I.P. Estate, New Delhi.
7. All the Chairpersons, University Teaching Departments, CDLU, Sirsa.
8. All the Branch Officers, CDLU, Sirsa.
9. Joint Director (Audit), CDLU, Sirsa.
10. P.S. to Vice-Chancellor (for kind information of the Hon'ble Vice-Chancellor).
11. P.A. to Registrar (for kind information of the Registrar).

Dy Registrar. (Gen. Branch)

Government of Haryana
General Administration Department
General Services-III Branch
No. 22/129/2013-1GSIII

Dated Chandigarh, the 16-07-2014

1. All the Administrative Secretaries to Government Haryana.
2. All Heads of Departments in the State of Haryana.
3. The Commissioners, Ambala/ Hisar/ Rohtak/ Gurgaon Division.
4. All the CAs/MDs of all Boards/Corporations/Public Sector Undertakings in Haryana.
5. The Registrar General of Punjab & Haryana High Court, Chandigarh.
6. All the Deputy Commissioners in the State of Haryana.
7. All the Sub Divisional Officers (Civil) in the State of Haryana.
8. The Registrars of all the Universities in the State of Haryana.

Subject: Regarding prescribing minimum eligibility qualification for the various courses.

Sir/Madam,

I am directed to invite your kind attention towards Government instructions No. 3870-WGI-ASOII-64/20069 dated 6th/9th October, 1964 whereby the candidates of Scheduled Castes and Scheduled Tribes provided 5% reduction in marks in the minimum eligibility qualification for admissions in various courses.

It has come to the notice of the Government that at present where a General Category candidate is required to have 50% marks in a prescribed qualification for admission in any course, as per the above instructions a reserve category candidate is required to have 45% marks giving him 5% reduction in the minimum qualification. Vide judgment of Hon'ble Supreme Court in Civil Appeal No. 7084/2011, it has been observed that the practice is wrong and the relaxation of 5% should be reduced from the minimum required marks on a general category candidate for e.g. :-

In a course, a general candidate requires to have 50% marks, than as per Govt. instructions by giving 5% relaxation the minimum eligibility marks for a reserved caste candidate should be calculated as under :-

Out of 100 Marks needs to less = 5

Out of 1 Marks needs to less = 5 / 100

Out of 50 Marks needs to less = 5 / 100 X 50 = 2.50

This way minimum less marks where general category candidates are required to have 50% in a prescribed qualification, the total required marks for a reserved candidates will be 50 - 2.50 = 47.50 and not 45.

All concerned are requested to implement the instructions as per the above procedure in the compliance of the judgment of Hon'ble Supreme Court passed in CWP No. 7084/2011.

Narender Kumar
Superintendent General Services-III
for Chief Secretary to Govt., Haryana. 15/7/2014

OVSP

OFFICE OF DIRECTOR GENERAL HIGHER EDUCATION, HARYANA, PANCHKULA.

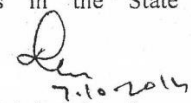
No. 12/127-2014 Ad (3)

Dated, Panchkula, the 19.08.2014

A copy of letter No. 22/129/2013-IGSIII dated 16.07.2014 received from the Chief Secretary to Government of Haryana, General Administration Department addressed to the all Heads of Department & other is forwarded to the following for information & necessary action:-

1. All the Principals of Government Colleges in the State.
2. All the Commanding Officers, N.C.C. Units in the State.
3. Registrar, K.U.Kurukshetra/ M.D.U., Rohtak/ Ch. Devi Lal University, Sirsa/ Bhagat Phool Singh Mahila Vishvavidyalya, Khanpur Kalan (Sonapat).
4. All the Librarians of Distt./Sub. Div. Libraries in the State of Haryana/Librarian, Central State Library, Ambala Cantt.

D.A. As above.


7.10.2014
Superintendent Administration,
for Director General Higher Education
Haryana, Panchkula

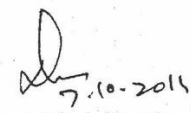
Endst. No. Even

Dated, Panchkula, the 10.10.14

A copy is forwarded to the following for information & necessary action:-

1. All Headquarter Officers and Head of Branches.
2. Legal Cell/Audit Cell/Librarian.
3. PS/D.G.H.E.
4. Steno to Addl. Dir. Admn./A.D. Admn./R.E.
5. Steno/JDC

D.A. As above.


7.10.2014
Superintendent Administration,
for Director General Higher Education
Haryana, Panchkula

Circular Admn. 5

SELF DECLARATION BY THE STUDENT

1. I, _____(full name of student with admission/registration/enrollment number) S/o, D/o Mr./Mrs./Ms._____, having been admitted to _____(name of the Institution), have carefully read “THE HARYANA PROHIBITION OF RAGGING IN EDUCATIONAL INSTITUTION ORDINANCE, 2012” and fully understood the provisions contained in the said Ordinance.
2. I have, in particular, perused clause 2(f) of the Ordinance and am aware as to what constitutes ragging.
3. I have also, in particular, perused clause 8 of the Ordinance and I am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
4. I hereby solemnly aver and undertake that:
 - (a) I will not indulge in any behavior or act that may be constituted as ragging under the Ordinance.
 - (b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under the Ordinance.
5. I hereby affirm that, if found guilty of ragging, I am liable for punishment according to Ordinance, without prejudice to any other criminal action that may be taken against me under any penal law or any, law for the time being in force.
6. I hereby declare that I have not been expelled or debarred from admission in any Institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this _____ day of _____ month of _____ 2018.

Signature of the Student

Name:

ANNEXURE-XIX

SELF DECLARATION BY THE PARENT/GUARDIAN

1. I, Mr./Mrs./Ms. _____ (full name of parent/guardian) Father/Mother/Guardian of, (full name of student with University Roll No.), having been admitted to _____ (name of the Institution), have carefully read “THE HARYANA PROHIBITION OF RAGGING IN EDUCATIONAL INSTITUTION ORDINANCE, 2012” and fully understood the provisions contained in the said Ordinance.
2. I have, in particular, perused clause 2(f) of the Ordinance and am aware as to what constitutes ragging.
3. I have also, in particular, perused clause 8 of the Ordinance and I am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
4. I hereby solemnly aver and undertake that:
 - (a) My ward will not indulge in any behavior or act that may be constituted as ragging under the Ordinance.
 - (b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under the Ordinance.
5. I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to Ordinance, without prejudice to any other criminal action that may be taken against my ward under any penal law or any, law for the time being in force.
6. I hereby declare that my ward has not been expelled or debarred from admission in any Institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, The admission of my ward is liable to be cancelled.

Declared this _____ day of _____ month of _____ 2018.

Signature of the Parent/Guardian
Name _____

Address _____

Tel./Mobile No. _____

Email ID _____

APPLICATION FORM-CUM-NO DUES CERTIFICATE FOR REFUND OF CAUTION MONEY/SECURITY.

(To be submitted to the Chairperson of the concerned Teaching Department up to 31st December of the year of the completion of programme)

1. Name of the Department : _____
2. Name of the Student : _____
3. Father's Name : _____
4. Class : _____
5. Registration No. : _____
6. Session : _____

Sr. No.	Office	Dues, if any	Signature (with office seal) of the concerned officer I/C
1.	Accounts Branch		
2.	Registration & Scholarship Branch		
3.	Library		
4.	Hostel		
5.	Sports Office		
6.	Teaching Department concerned		

I _____ S/D/O Sh. _____ under registration No. _____ hereby request for refund of my caution money/security.

Place: Sirsa

Dated: _____

Signature of the student

Recommendation of the Chairperson

Signature of the Chairperson
With office seal.

GUIDELINES FOR SC SCHOLARSHIP

GOVT.OF INDIA POST MATRIC SCHOLARSHIP SCHEME FOR SCHEDULED CASTES STUDENTS

I. Conditions of Eligibility

- (i) The scholarships are open to nationals of India.
- (ii) These scholarships will be given for the study of recognized post-matriculation for post-secondary programmes pursued in recognized institution with the following exception. "Scholarships are not awarded for training programmes like aircraft maintenance Engineer's Programmes and Private pilot license Programmes. Programmes at Training ship dufferin (Now Rajendera) Programmes of training at the Military College, Dehradun, programmes at pre-examination Training Centers of all India State levels."
- (iii) Only those candidates who belong to Scheduled Caste so specified in relation to the State/Union Territory to which the applicant actually belongs i.e. permanently settled and who have passed the matriculation or Higher Secondary Education, will be eligible.
- (iv) Candidates who after passing one stage of education are studying in the same stage of education in different subject e.g. MSc after BA or BCom and after BA or MA in other subject will not be eligible.
- (v) Students who after having completed their educational career in one professional line. e.g. LLB. after B.T. /B.Ed. will not be eligible from the academic year 1980-81, studies in two professional programmes are allowed.
- (vi) Students studying in Class XI of the Higher Secondary School programmes of the XII class of the multipurpose high school will not be eligible for it being a continuous school programme . However, in cases where tenth Class examination of such programmes is treated as equivalent to Matriculation and students who after passing tenth class join other programmes, such students will be treated as post-matric students and will be eligible for the award of scholarships.
- (vii) Students pursuing Post graduate programmes in medicine will be eligible if they are not allowed to practice during the period of their programme .
- (viii) Students who after failing or passing the under graduate/Post- graduate examinations in Arts/ Science/Commerce join any recognized professional or Technical certificate/ diploma/ degree programmes will be awarded scholarships if otherwise eligible. No subsequent failure will be condoned except programmes in Group 'I' .
- (ix) Students who pursue their studies through correspondence programmes are also eligible. The term correspondence includes distant and continuing education.
- (x) Employed students whose income combined with the income of their parents/guardians does not exceed the maximum prescribed income ceiling are made eligible to post-matric scholarships to the extent of reimbursement of all compulsorily payable non-refundable fees.
- (xi) All children of the same parents/guardians will be entitled to receive benefits of the scheme.
- (xii) A scholarship holder under this scheme will not hold any other scholarship/stipend. If awarded any other scholarship/ stipend, the student can exercise his/her and should inform the awarding authority through the Head of the Institution about the option made. No scholarship /stipend whichever is more beneficial to him/her and should inform the awarding authority through the head of the Institution about the option made. No scholarship will be paid to the students under this scheme from the dates he/she accepts another scholarship/stipend. The students can however, accept free lodging or a grant or adhoc monetary help form the state Government or any other source for the purchase of books, equipment or for meeting the expenses on board and lodging in addition to the scholarship amount paid under this scheme.
- (xiii) Scholarship holders who are receiving coaching in any of the pre-examination training centers with financial assistance form the Central Government/ State Government will not be eligible

for stipend under the coaching schemes for the duration of the coaching programmer.

Note: It is mentioned under the item III (condition of eligibility) of these regulations that the Scholarship will be given for the study of all recognized post-matriculation or post-secondary programmes pursued in recognized institutions, the list of programmes grouped (I to IV) is only illustrative and not exhaustive. The State Governments/ Union territory Administrations are, thus, themselves competent to decide the appropriate grouping of programmes at their level as advised vide this Ministry's letter No. 11017/13/88 Sch Cell, dated 3.8.1989.

II. OTHER CONDITIONS FOR THE AWARD

1. The scholarship is dependent on the satisfactory progress and conduct of the scholar. If it is the head of the Institution at any time that a scholar has by reasons of his/her own act of make satisfactory progress or has been guilty of misconduct such as resorting to or strikes, irregularity in attendance without the permission of the authorities concerned etc, sanctioning the scholarship may either cancel the scholarships or stop or withhold further such period as it may think fit.
2. If a student is found to have obtained a scholarship by false statements, his/her cancelled forthwith and the amount of the scholarship paid will be recovered, at the concerned State Government. The student concerned will be blacklisted and debarred for in any scheme forever.
 - i) A scholarship awarded may be cancelled if the scholar changes the subject of the study for which the scholarship was originally awarded or changes the Institution of without prior approval of the State Government. The Head of Institution shall report such to them and stop payment of the scholarship money. The amount already paid may also recovered at the discretion of the State Government.
 - ii) A Scholar is liable to refund the scholarship amount at the discretion of the State during the programme of the year, the studies for which the scholarship has been discontinued by him/her.
 - iii) The regulations can be changed at anytime at the discretion of the Government of

III. PROCEDURE FOR APPLYING

An application for scholarship should comprise:

- i. One copy of the application for scholarship in the prescribed form (separate application forms as have been prescribed for 'fresh' and renewal scholarship by concerned State/UTs)
- ii. One copy of the passport size photograph with signature of the student thereon (for fresh scholarship)
- iii. One attested copy of certificates, diploma, degree etc in respect of all examinations passed.
- iv. A certificate (in original) of caste duly signed by an authorized Revenue Officer not below the rank of Tehsildar.
- v. An income declaration by the self-employed parents/guardians, stating definite income from all sources by way of an affidavit on non-judicial stamp paper. Employed parents/guardians are required to obtain income certificate from their employer and for any additional income from other sources. They would furnish declaration by way of an affidavit on non-judicial stamp paper. Scholarship will be paid to the student whose parents/guardians income from all sources does not exceed **Rs.2,50,000/-** per annum.
- vi. A receipt in acknowledgement of the scholarship in previous year on the form attached to the application only duly counter-signed by the Head of the institution concerned, if the application was in receipt of a scholarship under this scheme in the preceding year.
- vii. Application complete in all respects shall be submitted to the Head of the Institution, being attended or last attended by the candidates and shall be addressed to an officer specified for this purpose to the Government of State/union territory to which the student belongs, in accordance with the instructions issued by them from time to time.
(For detail of the scheme of the above Scholarship may be consulted from Registration & Scholarship Branch.)

Note: The BC students may also apply for Post Matric Scholarship whose parents' annual income from all sources is less than **Rs.1,00,000/-** per annum. They will be paid maintenance allowance only.

Tuition Fees Paid

Name of Programme /Class/Semester	Actual Tuition fees paid	Fixed by State Fee Committee

Other charges paid as per State Fee Committee (attach the detail of fee structure)

Item	Actual other chares paid	Fixed by State Fee Committee

Signature of the Applicant

Signature of Chairperson/Principal
with seal**Hostel Charges if applicable:**

Actual Hostel Charges Paid	As per Scheme given by Govt.
Lodging	
Boarding	

Vi Result of Examination Passed

Session				
% of Marks obtained				

Signature of Applicant

Signature of Chairperson/Principal
with seal

11. i) I/we hereby declare that I/we have read the regulations of he scheme and agree to abide by the terms and conditions of the award. I/we certify that the statement made in the application are correct and if any of them is found to be incorrect by the authority whose decision will be final and binding on me/u. I / we undertake to refund to the said authority on demand the entire amount of scholarship received by me/us or overpaid to me/us, failing which the said authority may recover the amount from me/us through whatever means it deem proper. That I have not claimed the benefit from any other schemes.

ii) I/we further undertake that his/her application is being submitted for the above scholarship for first time for the present class.

Date:

(i) (a) Signature of applicant

Place:

(ii) (b) Signature/left/right hand thumb
impression Of the parents/guardians.

Part-B
(To be filled by the Head of Institution)

Certified that:

- (i) Information given by the applicant in Part-A has been checked and found correct/has been corrected in red-ink.
- (ii) The programme in which the applicant is studying in this Institution is a Post- Matric one.
- (iii) This Institution is affiliated to _____ University/Board and is recognized by the Government of India/State Government _____ that applicant is studying _____ programmes in this Institution and the minimum qualification required for admission to that programme is a pass in the _____ examination.
- (iv) Certified that no eligible student studying in the institution is left out for grant of Scholarship and this list may be treated as final.
- (v) Certified that the Scholarship for the stipend holder named above have been regular in attendance and have confirmed to the rules under which their scholarship of their stipends are granted.
- (vi) Certified that the eligibility of the student have been rechecked discrepancy is noticed/discrepancy noticed has been reported to the department vide letter no. _____ dated _____

I undertake that the scholarship amount in respect of the applicant if and when placed at my disposal will be disbursed by me for the specific purpose for which it is given and the accounts will be regularly rendered to the authority which awarded the scholarship. In case the applicant leaves/migrates the institution for otherwise discontinues the studies or accepts any other regular scholarship/stipend, the facts will be immediately reported to the said authority and payment of scholarship to the applicant will also be discontinued. The undisbursed amount lying with the Institution on account of maintenance charges, fees etc. will also be refunded to the Government account No. _____

Signature of the Head of Institution

Date :

Place :

Name in capital letters _____

Designation _____

Address _____

(Seal of the Institution)

PART-C

(To be filled in by the Head of Institution)

1. **Duration of the programme in which the application is studying:** _____
2. (a) **Is the application exempted from (full/half) payment of tuition fee :** _____
(b) **In case there is any fee concession due to brother/sister, Please indicate. :** _____
3. **Details of the non-refundable compulsory fee/fund (excluding hostel and other incidental charges) payable by the applicant during the current year to the institution given below:**
 - (1) **Amalgamated fund (including Games/Library fee) :**
 - (2) **House Examination fee :**
 - (3) **House Registration/Continuation fee :**
 - (4) **Admission fee :**
 - (5) **Medical fee :**
 - (6) **Magazine fee :**
 - (7) **Any other non fundable fee :**
 - (8) **Tuition fee indicate the rate of examination from tuition fee i.e. full or half :**
 - (9) **Science fee/fund subjectwise :**
 - (i)
 - (ii)
 - (iii)
 - (10) **University / Board Examination fee : _____**

Total _____

(Verified from the Fee Section 3 (1 to 10)
With signature of the Supdt.

Check list of Document attached:

- i. **Caste/Tribes and income certificate :** _____
- ii. **Income declaration/certificate :** _____
- iii. **Attested copies of marks sheet/certificate**
- iv. **Hostel certificate from the warden concerned (Application only to scheduled caste candidate) :** _____
- v. **Attested copy of Ration Card** _____
- vi. **Attested copy of Domicile certificate :** _____
- vii. **Copy of receipt of tuition fee/other charges:** _____

**Government of Haryana
General Administration Department
General Services-III Branch
No -22/10/2013-1GSIII**

Dated Chandigarh, the 10th August, 2017

To

1. All the Additional Chief Secretaries/Administrative Secretaries to Government Haryana.
2. All Heads of Departments the State of Haryana.
3. The Commissioners Ambala /Hisar/Rohtak/Gurgaon Division.
4. All the CAs/MDs Of all Branch Corporations/Public Sector Undertakings in Haryana.
5. The Registrar General of Punjab & Haryana High Court Chandigarh.
6. All the Deputy Commissioners in the State of Haryana.
7. The Registrars of all the Universities in the State of Haryana.

Subject : Grant of reservation in admission in Government / Government aided educational technical /Professional Institutions etc.

Sir/Madam,

I am directed to invite your kind attention to the Government Instructions issued vide of letter of even number dated 15.07.2014 on the subject noted above .

It is intimated that Government of India. Ministry of Defence Department of Ex-Servicemen Welfare D (Res-II) has intimated that vide letter number 6(1/2017)-D (Res-II) dated 19.05.2017 the following Priorities for reservations or preferences to the wards of Armed Forces personnel should be applied by States / UTs /Central /State Universities / Autonomous Institutions for admission in medical /professional /non- professional courses:-

- Priority-I : Widows / Wards of Defence Personnel killed in action.
Priority-II : Wards of disabled in action and boarded out from service.
Priority-III : Windows / Wards of Defence personnel who died while in with death attributable to military service.
Priority-IV : Wards of disabled in service and boarded out with disability attributable to military service.
Priority V : Wards of Ex-Servicemen and Serving personnel who are in receipt of Gallantry Awards .
(i) Param Vir Chakra
(ii) Ashok Chakra
(iii) Sarvottam Yudh Seva Medal
(iv) Maha Vir Chakra
(v) Kirti Chakra
(vi) Uttam Yudh Seva Medal
(vii) Vir Chakra
(viii) Shaurya Chakra
(ix) Yudh Seva Medal
(x) Sena ,Nau Sena Vayu Sena Medal
(xi) Mention –in-Despatches

Priority VI Wards of Ex-servicemen.

Priority VII Wards of Serving Personnel.

2 The State Government has decided to adopt the above provision made by Govt. of India in their letter dated 19.05.2017 with the following amendments.

2.1 In Priority VI the words “and serving personnel” are removed.

2.2 The priority VII is altogether deleted.

Therefore, Para 5 of General Administration Department instructions even number dated 15.07.2014 is amended to this extent.

The above instructions may please be brought to the notice of all concerned for strict compliance.

-Sd-

Superintendent, GS-III Branch,
for Chief Secretary to Government Haryana

SPORTS WEIGHTAGES FOR B. P. Ed. AND M.P. Ed. PROGRAMME(S)

a) 1 st , 2 nd , or 3 rd position at Senior/Junior World Asian/SAF/Common Wealth/Championship.	25 marks
b) Participation at Senior/Junior tournaments mentioned above at (a).	18 marks
c) 1 st , 2 nd or 3 rd position at Senior / Junior National Championship / National Games.	15/12/10 marks
d) 1 st , 2 nd or 3 rd place in national (Sr./Junior) Zonal tournaments.	8/7/6 marks
e) Played for combined Universities.	5 marks
f) Participation at Sr./Junior National tournaments	4 marks

Note:

- (1) Highest Sports weightage- on one count will be given.
- (2) International position/participation certificate must be supported by position/participation certificate at National level.
- (3) National position/participation certificate should be supported by State position/participation certificate.
- (4) Similarly State level certificate should be supported by District Position/participation certificates.
- (5) A seat of outstanding sports person will only be given to candidate who won position at a tournament of above 19 years of age.
- (6) No weightage will be given for rural festivals/open memorial tournaments/invitation meets/women festivals etc.

The games included in list of AIU will only be considered for weightage. The certificate will only be considered if the same bears gradation from the respective State Governments in respect of the game /sports for which the candidate claims sports weightage and eligibility. In case any state does not issue gradation certificate, the candidate shall have to produce a certificate to that effect from the Director of sports of the concerned state. The District Sports Officer/Head of the Institution shall countersign these certificates. The certificates of Haryana Universities will be verified by the Secretary, Sports Council, of their respective Universities, hence they do not need gradation certificate.

A graduate who has participated or won positions at a,b,c,d, e and f must have played for his university at inter university tournaments except in the case that he/she did his/her gradation through distance education.

SPORTS WEIGHTAGES FOR D. P. Ed. PROGRAMME(S)

- | | |
|---|----------------|
| a) 1 st , 2 nd , or 3 rd position at Senior/Junior World /Asian/SAF/Common Wealth/Championship. | 25 marks |
| b) Participation at Senior/Junior tournaments mentioned above at (a). | 18 marks |
| c) 1 st , 2 nd or 3 rd position at Senior/Junior National Championship/National Games | 15/12/10 marks |
| d) 1 st , 2 nd or 3 rd place in national (Sr./Junior) Zonal tournaments/SGFI Zonal tournaments | 8/7/6 marks |
| e) Participation at Sr./Junior National tournaments/National School Games or played for combined Universities/combined school team. | 5 marks |

Note:

- (1) Highest Sports weightage- on one count will be given.
- (2) International position/participation certificate must be supported by position/participation certificate at National level.
- (3) National position/participation certificate should be supported by State position/ participation certificate.
- (4) Similarly State level certificate should be supported by District Position/participation certificates.
- (5) No weightage will be given for rural festivals/open memorial tournaments/invitation meets/women festivals etc.

The games included in list of AIU will only be considered for weightage. The certificate will only be considered if the same bears gradation from the respective State Governments in respect of the game /sports for which the candidate claims sports weightage and eligibility. In case any state does not issue gradation certificate, the candidate shall have to produce a certificate to that effect from the Director of sports of the concerned state. The District Sports Officer/Head of the Institution shall countersign these certificates.

GUIDELINES FOR CANADIAN TEST/PET (PHYSICAL EFFICIENCY TEST)

- a) The men candidates must clear the following test in a sequence from the starting line within 30 seconds and the total distance would be 75 meter.
 - i) 10 feet long jump.
 - ii) Seven times crossing over the width of 5 feet river/pit
 - iii) Vaulting Horse of 4 feet 8 inch height.
 - iv) Forward roll on mat
 - v) Crossing over the hurdle of 3 feet height
 - vi) Carrying two buckets of sand up to the finishing line 25 M. away.

- b) The women/DAP candidates must clear the following tests in a sequence from the starting line within 32 seconds and the total distance would be 70 meter.
 - i) 8 feet long jump
 - ii) Five times crossing over the width of 4 feet river/pit
 - iii) Vaulting Horse of 3 feet 2 inch height.
 - iv) Forward roll on mat
 - v) Crossing over the hurdle of 2 feet height.
 - vi) Carrying two buckets of sand (2/3 fill-up) up to the finishing line 20 meter away.
 - vii) If a candidate commits two faults, he/she will not be allowed for re-test whereas, if only one fault is committed by the candidate the test within the prescribed time. Third chance will not be given any circumstances.
 - viii) Hurdle should be crossed without being knocked down. If a candidate leaves the test incomplete, he/she will be disqualified and will not be given any chance (if any candidate falls down or slips while performing the test, he/she must complete the test and should not drop out in between and no extra chance would be given in such cases).
 - ix) Candidates not completing the test within prescribed time will not be called for counseling.

No.22/10/2014-1GSIII

From

The Chief Secretary to Government Haryana.

To

1. All the Additional Chief Secretaries/Administrative Secretaries to Govt. Haryana
 2. All heads of Department in the Haryana State
 3. All Commissioners, Ambala, Hisar, Rohtak & Gurgaon Division.
 4. All the CAs/MDs of all Boards/Corporations/Public Sector Undertakings.
 5. The Registrar, Punjab and Haryana High Court, Chandigarh.
 6. All Deputy Commissioners and Sub-Divisional Officer (Civil).
 7. The Registrars of all the Universities in the State of Haryana.
- Dated Chandigarh, the 28.02.2014

Sub: Grant of reservation in Jobs under Government/Government Undertakings & Local Bodies as well as in admission in Government /Government aided educational/technical/Professional institutions.

Sir/Madam,

I am directed to invite your attention to Haryana Government instruction issued
XXX XXX XXX XXX.

Besides, there will be reservation in admission in Government/Government aided educational/technical/professional institutions as detailed below:

- | | |
|--|-----|
| a. Scheduled Caste | 20% |
| b. Backward Classes (A) | 16% |
| c. Backward Classes (B) | 11% |
| d. Special Backward Class | 10% |
| e. Economically Backward
Persons in the General Caste
Category | 10% |
| f. Physically handicapped | 3% |

(In the event of quota reserved for physically handicapped remain unutilized due to non availability fro suitable category of handicapped candidates, it may be offered to the Ex- servicemen and their wards (1%) and the dependents of Freedom Fighters (1%))

Further 3% horizontal reservation is also provided to Ex-servicemen/Freedom Fighters and their dependents by providing reservation within reservation of 1% of general category, 1% out of scheduled castes and 1% from backward classes category for admission to the various educational institutions of the Government and Government aided/institutions located in Haryana. As far as block allocation in Block A and Block B of Backward Classes categories is concerned, year wise rotational system will be adopted. For example, if block of backward classes are given seats in the academic years 2006, the next block i.e. B Block of categories of backward classed will be given seats in the next academic years i.e. 2007 and so on.

The above instructions may please be brought to the notice of all concerned for strict compliance.

Under Secretary, General Administration
For Chief Secretary to Government Haryana

CHAUDHARY DEVI LAL UNIVERSITY, SIRSA
(Established by the State Legislature Act 9 of 2003)
Online Admission Application Form Session: 2018-19

Category:

Affix here a recent Passport size self - attested photograph

Regn. No.....
 Dated.....
 (To be filled by the office)

1. Name of the programme applied :.....
2. Department :.....
3. Name of the Candidate :.....
4. Male/Female/Third Gender :.....
5. Father's Name :.....
6. Mother's Name :.....
7. CDLU. Registration No (if any) :.....
8. Date of Birth :.....
9. Domicile :.....
10. Nationality :.....
11. Correspondence Address
- Phone No..... Mobile No.....Aadhar No.....
- E-Mail ID:
12. Permanent Address.....
-
13. Occupation of Father..... Occupation of Mother.....
14. Annual Income of Father..... Annual Income of Mother.....

Only for M. Phil Programmes				
To be Filled by Department Office				
Weightage of the Entrance Test (50 %)	Weightage for the qualifying examination (50 %)	Other weightage(s) as per chapter 8	Total merit	Name of the category against the candidate admitted
Signature _____				
(Convener, Members, Admission Committee)				

15. SUMMARY OF EDUCATIONAL QUALIFICATIONS

In support of information given below, attested photostat copies of Detailed Marks Certificates, Character Certificate and Degrees etc. must be deposited along with the system generated application form in the concerned department as per schedule:

Examination Passed	University/Board/ Deptt. from which passed	School/ College year of passing	Roll No.	Credit Based System (CGPA/Marks System)	CGPA Scale/ Max. Marks	Obtained CGPA/ Obtained Marks	%age of marks obtained	Div.
Matric								
10+2 or its equivalent								
BA/B.Sc./ B.Com.								
BA/B.Sc./ (Hons.)Part I & II								
MA/M. Sc./ M Com (if already passed)								
Any other exam passed								

Check-list of Documents attached (To be filled by the candidate)

(a) University/Board certificates (Enlist all the copies of certificates separately and make sure that the Detailed Marks Certificate of the examination on the basis of which admission is sought is included).

- | | |
|-------------|------------|
| (i) _____ | (iv) _____ |
| (ii) _____ | (v) _____ |
| (iii) _____ | (vi) _____ |

- (b) Certificates relevant to claim a Reserved Category Seat (SC/BC/PH/ESM/DFF)
(c) Prescribed Performa for Scholarship for SC/BC along with required documents.
(d) Certificate in support of claim of any other weightage.
(e) Character Certificate
(f) "No Objection Certificate" from Employer, if employed.
(g) Migration Certificate.

17. If applying for reserved seat tick () in the bracket the category you are claiming to be placed in (Attach relevant certificate).

(a)	Scheduled Castes	()
(b)	Backward Class Block 'A'	()
(c)	Backward Class Block 'B'	()
(d)	Differently Abled Persons	()
(e)	ESM & their Wards	()
(f)	Dependents of Freedom Fighter	()
(g)	Open	()

18. Are you claiming Weightage (Chapter-8) on any ground mentioned in HBI? Yes/No
(If yes tick () the appropriate Box)

A	B	C	D	E
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

19. Are you entitled for the Scholarship to be awarded by the Haryana Govt. for SC/ST students? (Fill Post Matric Scholarship Form online and submit a copy of it in the department after the admission along with affidavit and income certificate). Yes/No

20. Are you entitled for the Stipend to BC students under State Scheduled Caste Welfare Scheme? (Attach prescribed form complete in all respect along with affidavit and income certificate.) Yes/No

21. Have you ever been expelled/rusticated/punished on account of misconduct or indiscipline by any of the institutions you have studied in? Yes/No

23. DECLARATION BY THE APPLICANT

1. I declare that I have carefully read the instructions given in the Handbook of Information.
2. I undertake to observe proper standards of academic conduct.
3. I shall abide by the prescribed rules and the modes of examinations, which may prevail from time to time, even though these may be at variance with those of the previous years.
4. I shall abide by the rules and regulations as given in the University Calendars.
5. I shall faithfully carry out the instructions issued by the Chairperson of the Department and other University authorities from time to time.
6. I hold myself responsible for dues and prompt payment of fee and all other dues.
7. I understand that my admission is liable to be cancelled if any of the statements made by me above is found to be incorrect or on checking eligibility later on, if I am found ineligible for admission as per University rules.
8. I shall not indulge in any kind of ragging.
9. I understand that I cannot concurrently be enrolled for more than one full time programme of studies.
10. I pledge that I am not working as employee anywhere during this programme(s).
11. I solemnly declare that the information detailed by me in the Admission Form is correct to the best of my knowledge and belief and nothing has been concealed therein. I also do undertake to abide by all the rules, regulations and instructions of the University. I am taking admission in the University provisionally at my own risk and responsibility subject to confirmation of my admission by the University. If, at any stage, I am declared ineligible and my admission is cancelled by the University ab initio, I will abide by the orders of the University and forego every right to claim it.
12. I declare that hardcopy of system generated application form after submitting online application on web portal, along with supporting documents and bank challan (university copy) will be submitted to the concerned department before the last date of submission of application form as per HBI.
13. I undertake that an e-mail ID as filled Online is active account of myself/parents/guardians and I shall be responsible for logging the same regularly during the admission process.
14. I understand that the SMS may be sent by the University on the mobile number as filled by me during Online Application.

Date:

Signature of the Candidate

Name.....

Address.....

Date:.....

For Office Use only	Remarks by Chairperson
1. Class Roll No.....	
2. Eligibility.....	
3. Fee Paid Rs.....	Signature with office seal
Vide Univ. Receipt No.....Date.....	
4. Identity Card No.....	

**CHAUDHARY DEVI LAL UNIVERSITY, SIRSA
(Form for fee section 2018-19)**

- (i) Name of the Programme.....
- (ii) Department.....
- (iii) Name of the Candidate.....
- (iv) Male/Female/Third Gender
- (v) Father's Name.....
- (vi) Mother's Name.....
- (vii) Regn. No.....
- (viii) Category.....
- (ix) Address.....
 Phone No..... Mobile No
- Aadhar No..... E-Mail ID:

Affix here a recent Passport size self - attested photograph
--

Signature of the Candidate

FOR OFFICE USE ONLY

For fee section

Merit Position of the Candidate

Class Roll No.

Category

Amount paid Rs.

Vide Univ. Receipt No.....Date.....

Cashier/Fee Clerk

Chairperson
Department of

Note:

The candidate immediately after depositing the fee will submit a photocopy of fee receipt to the concerned Chairperson.

CHAUDHARY DEVI LAL UNIVERSITY, SIRSA
Admit Card for the Entrance test
(To be filled by the Candidate)
(for M. Phil programmes only)

1. *Name of the Department*.....
2. *Name of the Programme*
3. *Name of the Candidate*
4. *Father's name*

The candidate should affix here a recent Passport size self - attested photograph

(To be filled by the office)

Roll No. _____

Signature of the Candidate

Centre of the Entrance Test- Concerned Department of the Programme

Note- Date and Time of Test shall be as per schedule given in HBI.

Date _____ **Authorized Signatory**

CHAUDHARY DEVI LAL UNIVERSITY, SIRSA
Admit Card for the Entrance test
(To be filled by the Candidate)
(for M. Phil. programmes Only)

1. *Name of the Department*.....
2. *Name of the Programme*
3. *Name of the Candidate*
4. *Father's name*

The candidate should affix here a recent Passport size self - attested photograph

(To be filled by the office)

Roll No. _____

Signature of the Candidate

Centre of the Entrance Test- Concerned Department of the Programme

Note- Date and Time of Test shall be as per schedule given in HBI.

Date _____ *Authorized Signatory*

UNIVERSITY CENTRE FOR DISTANCE LEARNING
CHAUDHARY DEVI LAL UNIVERSITY, SIRSA
(Establishment by the State Legislature Act 9 of 2003)
NAAC Accredited with Grade 'B'

LIST OF THE PROGRAMMES

Sr. No. Programme Name

1. MCA/ MSc/PGDCA
2. MBA (General)
3. MA Education
4. MA (Mass Communication)
5. MA (English)
6. PG Diploma in Mass Communication (PGDMC)
7. PG Diploma in Business Management (PGDBM)
8. BA(General)
9. BCA/DCST
10. BA (Mass Communication)
11. BCom.

Note: For details, please consult the HBI /Admission Notice issued by the University Centre for Distance Learning.

University Website:
www.cdlu.ac.in



CHAUDHARY DEVI LAL UNIVERSITY

(Established by the State Legislature Act 9 of 2003)
Approved under Section 2(f) and 12(B) of UGC Act 1956
NAAC Accredited with Grade 'B'

Price: Rs. 400+50/-
Rs. 100+50/- for SC/BC/DAP of Haryana
Rs. 200+50/- for Girl Candidates

SIRSA (Haryana) 125055-INDIA
Ph.01666-239819, 248052, Website: www.cdlu.ac.in,
<http://cdlu.digitaluniversity.ac> (For online application)