



# CHAUDHARY DEVILAL UNIVERSITY

SIRSA (HARYANA)-125055

(Established by the State Legislature Act 9 of 2003)

NAAC Accredited with Grade 'B'

HANDBOOK OF INFORMATION  
2016-17



FOR ONLINE SUBMISSION OF APPLICATION FORMS  
PLEASE VISIT [www.cdlu.ac.in](http://www.cdlu.ac.in), [www.erpcdlu.ac.in](http://www.erpcdlu.ac.in)



## JAN NAYAK CHAUDHARY DEVI LAL

THE TORCH BEARER

(25 September, 1914 – 6 April 2001)

Chaudhary Devi Lal University, Sirsa is named after Jan Nayak Chaudhary Devi Lal, the former Deputy Prime Minister of India and the former Chief Minister of Haryana.

Ch. Devi Lal was a veteran freedom fighter, a crusader against the British Raj and a symbol of patience and fortitude. He proved himself to be a man of action, be it in the freedom movement, post-independence politics or in the amelioration of the plight of the suffering peasantry. He was looked upon with love and affection during his younger days and with reverential awe in his later life, when he was *popularly nicknamed "Tau"*. The welfare of the people was a mission *with Chaudhary Devi Lal, who strove hard to see the peoples' power reflected in the peoples' rule. He was committed to the development of the backward classes,* which included farmers, the oppressed and women. His primary objective was to provide strength to the elementary forces of life. He always wanted the present education system to impart true knowledge. He desired for fundamental and total change in education. He wanted meaningful investments in education, especially in a manner relevant to employment for the youth and welfare of the poor. While he addressed the concerns of the youth in terms of education and skill development, he worked for the introduction of several other social welfare measures like providing health facilities, which were taken up in right earnest. As a result, hundreds of schools, colleges, hospitals and health centres came up where none existed before. He also wanted the youth to have a definite goal of contribution towards nation building.

He wanted teachers who could inspire students to participate in constructive work. He also considered it essential that schools be opened which are as good as public schools for the talented children of the economically backward and poor, who otherwise cannot study for want of means. He firmly believed that *'village India is real India'*. *That's why he regarded it as our 'dharma' (duty) to provide a good, balanced diet, necessary clothing and shelter to each individual.* He firmly held that *'true Swaraj'* means participation of the poor, illiterate, underprivileged, millions living in our villages. As the Deputy Prime Minister of India and being one of the architects of the state of Haryana he took many measures for the agricultural development. His services to Haryana and the country are indeed unforgettable. *Truly, the Jan Nayak was a 'Karmayogi' and a 'Colossal' guide whose principles and values will always inspire the coming generations.*

## MESSAGE FROM THE VICE-CHANCELLOR



### *Welcome to Chaudhary Devi Lal University*

Chaudhary Devi Lal University was established in 2003 by an Act of the State Legislature Assembly with a vision to create a centre of excellence to cater to this region. In the last decade or so we have been able to create a world class infrastructure in terms of buildings and labs and I can very proudly say that the University is making rapid strides to meet the challenges of higher education and is playing a crucial role in imparting education and administering institutes of higher education in the area.

The university takes special care in devising curriculum and extra-curricular programmes aimed at providing, well-rounded education with academic integrity to its students. The faculty of the university is highly qualified, experienced and motivated to enhance their potential by participating in conferences, workshops and seminars of national and international level. Facilities, avenues and platforms are provided to them to hone their latent talents and reach out to society meaningfully. Special care is taken of the deprived sections by developing their soft skills and preparing them for competitive examinations. The university is committed to developing their creativity and ability to meet the challenges of life successfully.

With a vision to provide a vital academic environment that enables the students to glean rewarding experiences, the university offers various UG and PG programmes besides MPhil and PhD programmes in addition to providing opportunities for life-long learning through its Centre for Distance Learning. Strengthened infrastructure that includes a majestic well-furnished library and Wi-Fi campus has given boost to ICT based teaching & learning. We are connected to NKN (National Knowledge Network) through a robust and seamless connection to forage into new vistas of knowledge and research, which is in tandem with the best institutions of the world. We are very rapidly progressing towards virtual classrooms and the day is not far when students and researchers will be able to attend virtual classes from the best experts of the world and our faculty and researchers will be communicating with the world through internet.

I welcome you to the University in the hope that you will contribute in making the University grow in positive direction and fulfill the aims of your academic life which in turn will fulfill the vision of the University itself.

**(Dr. R.S. Sharma)**

# OFFICERS OF THE UNIVERSITY

## CHANCELLOR

**Prof. Kaptan Singh Solanki**  
Hon'ble Governor, Haryana

**Dr. Radhe Shyam Sharma**  
Vice-Chancellor

01666-248052  
Fax: 01666-248123

**Prof. Aseem Miglani**  
Registrar  
Librarian

01666-239819  
Fax: 01666-247049  
01666-239833

**Prof. Vikram Singh**  
Proctor  
Chief Warden

01666-239818

**Prof. Suresh Kumar Gahlawat**  
Dean, Students' Welfare  
Dean of Colleges

01666-247153

**Prof. Praveen Aghamkar**  
Controller of Examinations

01666-239808

**Sh. K.K. Chhabra**  
Finance Officer

01666-239834

## DEAN OF FACULTIES

**Prof. AnuShukla**  
Faculty of Humanities

**Prof. Sultan Singh**  
Faculty of Commerce & Management

**Prof. Aseem Miglani**  
Faculty of Physical Sciences

**Prof. Suresh Kumar Gahlawat**  
Faculty of Life Sciences

**Dr. J. S. Jakhar**  
Faculty of Law

**Dr. Monika Verma**  
Faculty of Education

**Dr. Vishnu Bhagwan**  
Faculty of Social Sciences

## DEAN RESEARCH

**Prof. AnuShukla**  
Department of English

## CHAIRPERSONS AND INCHARGES OF THE DEPARTMENTS

Sr. No.	Name of Department	Chairperson	Tel. No.	In-charge	Tel. No.
1	Biotechnology	Prof. S.K. Gahlawat	247143		
2	Business Administration	Prof. Sultan Singh	239817		
3	Chemistry	Prof. Aseem Miglani	-	Dr. Harish Kumar	247136
4	Commerce	Dr. D.P. Warne	239831		
5	Computer Science & Applications	Dr. Dilbag Singh	239818		
6	Economics	Dr. Abhey Singh Godara	247132		
7	Education	Dr. Monika Verma	-	Dr. Nivedita	
8	Energy & Environmental Sciences	Prof. S. K. Gahlawat	-	Dr. Rani Devi	247119
9	English	Prof. Anu Shukla	239816		
10	Food Science & Technology	Prof. S. K. Gahlawat	-	Dr. Kawaljit Singh	247124
11	Journalism & Mass Communication	Sh. Virender Singh Chauhan			
12	Law	Dr. J. S. Jakhar	247115		
13	Mathematics	Prof. Aseem Miglani	247129		
14	Physical Education	Dr. Ravinder Pal Ahlawat	-		
15	Physics	Dr. Sushil Kumar	239835		
16	Public Administration	Dr. Rajbir Singh Dalal	248600		

### HELP DESK

S.No.	Name of the Department/Branch	Contact No.	Assistance
1.	EDP Cell	01666-247254	Technical Assistance
2.	Academic Branch	01666-239811	Rules and Regulations for Admissions
3.	Registration & Scholarship	01666-247072	Registration & Scholarship Assistance

# ADMINISTRATIVE OFFICES

Sr. No.	Name of the Office	Name and Designation	Telephone No. (Code No 01666)
1	Vice-Chancellor's office	(i) Sh. H. L. Sharma Private Secretary	248603 248052 248123(Fax)
2	Registrar's Office	Sh. Praveen Kumar, P.A.	239819
3.	Accounts Branch	Sh. K.K. Chhabra, Finance Officer	239834
4	Academic Branch	Sh. Kuldip Kumar, Assistant Registrar	239811
5	Examinations Branch	(i) Prof. Praveen Aghamkar, Controller of Examinations	239808
6	Registration & Scholarship Branch	Smt. Kiran, Superintendent	247072
7	Colleges Branch	Prof. S. K. Gahlawat, Dean of Colleges	247153
8	University Centre for Distance Learning (UCDL)	Prof. Sultan Singh, Director	239815
9	Library	Dr. Rajiv Vij, Assistant Librarian	239833
10	Chief Warden	Prof. Vikram Singh, Chief Warden	239818
11	Liasion Office, OBC, SC/ST Cell	Dr. Umed Singh, Liasion Officer	94665-16885
12	UGC Coaching Cell	Dr. Umed Singh, Co-ordinator	-
13	University Health Center	Dr. Shafali, Medical Officer	239801
14	SPIO Office	(i) Prof. Sultan Singh First Appellate Authority (ii) Dr. Rajbir Singh Dalal, SPIO	239807
15	Dean Students' Welfare	Prof. S. K. Gahlawat	247154
16	Information Technology Cell	Dr. Saroj Mehta, Programmer	239828
17	Directorate Youth Welfare	Dr. Deepti Dharmani	94672-05800
18	Proctor Office	Prof. Vikram Singh, Proctor	239818
19	National Service Scheme	Dr. Vishnu Bhagwan Programme-Co-ordinator	-
20	Directorate of Youth Red Cross	Dr. S. K. Gahlawat Chairman, Executive Committee	247154
21	Directorate of Public Relations	Dr. Dilbag Singh, Director	
22	Career and Counseling Cell	Dr. Raj Kumar Salar, Director	-
23	CDLU Sports Council	Prof. Vikram Singh, President	239818
24	University Computer Centre	Prof. Vikram Singh, Director Dr. Saroj Mehta, Programmer	239828
25	Boys Hostel-I	Dr. Amit Sangwan	94663-08808
26	Boys Hostel-II	Dr. Ram Mehar Singh	94162-73644
27	Lady Warden Girls Hostel-I	Mrs. Saroj	94160-53093
28	Lady Warden Girls Hostel-II	Dr. Sanju Bala	90507-00005

# SCHEDULE FOR ADMISSIONS

LAST DATE FOR SUBMISSION OF APPLICATION FORMS ONLINE WILL BE AS UNDER:

**1. MPEd, BPEd (2 years), and DPEd programme : 04.07.2016 upto 5 p.m.**

The candidates after submitting On-line Application Forms will have to deposit the system generated application form along with attested copies of all documents upto 07.07.2016 in the concerned University Teaching Department.

**2. MPhil, LLM, MTech CSE (2-yr), MTech CSE (3-yr) Week-end : 29.07.2016 upto 5 p.m.**

The candidates after submitting their application online, will have to deposit the system generated application form along with attested copies of all documents upto 02.08.2016 in the concerned University Teaching Department.

**3. MA/MSc/MCom/MBA/LLB/BA etc (other than the programmes at 1 and 2 above): 11.07.2016 upto 5 p.m.**

The candidates after submitting their application online, will have to deposit the system generated application form along with attested copies of all documents upto 13.07.2016 in the concerned University Teaching Department.

**I. THE SCHEDULE FOR ENTRANCE TEST (MPhil only).**

Name of the Department	Name of the Programme	Date of Entrance Test	Time of Entrance Test
Physics, Busi. Admn., Public Administration and English	MPhil (Physics, Business <u>Admn.</u> , Public Administration and English)	07.08.2016	9.30 a.m. to 11.00 a.m.
Chemistry, Energy and Environmental Sciences, Economics, Commerce	MPhil (Chemistry, Environmental Sciences, Economics and Commerce,)	07.08.2016	12.00 Noon to 1.30 p.m.
Biotechnology, Physical Education, Education and Mass Communication	MPhil (Biotechnology, Physical Education, Education and Mass Communication)	07.08.2016	2.30 p.m. to 4.00 p.m.

**Note: The candidate may collect his/her Roll No. from the concerned department at least one hour before the commencement of examination, if the same is not received due to any reason.**

**II. THE SCHEDULE FOR PHYSICAL EFFICIENCY TEST (PET)**

Name of the Department	Name of the Programme	Date of PET	Time of PET	
PHYSICAL EDUCATION	PET-DPEd (Boys)	Roll No. 1001 to onward	11.07.2016	6.30 a.m. to 09.30 a.m.
	PET-DPEd (Girls)	Roll No. 1001 to onward	11.07.2016	9.30 a.m. to 12.30 p.m.
	PET-BPEd (Boys)	Roll No. 2001 to 2300	12.07.2016	6.30 a.m. to 9.30 a.m.
	PET-BPEd (Girls)	Roll No. 2001 to 2300	12.07.2016	9.30 a.m. to 12.30 a.m.
	PET- MPEd (Boys)	Roll No. 2301 to onward	13.07.2016	6.30 a.m. to 9.30 a.m.
	PET- M.P.Ed (Girls)	Roll No. 2301 to onward	13.07.2016	9.30 a.m. to 12.30 a.m.

**C. THE SCHEDULE FOR DISPLAY OF MERIT LISTS AND FEE DEPOSIT**

For all the programmes except MTech CSE (2 yr), MTech CSE (3 yr), all MPhil and LLM			
Display of Merit Lists		Fee Deposit upto	
1 <sup>st</sup> Merit List	15.07.2016	16.07.2016	
2 <sup>nd</sup> Merit List	18.07.2016	19.07.2016	
3 <sup>rd</sup> Merit List	20.07.2016	21.07.2016	
Physical Presence	22.07.2016	22.07.2016	

For the programmes of MTech CSE (2 yr), MTech CSE (3 yr), all MPhil and LLM		
Display of Merit List		Fees Deposit upto
1 <sup>st</sup> Merit List	11.08.2016	12.08.2016
2 <sup>nd</sup> Merit List	13.08.2016	16.08.2016
3 <sup>rd</sup> Merit List	17.08.2016	19.08.2016
Physical Presence	20.08.2016	20.08.2016

**Notes:**

1. Fee can be deposited upto 5:00 p.m. on scheduled dates.
2. Teaching in all programmes in the departments will start from 21.07.2016 except in the programmes MTech CSE (2 years), MTech CSE (3 years) Weekend, LLM, MPhil, for which classes will start from 16.08.2016.
3. Admissions to DPED and BPED programmes will be made subject to the approval of National Council for Teacher Education.
4. A special physical counseling for admission to any vacant seat will be held on 22.08.2016.

**SYLLABUS OF ENTRANCE TEST FOR ADMISSION IN MPHIL PROGRAMMES IN THE DEPARTMENTS**

1. The syllabus for MPhil Entrance Test will be same as that of NET in the concerned subject.
2. There shall be one objective-type multiple choice question paper as mentioned below:
 

(a) No. of questions to be set	:	100
(b) No. of questions to be attempted	:	100
(c) Maximum marks	:	100
(d) Time	:	90 minutes
3. There will be no negative marking in the Entrance Test. The candidates have to secure minimum 45% marks (43% for SC Candidates) to qualify the Entrance Test at par with PhD entrance test.
4. Admit Card/Duplicate Admit Card for appearing in the Entrance Test will be issued by the concerned Department.
5. If number of applications remains less than 50% of sanctioned seats, Entrance Test in M.Phil. programme will not be conducted in that particular course/subject.

**Dates for Fee Deposit for Old Students**

- |                     |                          |
|---------------------|--------------------------|
| (i) Odd Semester:   | 22.07.2016 to 31.07.2016 |
| (ii) Even Semester: | 01.01.2017 to 10.01.2017 |



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# UNIVERSITY AT A GLANCE

Established on 2<sup>nd</sup> April, 2003, Chaudhary Devi Lal University, Sirsa is named after Jan Nayak Chaudhary Devi Lal, the former Deputy Prime Minister of India and the former Chief Minister of Haryana.

This University, set up by the Government of Haryana under Act 9 of 2003 passed by the State Legislature, has a sprawling campus of 213 Acres 4 Kanal 12 Marlas at Barnala Road, Sirsa. The main objective of the University is to facilitate, promote and excel in Higher Education, Research and Consultancy in the contemporary as well as emerging areas of knowledge. The inception of high-tech culture involving computer-based facilities, internet connectivity and modern administrative techniques are integral characteristics of this University. To enhance the standard of higher education and increase the research activities the University has been connected to National Knowledge Network (NKN). This connectivity has been provided through one GBPS (optical fiber) dedicated line under NMEICT project of Ministry of HRD India. Wi-Fi facility has also been provided in the University campus. Affiliation of colleges situated in Sirsa and Fatehabad districts in 2011 has been another milestone for this University.

## UNIVERSITY TEACHING DEPARTMENTS

There are 16 Teaching Departments offering 54 programmes in the University. Well-known, reputed and experienced academicians and professionals have been associated in preparing the academic curriculum of different programmes. It is important to mention here that special attention has been given to follow the guidelines of the UGC and other regulatory bodies in preparing the programme curriculum. The university also offers various programmes through the University Centre for Distance Learning. The emphasis is to impart quality education by providing congenial and liberal atmosphere in the campus through the promotion of extracurricular activities. Sports events of North Zone and All India Intervarsity level and University Youth Festival were successfully organized in addition to encouraging students to participate in such activities and events outside the campus to enable them achieve overall growth of their personality.

## TEACHING BLOCKS

The University has two Teaching Blocks, Guest House, Vice Chancellor's residence and 102 houses for the teaching and non-teaching staff and four well-furnished hostels for boys and girls. The silent Generator Sets are also available in the university to meet out the requirement of power during power failure. Approximately 16500 plants/trees of various types have been planted in the university campus.

## OTHER FACILITIES

The University has developed its own Media Centre equipped with hi-tech gadgets. The University has well-equipped laboratories. The University has a majestic building housing Vivekananda Library. There is a good stock of books and study material of high standard in the University library. Research Journals of National and International repute are being subscribed. The construction of Multipurpose Hall has been completed. Teaching Block No. 3 (Law Department), 14 new houses for staff, Girls Hostel No. 3 and 11 KVA sub-station are under construction and the 12 Super H Type Houses, Day Care Center, Solar Water Heater Systems and raising of boundary wall are in pipeline.

The University has ATM facility of Oriental Bank of Commerce and State Bank of India. A branch of Oriental Bank of Commerce started functioning in the year 2011. The branch is located in the University Shopping Complex which also houses the University Health Centre. Medical facilities have been made available to the students through a regular appointed Medical Officer and technical staff.

The University has adopted innovative methods in conducting University examinations. The University has also made a distinction in timely declaration of results. The students of this university have shown commendable results in academics as well as co-curricular activities. With the present pace of progress already acquired, the university looks forward to having a promising future.

## ACADEMIC PROGRAMMES

The University offers the following academic programmes in the area of Technology, Management, Commerce, Law, Mass Communication, Humanities, Social Sciences, Science and Education mostly at the Post Graduate level. All these programmes have been designed in consultation with luminous academicians especially taking into consideration the special needs of the society and the professional world. Emphasis is laid on both theoretical and practical training. The University also offers PhD programmes in the following departments:

### Ph.D. PROGRAMMES

S. No.	Department/Subjects	S. No.	Department/Subjects
1.	Biotechnology	2.	Business Administration
3.	Chemistry	4.	Commerce
5.	Computer Science & Applications	6.	Economics
7.	Education	8.	Energy & Environmental Sciences
9.	English	10.	Food Science & Technology
11.	Law	12.	Mathematics
13.	Physics	14.	Physical Education
15.	Public Administration	16.	Journalism & Mass Communication

### REGULAR PROGRAMMES

Sr.No.	Name of Programme	Seats	Sr. No.	Name of Programme	Seats
1.	MSc (Biotechnology)	40	2.	MSc(Energy & Env. Science)	40
3.	MSc(Food Science & Technology)	40	4.	MSc (Mathematics)	60
5.	MSc (Physics)	50	6.	MSc (Chemistry)	50
7.	MBA	100	8.	MBA (Business Economics)	40
9.	MCom	60	10.	Master of Computer Applications (MCA)+	60
11.	MTech CSE (2- year)	40	12.	MA (Economics)	50
13.	MA (Public Administration)	50	14.	MA (English)	60
15.	MA (MassCommunication)	60	16.	MPEd	25+5*
17.	DPEd	45+5*	18.	B.Ed**	100
19.	LLB 3 Year (Professional)	60	20.	L.L.M.	30

\*These seats are meant for Outstanding Sportspersons

+ Admissions to MCA will be made by HSTES on the basis of OLET-MCA-2016 through online off campus counseling.

++ The Admission to B.Ed. programme for the session 2016-17 will be made at State Level through Ch. Ranbir Singh University, Jind as designated by the State Govt.

## PROGRAMMES UNDER SELF-FINANCING SCHEME

		Intake
<b>1.</b>	<b>MPHIL</b>	
(a)	Biotechnology	10
(b)	Chemistry	10
(c)	Energy & Environmental Sciences	10
(d)	Physics	15
(e)	Commerce	15
(f)	Economics	10
(g)	Public Administration	20
(h)	English	20
(i)	Physical Education	20
(j)	Education	10
(k)	Management	15
(l)	Mass Communication	20
<b>2.</b>	<b>OTHER PROGRAMMES</b>	
(a)	MBA (5 year Integrated Programme )	60
(b)	MA (Honours) Economics (5 Year Integrated Programme )	55
(c)	MTech CSE (3 Year) Weekend Programme	40
(d)	MA (Education ) (2Year)	30
(e)	BA-LLB (5 Year Integrated Programme )	60
(f)	BA (Mass Communication)	50
(g)	BPEd	25+5*
(h)	Master of Travel and Tourism Management	40
(l)	MSc Mathematics (5 year Integrated)	40

**\* These seats are meant for Outstanding Sportspersons**

**Note: MCA, M.Tech CSE (Full Time) and M.Tech. CSSE (Weekend) programmes are approved by AICTE, New Delhi.**

## **UNIVERSITY CENTRE FOR DISTANCE LEARNING (UCDL)**

The University Centre for Distance Learning was established in the Year 2006 with the objective to take University based education beyond the four walls of the University and providing education at the door step for those who are deprived of privilege of education. The UC DL offers 18 programmes i.e. BCA, BA (Mass Communication), BA, B.Com MBA, MCA, M.A (Mass Communication), M.A (English), M.A (Education), M.A (Punjabi), M.A (Sanskrit), M.A (Hindi), M.Sc (Computer Science), Post Graduate Diploma in Disaster Management (PGDDM), Post Graduate Diploma in Mass Communication (PGDMC) and Diploma in Computer Science & Technology (DCST). The Distance Education Council, New Delhi has given provisional recognition to the programmes run by University Centre for Distance Learning. UC DL has established a well equipped Library and a computer equipped information cell for the convenience of the Students. For seeking day-to- day information of the University Centre for Distance Learning, University Website [www.cdlu.ac.in](http://www.cdlu.ac.in) is updated regularly.

## **VIVEKANAND LIBRARY**

The Chaudhary Devi Lal University Library came into existence in the year 2003. It was shifted to the present impressive four storeys building in the year 2010 and named as Vivekananda Library. The present building of library is easily approachable to all the Departments, Offices, hostels and also to the campus residents. The outlook of the library is decorated with beautiful lawns, besides a sufficient space for parking. Special attention is given to the facilities of drinking water, light system and security system. Fully A.C. Reading Hall (24X7), Computer Lab and Periodical Section. All the reading areas of the Library are spacious, peaceful and furnished with comfortable furniture. The Library is having a rich collection of publications which include books, journals, thesis/dissertations, reports, newspapers and magazines etc.

The Library at present has a total collection of 58722 books, 51 Indian Journals, 60 Foreign Journals, 11 Magazines, Employment News and 15 Newspapers to cater to the needs of the users. The Library also provides Reference Books including Encyclopedia, Dictionary etc. The SC/ST Book Bank with collection of 2269 books is established in the library for SC/ST students of various departments. The facility of Online Journals and database is being provided to the users by INFLIBNET through UGC Infonet Digital Library Consortium Shodh Sindhu. Inter Library Loan facility is also available through DELNET. The Wi-Fi internet connectivity is available in the Library for easy access of internet services. Further, there is an access to E-books within University campus. The concept of fully computerized Library is adopted and is in process.

## **UNIVERSITY SCIENCE INSTRUMENTATION CENTRE**

Recently, University Science Instrumentation Centre (USIC) has been established in CV Raman Bhawan (Science Block) of the University. It will work as Central Instrumentation Lab with necessary and sufficient sophisticated equipments of scientific importance within the reach of faculty members as well as research scholars for research activities. In addition, it will provide service towards maintenance of scientific instruments as far as possible.

## **INTERNAL QUALITY ASSURANCE CELL (IQAC)**

The University has constituted the Internal Quality Assurance Cell (IQAC) to instill the momentum of quality consciousness and continuous assessment and improvement. The cell works to develop a quality system of conscious, consistent and catalytically programmed action for improving the academic and administrative performance of the HEIs and to promote measures for institutional functioning towards quality enhancement

through internalization of quality culture and institutionalization of best practices.

The IQAC has started its efforts for achievement of the above said goals by gearing itself towards preparing the University for the National Assessment and Accreditation Council (NAAC) inspection. Grade from NAAC is considered Hall Mark of the quality of any HEI. The University has been Accredited with a CGPA of 2.13 on a four point scale at B Grade valid for a period of five years from 14.09.2015.

## **CONSTRUCTION BRANCH**

Kurukshetra University Chaudhary Devi Lal Post Graduate Regional Centre Sirsa was set up during the year 2000. Later on in April 2003 it was declared as full-fledged University named as Chaudhary Devi Lal University, Sirsa. The University had been recognized by the University Grants Commission and declared eligible for Central Assistance under Section 12 (B) of UGC Act vide UGC letter No. F.9-17/2003 (CPP-1) dated 17.02.2009. The works construction of Boys Hostel No.2, Girls Hostel No.2, V.C. residence, Guest House had been started and completed by the University.

In addition to above, houses of H, C, D, E, F & E-II categories, Water Treatment Plant, Over Head Service Reservoir, Boundary Wall on undisputed land, Commissioning of Water Supply and Sewage Scheme, OHSR, STP and other development works were taken in hand by the construction wing of Chaudhary Devi Lal University, Sirsa & completed. The prestigious works of Teaching Block No.II (Science Block), Media Centre, Sewage Treatment Plant, Library Building, Shopping complex, Main Gate, Internal Roads (Phase-II) & Parking, Construction of 6 nos C & 4 nos D Type & 3 Nos. F-type houses, Construction of Multipurpose Hall, Block "A" of Administrative Block, Air Conditioning Plant at MP Hall And Sound Reinforcement System at MP Hall have also been completed. All the departments of science stream such as Physics, Chemistry, Bio-Technology, Mathematics, Food Science & Technology, Energy & Environmental Sciences are being running in the Teaching Block No.II i.e. C.V. Raman Bhawan (Science Block). Medical facility is made available to the students and employees of the university through its Health Centre. The various types of shops such as drycleaner, ladies & gents parlour, confectionery, photography, cyber café and stationery are being run in the building of University Shopping Complex. University Health centre & branch of Oriental Bank of Commerce with ATM is being run in the building of Shopping Complex. The facility of separate gents and ladies toilet is available at the university playground. Silent Generator Sets are also available in the university to meet out the requirement of power during power failure.

Recently, the major works i.e. Construction of 11 KV Indoor Electric main Sub Station and Compact Sub Station, various types of more residential houses i.e. C, E & F, Building for Electric Sub Station, raising of boundary wall (southern side) and High Mast Lighting have been completed. At this stage, two major construction projects "Construction of Girls Hostel No.3 & Teaching Block No.III" are also in progress. The fresh proposals i.e. Teaching Block No.4, Solar Water Heater Systems, more residential houses, construction of university boundary wall, construction of swimming pool, providing & laying of retractable chair at MP Hall, Construction & establishment of Herbal Parks, Construction of VIP Guest House, Construction of Transit Hostel, Extension of Construction Branch and Extension of Boys Hostel No.1 etc are in pipeline.

## **HOSTELS**

Presently, there are four hostels-two for girls' and two for boys', namely, Harki Devi Bhawan (Girls' Hostel-I), Kalpana Chawla Bhawan (Girls' Hostel-II), Lala Lajpat Rai Bhawan (Boys' Hostel-I) and Sardar Patel Bhawan (Boys' Hostel-II). All the four hostels have been provided with tube lights and ceiling fans in

every room. Electric geysers have been installed in bathrooms. Water coolers with RO system have also been provided. The hostels subscribe several national & regional dailies and magazines for enabling the students to know what is happening around the world. The facility of 32” Plasma TVs along with Dish/DTH facility has been provided in common rooms of all the hostels. Medical facilities to all hostel residents are provided through the university Health Centre located in University premises.

The Chief Warden, along with all Wardens, make every possible effort to see that the students get a cleaner surrounding within and outside the hostel premises, get hygienic food and always respond to the complaints of hostel residents in a positive manner.

A total number of 38 benches (three-seater) each has been provided in the premises of Girl’s and Boy’s Hostels separately. In the premises of both Girls Hostel two separate lawns have been developed and Badminton Courts has also been constructed in all the four hostels. In Girls’ Hostels, the facility of Table Tennis & Badminton and in Boys’ Hostels, the facility of Table Tennis, Badminton and Volleyball has also been provided.

### **OFFICE OF DEAN STUDENTS’ WELFARE (DSW)**

This office is actively involved in issuing bus passes to the daily passenger students and organizes the events like:

1. Awareness Campaign on HIV/AIDS.
2. Free Health Awareness/Checkup Camp.
3. Educational and Industrial Tours to different places.
4. It helps the University Teaching Departments students to participate in Inter College tournaments and Inter University tournaments in various games.
5. Group Insurance to the students.

### **DIRECTORATE OF YOUTH WELFARE**

Directorate of Youth Welfare aims at ensuring youth welfare by conceiving and organizing such programmes as would stimulate mammoth reservoir of energy in youth constructively for the establishment of a healthy cultural environment in the University. The University has developed best infrastructure to carry out their plan for youth welfare. It motivates students to inculcate and sharpen their talents in diverse fields of cultural activities. It takes care of the third dimension of the higher education by organizing adventure camps, workshops boosting motivation and healthy competitiveness and inculcating social values to ensure holistic development of their personalities. Besides celebration of national festivals, the Directorate also organizes Talent Finding Competitions and Youth Festival for the UTDs and the affiliating colleges. For the enrichment of the students the Directorate hires artists from diverse fields to prepare them for competitions at higher levels. Literary and Fine Art activities are also taken up to hone their talents. To foster leadership qualities and to prepare future leaders for the largest democracy of the world, model youth parliament is also held. Student clubs are formed for providing them platform to cooperate and coordinate with each other for sharpening their inherent interests. In the coming session the Directorate plans to concentrate on youth leadership in order to make these activities socially more relevant through extension programmes.

The co-curricular activities go a long way in developing the overall personality of the students and foster among them positive feelings of patience and perseverance, a sense of cooperation and the competitiveness. To provide maximum opportunities to the students and to present and refine their talent, the cultural activities are



regularly organized in and outside the University. The students show keen interest in these activities and have brought laurels to the University.

The Directorate organizes University Youth Festival and other cultural events besides celebrating important days of the year. The adventure camps and workshops are also organized for the benefit of the students.

## **UNIVERSITY HEALTHCENTRE**

The University Health Centre is located in shopping complex at the 1-floor. It has sufficient place for OPD, Dispensary and inward. The Health Centre provides consultation, medicines, first-aid services and Lab tests facilities to the students, employees and their dependents free of cost. Health Centre has a well furnished laboratory with sufficient equipments for various basic lab tests. The Health Centre has one Medical officer, one Pharmacist, Staff Nurse (one regular and one through outsourcing) and one Lab. Technician to cater the need of students and staff. Health centre also provides the treatment in emergency cases. Sufficient funds are provided by the University to the Health Centre for purchase of medicines, equipments, furniture and the laboratory Reagents etc. The ambulance has been purchased for providing referral services.

## **SPORTS COUNCIL**

Sports activities of the University are being run under the Sports Council. The University has following playfields: Handball (1), Football (1), Volleyball (2), Netball (1), Korfball (1), Kho-Kho (1), Kabaddi (1), Wrestling (1), Basketball (2), Judo (1), Athletic Track & Multipurpose Hall for indoor sports activities.

The University is providing following sports facilities to its players:

1. TA/DA during Inter University Tournaments.
2. Free Sports Kit and Track Suits to the players participating in Inter University tournaments.
3. Scholarship/Prize money to the players winning positions in Inter University tournaments is given as under:

1.	1 <sup>st</sup> Position	Rs. 25,000/-
2.	2 <sup>nd</sup> Position	Rs. 21,000/-
3.	3 <sup>rd</sup> Position	Rs. 18,000/-

## **YOUTH REDCROSS**

Youth are pillars and future leaders of the country. Today's youth is tomorrow's India. The Youth Red Cross, the youngest wing of India Red Cross Society, Haryana State Branch is implemented at University Level. A Youth Red Cross Unit is working in the University Campus for this purpose. A fifteen member YRC Committee of CDLU, Sirsa has been constituted under the chairmanship of the Vice-Chancellor to promote the YRC activities in all the colleges/institutions within the jurisdiction of the university. Meeting of Executive Committee at University Level and of students volunteers are called from time to time to decide about the YRC issues.

## **NATIONAL SERVICESCHEME**

National Service Scheme (NSS) is a noble experiment in academic expansion. It inculcates the spirit of voluntary work among the students and teachers through sustained community interactions. It brings out

academic institutions closer to society. It shows how to combine knowledge and action to achieve results, which are desirable for community development. National Service Scheme at this University has been established with the objective of providing students with an opportunity to develop their overall personality by taking part in various Social Service Schemes.

An NSS Committee at University Level was constituted under the Chairmanship of the Vice-Chancellor. There are 34 units of NSS in the University, two of University Teaching Departments and others in various affiliated colleges of Sirsa and Fatehabad Districts. There are two units of SFS also in affiliating colleges in addition of 34 units.

## **IT CELL**

The Website Office/IT Cell of Chaudhary Devi Lal University is performing following tasks:

### **1. Wireless Network (Wi-Fi)**

Campus Wide W-LAN / Wi-Fi is maintained by the I.T. Cell. Various steps have been taken by IT cell to strengthen and expand the coverage of wi-fi, which has proved very useful to cater the need of high speed internet facilities to the whole University.

### **2. University Website ([www.cdlu.ac.in](http://www.cdlu.ac.in))**

The University Website is being maintained and updated efficiently, effectively & promptly by the University Website Office. The website being very descriptive and useful, the number of global visitors on website is increasing very rapidly.

### **3. Fibre based Local Area Network (LAN)**

Any educational institute looking at high growth and a potential to join big league, can not overlook networking. Sensing out its dire need well in time, the IT Cell has established Campus Wide Local Area Network (LAN). The LAN is based on Optical Fibre and initially 400 nodes have been connected. This is also under the NME-ICT project of MHRD on 75:25 sharing basis.

### **4. National Knowledge Network (NKN)**

To enhance the standard of higher education and increase the research activities the University has connection to **National Knowledge Network (NKN)**. This connectivity has been provided through one GBPS (optical fiber) dedicated line under NMEICT Project of Ministry of HRD India.

## **EDP CELL**

The Electronics Data Processing Cell (EDP Cell) has been established in the December 2013. The online applications were invited during the academic session 2014-15 for admissions in various programmes of University Teaching Departments. Moreover, the EDP cell has started the Android based application named “CDLU” on trial basis to enhance the mobile based ICT applications. The mobile based android application is available free of cost at “Google Play Store”. The facilities under the app will also be made available very soon on Interactive Voice Response (IVR) System.

## **UNIVERSITY COMPUTER CENTRE**

The University Computer Centre with plenty number of desktops, adequate furniture and sufficient

power backup, has been established on the top floor of Vivekanand Library to facilitate the research scholars, students and the staff members as per their requirements.

## **SC/ST Cell**

The SC/ST Cell has been established to provide facilities to the SC/ST Students of the University as per the instructions of UGC/State Government from time to time. The term of Dr. Umed Singh, Associate Professor, Department of English has been extended as Liaison Officer (SC/ST) for a period of another one year w.e.f. 01.05.2016 to 30.04.2017. SC/ST Cell functions as a Grievances Redressal Cell for the grievances of SC/ST Students and Employees of the University, and renders them necessary help in solving their academic as well as administrative grievances. It also carries out any other work assigned to it from time to time so as to promote higher education among these communities suffering from economic, social and educational deprivations.

The main objective of the SC/ST Cell is to ensure proper implementation of various schemes of University Grants Commission/Government of India/State Government introduced from time to time.

## **THE UGC CELL FOR COACHING SCHEMES FOR SCHEDULED CASTES AND SCHEDULED TRIBES, OBC (NON CREAMY LAYER) AND MINORITIES.**

To implement the objectives of UGC's Merged Schemes of the General Development Assistance under XII plan period, the University has established the UGC Cell for Coaching Schemes for SCs, STs, OBCs (Non Creamy Layer) and Minorities. General candidates holding BPL Cards (Below Poverty Line) issued by the Central Government/State Government may also be allowed for such coaching classes. The Cell has implemented the following coaching schemes:-

- Remedial Coaching
- Coaching for Entry Into Services
- Coaching for NET/SET

The main purposes of these schemes, by and large, include: to improve the academic skills of the students, to prepare the students to gain useful employment in Group 'A', 'B' & 'C' in Central Services and equivalent positions in private sector and prepare the students for NET/SET, so that they can become Assistant Professors in the Colleges and Universities. For implementing day to day activities of Coaching Schemes, Coordinator has been appointed. Further, faculty members, research scholars, PG students and teachers from other universities are also invited to deliver special lectures to the enrolled students. Presently, the Cell is in early stage and various programmes and facilities have been planned.

## **CAREER AND COUNSELING CELL**

A Career and Counseling Cell has been established in the University to address the diverse socio-economic handicaps, linguistic differences and geographic backgrounds of the heterogeneous population of students coming to the University vis-à-vis equity of access and placement opportunities through availability of appropriate institutional support information. The Career and Counseling Cell also help the students with appropriate guidance to establish linkages with the world of work and locate career opportunities. This cell is actively involved in carrying out vocational guidance and campus based interviews. The following are the

major objectives of the cell:

1. To gather information on job avenues and placements in different institutions and concerns related to the courses offered by this University.
2. To analyze information in the local, regional and national contexts to explore its relevance and utility for the students in their placements and on job-training.
3. To organize seminars and guidance workshops for informing students about the emerging professional trends and events, job profiles, leadership roles, entrepreneurship, market needs and risks and implementation of national socioeconomic policies and to impart training in soft skills.
4. To promote discipline, healthy outlook and positive attitudes towards for national integration and removal of narrow provincial preferences and prejudice.

## **RESEARCH & DEVELOPMENT CELL**

The cell undertakes efforts to plan activities and measures to promote research both quantitatively and qualitatively. The cell is preparing an outline to materialize the aims of the cell.

## **RTI CELL**

The RTI Cell deals with RTI applications and RTI appeals on behalf of the University under provision of the RTI Act and provides information to the information seekers.

## **ANTI RAGGING COMMITTEE**

- |  |   |
|--|---|
| 1. Vice-Chancellor, Chairman (Ex-officio)            | 2. Registrar                                |
| 3. SDM, Sirsa  | 4. DSP HQ, Sirsa                            |
| 5. Prof. Sultan Singh                                | 6. Proctor                                  |
| 7. Chief Warden                                      | 8. Dean Students' Welfare                   |
| 9. Director Youth Welfare                            | 10. Programme Coordinator, NSS              |
| 11. Sh. Ravinder, Asstt. Prof. JMC                   | 12. Ms. Kumud Bansal, Advocate              |
| 13. Sh. Arun Mehta, Samar Ghosh, Sirsa               | 14. Sh. Bharat Bhushan, Sirsa               |
| 15. Ms. Rekha, Reseach Scholar, JMC                  | 16. Sh. Chirag Goyal, M.Tech., Dept. of CSA |
| 17. Sh. Kuldip Kumar, Assistant Registrar (Academic) |   |

## **NODAL OFFICER ON RAGGING COMPLAINTS:**

Dr. Ashok Kumar Makkar, Department of Law

## **ANTIRAGGING SQUAD (For Hostels)**

- |                         |                          |
|-------------------------|--------------------------|
| 1. Chief Warden         | 2. Lady Warden           |
| 3. Warden Boys Hostel-I | 4. Warden Boys Hostel-II |
| 5. ADSW                 |                          |

## **MONITORING CELL ON RAGGING**

- |                                 |                               |
|---------------------------------|-------------------------------|
| 1. Proctor                      | 2. Dean Students' Welfare     |
| 3. Chief Warden                 | 4. Dr. (Mrs.) Deepti Dharmani |
| 5. Dr. Shafali, Medical Officer |                               |

## **ANTI EVE-TEASING COMMITTEE**

1. Vice-Chancellor
2. Dean Academic Affairs
3. Proctor
4. Chief Warden
5. Dean Students' Welfare
6. Dean of Colleges
7. Controller of Examination
8. Lady Warden
9. SDM Sirsa
10. City Magistrate, Sirsa
11. DSP (HG), Sirsa
12. SHO (City), Sirsa
13. Sh. Jagdish Mehta, H.No. 18/107, Gali No.2 , Multani Colony, Shiv Chowk, Sirsa
14. Ms. Manisha, JRF, Department of Energy & Env. Sciences, CDLU, Sirsa
15. Ms. Deepika Wadhwa, LL.M. Department of Law, CDLU, Sirsa
16. Dr. Rajender Bhanwaria, House No. 600, Sector 20, Sirsa
17. Sh. Mahabir Godara, Bureau Chief, Hari Bhoomi, Sirsa
18. Sh. Arun Mehta, Editor, Samarghosh, Sirsa

## **WELFARE SCHEMES FOR SC/BC STUDENTS**

The University ensures proper implementation of various schemes of the UGC/Government of India/State Government concerning admission, scholarship etc. for the welfare of the students of reserved categories. The guidelines as revised from time to time by the Central and State Governments are displayed on the Notice Boards, Prominent places and in the University prospectus for the benefit of the students belonging to SC/BC category. The guidelines are strictly adhered to. Apart from Post-Matric Scholarship for SC/BC students, the State Merit Scholarship for students with Physical Disabilities.

## CHAPTER-I

### ADMISSION PROCEDURE

1. No admission shall be made after **August 22, 2016**.
2. It shall be mandatory that after successfully submitting his/her application form online, the applicant shall take printout of system generated application form and will send/deposit the same application form in the concerned department along-with all supporting documents and system generated Bank Challan (University Copy) duly stamped by the bank or University receipt (in case of cash payment at University counter).
3. Candidates will have to apply for admission in ONLINE mode only. Online application submission involves logging the University Website [www.cdlu.ac.in](http://www.cdlu.ac.in) and [www.erpcdlu.ac.in](http://www.erpcdlu.ac.in). The candidates will have to deposit the application cost (Rs. 100/- for SC/BC/DAP/EBP in General Castes categories and Rs. 400/- for others) in Account No. 15172121009728 in any branch of Oriental Bank of Commerce through a challan which will be printed during online submission of application forms.
4. Applicants will have the facility of applying for maximum five programmes thorough a single registration session.
5. The admission to all the Programmes (except M. Phil., MCA, MBA, MTech CSE (2 year), and MTech CSE (3-year week-end) will be made on the basis of merit of the qualifying examination plus weightage(s) admissible, if any.
6. Admission to MPhil will be made on the basis of 50% weightage of Entrance Test plus 50% weightage of qualifying examination and other weightage admissible under Chapter-8 of HBI 2016-177. The candidates for MPhil Programme have to secure minimum 45% qualifying marks (43% for SC candidates) in the Entrance Test at par with Ph.D. Programme.
7. Admission to MTech CSE (2 year) and M.Tech. CSE (3 year) will be made first on the basis of valid GATE score and the seats remaining vacant will be filled as per point no. 5 above.
8. Admissions in MBA and MBA (BE) (2 years) will be made out of the eligible applicants in the following order:
  - (i) C-MAT Score
  - (ii) As per point No. 5 above.
9. Admission to MCA programme will be made in an online off-campus manner by Haryana State Technical Education Society, on the basis of inter-se merit in the OLET-MCA-2016.
10. The Admission to B.Ed programme will be made at State Level through Ch. Ranbir Singh University, Jind as designated by the State Govt.
11. **Last date of submission of online application forms is as under:**

Programme	Last date
MPed, BPEd (2 years) and DPEd	04.07.2016 upto 5 p.m. The candidates after submitting online application online will have to deposit the hardcopy of system generated application form along with attested copies of all documents upto 07.07.2016 in the concerned University Teaching Department.
MPhil, LLM, MTech CSE (2-yr), MTech CSE (3-yr) Week-end	29.07.2016 upto 5 p.m. The candidates after submitting online application form will have to deposit the hardcopy of system generated application form along with attested copies of all documents upto 02.08.2016 in the concerned University Teaching Department.
MA/MSc/MCom/MBA/ LLB/BA etc (other than the programmes mentioned above)	11.07.2016 upto 5 p.m. The candidates after submitting online application forms will have to deposit the system generated application form along with attested copies of all documents upto 13.07.2016 in the concerned University Teaching Department.

12. The candidates can submit their result/revised result of qualifying examination at any time during the process of admission. However, their candidature will be considered for admission in subsequent

provisional admission lists.

13. The provisional admission lists in descending order of merit will be displayed on the Notice Board of the concerned Department as per the given schedule. No separate intimation for counseling will be sent to the candidates. In addition to the Notice Board of the respective Department the provisional merit/admission lists (upto 3<sup>rd</sup> Merit List) will displayed on University Web Portal.
14. Candidates whose name appear in the merit list will have to present themselves in person before the Admission Committee of the respective Department at the scheduled date, time and place for verification of their original documents. Excuse of any sort including late arrival of buses, trains or any other reason and claims of having been sick for not presenting themselves in time, etc. shall not be entertained.
15. After checking the original documents, if found eligible, the candidates will be given admission slips. After depositing the fee with cashier, the candidates will produce a copy of the fee receipt in the office of the concerned Department and will get their names enrolled in the Department.
16. The selected candidates will be required to deposit their admission fee by the prescribed date and time, failing which they shall loose their claim for admission and shall not be considered in the subsequent merit lists. However, such candidates can be considered for admission at the time physical presence.
17. If any candidate does not deposit a copy of his/her fee receipt in the concerned Department within the prescribed date and time, his/her admission will stand cancelled even though he or she may have deposited his/her fee. His/her seat will be treated as vacant and will be allotted to the next candidate.
18. For the programmes other than MPhil, if some seats remain vacant after physical presence and exhaustion of the list of applicants, then the admissions may be made on first come first serve basis by inviting fresh applications.
19. Fees from the students will be charged semester-wise. Fees shall be deposited as per schedule prescribed by the University.
20. To start a programme, the requirement of minimum number of applications will be 25% of the sanctioned seats in regular programmes and 50% of the sanctioned seats in self-financing programmes. Further, the Chairperson/Principal of concerned Department/College will ensure the financial viability before starting the Self Financing Programme. In case the number of students admitted falls short of 10 in a particular programme **excluding M.Phil. Courses**, the classes for that programme will not be started.
21. If, at any stage, it is found that the candidate has supplied any incomplete or false or incorrect information in the application form, his/her candidature/enrolment for the programme shall be cancelled and he/she shall be liable for disciplinary action as per the University rules.
22. The students will have to produce original documents at the time of admission except the migration certificate which can be submitted for the purpose of Registration as per the schedule given in HBI.
23. The confidential result of the examinations and the duly verified result published on the official website of the concerned University shall be treated as the proof of having passed the qualifying examination. In such cases the candidate has to produce a certificate from the Principal/HOD/University concerned showing the maximum marks of the qualifying degree. However, the candidate shall have to produce the original DMC/Degree for the purpose of admission within a month from the date of dispatch by the concerned University otherwise his/her case of registration will not be considered.
24. The candidates shall not indulge in any act of Ragging. If a candidate is found to have been involved in such an act, his/her admission shall be cancelled, besides a penal action under the law will be taken against such student(s). The candidate and his/her parent/guardian shall sign an undertaking to this effect on the proforma given in HBI at **Annexure-XVIII**.
25. Any legal dispute relating to admission of a student shall be subject to jurisdiction of the Courts at Sirsa.
26. The students enrolled in programmes other than weekend and evening programmes shall submit an undertaking to the effect that they are not doing/will not do any kind of job during the period of their study.
27. All certificates/undertakings/Self Certifications to be submitted by the candidates should be strictly according to the format given in Hand Book of Information.
28. Necessary certificates/documents/testimonials in original will be required at the time of admission. Only the system generated application form alongwith photocopies of the certificates/testimonials/ documents duly self certified should be submitted by the candidates in the concerned department by the scheduled date(s).
29. The seats remaining vacant in any Reserved Category shall be filled from Haryana Open category at the time of physical presence, if the candidate belonging to the respective category is not available at the time of physical presence. Further, in case, the seats remain vacant in Haryana Open category, the same will

also be thrown open to All India Open category at the time of physical presence. In case the number of applications received in any category is less than the number of sanctioned seats, all the vacant seats will be thrown to All India category. Further, in case the candidate of reserved category approaches the University that he could not present himself at the time of physical presence on sufficient ground and reserved seat has been filled up from Haryana Open Category candidates, the proposal for additional seat(s) for that candidate, will be put up by the concerned Department within 7 days.

In case the number of applications is less than the number of sanctioned seats in a particular course, then the vacant seats under reserved categories will be filled as detailed above at the time of 1<sup>st</sup> merit list.

30. An Attendance Register will be maintained on which attendance will be marked till 11 a.m. sharp on the day of Physical Presence as per the dates shown in the Handbook of Information. The admission to vacant seats will be made on the basis of the merit of the candidates present. Such candidates will be required to bring all the original certificates and testimonials accompanied with the requisite fee on that very day.
31. The seats remaining vacant on the date of physical presence will be filled on the next working day from the candidates in the waiting of the Physical Presence. Such candidates will have to deposit the fee on that very day.
- 31 (a) A special physical counseling will be held on the last date (final closing) of admission in the university and the admissions will be made on the basis of merit as per the following procedure/order:
  - i. The candidates whose name exists in the existing waiting list of the department.
  - ii. The candidates who have applied for admission in the department and could not present in the first physical presence and hence their name did not appear in the waiting list.
  - iii. Any candidate who have applied for admission but could not pass common entrance exam, and if otherwise eligible.
  - iv. Any fresh candidate who has not applied earlier but present in the final physical counseling, in order of merit.

Further it was resolved that the admission committee constituted for making admission in the department shall make admissions in the presence of either all the members of the committee or one less than the constituted committee, but in no case, the admission will be made by the single member.

32. The candidates who have passed 10+2 examination from CBSE/ICSE with more than 5 subjects, their score of best 5 subjects including English will be taken into consideration for the purpose of determining the merit.
33. System/formula for admission in the following situations:
  - (a) The candidates who come from other Universities/Institutions where percentage of marks is awarded along with CGPA, the percentage of marks as awarded by the concerned University will be considered and no further conversion is required.
  - (b) In case of other institutions or Universities where no equivalent percentage of marked is expressly provided, but the conversion formula of the CPGA awarded has been given by the concerned University/Board, the percentage of marks would be obtained by using the conversion formula of that University.
  - (c) In case of other Institutions or Universities where no equivalent percentage of marks is given or no formula for conversion of the CGPA is expressly provided, the percentage of marks will be calculated on the basis of the following simple linear formula made evident from following examples:
    - i) If a candidate gets 4 on a scale of 5, his percentage of marks would be  $4/5 \times 100 = 80\%$
    - ii) If a candidate gets an CGPA of 7 on a scale of 10, his percentage of marks will be  $7/10 \times 100 = 70\%$
    - iii) If a candidate gets 3 on a scale of 4, his percentage of marks will be  $3/4 \times 100 = 75\%$

## **HOW TO APPLY:**

1. **Candidates will have to apply for admission in ONLINE mode only.**



Online application submission involves logging the University Website [www.cdlu.ac.in](http://www.cdlu.ac.in) and [www.erp.cdlu.ac.in](http://www.erp.cdlu.ac.in). The candidates will have to deposit the application cost (Rs. 100/- for SC/BC/DAP/EBP in General Castes categories and Rs. 400/- for others) in Account No. 15172121009728 in any branch of Oriental Bank of Commerce through a challan which will be printed during online submission of application forms.

It shall be mandatory that after successfully submitting his/her application form online, the applicant shall take printout of system generated application form and will send/deposit the same application form in the concerned department along-with all supporting documents and system generated Bank Challan (University Copy) duly stamped by the bank or University receipt (in case of cash payment at University counter), by the scheduled dates given at point No. 11 of Chapter-1 at page 18.

2. Before filling up the Application Form, the candidate should read the HBI thoroughly. All the fields/particulars in the Application Form must be filled in. Incomplete applications will not be entertained.
3. Online applicants must bear in mind that they must deposit the requisite amount in lieu of application cost in the OBC Account No.15172121009728 by 4:00 PM on the last date of application submission. The attested copies of the documents should be deposited by the candidates as per schedule in the concerned University Teaching Department.
4. If the last date for receipt of Application Forms falls on a holiday, the next working day will be considered as the last date for the purpose.
5. Character Certificate is essential and the details of Character Certificate to be furnished are as under:
  - (i) Private/Distance Mode Candidates:  
Candidates who have passed the qualifying examination as private candidates should submit their character certificate duly signed by a First Class Magistrate/Public Notary/Gazetted Officer/MC of the concerned area/Sarpanch of concerned Village.
  - (ii) Candidates who have passed the qualifying examination as regular students:  
Such candidates must submit the Character Certificate from the Head of the Institution last attended as per the specimen attached in this Handbook.
6. The system generated application form for admission shall be accompanied by the following self-attested documents:
  - i) Certificate of the last Public Examination passed.
  - ii) Certificate showing marks obtained and maximum marks in each subject of all Public Examinations.
  - iii) Matriculation or equivalent examination certificate in support of Date of Birth.
  - iv) Certificate of distinction in sports/NCC/NSS etc., if any.
  - v) Certificate on the proforma as prescribed in the Handbook of Information in case a candidate belongs to SC/BC (Block A and B)/Special Backward Class/Economically Backward Persons in General Category Class/DAP.
  - vi) Certificate of residence in case a candidate who has not passed the qualifying examination from University/Board of School Education/Institutes situated in Haryana but claims to be a bona fide resident of Haryana.
  - vii) Employment Certificate from the employer, if the candidate is an employee.
    - (a) An Undertaking by the parents (both father and mother) of the BC category candidates on the prescribed proforma given in the Handbook of Information (HBI) regarding creamy layer.
    - (b) Self-Certified undertaking regarding gap year(s).

## CHAPTER 2

### GENERAL INSTRUCTIONS

**Candidates will have to apply for admission in ONLINE mode only.** The candidates are advised to read the HBI thoroughly before filling up the Online Application Form. Any application for admission to the courses other than required by the HBI, will be rejected and fee etc. will not be returned to the applicant.

Necessary certificates/documents/testimonials in original will be required at the time of admission. Only the system generated application form alongwith photocopies of the certificates/testimonials/ documents duly self certified should be submitted by the candidates in the concerned department by the scheduled date(s).

1. Nothing contained in the Handbook of Information would be construed to convey sanction or cited as an authority. Whenever there is inconsistency or contradiction, the University Ordinances and the Regulations contained in calendars Vol. I, II, III of Chaudhary Devi Lal University, Sirsa are to be referred.
2. If the concerned authorities are not satisfied with the character, past behaviour and antecedents of a candidate, they may refuse to admit him/her to any programme in order to ensure and maintain the academic standard, discipline and peaceful atmosphere in the University. The Vice-Chancellor may also cancel the admission of any student for a specific period.
3. Candidates who have got compartment in the qualifying examination shall not be allowed admission to any Post-Graduate programme.
4. Five per cent relaxation in minimum eligibility condition for admission to various programmes except LLB, MPed, BPed and DPed will be given to the candidate of blind/Differently Abled Persons.
5. In case the minimum percentage of marks required for SC candidates is not mentioned specifically against any programme (s), they will be required to have obtained minimum pass marks in the qualifying examination.
6. No student shall be permitted to be on the rolls of two departments of the University simultaneously.
7. There shall be no rounding off percentage of marks from 0.5% and above to next higher number for determining the eligibility for admission to various programmes.
8. At the time of admission, every candidate shall be required to give an undertaking of good behaviour. If a candidate, after his/her admission to any programme in the University Teaching Department, is found to be indulging in any kind of ragging or any act of indiscipline, his/her admission is liable to be cancelled. The candidate and his/her parents/guardian will have to sign an undertaking to this effect in the Application Form for admission.
9. All the admissions shall be provisional till their registration in the University is finalized.
10. Reservation of seats shall be as per University rules mentioned in the Handbook of Information or as per instructions of Government from time to time.
11. In case two or more candidates have equal percentage of marks in the merit list, their marks of the next lower examination will be considered. If again the score is equal, the candidate senior in age shall be considered first in the merit list.
12. A married girl is eligible for admission to M.P.Ed. programme. But, it is also compulsory for her to sign an undertaking that she will discontinue the programme at once for at least one academic year, if she gets pregnant during the course of study. She can join back afresh from the beginning of the semester keeping the guidelines pertaining to the maximum duration of the course in mind.
13. Each student shall have to wear prescribed dress during the sports activities to be conducted in the morning and evening sessions. No student shall be allowed to attend the sports activities without proper dress for MPed, BPed and DPed programmes.
14. Admitted regular students will have to see the Notice Board for information pertinent to them. No separate information will be sent to them at their home address.
15. Students shall have to keep their Identity Cards with them while on campus.
16. The following concessions are admissible for the wards of Kashmiri Migrants for admission during

academic session 2016-17:

- a) Extension in date of admission by 30 days.
  - b) Relaxation in cut off percentage upto 10% subject to minimum eligibility requirement.
  - c) Increase in intake capacity upto 5%-programme wise.
  - d) Reservation of at least one seat in merit quota in technical/professional institutions.
  - e) Waiving off domicile requirements.
  - f) Facilitation of migration in second and subsequent years.
17. Two supernumerary seats will be created as a part of the Special Scholarship Scheme for Jammu & Kashmir for students from Jammu & Kashmir.

## **18. FOREIGN STUDENTS**

(a) Supernumerary Seats for International Students.

15% seats in all courses are classified as supernumerary seats for Foreign Students out of which 10% shall be earmarked for foreigners and 5% seats shall be earmarked for wards of Indians working in Gulf and South East Asia. These seats are interchangeable. Foreign students, if admitted, will have to produce No Objection Certificate from the Ministry of External Affairs and/or Ministry of Education, Govt. of India, irrespective of anything contained in any other Rules, Handbook, Calender published by this University.

### **(b) ELIGIBILITY**

Candidates who have passed lower/qualifying examinations from foreign Universities or Boards are required to submit Eligibility Certificate. The Eligibility Certificate will be issued by the Registration Branch on checking the required documents, such as students' visa and original documents of a Foreign student. No Foreign student will be given even provisional admission without obtaining Eligibility Certificate.

## **19. INTERPRETATION OF RULES & REGULATIONS**

### **THE REMEDIES PROVIDED IN RESPECT OF ADMISSION POLICY**

In the event of any inconsistency amongst the rules framed for admission etc. or in the event of any clarification with respect to the above said rules, the matter shall be referred to the Vice-Chancellor and the interpretation given by the Vice-Chancellor shall be final. The Vice-Chancellor is also competent to eliminate any inconsistency and to decide as to which provision shall take precedence over the other.

### **REMEDIES**

If any applicant or any other person is of the opinion that in his/her case, the rules framed for admission etc. have not been followed, he/she shall make an application outlining clearly the deviation in his/her opinion to the Vice-Chancellor. The Vice-Chancellor shall consider the application in the light of relevant rules and his decision in the matter shall be final.

### **DISCLAIMER**

The statements made in the Handbook of Information and all other information contained herein, are believed to be correct at the time of publication. However, the competent authority reserves the right to make, at any time without notice, additions and alterations in the regulations, conditions governing admissions, the code of conduct of students, requirements for the degree or the diploma, fees and any other information or statement/rule contained in this Handbook. Competent authority may delete any programme of studies included in the Handbook of Information, at any time without notice or reduce or enhance the number of seats for reasons to be recorded in writing. No responsibility shall be accepted by the University for hardships or expenses incurred by the candidates or any other person for such changes, additions, omissions, or errors, no matter how they are caused.

## CHAPTER 3

### Lateral Entry Courses, Seats and Eligibility

S.No.	Name of the Course	Seats	Eligibility
1.	Master of Computer Applications (MCA) (Lateral Entry in 2 <sup>nd</sup> year MCA)	32	Recognized Bachelor's Degree of minimum 3 years duration in BCA, B.Sc. (IT/Computer Science) with Mathematics as a course at 10+2 level or at Graduate level. Obtained at least 50% (45% in case of candidate belonging to reserved category) at the qualifying Examination.
2.	Master of Science (MSc) in Mathematics (5 year Integrated course) (Lateral Entry in 7 <sup>th</sup> Semester)	06	BA(Hons)/ BSc (Hons) in Mathematics with at least 45% marks or BA/BSc with at least 50 % marks in aggregate with Mathematics as one of the subjects.

**Note: Lateral Entry in other departments, if any, will be notified on university website after approval from the competent authority.**

# CHAPTER 4

## FACULTIES, DEPARTMENTS AND PROGRAMMES OF STUDIES

### 1. FACULTY OF COMMERCE & MANAGEMENT

#### (A) Department of Business Administration

Courses	Faculty Members
PhD	1. Dr Sultan Singh, Professor
MPhil	2. Dr. Arti Gaur, Assistant Professor
MBA (2 year)	3. Dr. Sanjeet Kumar, Assistant Professor
MBA (Business Economics)	4. Dr. Rajneesh Ahlawat, Assistant Professor
MBA (5 Year Integrated Programme)	5. Dr. Himani Sharma, Assistant Professor (On EOL)
Master of Travel & Tourism Management	

#### (B) Department of Commerce

Courses	Faculty Members
PhD	1. Dr. D.P. Warne, Associate Professor
MPhil	2. Dr. Surinder Singh, Assistant Professor
M.Com.	3. Dr. Silender Singh, Assistant Professor
	4. Dr. Kapil Chaudhary, Assistant Professor
	5. Smt. Kamlesh Rani, Assistant Professor

### 2. FACULTY OF EDUCATION

#### (A) Department of Education

Courses	Faculty Members
PhD	1. Dr. Nivedita, Assistant Professor
MPhil	2. Dr. Meena Kumari, Assistant Professor
MA	3. Dr. Raj Kumar, Assistant Professor
BEd	4. Dr. Ranjit Kaur, Assistant Professor

#### (B) Department of Physical Education

Courses	Faculty Members
PhD	1. Dr. Monika Verma, Associate Professor
MPhil	2. Dr. Ravinder Pal Ahlawat, Associate Professor
MPed	3. Dr. Ashok Kumar S/o Sh. Satnarayan, Assistant Professor
BPed	4. Dr. Ashok Kumar S/o Sh. Kanwal Singh, Assistant Professor
DPed	5. Dr. Ishwar Singh, Assistant Professor

### 3. FACULTY OF SOCIAL SCIENCES

#### (A) Department of Economics

Courses	Faculty Members
PhD	1. Dr. Manoj Siwach, Associate Professor
MPhil	2. Dr. Abhey Singh Godara, Associate Professor
MA	3. Sh. Rohtash, Assistant Professor
MA (Hons.) Economics (5 Year Integrated Programme)	

#### (B) Department of Public Administration

Courses	Faculty Members
PhD	1. Dr. Rajbir Singh Dalal, Associate Professor
MPhil	2. Dr. Raj Kumar Siwach, Associate Professor
MA	3. Dr. Vishnu Bhagwan, Associate Professor
	4. Dr. Satyawan, Assistant Professor
	5. Dr. Sultan Singh, Assistant Professor

### 4. FACULTY OF HUMANITIES

#### (A) Department of English

Courses	Faculty Members
PhD	1. Dr. Anu Shukla, Professor
MPhil	2. Dr. Umed Singh, Associate Professor
MA	3. Dr. Deepti Dharmani, Associate Professor
	4. Dr. Pankaj Sharma, Associate Professor

#### (B) Journalism & Mass Communication

Courses	Faculty Members
PhD	1. Sh. Virender Singh Chauhan, Associate Professor
MPhil	2. Dr. Sewa Singh, Assistant Professor
MA (Mass Communication)	3. Dr. Amit, Assistant Professor
BA (Mass Communication)	4. Dr. Ravinder, Assistant Professor

### 5. FACULTY OF LAW

#### (A) Department of Law

Courses	Faculty Members
PhD	1. Dr. J.S. Jakhar, Associate Professor
LLM	2. Dr. Mukesh Garg, Assistant Professor
LLB 3 Year (Professional)	3. Dr. Rajesh Kumar, Assistant Professor
BA-LLB (5 Year Integrated Programme)	4. Dr. Ashok Kumar, Assistant Professor

### 6. FACULTY OF LIFE SCIENCES

#### (A) Department of Biotechnology

Courses	Faculty Members
PhD	1. Dr. Suresh Kumar Gahlawat, Professor
MPhil	2. Dr. Raj Kumar, Associate Professor
MSc	3. Dr. Priyanka Siwach, Associate Professor
	4. Dr. Joginder Singh, Assistant Professor

<b>(B) Department of Energy &amp; Environmental Sciences</b>	
<b>Courses</b> PhD MPhil MSc	<b>Faculty Members</b> 1. Dr. Rani Devi, Assistant Professor 2. Dr. Anju, Assistant Professor 3. Dr. Mohd. Kashif Kidwai, Assistant Professor
<b>(C) Department of Food Science &amp; Technology</b>	
<b>Courses</b> PhD MSc	<b>Faculty Members</b> 1. Dr. Kawaljt Singh Sandhu, Assistant Professor 2. Ms. Sanju Bala, Assistant Professor 3. Ms. Manju Dhillon, Assistant Professor
<b>7. FACULTY OF PHYSICAL SCIENCES</b>	
<b>(A) Department of Chemistry</b>	
<b>Courses</b> PhD MPhil MSc	<b>Faculty Members</b> 1. Dr. Harish Kumar, Assistant Professor 2. Dr. Geeta Rani, Assistant Professor
<b>(B) Department of Computer Science &amp; Applications</b>	
<b>Courses</b> PhD MTech CSE (2-year) MTech CSE (3 year weekend) MCA	<b>Faculty Members</b> 1. Dr. Vikram Singh, Professor 2. Dr. Dilbag Singh, Associate Professor 3. Dr. Harish Kumar, Assistant Professor 4. Dr. Pinki (On deputation), Assistant Professor
<b>(C) Department of Mathematics</b>	
<b>Courses</b> PhD MSc MSc (5 Year Integrated Programme)	<b>Faculty Members</b> 1. Dr. Aseem Miglani, Professor 2. Dr. Neelam Kumari, Assistant Professor 3. Sh. Sandeep Kumar, Assistant Professor
<b>(D) Department of Physics</b>	
<b>Courses</b> PhD MPhil MSc	<b>Faculty Members</b> 1. Dr. Praveen Aghamkar, Professor 2. Dr. Sushil Kumar, Associate Professor 3. Dr. Rachna, Assistant Professor 4. Dr. Dharamvir Singh, Assistant Professor 5. Dr. Ram Mehar Singh, Assistant Professor

**This is not a seniority list.**

## CHAPTER 5

### LIST OF COURSES UNDER CHOICE BASED CREDIT SYSTEM (CBCS)

<b>1. FACULTY OF COMMERCE &amp; MANAGEMENT</b>	
<b>A. <u>Business Administration</u></b> MPhil MBA MBA (Business Economics) MBA (5 Year Integrated Programme ) Master of Travel & Tourism Management	<b>B. <u>Commerce</u></b> MPhil
<b>2. FACULTY OF EDUCATION</b>	
<b>A. <u>Education</u></b> MPhil MA	<b>B. <u>Physical Education</u></b> MPhil MPEd
<b>3. FACULTY OF SOCIAL SCIENCES</b>	
<b>A. <u>Economics</u></b> MPhil MA (Hons.) Economics (5 Year Integrated Programme)	<b>B. <u>Public Administration</u></b> MPhil
<b>4. FACULTY OF HUMANITIES</b>	
<b>A. <u>English</u></b> MPhil	<b>B. <u>Journalism &amp; Mass Communication</u></b> M.Phil.
<b>5. FACULTY OF LAW</b>	
<b><u>Law</u></b> LLM * BA-LLB (5 Year Integrated Programme)	
<b>6. FACULTY OF LIFE SCIENCES</b>	
<b>A. <u>Biotechnology</u></b> MPhil MSc <b>C. <u>Food Science &amp; Technology</u></b> MSc	<b>B. <u>Energy &amp; Environmental Sciences</u></b> MPhil MSc
<b>7. FACULTY OF PHYSICAL SCIENCES</b>	
<b>A. <u>Chemistry</u></b> MPhil MSc <b>C. <u>Mathematics</u></b> MSc (5 Year Integrated Programme)	<b>B. <u>Computer Science &amp; Applications</u></b> MTech CSE (2-year) MTech CSE (3 year weekend) MCA <b>D. <u>Physics</u></b> MPhil MSc

\* To be decided as per Bar Council of India instructions.

**Note: Detailed CBCS scheme/programmes will be uploaded on the University Website after approval for the information of students.  
CBCS is to be implemented after approval from the competent authority.**



## CHAPTER 6 DISTRIBUTION OF SEATS

S. No	Subject	Total Seats	All India	Haryana					
				Open	SC	BC (A)	BC (B)	EBP	PH
<b>REGULAR COURSES</b>									
1.	MTech CSE (2-year)	40	6	13	7	6	4	3	1
2.	MCA	60	9	18	10	8	6	5	2
3.	MSc (Biotechnology)	40	6	13	7	6	4	3	1
4.	MSc (Physics)	50	8	17	8	7	5	4	1
5.	MSc (Chemistry)	50	8	17	8	7	5	4	1
6.	MSc (Mathematics)	60	9	20	10	8	6	5	2
7.	MSc (Food Sc. & Technology)	40	6	13	7	6	4	3	1
8.	MSc (Energy & Env. Science)	40	6	13	7	6	4	3	1
9.	MBA	100	15	34	17	14	9	8	3
10.	MCom	60	9	20	10	8	6	5	2
11.	MBA (Business Economics)	40	6	13	7	6	4	3	1
12.	MA (Mass Communication)	60	9	20	10	8	6	5	2
13.	MPEd*	25+5	4	8	4	4	2	2	1
14.	MA (English)	60	9	20	10	8	6	5	2
15.	MA (Economics)	50	8	17	8	7	5	4	1
16.	MA (Public Administration)	50	8	17	8	7	5	4	1
17.	LLM	30	4	11	5	4	3	2	1
18.	LLB 3 year (Professional)	60	9	20	10	8	6	5	2
19.	B. Ed.	100	15	34	17	14	9	8	3
20.	DPed*	45+5	7	15	8	6	4	4	1
<b>PROGRAMME UNDER SELF-FINANCING SCHEME</b>									
<b>1.</b>	<b>MPHIL PROGRAMMES</b>								
	(1) Biotechnology	10	1	4	2	1	1	1	0
	(2) Energy & Env. Sciences	10	1	4	2	1	1	1	0
	(3) Physics	15	2	5	3	2	2	1	0
	(4) Chemistry	10	1	4	2	1	1	1	0
	(5) Commerce	15	2	5	3	2	2	1	0
	(6) English	15	2	5	3	2	2	1	0
	(7) Education	10	1	4	2	1	1	1	0
	(8) Physical Education	20	3	7	3	3	2	2	0
	(9) Economics	10	1	4	2	1	1	1	0
	(10) Public Administration	20	3	7	3	3	2	2	0
	(11) Management	15	2	5	3	2	2	1	0
	(12) Mass Communication	20	3	7	3	3	2	2	0
<b>2.</b>	<b>OTHER PROGRAMMES</b>								
	(1) MTech CSE (3-year)	40	6	13	7	6	4	3	1

(2) BA-LLB 5 year (Integrated Programme )	60	9	20	10	8	6	5	2
(3) MBA 5 year (Integrated Programme )	60	9	20	10	8	6	5	2
(4) MA (Honours) Economics 5 year (Integrated Programme)	55	8	19	9	8	5	5	1
(5) MA (Education)	30	4	11	5	4	3	2	1
(6) BA Mass Communication	50	8	17	8	7	5	4	1
(7) BPEd*	25+5	4	8	4	4	2	2	1
(8) Master of Travel & Tourism Management	40	6	13	7	6	4	3	1
(9) M.Sc. Mathematics (5 year Integrated Programme)	40	6	13	7	6	4	3	1

**\* These seats are meant for outstanding sportspersons.**

- Note:** 1. The category-wise distribution of seats given above is according to the letter issued by the General Administration Department Haryana Government through Letter No. 22/10/2013-IGSIII dated 15.07.2014 and 22/149/2015-IGSIII dated 01.04.2016.
2. Two supernumerary seats will be created as a part of the Special Scholarship Scheme for Jammu & Kashmir for students from Jammu & Kashmir. (Reference: Chapter -2, point-17).
3. There shall be two additional seats in PG programmes (except the programmes where the seats have been approved by NCTE/BCI etc.) and five additional seats in UG Programmes (except the programmes where the seats have been approved by NCTE/BCI etc.) over and above the sanctioned seats for Outstanding Sports Persons. For admission against such seats, the candidate will be required to submit the grading certificate of sports issued by the Director of Sports and Youth Welfare, Govt. of Haryana, Chandigarh.

## **CHAPTER 7**

### **ELIGIBILITY CONDITIONS FOR ADMISSION**

#### **SPECIAL NOTES:**

- I The SC/ST candidates are required to have obtained only minimum pass marks in the qualifying examination unless specified otherwise.
- II In MPhil (Physical Education)/MPed/DPEd and BPEd programmes, 30% seats shall be reserved for female candidates in each category.
- III Married girl is eligible for admission to M.P.Ed. programme. But, it is also compulsory for her to sign an undertaking that she will discontinue the programme at once for at least one academic year, if she gets pregnant during the course of study. She can join back afresh from the beginning of the semester keeping the guidelines pertaining to the maximum duration of the course in mind.
- IV A candidate who is placed under compartment in the qualifying examination shall not be eligible for admission.
- V One additional seat shall be for NCC candidate who attended the Republic Day Parade & Camp in all programmes over and above the sanctioned seats.
- VI One additional seat shall be for NSS merit certificate holder who attended the Republic Day Parade Camp in all the Programmes over and above the sanctioned seats.
- VII One additional seat in each programme shall be for deserving Parsi Students.

#### **NORMS FOR OUTSTANDING SPORTS PERSON:**

An outstanding sports person is one who has participated in World Championship/ Olympic/ Asian/ Common Wealth/ SAF/ International/has won first three positions National/ Inter University/ SGFI tournaments.No lower sports achievements than mentioned above will be considered for admission for outstanding sports persons category, even if the seats remain vacant.

For admission to MPed, BPEd and DPEd, the candidates will have to submit gradation certificate issued by the directorate of Sports and Youth Welfare, Govt. of Haryana. Weightage for Sports will be given only in respect of tournaments in the following games/events arranged by the University/Inter-University Sports Board or by a State/National Organization recognized by the Indian Olympic Association.

#### **Games for Boys and Girls:**

Athletics including Cross Country; Badminton; Basket-Ball; Cricket; Cycling; Gymnastics; Hockey; Kho-Kho; Shooting; Swimming including Water-Polo and Diving; Tennis; Table-Tennis; Volleyball; Handball; Kabaddi of National Style; Football; Chess; Boxing; Judo; Weight Lifting; Yoga; Best-Physique; Wrestling and Power Lifting.

No other game or event which is not recognized by the Association of Indian Universities shall be considered.

#### **1. MASTER OF TECHNOLOGY (COMPUTER SCIENCE & ENGINEERING) – 2 YEAR (SEMESTER SYSTEM)**

A person who has passed one of the following examinations of this university or an examination recognized as equivalent thereto, shall be eligible to join the First Semester of the programme :-

- (i) MCA, MSc in Computer Science / Information Technology / Mathematics / Applied Mathematics / Physics / Applied Physics / Statistics / Operational Research / Electronics/Bioinformatics / MBA (Information Technology) with at least 55% marks in aggregate (pass marks for SC candidates).

OR

BE/BTech or equivalent degree in any discipline with at least 55% marks in aggregate (pass marks for SC candidates).

Note:

- a) For MSc aggregate marks of two years/four semesters will be considered for academic merit
- b) For MCA aggregate marks of three years/six semesters will be considered for academic merit
- c) For BTech/BE aggregate marks of 8 semesters/6 semesters (for lateral entry) will be considered for academic merit

(ii) The order of preference for the purpose of admission shall be as follows:

- a) Qualified GATE in any one of the subjects mentioned in 1(i). Such candidates shall compete for admission on the basis of their GATE percentage.
- b) Seats remaining vacant after offering them to candidates with GATE, shall be filled on the basis of academic merit in Qualifying Examination plus usual weightage(s) admissible, if any.

## **2. MBA 2 year (General)**

The Candidate seeking admission must be graduate with 50% marks (47.5% marks for SC/ST candidates\*).

## **MBA 2 year (Business Economics)**

The Candidate seeking admission must be graduate with 50% marks (47.5% marks for SC/ST candidates\*).

## **3. MASTER OF COMMERCE (MCom)**

Bachelor of Commerce or Bachelor of Business Administration or Bachelor of Arts/ Science with Economics and/or Mathematics and English as one of the subjects with at least 45% marks in aggregate.

## **4. MASTER OF SCIENCE (PHYSICS)**

BSc (Hons) in Physics with at least 45% marks or BSc (Pass) with at least 50% marks in aggregate with Physics as one of the subjects.

## **5. MASTER OF SCIENCE (CHEMISTRY)**

BSc (Hons.) in Chemistry or Industrial Chemistry with at least 50% marks or BSc (Pass) or B. Pharmacy or an equivalent degree with at least 50% marks in aggregate with Chemistry as one of the subjects.

## **6. MASTER OF SCIENCE (FOOD SCIENCE AND TECHNOLOGY)**

BSc/BSc (Hons.) degree in Science/Food Science /Home Science/ Agricultural Engineering/Veterinary Sciences or BTech degree in Food Technology / Food Engineering / Dairy Technology or equivalent with at least 50% marks in aggregate.

## **7. MASTER OF SCIENCE (MATHEMATICS)**

BA(Hons)/ BSc (Hons) in Mathematics with at least 45% marks or BA/BSc with at least 50 % marks in aggregate with Mathematics as one of the subjects.

## **8. MASTER OF SCIENCE (ENERGY & ENVIRONMENTAL SCIENCES)**

BSc (Hons.) / Bachelor degree in Biological Sciences/Chemical Engineering / Environmental Engineering / Chemistry /Bio-Chemistry / Zoology / Botany / Food Science / Agricultural Science / Veterinary Science / Fishery Science / Pharmacy / Engineering / Technology / MBBS

OR

BSc (General) / Physical Sciences / Environmental Sciences / Geology with at least 50% marks in aggregate.

**9. MASTER OF SCIENCE (BIOTECHNOLOGY)**

BSc (Hons)/Bachelor's degree in Biological Sciences/Bio-Physics/Agricultural/ Veterinary/Fishery Science/Pharmacy/Engineering/Technology/ 4 years BS (Physician Assistant) Programme or MBBS/BDS with at least 50% marks.

OR

BSc (Hons)/Bachelor's degree in Chemical Engineering/Environmental Engineering/ Chemistry/ Biochemistry/Zoology/ Botany/Food Science and Technology with at least 50% marks

**10. MASTER OF ARTS (MASS COMMUNICATION)**

Bachelor Degree in any discipline from this University or any other University recognized by this University with a minimum of 50% marks in aggregate.

**11. MASTER OF ARTS (ENGLISH)**

The candidate seeking admission to MA(English) must have passed the qualifying examination with English as one of the subjects (compulsory or elective as the case may be). The candidates who have passed the following examinations from any recognized university are eligible for admission:

BA (Hons.) in the subject of English with at least 45% marks in aggregate.

OR

BA/BSc (Hons.) in a subject other than English, BA/BSc/B Com, LLB (3 years or 5 years), BA (Law), BSc (Engg.), BSc(Dairying), BSc(Agriculture), MBBS, BAMS, BEd, Diploma in Physical Education, BSc (Home Science) or Bachelor of Library & Information Science Examination with at least 50% marks in aggregate.

OR

BA or BSc Examination with all subjects obtaining at least 45% marks in the subject of English.

OR

BA (General) Degree through English and one elective subject only, obtaining at least 45% marks in the subject of English after passing Prabhakar/Gyani.

OR

BA after passing examination in an Oriental Classical Language or a Modern Indian Language with at least 45% marks (out of the aggregate excluding the additional papers) at the Honours in Oriental Titles or Modern Indian Languages Examination, in the subject of English.

OR

Any other examination recognized for admission to MA English with at least 50% marks in aggregate.

**12. MASTER OF ARTS (ECONOMICS)**

with at least 45% marks (out of the aggregate excluding the additional papers) at the Honours in Oriental Titles or Modern Indian Languages Examination, in the subject of Economics.

OR

BCom Examination with at least 45% marks in the subject of Economics or 50% marks in aggregate.

OR

Any other examination recognized for admission to MA (Economics) with at least 50% marks in aggregate.

**13. MASTER OF ARTS (PUBLIC ADMINISTRATION)**

The candidate should have passed one of the following examinations from any recognized university:

BA (Hons.) Examination in the subject of Public Administration with at least 45% marks in aggregate.

OR

BA/BSc (Hons.) in a subject other than the subject of Public Administration, BA/BSc, BCom, LLB (3 years or 5 years), BA(Law), BSc (Engg.), BSc (Dairying), BSc (Agriculture), MBBS, BAMS, BEd,

Diploma in Physical Education, BSc (Home Science) or Bachelor of Library & Information Science Examination with at least 50% marks in aggregate.

OR

BA or BSc Examination with all the subjects, obtaining at least 45% marks in the subject of Public Administration.

OR

BA (General) Degree through English and one elective subject only, obtaining at least 45% marks in the subject of Public Administration, after passing Prabhakar/Gyani.

OR

BA after passing examination in an Oriental Classical Language or a Modern Indian Language with at least 45% marks (out of the aggregate excluding the additional papers) at the Honours in Oriental Titles or Modern Indian Languages Examination, in the subject of Public Administration;

OR

BA degree with at least 45% marks in Public Administration or Political Science or History or Sociology.

OR

Any other examination recognized for admission to MA (Public Administration) with at least 50% marks in aggregate.

#### **14. MASTER OF PHYSICAL EDUCATION (MPEd)**

A person who has passed one of the following examinations shall be eligible to join the programme: DPEd/BPEd examination of this University or an examination recognised by this University as equivalent thereto with at least 50% marks (47.5% marks in case of SC/ST candidates \*) in aggregate; Provided that all the eligible candidates will be required to qualify the Physical Efficiency Test (Canadian Test). The details of the test have been given in **Appendix-C**.

#### **15. LLM PROGRAMME**

A person who has passed with at least 50% marks in the aggregate, the LLB (Professional) Examination of this University, or an examination recognized as equivalent thereto, shall be eligible to join First Semester of the LLM Programme.

#### **16. DIPLOMA IN PHYSICAL EDUCATION (DPEd)**

A person who possesses the following qualifications shall be eligible to join the programme: 10+2 examination from the Board of School Education, Haryana or any examination recognized as equivalent thereto, obtaining at least 45% marks in aggregate (42.75% in case of those who participated in National or State Level sports events and SC/ST candidates \*). The candidates will be allowed sports weightage as given in **Appendix-B**.

In addition to fulfilling the above conditions, the candidates are required to qualify the Physical Efficiency Test (PET) (Canadian Test). The guidelines for the test are given in **Appendix-C**.

#### **Note:**

- a) The candidates seeking admission to the D PEd programme will be subject to a medical examination by the University Medical Officer or the Medical Officer designated by the University for the purpose, to ensure their fitness for carrying out practical. However, on a representation of the student against the decision of the Medical Officer, the Vice-Chancellor may refer it to the Medical Board, whose decision shall be final. A student can be referred for medical check up any time during the programme, if the Chairperson/Principal is of the opinion that the student has gone unfit for practical.
- b) Details regarding Physical Efficiency Test (Canadian Test) are given in **Annexure XII**.

## **17. LLB (PROFESSIONAL) 3 YEAR DEGREE PROGRAMME**

A person who has passed a Bachelor's or Master's Degree in any discipline from this University or an equivalent Degree recognized with at least 45 % marks (42.75 % marks for SC/ST \*) in aggregate, shall be eligible to join First year of the LLB 3 year Programme .

Note: The candidates who have obtained graduation/post graduation through open Universities system directly without having any basic qualification for prosecuting such studies, contrary to the University Grants Commission Act and Regulations and contrary to the Rules of Legal Education, 2008 are not eligible for admission to LLB 3 year (Professional) programme.

### **PROGRAMMES UNDER SELF-FINANCING SCHEME (SEMESTER SYSTEM)**

#### **A. M.PHIL. PROGRAMMES**

- |                                    |                           |
|------------------------------------|---------------------------|
| 1. Biotechnology                   | 2. Chemistry              |
| 3. Commerce                        | 4. Economics              |
| 5. Education                       | 6. English                |
| 7. Energy & Environmental Sciences | 8. Physical Education     |
| 9. Physics                         | 10. Public Administration |
| 11. Management                     | 12. Mass                  |

#### **Eligibility conditions**

A person who has passed the Master's Degree with at least 55% marks (52.25% marks for SC/ST/DAP candidates \*) in the relevant subject from this University or an examination recognized as equivalent thereto shall be eligible to join First Semester of this programme.

The admission shall be made by the Departmental MPhil Admission Committee in accordance with the criteria laid down by the Admission Committee of the University.

The Departmental MPhil Admission Committee shall consist of the Chairpersons of the Department, Professor(s) in the Department and not more than three other teachers, who hold PhD degree, of the Department concerned to be nominated by the Vice-Chancellor. In case three other teachers are not available in the department, the Vice-Chancellor may nominate outside expert(s), not below the rank of Professor, on the MPhil Admission Committee.

#### **B. OTHER PROGRAMMES:**

##### **1. MASTER OF TECHNOLOGY (COMPUTER SCIENCE & ENGINEERING) - (3 YEAR - WEEKEND PROGRAMME)**

A person who has passed one of the following examinations of this University or an examination recognised as equivalent thereto, shall be eligible to join the First Semester of the programme :-

- (i) MCA, MSc in Computer Science/Information Technology/Mathematics/ Applied Mathematics/ Physics/Applied Physics/Statistics/Operational Research/ Electronics/ Bioinformatics/MBA (Information Technology) with at least 55% marks in aggregate.

OR

BE/BTech or equivalent degree in any discipline with at least 55% marks in aggregate.

Note:

1. For MSc, aggregate marks of two years/four semesters will be considered for academic merit
2. For MCA, aggregate marks of three years/six semesters will be considered for academic merit
3. For BTech/BE aggregate marks of 8 semesters/6 semesters (for lateral entry) will be considered for academic merit.

The order of preference for the purpose of admission shall be as follows:

- a) Qualified GATE in any one of the subjects mentioned in 1(i). Such candidates shall compete for admission on the basis of their GATE percentage.
- b) Seats remaining vacant after offering them to candidates with GATE, shall be filled on the basis of academic merit in Qualifying Examination plus usual weightage(s) admissible, if any.

## **2. MA (EDUCATION)**

Bachelor Degree or any examination recognized as equivalent thereto with English as one of the subjects at graduation level and with at least 45% marks in the aggregate.

## **3. MBA (5 YEAR INTEGRATED PROGRAMME)**

The candidate seeking admission must have passed 10+2 examination with at least 50% marks in aggregate (47.5% marks for SC/ST candidates \*).

## **4. MA (Honours) Economics (5 Year Integrated Programme)**

A candidate who has passed 10+2 examination from Board of School Education Haryana or any other equivalent examination recognized by the Board of School Education Haryana/ any other recognized board of school education obtaining 50% marks (47.5% in case of SC/ST candidates \*) in aggregate will be eligible to join MA (Honours) Economics (5 years integrated Programme). Those who have done graduation or Post Graduation shall not be eligible to join the programme.

## **5. MASTER OF TRAVEL AND TOURISM MANAGEMENT**

Bachelor Degree in any discipline from this University or any other University recognized by this University with a minimum of 50% marks in aggregate.

## **6. MSC MATHEMATICS (5 YEAR INTEGRATED PROGRAMME)**

A person who has passed the Senior Secondary Certificate Examination (10+2 Standard) of the Board of School Education, Haryana or an Examination recognized as equivalent thereto, securing not less than 50 % (45% in case of SC/ST candidates) marks in the aggregate with Mathematics as one of the subjects, shall be eligible to seek admission in the first year of 5-year integrated M. Sc. Mathematics programme.

## **7. Bachelor of Physical Education (BPed)**

A person who possesses the following qualifications shall be eligible to join the programme :  
Graduate in Physical Education, i.e. B.P.E. of three year duration with minimum 50% marks.

OR

BA with Physical Education as one of the Subjects with minimum 45% marks.

OR

Graduate with minimum 45% marks having represented State/University in sports/games at national/inter-state/inter-university tournaments.

OR

Graduate with minimum 45% marks have secured 1<sup>st</sup> or 2<sup>nd</sup> or 3<sup>rd</sup> position in inter-collegiate sports tournaments.

OR

Graduate with minimum 45% marks with DPED/CPED.

The candidates will be allowed sports weightage as given in Appendix-A.

In addition to fulfilling the above conditions, the candidates are required to qualify the Physical Efficiency Test (PET) (Canadian Test). The guidelines for the test will be decided by the Chairperson, Department of Physical Education.

Note:

- 1) The minimum eligibility condition can be relaxed by 5% in case of SC/ST candidates \*.
- 2) Details regarding Physical Efficiency Test (Canadian Test) are given in Annexure- XII.
- 3) In case of tie, the applicant who has won position in higher tournament will be admitted.

## **8. BA-LLB (5 YEAR INTEGRATED PROGRAMME)**

A person who has passed the Senior Secondary Certificate Examination (10+2 Standard) of the Board of School Education, Haryana or an Examination recognised as equivalent thereto, securing not less than 45% marks (42.75% in case of SC/ST candidates \*) in the aggregate with English as one of the subjects, shall be eligible to seek admission in the First year of BALLB 5 year programme.



The candidates who are placed under compartment in the qualifying examination shall not be allowed admission to the programme.

Note: The candidates who have obtained 10+2 or graduation/post graduation through open Universities system directly without having any basic qualification for prosecuting such studies, contrary to the University Grants Commission Act and Regulations and contrary to the Rules of Legal Education, 2008 are not eligible for admission to BA LLB 5 year (Professional) programme.

#### **9. BA (MASS COMMUNICATION)**

A person, who has passed the Senior Secondary Certificate examination (10+2) of the Board of School Education, Haryana or an examination as equivalent thereto, securing not less than 45% marks in aggregate, with English as one of the subjects, shall be eligible to seek admission to BA (Mass Communication).

\* As conveyed by General Administration Department, General Services – III Branch, Govt. of Haryana vide their circular No. 22/129/2013 – 1GSIII dated 16-07-2014 (Annexure – XVII).

## CHAPTER 8 RESERVATION OF SEATS

- (A) 30 % seats shall be reserved for female candidates in each category for MPhil (Physical Education), MPEd, BPEd and DPEd programmes.
- (B) 15% of the total seats shall be open and will be filled up on all India bases including Haryana.
- (C) Remaining 85% seats are reserved for bona fide residents of Haryana and will be filled up as detailed below:

There will be reservation in admissions as detailed below:

- |     |  |       |
|-----|--|-------|
| (a) | Schedule Castes  | : 20% |
| (b) | Backward Classes (A), except socially advanced               | : 16% |
| (c) | Backward Classes (B), except socially advanced               | : 11% |
| (d) | Economically Backward Persons in the General Castes category | : 10% |
| (e) | Differently Abled Persons                                    | : 3%  |

[In the event of quota reserved for DAP remain unutilized due to non availability for suitable category of DAP candidates, It may be offered to the Ex-servicemen and their wards (1%) and the dependents of Freedom Fighters(1%)]

Further, 3% horizontal reservation is also provided to Ex-servicemen/Freedom Fighters and their dependents by providing reservation within reservation of 1% of General category, 1% out of Scheduled Castes and 1% from Backward Classes category for admission. As far as block allocation in Block A and Block B of Backward classes category is concerned, year wise rotational system will be adopted. For example, if Block A of Backward Classes are given seats in the Academic Year 2012, the next Block i.e. B Block of category of Backward Classes will be given seats in the next academic year i.e. 2014 and so on. The Chairperson of the Department concerned shall maintain the record for the purpose.

**Note: A Roster Register for reservation of Ex-Servicemen/Freedom Fighter be maintained and carry forward all fractions till one seat is accumulated through difference fractions over the years. As and when the total comes one, a seat will be provided in the prospects. (Chief Secretary to Govt. Haryana Letter No. 23/27/2004-2 GS III dated 05.12.2008)**

### **Definitions of Disabilities:**

Definitions of categories of disabilities are given below:

- (I) (a) Blindness: "Blindness" refers to a condition where a persons suffers from any of the following conditions namely:
  - (i) Total absence of sight; or
  - (ii) Visual acuity not exceeding 6/60 or 20/200 (snellen) in the better eye with correcting lenses; or
  - (iii) Limitation of the field of vision subtending an angle of 20 degree or worse:
- (b) Low vision: 'Person with low vision' means a person with impairment of visual functioning even after treatment or standard refractive correction but who uses or is potentially capable of using vision for the planning or execution of a task with appropriate assistive device.

- (II) Hearing Impairment: “Hearing Impairment” means loss of sixty decibels or more in the better ear in the conversational range of frequencies.
- (III) (a) Locomotor disability: “Locomotor disability” means disability of the bones, joints or muscles leading to substantial restriction of the movement of the limbs or any form of cerebral palsy.
- (b) Cerebral Palsy: “Cerebral Palsy” means a group of non-progressive conditions of a person characterized by abnormal motor control posture resulting from brain insult or injuries occurring in the pre-natal, pre-natal or infant period of development.
- (c) All the cases of orthopedically handicapped persons would be covered under the category of “locomotor disability or cerebral palsy”.

**Note:**

1. If the quota reserved for Differently Abled Persons candidates remains vacant due to non-availability of candidates, these seats will be given to ESM and their wards, dependents of Freedom Fighters and wards of Military Personnel who died in operation ‘Vijay’ on the basis of their merit.
2. Candidates, who have passed their qualifying examinations from a University in the State of Haryana, will be deemed to be residents of Haryana and will not be required to submit the certificate of bona fide residents of Haryana.
3. Certificate of SC and BC (Block A & B) will have to be submitted by the candidates on the prescribed proforma along with the Admission Form. Both, Father and Mother of the BC candidate (Block A & B) shall also have to furnish an undertaking on the prescribed proforma to the effect that he/she is not covered under the criterion of the creamy layer as per the instructions of the Chief Secretary to Govt. of Haryana circulated vide letter no. 22/76/2012-1GS III dated 22.03.2012 for benefit of reservation.
4. Dependents of Freedom Fighters of Haryana will be required to submit a certificate from the concerned Deputy Commissioner.
5. Only candidates having permanent disability of not less than 40% (being otherwise fit for admission to the programme) will be considered for admission under the seats reserved for Physically Handicapped Category. The Chief Medical Officer of the concerned district will issue the Disability Certificate.
6. Ex-servicemen and their wards of Haryana will be required to submit the certificate from the concerned District Soldier Board.
7. All the eligible candidates shall be considered for seats allocated to All India Category.
8. All eligible candidates claiming to be bonafide residents of Haryana (including reserved categories) shall be considered first for Haryana Open Category seats.
9. The percentage of seats reserved under any category shall not be changed.
10. If the number of seats in any particular category is 0.5 or above, the same will be taken as one and less than 0.5 shall be ignored. However, at least one seat will be given to DAP category even if the same is less than 0.5.
11. The seats remaining vacant in any reserved category shall be filled from Haryana Open category at the time of physical presence, if the candidate belonging to the respective category is not available at the time of physical presence. Further, in case, the seats remain vacant in Haryana Open category, the same will also be thrown open to All India Open category at the time of physical presence. In case the number of applications received in any category is less than the number of sanctioned seats, all the vacant seats will be thrown to All India category. Further, in case the candidate of reserved category approaches the University that he could not present himself at the time of

physical presence on sufficient ground and reserved seat has been filled up from Haryana Open Category candidates, the proposal for additional seat(s) for that candidate, will be put up by the concerned Department within 7 days.

In case the number of applications is less than the number of sanctioned seats in a particular course, then the vacant seats under reserved categories will be filled as detailed above at the time of 1<sup>st</sup> merit list.

12. The reservation policy is subject to revision/State Government decision and the same as applicable on the last date of submission of admission form shall be followed.
13. In case of tie for admission against sports seats, the applicant who has won position in higher tournament will be admitted.
14. A person belonging to the General Category married to a person belonging to the Scheduled Caste or Backward Classes, he/she shall not be entitled to the benefit of reservation vide letter no. 22/76/2012-1GS III dated 22.03.2012 from Chief Secretary to Govt., Haryana.

**The criteria for providing the benefit of reservation to Special Backward Classes and Economically Backward Persons in the General Castes Category will be as under:**

Instructions issued by the Welfare of Scheduled Castes & Backward Classes Department issued vide its letter No. 213-SW(1)-2010 dated 31.08.2010 and No. 60 SW (1) 2014 dated 23.01.2014 regarding exclusion of **Socially advanced persons/sections (Creamy Layer) should be kept in view** while extending the benefit of reservation to Backward Classes.

**The criteria for consideration as Economically Backward Persons in the General Castes category will be as under:**

1. i) Family\* for the purpose of the applicant seeking reservation as 'Economically Backward' is defined as follows:-
    - a) Head of Family and his/her spouse
    - b) Dependant children and their spouses
    - c) Unmarried dependant brothers and sisters.
  - ii) The total annual income of the family of the applicant should not cumulatively exceed Rs. 6,00,000/- per annum from all sources including agricultural income.
  - iii) In case any person in the family, as described in (i) above, is income-tax/wealth tax payee, benefit of reservation shall not be extended.
  - iv) Applicant or family as described in (i) above should not be in Class-I/Class-II services of Government of India or State Government level or equivalent or hold any equivalent post in any statutory board/corporation/university/society/trust or an equivalent position in any public/private limited company or in any International organization. Family shall be deemed to be in service as mentioned above when a person in family has superannuated and/or has sought voluntary retirement or has been dismissed/terminated/compulsory retired from such service.
  - v) In case, family as described in (i) above, is engaged in a profession as doctor, lawyer, chartered accountant, income-tax consultant, financial or management consultant, engineer, architect, computer specialist, film/TV artist, play write, author, model, media personnel or holds any elected/appointed office either under the Constitution or in terms of any statute out of which emolument/salary is paid, criteria of income as described in (ii) above shall be applicable.
  - vi) Family, as described above should not be employed in any Military or para-Military services with Union of India in the rank of Second Lieutenant or above in the Army or any equivalent rank in other forces or para-Military forces.
2. Reservation for economically backward persons shall be vertical and not horizontal.

3. The person who claims benefit or reservation under other categories shall not be entitled to claim benefit of reservation in this category.

**Note: The Candidate must produce a Certificate of 'The total annual income of the family\* from all sources including Agriculture income' from the organization where parents are working or affidavit of income on stamp paper from notary that annual income of the family\* is not cumulatively exceed Rs. 6.00 lacs. from all sources including Agriculture income'.**

## CHAPTER 9 WEIGHTAGE(S)

Candidates who are eligible for admission will be entitled to weightage as given below:

- |  |         |
|--|---------|
| A) Candidates who have passed the qualifying examination from any Institutions situated in Haryana.  | 5 marks |
| B) Recipients of National Talent Award from the N.C.E.R.T.   | 5 marks |
| C) Candidates having consistently good academic record i.e. throughout first class from first public examination to the qualifying examination | 5 marks |
| D) Candidates who have passed Honours Programme in the related Subject at the level of qualifying examination.                                 | 5 marks |
| E) NCC Cadets who have passed the C/G-II Certificate (No Weightage will be given for Civil Defence Service)                                    | 5 marks |

OR

Sportspersons who have won 1<sup>st</sup>/2<sup>nd</sup>/3<sup>rd</sup> position at the University/ State level Tournaments organized by the State Government/University in individual events or team games (Except for DPED, BPED and MPED) during the qualifying exams.

OR

A candidate who have won 1<sup>st</sup>, 2<sup>nd</sup> place in National moot court competition for LL.M. programme .

OR

Holders of Certificate of Merit for NSS/Scouts/Guides awarded by the respective university.

OR

Students who have been recommended or commended (i.e. have obtained 1<sup>st</sup> or 2<sup>nd</sup> position at the Inter-University or Inter-State or State Level Youth Festival(s) competition(s) either individually or as a member of a team)

**Note: Weightage for sports will be given only in respect of tournaments in the following games/events arranged by the university/inter-university/sports board or by a State/National Organization recognized by the Indian Olympic Association:**

Athletics including Cross Country; Badminton; Basket-Ball; Cricket; Cycling; Gymnastics; Hockey; Kho-Kho; Shooting; Swimming including Water-Polo and Diving; Tennis; Table-Tennis; Volleyball; Handball; Kabaddi of National Style; Football; Chess; Boxing; Judo; Weight Lifting; Yoga; Best-Physique; Wrestling and Power Lifting. No other game or event, which is not recognized by the Association of Indian Universities, shall be considered.

In the above categories, the weightage will be calculated as under:

1. The total weightage for merit (A to E above) shall not exceed 10 marks.
2. The number of students admitted under Clause (E) above shall not exceed 10% of the total intake of the programme.
3. The Weightage for the purpose of merit under Clause (C) above shall be given only if the candidate has obtained the required certificate/distinction from first public examination to the qualifying examination on the basis of which he is seeking admission to the programme. For example, if a candidate is seeking admission on the basis of BA/B.Sc./B Com Examination, he/she will be given Weightage under this clause if he/she has obtained certificate of distinction in Matric, 10+2 and in BA/BSc/BCom, as the case may be.
4. Weightage for BPED & MPED as per **Appendix-A** and weightage for DPED as per **Appendix-B**.

## CHAPTER 10 REGISTRATION

The concerned department will check the eligibility for admission at its own level. After the provisional admission, the Registration Branch will check the documents of all the admitted candidates for the purpose of registration. After the clearance of the eligibility, the Registration Branch will issue Registration Card to the provisionally admitted candidates.

**Note:** The Candidates who have passed their qualifying examinations from a University/Board situated outside India, will have to deposit eligibility fee of Rs.500/. They will have to deposit the documents including visa in the Registration Branch. Even provisional admission will not be allowed without the eligibility certificate.

### MIGRATION RULES

A student from any other University recognized by Chaudhary Devi Lal University, Sirsa or from a Board of Examination other than the Board of School Education, Haryana, shall be eligible for admission to the University only on production of the migration certificate (or transfer certificate if a Board does not issue the migration certificate) to show that the University or the Board has no objection to his/her joining this University and he/she will have to submit the same upto **31<sup>st</sup> October, 2016** without any late fee, failing which his/her candidature for the concerned examination shall stand suspended automatically, provided that the condition of production of the migration certificate shall not apply in the case of students passing their examination from Foreign University.

The migration certificate will be accepted through concerned Chairperson even after 31<sup>st</sup> October, 2015 on payment of late fee upto the dates mentioned below:-

With late fee of Rs.250/-	31 <sup>st</sup> December, 2016
With late fee of Rs.500/-	28 <sup>th</sup> February, 2017
With late fee of Rs.1000/-	Till the declaration of result
With late fee of Rs.1500/-	After the declaration of result

**Note:** The word 'examination' in the above rules denotes the first 'Annual examination' or the second 'Semester Examination'.

## CHAPTER 11 FEE AND SCHOLARSHIPS

Fee will be charged from the students semester-wise. Fee will be deposited as per schedule of Accounts Branch displayed from time to time. **In addition to refundable library fees amounting to Rs. 1,000/-, the admitted students will have to pay the following fees.**

### FEE FOR REGULAR AND SELF-FINANCING PROGRAMMES:

S.No.	Programmes	Total Fees(Rs)
<b>A. Regular Programmes</b>		
1	MTech CSE (2-year) (1st Semester)	12,255
	MTech CSE (2-year) (2nd Semester)	11,575
	MTech CSE (2-year) (3rd Semester)	11,955
	MTech CSE (2-year) ( 4th Semester)	11,575
2	MCA (1st Semester)	6,755
	MCA (2 <sup>nd</sup> Semester)	6,075
	MCA (3 <sup>rd</sup> Semester)	6,455
	MCA (4 <sup>th</sup> Semester)	6,075
	MCA (5 <sup>th</sup> Semester)	6,455
	MCA (6 <sup>th</sup> Semester)	6,075
3	MBA (1 <sup>st</sup> Semester)	11,255
	MBA (2 <sup>nd</sup> Semester)	10,575
	MBA (3 <sup>rd</sup> Semester)	10,955
	MBA (4 <sup>th</sup> Semester)	10,575
4	MBA (BE) (1 <sup>st</sup> Semester)	11,255
	MBA (BE) (2 <sup>nd</sup> Semester)	10,575
	MBA (BE) (3 <sup>rd</sup> Semester)	10,955
	MBA (BE) (4 <sup>th</sup> Semester)	10,575
5	MSc (Physics) 1 <sup>st</sup> Semester	6,255
	MSc (Physics) 2 <sup>nd</sup> Semester	5,575
	MSc (Physics) 3 <sup>rd</sup> Semester	5,955
	MSc (Physics) 4 <sup>th</sup> Semester	5,575
6	MSc (Maths) 1 <sup>st</sup> Semester	4,255
	MSc (Maths) 2 <sup>nd</sup> Semester	3,575
	MSc (Maths) 3 <sup>rd</sup> Semester	3,955
	MSc (Maths) 4 <sup>th</sup> Semester	3,575
7	MSc (Chemistry) 1 <sup>st</sup> Semester	6,255
	MSc (Chemistry) 2 <sup>nd</sup> Semester	5,575
	MSc (Chemistry) 3 <sup>rd</sup> Semester	5,955
	MSc (Chemistry) 4 <sup>th</sup> Semester	5,575
8	MSc (Energy & Env.Sc.)1 <sup>st</sup> Semester	6,255
	MSc (Energy & Env.Sc.)2 <sup>nd</sup> Semester	5,575
	MSc (Energy & Env.Sc.)3 <sup>rd</sup> Semester	5,955
	MSc (Energy & Env.Sc.)4 <sup>th</sup> Semester	5,575
9	MSc (Biotech.)1 <sup>st</sup> Semester	9,505
	MSc (Biotech.) 2 <sup>nd</sup> Semester	8,825
	MSc (Biotech.) 3 <sup>rd</sup> Semester	9,205
	MSc (Biotech.) 4 <sup>th</sup> Semester	8,825



<b>10</b>	MSc (Food Sc. &Tech. (1 <sup>st</sup> Semester)	<b>8,755</b>
	MSc (Food Sc. &Tech. (2 <sup>nd</sup> Semester)	<b>8,075</b>
	MSc (Food Sc. &Tech. 3 <sup>rd</sup> Semester)	<b>8,455</b>
	MSc (Food Sc. &Tech. (4 <sup>th</sup> Semester)	<b>8,075</b>
<b>11</b>	(b) LLM (E) (1 <sup>st</sup> Semester)	<b>10,305</b>
	LLM (E) (2 <sup>nd</sup> Semester)	<b>9,625</b>
	LLM (E) (3 <sup>rd</sup> Semester)	<b>10,005</b>
	LLM (E) (4 <sup>th</sup> Semester)	<b>9,625</b>
<b>12</b>	LLB 3 Year (1 <sup>st</sup> Semester)	<b>4,305</b>
	LLB 3 Year (2 <sup>nd</sup> Semester)	<b>3,625</b>
	LLB 3 Year (3 <sup>rd</sup> Semester)	<b>4,005</b>
	LLB 3 Year (4 <sup>th</sup> Semester)	<b>3,625</b>
	LLB 3 Year (5 <sup>th</sup> Semester)	<b>4,005</b>
	LLB 3 Year (6 <sup>th</sup> Semester)	<b>3,625</b>
<b>13</b>	MA (Mass Communication) (1 <sup>st</sup> Semester)	<b>5,255</b>
	MA (Mass Communication) (2 <sup>nd</sup> Semester)	<b>4,575</b>
	MA (Mass Communication) (3 <sup>rd</sup> Semester)	<b>4,955</b>
	MA (Mass Communication) (4 <sup>th</sup> Semester)	<b>4,575</b>
<b>14</b>	MA (English) (1 <sup>st</sup> Semester)	<b>4,255</b>
	MA (English)(2 <sup>nd</sup> Semester)	<b>3,575</b>
	MA (English) (3 <sup>rd</sup> Semester)	<b>3,955</b>
	MA (English) (4 <sup>th</sup> Semester)	<b>3,575</b>
<b>15</b>	MA (Economics)1 <sup>st</sup> Semester	<b>2,905</b>
	MA (Economics) 2 <sup>nd</sup> Semester	<b>2,225</b>
	MA (Economics) 3 <sup>rd</sup> Semester	<b>2,605</b>
	MA (Economics) 4 <sup>th</sup> Semester	<b>2,225</b>
<b>16</b>	MA (Public Admn.) (1 <sup>st</sup> Semester)	<b>2,905</b>
	MA (Public Admn.) (2 <sup>nd</sup> Semester)	<b>2,225</b>
	MA (Public Admn.) (3 <sup>rd</sup> Semester)	<b>2,605</b>
	MA (Public Admn.) (4 <sup>th</sup> Semester)	<b>2,225</b>
<b>17</b>	MCom (1 <sup>st</sup> Semester)	<b>3,255</b>
	MCom (2 <sup>nd</sup> Semester)	<b>2,575</b>
	MCom (3 <sup>rd</sup> Semester)	<b>2,955</b>
	MCom (4 <sup>th</sup> Semester)	<b>2,575</b>
<b>18</b>	MPed (1st Semester)	<b>4,255</b>
	MPed (2nd Semester)	<b>3,575</b>
	MPed (3rd Semester)	<b>3,955</b>
	MPed (4th Semester)	<b>3,575</b>
<b>19</b>	DPEd (1st Semester)	<b>7,855</b>
	DPEd (2nd Semester)	<b>7,175</b>
	DPEd (3rd Semester)	<b>7,555</b>
	DPEd (4th Semester)	<b>7,175</b>

\*Those students who seek admission in the next programme in this University will pay Rs. 500/- as continuation fees.

B) Self-Financing Programmes		
<b>1</b>	<b>MPhil Programme</b>	
	(a) Biotechnology (1st Semester)	16,245
	Biotechnology (2nd Semester)	15,575
	(b) Energy & Env. Sc. (1 <sup>st</sup> Semester)	16,245
	Energy & Env Sc. (2 <sup>nd</sup> Semester)	15,575
	(c) Physics (1 <sup>st</sup> Semester)	16,245
	Physics (2 <sup>nd</sup> Semester)	15,575
	(d) Chemistry (1 <sup>st</sup> Semester)	16,245
	Chemistry (2 <sup>nd</sup> Semester)	15,575
	(e) Physical Edu. (1 <sup>st</sup> Semester)	11,245
	Physical Edu. (2 <sup>nd</sup> Semester)	10,575
	(f) Commerce (1 <sup>st</sup> Semester)	8,245
	Commerce (2 <sup>nd</sup> Semester)	7,575
	(g) English (1 <sup>st</sup> Semester)	16,295
	English (2 <sup>nd</sup> Semester)	15,625
	(h) Education (1 <sup>st</sup> Semester)	10,245
	Education (2 <sup>nd</sup> Semester)	9,575
	(i) Economics (1 <sup>st</sup> Semester)	10,295
	Economics (2 <sup>nd</sup> Semester)	9,625
	(j) Public Administration (1 <sup>st</sup> Semester)	10,295
	Public Administration (2 <sup>nd</sup> Semester)	9,625
	(k) Management (1 <sup>st</sup> Semester)	15,000
	Management (2 <sup>nd</sup> Semester)	15,000
	(l) Journalism and Mass Communication (1 <sup>st</sup> Semester)	14,345
	Journalism and Mass Communication (2 <sup>nd</sup> Semester)	13,655
<b>2</b>	<b>Other Programmes</b>	
	(a) MTech CSE(3-year) (1 <sup>st</sup> Semester)	16,255
	MTech CSE(3-year) (2 <sup>nd</sup> Semester)	15,575
	MTech CSE(3-year) (3-year) (3 <sup>rd</sup> Semester)	15,955
	MTech CSE(3-year) (4 <sup>th</sup> Semester)	15,575
	MTech CSE(3-year) (5 <sup>th</sup> Semester)	15,955
	MTech CSE(3-year) (6 <sup>th</sup> Semester)	15,575
	(b) LLB (5Year) (1 <sup>st</sup> Semester)	11,755
	LLB (5 Year) (2 <sup>nd</sup> Semester)	11,075
	LLB (5 Year) (3 <sup>rd</sup> Semester)	11,455
	LLB (5 Year) (4 <sup>th</sup> Semester)	11,075
	LLB (5 Year) (5 <sup>th</sup> Semester)	11,455
	LLB (5 Year) (6 <sup>th</sup> Semester)	11,075
	LLB (5 Year) (7 <sup>th</sup> Semester)	11,455
	LLB (5 Year) (8 <sup>th</sup> Semester)	11,075

	LLB (5 Year) (9 <sup>th</sup> Semester)	11,455
	LLB (5 Year) (10 <sup>th</sup> Semester)	11,075
	(c)MBA (5Year) (1 <sup>st</sup> Semester)	11,755
	MBA (5 Year) (2 <sup>nd</sup> Semester)	11,075
	MBA (5 Year) (3 <sup>rd</sup> Semester)	11,455
	MBA (5 Year) (4 <sup>th</sup> Semester)	11,075
	MBA (5 Year) (5 <sup>th</sup> Semester)	11,455
	MBA (5 Year) (6 <sup>th</sup> Semester)	11,075
	MBA (5 Year) (7 <sup>th</sup> Semester)	11,455
	MBA (5 Year) (8 <sup>th</sup> Semester)	11,075
	MBA (5 Year) (9 <sup>th</sup> Semester)	11,455
	MBA (5 Year) (10 <sup>th</sup> Semester)	11,075
	(d) Master of Travel & Tourism Management (1 <sup>st</sup> Semester)	12,500
	Master of Travel & Tourism Management (2 <sup>nd</sup> Semester)	12,500
	(e)MA (Education) (1 <sup>st</sup> Semester)	7,255
	MA (Education) (2 <sup>nd</sup> Semester)	6,575
	MA (Education) (3 <sup>rd</sup> Semester)	6,955
	MA (Education) (4 <sup>th</sup> Semester)	6,575
	(f) BA Mass Communication (1 <sup>st</sup> Semester)	11,255
	BA Mass Comm.(2 <sup>nd</sup> Semester)	10,575
	BA Mass Comm. (3 <sup>rd</sup> Semester)	10,955
	BA Mass Comm.( 4 <sup>th</sup> Semester)	10,575
	BA Mass Comm. (5 <sup>th</sup> Semester)	10,955
	BA Mass Comm. ( 6 <sup>th</sup> Semester)	10,575
	(g) MA (Hon.) Econ.(5 year integrated) (1 <sup>st</sup> Semester)	6,500
	MA (Hon.) Econ.(5 year integrated) (2 <sup>nd</sup> Semester)	6,500
	MA (Hon.) Econ.(5 year integrated) (3 <sup>rd</sup> Semester)	6,500
	MA (Hon.) Econ.(5 year integrated) (4 <sup>th</sup> Semester)	6,500
	MA (Hon.) Econ.(5 year integrated) (5 <sup>th</sup> Semester)	6,500
	MA (Hon.) Econ.(5 year integrated) (6 <sup>th</sup> Semester)	6,500
	MA (Hon.) Econ.(5 year integrated) (7 <sup>th</sup> Semester)	6,500
	MA (Hon.) Econ.(5 year integrated) (8 <sup>th</sup> Semester)	6,500
	MA (Hon.) Econ.(5 year integrated) (9 <sup>th</sup> Semester)	6,500
	MA (Hon.) Econ.(5 year integrated) (10 <sup>th</sup> Semester)	6,500
	(h) BPed (1 <sup>st</sup> Semester)	9,045
	BPed (2 <sup>nd</sup> Semester)	8,375
	BPed (3 <sup>rd</sup> Semester)	8,375
	BPed (4 <sup>th</sup> Semester)	8,375
	(i) MSc Math (5 year integrated) (1 <sup>st</sup> Semester)	13,755
	MSc Math(5 year integrated) (2 <sup>nd</sup> Semester)	13,075
	MSc Math(5 year integrated) (3 <sup>rd</sup> Semester)	13,455
	MSc Math(5 year integrated) (4 <sup>th</sup> Semester)	13,075
	MSc Math(5 year integrated) (5 <sup>th</sup> Semester)	13,455

MSc Math(5 year integrated) (6 <sup>th</sup> Semester)	13,075
MSc Math(5 year integrated) (7 <sup>th</sup> Semester)	13,455
MSc Math(5 year integrated) (8 <sup>th</sup> Semester)	13,075
MSc Math(5 year integrated) (9 <sup>th</sup> Semester)	13,455
MSc Math(5 year integrated) (10 <sup>th</sup> Semester)	13,075

**Note:**

1. Fee for SFS courses can be increased at any time during the course to meet out the financial viability of the course.
- 1A. SC scholarships shall be awarded by the State Government to eligible SC students (as per eligibility guidelines) enrolled in a programme .
2. SC students who are eligible for SC scholarship will have to fill up the form for SC scholarship to be granted by the State Government according to the schedule yet to be received from the Government and to be notified by the Registration & Scholarship Branch. And those SC students who are not eligible in the scholarship will pay fee/dues as per above table at par with General category students, **along with the admission form** (proforma attached at **Annexure- XXII**). The SC students eligible for this scholarship will be themselves responsible for filling up Scholarship Forms as per schedule to be intimated by Registration & Scholarship Branch failing which they will have to deposit full fee within one month of the last date for filling scholarship forms. Late fee will be levied on such students. The eligibility for scholarship of such candidates will be decided by the Department, on the basis of guidelines/norms given in the HBI.
3. As per Memo No. 3/18-2008/S(2) dated Panchkula the 14.06.2012 received from the Director General Higher Education, Haryana, no fees/funds such as enrollment, registration fee, tuition fee, games, union, library, magazine, medical/examination etc. will be charged from the SC students. The fee so exempted to the SC candidates at the time of admission will be charged from the amount of Scholarship received from the Government to the respective candidate. However, 100% tuition fee concession will be allowed to SC/ST candidates of Haryana enrolled in any programme in the University.
4. Schedule for deposit of admission fee:
 

<b>(i) Fresh Admission:</b>	<b>As per Schedule of Admission</b>
<b>(ii) Odd Semester (Except 1<sup>st</sup> Semester):</b>	<b>22.07.2016 to 31.07.2016</b>
<b>(iii) Even Semester:</b>	<b>01.01.2017 to 10.01.2017</b>
- Note:**
  - (i) Department-wise Schedule will be notified by the Accounts Branch. Dues for the subsequent years must be paid by the dates notified, otherwise a late fee fine of Rs. 10/- per day shall be charged.
  - (ii) A candidate whose result of the examination taken by him/her is notified as 'Later' may also be allowed to join the next higher class provisionally. In case he/she is ultimately declared as having failed, his/her provisional admission shall stand cancelled and he/she shall forthwith revert to the lower class. Fee paid by him/her for the higher class shall be adjusted against the lower class dues. No refund shall be admissible to the student who discontinues his/her studies. His/her attendance for the higher class will be counted for the lower class.
  - (iii) The tuition fee and other monthly dues in respect of students of University Teaching Departments will be payable on six monthly basis from January to June and July to December. Dues must be paid on the dates notified by the Accounts Branch. All the Chairpersons will direct the students of their respective department to deposit the fee on fixed date and time and not to allow any student to attend the classes without depositing the fees. The attendance marked without deposit of fee will be illegal and will not be counted for the purposes of attendance.
5. Caution money/Security is refundable if application is received by 31<sup>st</sup> December of the year of the

completion of programme (application format as **Annexure-XX**).

6. The record of Admission fee/Examination fee slip be maintained/kept by the Department concerned. The Department concerned mentions fee receipt number on Financial Statement Performa while sending filled examination form to the Result Branch.
7. The fee shall be refunded/adjusted in the first Semester only of the programme.

#### **RULES FOR ADJUSTMENT/REFUND OF FEE:**

1. If a candidate after having deposited fee for admission in one programme joins another programme in another/same UTD in the same session, as mentioned below, and is permitted to withdraw his/her candidature, fee/funds except admission fee already deposited by him/her for the programme from which he/she has withdrawn, shall be adjusted/refunded against the fee/funds of the programme he/she joins subject to the condition that the difference, if any, shall be paid by the candidate:
  - i) From a general Programme to another general Programme;
  - ii) From a general Programme to a self-financing Programme or vice-versa.
  - iii) From a self-financing Programme to another self-financing Programme.

However, in self-financing programmes, adjustment/refund of fee will be allowed only if the seat so vacated is filled by the last date of admission.

2. In case a candidate leaves the University after seeking admission in a particular Programme, following conditions will apply for refund of fee:
  - (i) If a candidate leaves before the commencement of the classes, the entire fee deposited by the candidate will be refunded after deducting Rs.1000/- only.
  - (ii) In case a candidate leaves after commencement of the classes, proportionate deduction of fee upto the month of his/her leaving will be made, subject to minimum of Rs.1000/-. The vacant seat will be filled up from waiting list.
  - (iii) In case waiting list has not been drawn by the Department, the fees will be refunded after deducting processing fees i.e Rs. 1000/- even if the seat is not filled up.  
If the admission of a student is cancelled by the University, for no fault of his/her, the dues paid by him/her will be refunded.

#### **TUITION FEE CONCESSION:**

- (a) Full Tuition Fee Concessions may be given to deserving students by the Chairpersons of the Departments/Principals up to 10% of the total number of students on roll in each class/department as on the 31st July (including those admitted with Late Fee upto 31st August) of the year, fraction up to .4 being counted for Half Fee Concession and fraction of 0.5 and above being counted for Full Concession. The Vice-Chancellor may, in deserving cases, on the recommendation of the Chairperson of the Department concerned, grant additional fee concessions upto 10% provided that not more than one such additional fee concession shall be awarded in any class in a Department.
- (b) Tuition Fee concessions may be allowed to two or more children of the same parents at the following rates:-
  - (i) The eldest to pay Full fee.
  - (ii) The younger or younger ones to pay half fee.  
The Concessions will be allowed even if the elder brother/sister is studying in a University maintained Institution other than the one in which the younger brother(s)/sister(s) is/are studying.
- (c) Development Fee concession may be allowed to anyone of the two brothers/sisters on admission to the same Programme in the University Teaching Department during the same session.
- (d) Fee concession to University employees and their dependents:
  - (i) Confirmed University employees permitted to join Evening classes or the University Centre For Distance Learning will be exempted from payment of Tuition Fee provided in case of individuals who fail in the examinations for which they are permitted or whose conduct is reported as unsatisfactory or who do not take proper interest in the office work, the concession will be discontinued.

- (ii) 50% concession of total fee (except examination fee and registration fee) to the University employee and their dependents (sons, daughters, brothers, sisters, spouse, who is/are not working and is/are fully dependant on him/her and living with him/her) may be allowed in part-time/regular programmes, self-financing programmes in the University Teaching Departments and the programmes in the University Centre for Distance Learning.
- (e) The children of serving military personnel upto the rank of an N.C.O. or of military personnel killed or incapacitated wholly or partially during the war, shall be allowed Full Fee Concession.
- (f) Blind students may on an application be granted Full Fee Concession.

#### **FACILITIES AVAILABLE TO SC/BC CANDIDATES**

1. For SC/BC candidates of Haryana, price of the University Handbook of Information is 1/4<sup>th</sup> of the price fixed for open and other categories.
2. The reservation of seats for SC, BC and other categories will be admissible as per reservation policy of the State Govt.
3. Post Matric Scholarships are granted to SC/BC students under Govt. of India Scheme.
4. SC students seeking admission in various programmes will be required to fill up the form for SC Scholarships to be granted by the State Government at the time of filling up admission form for a programme. The Departments will decide the eligibility for scholarship of such candidates on the basis of guidelines/norms given in the HBI.
5. As per Memo No. 3/18-2008/S(2) dated Panchkula the 14.06.2012 received from the Director General Higher Education, Haryana, no fees/funds such as enrollment, registration fee, tuition fee, games, union, library, magazine, medical/examination etc. will be charged from the SC students. The fee so exempted to the SC candidates at the time of admission will be charged from the amount of Scholarship received from the Government to the respective candidate. However, 100% tuition fee concession will be allowed to SC/ST candidates of Haryana enrolled in any programme in the University.

## **CHAPTER 12**

### **ATTENDANCE**

In each programme, (except the programme approved by the BCI) every student will have to fulfill the condition of 75% minimum (theory & practical separately) of attendance as per the relevant Ordinance. However, for the students in department of Law, the minimum attendance required is 70%. For detailed information, Calendar Vol. II of Chaudhary Devi Lal University, Sirsa for the concerned programmes may be consulted.

Ordinarily, a candidate who has not attended the required percentage of lectures/practicals etc., as prescribed by the Ordinances shall not be eligible to appear in the examination. If the Chairperson is not satisfied with the reasons for the shortage given by the student, it is not obligatory on his part to condone the shortage. The decision of the Chairperson shall be final. Rule 2.1 of Chapter-IV, Ordinance “Registration of Students” of Calendar Vol-I is reproduced below to deal with the attendance of the students.

**Rule 2.1** “Every student shall attend his classes on all working days unless he is granted leave of absence by the Chairperson of the University Department/Principal of the College concerned. If a student remains absent from his classes for a continuous period of seven working days without any valid reason, medical or otherwise, his name shall be struck off the rolls, irrespective of the fact that he has paid his dues.

**Note:** However, the student may be re-admitted with the permission of the Chairperson of the Department/Principal of the College concerned on payment of re-admission fee, as prescribed by the University from time to time in addition to arrears of fees, if any, provided that the Chairperson of the Department/Principal of the College is satisfied that if re-admitted the student will not fall short of requisite percentage of lectures etc.”

1. In case of MTech CSE (3-year weekend) name of student will be struck off in case he/she remains absent for 5 consecutive teaching days.
2. The student will be re-admitted by the Chairperson with payment of re-admission fee of Rs.500/- and a fine of Rs.10/- per day for the period of absence.

## CHAPTER 13

### INSTRUCTIONS TO CURB RAGGING

This University welcomes all the students who enroll themselves in different programmes offered. We wish them success in their plans. Those who succeed in joining a programme should be making best use of the excellent facilities and congenial atmosphere available in the University for all round development of their personality. We would expect our students to make best use of this opportunity and grow as able and responsible citizens. Students will be required to work hard with their energies focused towards achieving their goal.

We take pride in informing all those desirous of seeking admission that over all these years, our University has the best traditions of maintaining a healthy and congenial academic environment. We are also glad to convey that with the determined and sincere efforts of our senior students and faculty, our campus has been free from the menace of Ragging.

**Nevertheless the following is brought into the notice of every student:**

1. Ragging is Unsocial, Illegal and Punishable.
2. Ragging in any form at any place in the campus or outside is strictly prohibited.
3. Any student found indulging in an act of ragging will meet strict disciplinary action leading to expulsion from the University.
4. Following will amount to the act of ragging.
  - To address seniors as ‘Sir’
  - To perform mass drills.
  - To copy class notes for the seniors
  - To serve various errands
  - To do menial jobs for the seniors.
  - To ask/answer vulgar questions.
  - To look at pornographic pictures to ‘shock the fresher out of their innocence’
  - To force to drink alcohol, scalding tea, etc.
  - To force to do acts which can lead to physical injury/mental torture or death
  - To force to do acts with sexual overtones including homosexual acts.
  - To strip, kiss etc.
  - To do other obscenities.

All the senior students are advised to guide and treat junior students affectionately.

Junior students may contact their Chairpersons or other University functionaries like Proctor, Dean Students’ Welfare, Chief Warden, Wardens or Chief Security Officer for help and guidance.

**Note:** An undertaking in the proforma given in **Annexure -XIX** will have to be given by the parents of the candidates at the time of admission.



## CHAPTER 14

### RULES FOR PROMOTION TO NEXT/HIGHER CLASS AND RE-APPEAR/ IMPROVEMENT RULES

#### A. RULES FOR PROMOTION TO NEXT HIGHER CLASS (PG Programmes)

##### Master of Technology in Computer Science & Engineering - Part-Time (M. Tech. CSE Part-Time 3- Year) Examination

A person who has passed the Semester I, II, III, IV, V shall be eligible to join the Semester II, III, IV, V or VI respectively of the programme. This is, however, subject to Clauses (i) & (iii) below:

- (i) A candidate who has failed in one or more paper(s) of I and II Semesters or III and IV Semesters, shall be promoted provisionally to the III and V Semesters, as the case may be, only if he has earned exemption in the paper(s) as mentioned below:

From Semesters I & II to Semester III	If he has earned exemption in at least 50% papers (theory, seminar and practical) of Semesters I and II taken together.
From Semesters III & IV to Semester V	If he has passed all the papers of I & II and has earned exemption in at least 50% papers of Semesters III and IV taken together.

- ii) A candidate who has failed in one or more paper(s) or fails to appear in a Semester Examination or having been eligible fails to appear-therein, shall be allowed two consecutive chances only, on the recommendation of the Chairperson of the Department, to pass the Semester Examination subject to Clause (iii) below. Such a candidate may be exempted from re-appearing in the papers/practicals/seminar/sessionals in which he/she may have obtained at least 50% marks.
- iii) A candidate for the Master of Technology in Computer Science & Engineering (part-time) Degree must pass the whole programme (all the six Semesters) within a period of **five years** of his /her admission to the First Semester class, failing which he/she will be deemed to be unfit for the programme and shall not be allowed to appear in the same either by attending classes afresh as a regular student or as an ex-student.

##### MA/MSc/MCom/MBA/MTech CSE (2-year)

A candidate shall be allowed to proceed from MA/MSc/MCom/MTech CSE/MBA-2 year programmes (Semester I and II) to MA/MSc/MCom/ MTech CSE /MBA-2 year programmes (Semester-III) class provisionally, if he/she has got exemption in at least 50% papers of Semester-I and II examinations.

##### MTech CSE (3-year)/MCA (3-year) Examination

A student shall be allowed to proceed from Semester I and II or Semester III and IV to Semester III and V, as the case may be, provisionally, only if (s)he has earned exemption in the papers as mentioned below:

From Semesters I & II to Semester III	If he has earned exemption in at least 50% papers (theory and practicals) of Semesters I and II taken together.
From Semesters III and IV to Semester V	If he has passed all the papers of Semesters I and II and has earned exemption in at least 50% papers of Semesters III and IV taken together.

##### Master of Physical Education (MPed)

A candidate shall be allowed to proceed from MPed (Previous) to MPed (Final) class provisionally, if, he/she has got exemption in at least 50% papers of MPed (previous) examination including theory and practical taken together of semester I and II.

##### Master of Law (LLM)

A candidate shall be allowed to proceed from LLM (1<sup>st</sup> & 2<sup>nd</sup> semester) to LLM (3<sup>rd</sup> & 4<sup>th</sup> semester) class provisionally, only if, he has got exemption in the 50% theory papers of LLM (1<sup>st</sup> & 2<sup>nd</sup> Semester) examination.

**B. RULES FOR PROMOTION TO NEXT/HIGHER CLASS (UG Programmes)**

The Academic Council vide resolution no. 62 of its 18<sup>th</sup> meeting held on 3.1.2014 resolved the following regarding promotion to next class in respect of 3 years Bachelor Degree Programmes :

For Promotion to                      qualifying condition for clearing lower examinations

5 <sup>th</sup> Semester	1 <sup>st</sup> Semester
6 <sup>th</sup> Semester	2 <sup>nd</sup> Semester
7 <sup>th</sup> Semester	3 <sup>rd</sup> Semester
8 <sup>th</sup> Semester	4 <sup>th</sup> Semester

However, if the result of lower qualifying semester is not declared by the time of admission/promotion to a given semester, students will be allowed promotion provisionally subject to fulfilling the condition on declaration of the result of lower examination.

**Failed candidate and a student who is not on the rolls and whose name was struck off cannot be promoted to next higher class.**

**C. RULES FOR RE-APPEAR/IMPROVEMENT IN VARIOUS PROGRAMMES IN SEMESTER SYSTEM (ONLY FOR THE PROGRAMMES UNDER UTDS)**

**(I) REAPPEAR**

**CHANCE FOR REAPPEAR CANDIDATE:** Two consecutive chances

**One year Programme**

<b>Semester</b>	<b>Examination when held</b>
1 <sup>st</sup> semester	alongwith 2 <sup>nd</sup> semester
2 <sup>nd</sup> semester	alongwith or after 1 <sup>st</sup> semester

**Two Year Semester Programme**

<b>Semester</b>	<b>Examination when held</b>
1 <sup>st</sup> semester	alongwith the 3 <sup>rd</sup> semester.
2 <sup>nd</sup> semester	alongwith the 4 <sup>th</sup> semester
3 <sup>rd</sup> semester	alongwith or after 4 <sup>th</sup> semester.
4 <sup>th</sup> semester	alongwith or after 3 <sup>rd</sup> semester.

**Three Year Semester Programme**

<b>Semester</b>	<b>Examination when held</b>
1 <sup>st</sup> semester	alongwith 3 <sup>rd</sup> semester.
2 <sup>nd</sup> semester	alongwith 4 <sup>th</sup> semester
3 <sup>rd</sup> semester	alongwith 5 <sup>th</sup> semester.
4 <sup>th</sup> semester	alongwith 6 <sup>th</sup> semester.
5 <sup>th</sup> semester	alongwith or after 6 <sup>th</sup> semester
6 <sup>th</sup> semester	alongwith or after 5 <sup>th</sup> semester

**Five Year Semester Programme**

<b>Semester</b>	<b>Examination when held</b>
1 <sup>st</sup> semester	alongwith 3 <sup>rd</sup> semester.
2 <sup>nd</sup> semester	alongwith 4 <sup>th</sup> semester
3 <sup>rd</sup> semester	alongwith 5 <sup>th</sup> semester.
4 <sup>th</sup> semester	alongwith 6 <sup>th</sup> semester.
5 <sup>th</sup> semester	alongwith 7 <sup>th</sup> semester
6 <sup>th</sup> semester	alongwith 8 <sup>th</sup> semester
7 <sup>th</sup> semester	alongwith 9 <sup>th</sup> semester
8 <sup>th</sup> semester	alongwith 10 <sup>th</sup> semester
9 <sup>th</sup> semester	alongwith or after 10 <sup>th</sup> semester.

10<sup>th</sup> semester                      alongwith or after 9<sup>th</sup> semester.  
(II)                      **IMPROVEMENT**

After passing MA/MSc/MCom examinations one chance in each semester may be given for improvement of marks in the programmes where provision of improvement exists, according to the above schedule. The syllabus will be the same as meant for the regular candidates of the semester(s) concerned.

**CHARACTER CERTIFICATE**

Name of the Department/College \_\_\_\_\_ Session \_\_\_\_\_ Certified that

Mr./Miss/Mrs. \_\_\_\_\_

Son/daughter of Shri \_\_\_\_\_ has been a bonafide student of this Department/College during the period \_\_\_\_\_.

He/She appeared in the \_\_\_\_\_ Examination of the University/Board \_\_\_\_\_ held in \_\_\_\_\_ under Roll No. \_\_\_\_\_ and \*passed obtaining \_\_\_\_\_ marks out of \_\_\_\_\_ marks or \*failed/\*placed under compartment in the subject of \_\_\_\_\_.

1. Academic Distinction, if any:  
\_\_\_\_\_
2. Co-curricular activities, if any  
\_\_\_\_\_
3. Brief particulars of disciplinary action by College/Department/University including punishment such as expulsion, warning, fined for violation of College/Department/Hostel Rules, UMC/ Disqualification etc., if any.  
\_\_\_\_\_
4. General Conduct during stay in the Institution: Good/Satisfactory/Unsatisfactory.

Signature of the Principal/  
Chairperson of the Department  
(With office Seal)

Dated : \_\_\_\_\_

\* Strike out whichever is not applicable

**ANNEXURE-II**

**CERTIFICATE OF RESIDENCE**  
(For Bona fide Residents of Haryana only)

Certified that \_\_\_\_\_ Son/Daughter of Sh. \_\_\_\_\_ is  
a bonafide resident of Haryana State (Place) \_\_\_\_\_ District \_\_\_\_\_  
since \_\_\_\_\_ (in terms of the latest instructions issued by the Haryana Government).

Name \_\_\_\_\_ (Signature of the attesting authority)

Designation \_\_\_\_\_ Date \_\_\_\_\_  
(With legible office seal)

Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Note:**

1. The candidates who have passed their qualifying examinations from the Universities of Haryana are not required to produce Certificate of Haryana Resident.

Copy of letter no.62/17/95-6 GSI dated Oct., 1966 from the Chief Secretary to Government of Haryana addressed to all Heads of Departments, Commissioner/ Ambala, Rohtak, Gurgaon and Hisar Division etc.

## **Subject: Bona fide Residents of Haryana – Guidelines regarding**

Sir/Madam,

I am directed to invite your attention to Haryana Govt. letter on the subject noted above vide which the instruction were issued regarding simplification of procedure for obtaining the certificate of Domicile for the purpose of admission to educational institutions (including technical/medical institutions). The matter has been reconsidered in the light of judgment delivered by the Hon'ble Supreme Court of India in the case of Dr. Pradeep Jain vs. Union of India and other reported as AIR 1984.SC.1421, where in it has been held that instead of the word 'Domicile' the word 'Resident' be used in the instructions. Henceforth the following categories of persons would be eligible for the grant of Resident certificate:

- a. Candidates who have passes the examinations qualifying them for selection in an institution from a school/college in Haryana
- b. Children/wards (if parents are not living) Dependent:
  - i. of the regular employees of Haryana State Posted in/outside Haryana State or working on deputation.
  - ii. of the regular employees of the statutory bodies/corporations established by or under an Act of the State of Haryana who are posted in Chandigarh or in/outside Haryana;
  - iii. of the regular employees of the Government of India posted in Chandigarh or in Haryana in connection with the affairs of the Haryana Government.
- c. Children/wards (if parents not living) dependents of persons who after retirement have permanently settled in Haryana and draw their pension from the treasuries situated in the State of Haryana.
- d. Children/Wards (if parents not living)/ dependents of pensioners of Haryana Government irrespective of the fact that the original home of the retiree is in a State other than Haryana or he has settled after retirement in or out side Haryana
- e. Children/Wards (if parents not living)/dependents of persons who have permanently home in the Haryana and include persons who have been residing in Haryana for a period of less than 15 years or who have permanent home in Haryana but on account of their occupation they are living out side Haryana
- f. The wives of such persons who are bona fide resident of Haryana irrespective of the fact that they had belonged to any other State before marriage
- g. Persons who were born in Haryana and produce a certificate to that effect; provided that the parents/Guardians (if parents are not living) of persons belonging to any one of the above mentioned categories are:
  - i. Citizen of India;
  - ii. Produce an affidavit to the effect they or their children/ wards (if parents are not living)/dependents have not obtained the benefit of Resident in any other State.
2. All candidates claiming to be Bonafide residents of Haryana should produce a Haryana Resident Certificate singed by the District Magistrate / General Assistant of Deputy Commissioner of Sub-Divisional Officer (Civil) of the District/Sub-divisional to which the candidates belong. Residents Certificate in respect of else where or in respect of the Children/Wards/dependents of Haryana Govt. Employee who are posted at Chandigarh, Delhi or elsewhere in respect Haryana in connection with affairs of Haryana Govt. or in respect of Children/Wards/dependents of the employees and retirees of the Statutory bodies/ Corporations of Haryana established by or under an Act of the State of Haryana or Central Act and located at Chandigarh, Haryana and outside Haryana, should be issued by their respective heads of Departments.
3. Candidates seeking admission in the Educational Institutions (including medical and technical institutions) located in Haryana may not be required to produce resident certificate, if they have passed the Examination from a School/College situated in Haryana. For this purpose a certificate of the Principal/Headmaster of the Institution shell, be competent to issue such certificate, which should be sufficient.
4. If a candidate is admitted on the basis of claim that he belongs to the State of Haryana but at any subsequent time is discovered that his claim is false, the student shall be removed from the institution, all fees and other dues paid up to the date of such removal shall be confiscated. The Principal may take such other action against the students and his /her parents/ Guardians as he may deem proper in the circumstances of any particular case.

**ANNEXURE - III**

**CERTIFICATE FROM THE EMPLOYER IN THE CASE OF  
EMPLOYEES OF GOVT. OF HARYANA, MEMBER OF ALL  
INDIA SERVICES, BORN ON HARYANA CADRE, EMPLOYEE  
OF STATUTORY BODIES/CORPORATIONS**

Certified that Mr./ Ms. \_\_\_\_\_ son / daughter / wife of Sh.  
\_\_\_\_\_ is serving as a regular employee of Govt. of  
Haryana/Members of All India Services borne on Haryana Cadre/Regular Employee of Statutory  
Body/Corporation established by or under an Act of State of Haryana. At present he/she is posted as  
\_\_\_\_\_ in the Department \_\_\_\_\_ at \_\_\_\_\_ (place of posting).

Mr./Ms. \_\_\_\_\_ is his/her son/daughter/dependent.  
(if parents are not living).

Signature of the Employer  
(with designation & seal)

Date : \_\_\_\_\_

Place : \_\_\_\_\_

(Strike out whichever is not applicable)

**Haryana Government**

Certificate Sr. No...../year...../Teh.....

Photo of  
Applicant to  
be attested  
by the  
issuing  
Authority

**SCHEDULED CASTE CERTIFICATE**

This is to certify that Shri/Smt./Kumari \_\_\_\_\_ son/daughter of  
Shri \_\_\_\_\_ resident of \_\_\_\_\_ village/town \_\_\_\_\_ Tehsil \_\_\_\_\_ District  
\_\_\_\_\_ of the State/Union Territory \_\_\_\_\_ belongs to the \_\_\_\_\_ Caste/Tribe, which is recognized as a  
Scheduled Caste/Scheduled Tribe under the Constitution (Scheduled Castes) Order, 1950.

*(Applicable in the case of person who have migrated from other State/Union  
Territory Administration.)*

2. This Certificate is issued on the basis of the Scheduled Class Certificate issued by \_\_\_\_\_ vide letter  
No. \_\_\_\_\_ dated \_\_\_\_\_ to Shri/Smt. \_\_\_\_\_ Father/Mother of Shri/Smt./Kumari \_\_\_\_\_ of Village/Town  
\_\_\_\_\_ of Tehsil \_\_\_\_\_ District \_\_\_\_\_ of State/Union Territory \_\_\_\_\_ who belongs to the \_\_\_\_\_  
Caste which is recognized as Scheduled Caste/Scheduled Tribes in the State/Union Territory \_\_\_\_\_

3. Shri/Smt./Kumari \_\_\_\_\_ and/or his/her family ordinarily reside(s) in  
\_\_\_\_\_ Village/Town \_\_\_\_\_ of Tehsil \_\_\_\_\_ District \_\_\_\_\_ of the State/Union  
Territory \_\_\_\_\_.

Signature with seal of Issuing Authority  
Full Name.....  
Designation.....  
Address with  
Telephone No. with code \_\_\_\_\_

Place.....

Date.....

2. Issuing Authority: Tehsildar or Naib Tehsildar.  
Head of Department in case of Government employees

3. Strike out of paragraph which is not applicable.

For instructions refer to [www.csharyana.gov.in](http://www.csharyana.gov.in)



**Haryana Government**

Certificate Sr. No...../year...../Teh.....

Photo of Applicant to be attested by the issuing Authority

**BACKWARD CLASS CERTIFICATE**  
**(for BC(A) & BC(B))**

This is to certify that Shri/Smt./Kumari \_\_\_\_\_ con/daughter of Shri \_\_\_\_\_ resident of \_\_\_\_\_ village/town \_\_\_\_\_ Tehsil \_\_\_\_\_ District \_\_\_\_\_ of the State/Union Territory \_\_\_\_\_ belongs to the \_\_\_\_\_ Caste. This caste is mentioned in the State list of BC Block \_\_\_\_\_

*(Applicable in the case of person who have migrated from other State/Union Territory Administration.)*

1. This Certificate is issued on the basis of the Backward Class Certificate issued by \_\_\_\_\_ vide letter No. \_\_\_\_\_ dated \_\_\_\_\_ to Shri/Smt. \_\_\_\_\_ Father/Mother of Shri/Smt/Kumari of Village/Town \_\_\_\_\_ of Tehsil \_\_\_\_\_ District \_\_\_\_\_ of State/Union Territory \_\_\_\_\_ who belongs to the \_\_\_\_\_ Caste which is recognized as BC in the State/Union Territory \_\_\_\_\_  
*(The applicant shall submit an affidavit that he/she falls/does not fall in creamy layer)*

3. Shri/Smt/Kumari \_\_\_\_\_ and/or his/her family ordinarily reside(s) in \_\_\_\_\_ Village/Town \_\_\_\_\_ of Tehsil \_\_\_\_\_ District \_\_\_\_\_ of the State/Union Territory \_\_\_\_\_.

4. This is to certify that he/she does not belong to the person/section (Creamy layer) as per State Govt. letter No. 1170-SW(1)-9 dated 07.06.1995, No. 22/36/2000-3GS-III dated 09.08.2000 & No. 213-SW(1)-2010 dated 31.08.2010.

Signature with seal of Issuing Authority

Full Name.....  
Designation.....  
Address with  
Telephone No. with code \_\_\_\_\_

Place.....

Date.....

2. Issuing Authority: Tehsildar or Naib Tehsildar.  
Head of Department in case of Government employees
3. Strike out of paragraph which is not applicable.
4. For instructions refer to [www.csharyana.gov.in](http://www.csharyana.gov.in)

**Haryana Government**

Certificate Sr. No...../year...../Teh.....

Photo of  
Applicant to  
be attested  
by the  
issuing  
Authority

**CERTIFICATE FOR ECONOMICALLY BACKWARD PERSONS IN THE  
GENERAL CASTES CATEGORY**

This is to certify that Shri/Smt./Kumari \_\_\_\_\_ son/daughter of  
Shri \_\_\_\_\_ resident of \_\_\_\_\_ village/town \_\_\_\_\_ Tehsil  
\_\_\_\_\_ District \_\_\_\_\_ of the State/Union Territory \_\_\_\_\_ Caste \_\_\_\_\_ belongs  
to the category of Economically Backward Persons in the General Castes Category.

2. This certificate has been issued in accordance with the Haryana Govt. notification No. 733-SW(1)-2013 dated 20.09.2013 issued by welfare of SC & BC Department and letter No. 22/10/2013-1GS-III dated 28.02.2013 and other instructions issued in the matter from time to time.

Signature with seal of Issuing Authority  
Full Name.....  
Designation.....  
Address with  
Telephone No. with code \_\_\_\_\_

Place.....  
Date.....

Issuing Authority: Tehsildar-cum-Executive Magistrate/  
Naib Tehsildar -cum-Executive Magistrate/  
Head of Department in case of Government employees

Strike out of paragraph which is not applicable.  
For instructions refer to [www.csharyana.gov.in](http://www.csharyana.gov.in)

**SELF DECLARATION**

**(BY THE PARENTS OF THE BACKWARD CLASS/SPL. BC/ECON. BP FROM  
GENERAL CASTES CATEGORY CANDIDATES)**

I \_\_\_\_\_ Father/Mother of \_\_\_\_\_

Resident of (Complete Address) \_\_\_\_\_

Tehsil \_\_\_\_\_ District \_\_\_\_\_

seeking admission to \_\_\_\_\_ programme in Chaudhary Devi Lal University, Sirsa, Haryana do hereby solemnly affirm and declare that I belong to \_\_\_\_\_ Caste which is included in the list of Backward Classes Block 'A'/'B' approved by the Haryana Govt. I further declare and affirm that I and my wife/husband are not covered under the criteria fixed by Haryana Govt. vide letter No.1170/SW(1)-95 dated 7-06-95 and 22/36/2000 3 G.S. III dated 9-08.2000 for excluding socially advanced persons/sections (Creamy Layer) from Backward Classes.

I further undertake that in case the information contained in the above para is found false at any stage, the Competent Authority will be entitled to cancel the admission.

**DEPONENT**

Dated: \_\_\_\_\_

Place: \_\_\_\_\_

**VERIFICATION**

Verified that the above statement is true and correct to the best of my knowledge and belief and nothing has been concealed therein.

**DEPONENT**

The declaration should be of the month of May, 2014 or later

**CERTIFICATE FOR DIFFERENTLY ABLED (DAP) CANDIDATES**

No. \_\_\_\_\_

Dated \_\_\_\_\_

Certified that Mr./Ms. \_\_\_\_\_ son/  
daughter/wife of Sh. \_\_\_\_\_ resident  
of \_\_\_\_\_ District \_\_\_\_\_ appeared before the undersigned for  
medical check up. On his/her Medical Examination, it is found that the nature of handicap/  
disability is as under :-

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Chief Medical Officer  
\_\_\_\_\_ Haryana  
(Seal of the above authority)

Place: \_\_\_\_\_

Dated: \_\_\_\_\_

(Signature of the Applicant)

**CERTIFICATE REQUIRED TO BE FURNISHED BY CHILDREN/GRAND  
CHILDREN OF FREEDOM FIGHTERS**

No. \_\_\_\_\_

Dated \_\_\_\_\_

Certified that Mr./Ms. \_\_\_\_\_

son/daughter of Sh. \_\_\_\_\_ resident of Village \_\_\_\_\_ Police

Station \_\_\_\_\_ Tehsil \_\_\_\_\_ District \_\_\_\_\_ is a bonafide

Freedom Fighter \_\_\_\_\_.

Signature of Officer authorized  
by Chief Secretary, Haryana to  
issue such certificate.

Date: \_\_\_\_\_

Place: \_\_\_\_\_

**CERTIFICATE FOR DECEASED OR DISABLED OR DISCHARGED MILITARY/PARA-MILITARY PERSONNEL, EX-SERVICEMEN OR EX-PERSONNEL OF PARA-MILITARY FORCES**

Certified that Number \_\_\_\_\_ Rank \_\_\_\_\_ Name \_\_\_\_\_  
 \_\_\_\_\_ Son of \_\_\_\_\_ Father of \_\_\_\_\_ Resident  
 of Village \_\_\_\_\_ Post office \_\_\_\_\_ Tehsil \_\_\_\_\_  
 \_\_\_\_\_ District \_\_\_\_\_ belonging to the State of  
 Haryana has served in the Army/Air Force/Navy (Name of the Para- Military Force)  
 from \_\_\_\_\_ to \_\_\_\_\_ and subsequently invalidated out of  
 service as under:

- i) Medical Category
  - a. for JCO's \_\_\_\_\_
  - b. for ORS: Shape-I, II, III etc. \_\_\_\_\_
  - c. for Rank/Designation(in case of Para Military Forces) \_\_\_\_\_
- ii) Reason of discharge/retirement \_\_\_\_\_
- iii) Death
 

Whether killed in action \_\_\_\_\_

Or any other reason \_\_\_\_\_
- iv) If killed in action \_\_\_\_\_  
 Name of the War /Operation \_\_\_\_\_.
- v) Disabled : Whether disabled during the War/Operation (name) \_\_\_\_\_
- vi) Nature of disability
  - a. whether permanent i.e. for life \_\_\_\_\_
  - b. whether temporary and upto what extent \_\_\_\_\_

Next RSMB IS DUE \_\_\_\_\_

Name of Records \_\_\_\_\_

Signature of the issuing Authority  
 with designation and

Official seal and stamp

Case No. \_\_\_\_\_

Date : \_\_\_\_\_

Note: Only the certificate issued by the Officer duly authorized by the Army/Navy/Air Force Concerned Para- Military Force Headquarters, as the case may be, shall be entertained.

**ANNEXURE – X**

**CERTIFICATE FOR THE EX- EMPLOYEES OF INDIAN DEFENCE  
SERVICES/PARA-MILITARY FORCES**

Certified that Number \_\_\_\_\_ Rank \_\_\_\_\_ Name \_\_\_\_\_  
\_\_\_\_\_ Son of \_\_\_\_\_ Father/ Mother Of \_\_\_\_\_  
\_\_\_\_\_ Resident of Village \_\_\_\_\_

Post Office \_\_\_\_\_ Tehsil \_\_\_\_\_

Distt. \_\_\_\_\_ belonging to the State of Haryana as per his/her service record at the  
time of entry into service, served in the Army/Air Force/Navy  
\_\_\_\_\_ (Name of the Para-Military force) from  
\_\_\_\_\_ to \_\_\_\_\_ and subsequently discharged/retired from the service on \_\_\_\_\_  
as per his/her service record at the time of entry into service the home address given is  
\_\_\_\_\_ Distt. ( \_\_\_\_\_ ) Haryana.

PLACE: \_\_\_\_\_  
DATE : \_\_\_\_\_

Signature  
Officer Commanding  
Competent Authority  
(with Official Seal)

(Strike out whichever is not applicable)

**PERSONAL/NOMINATION PROFORMA FOR THE INSURANCE OF STUDENT**

**(To be filled in by the Student)**

1. Name and Address of Proposer      Dean, Students Welfare, Chaudhary  
Devi Lal University, Sirsa.
  
1. Name and Permanent Address of the Student \_\_\_\_\_  
\_\_\_\_\_
  
2. Father's Name      \_\_\_\_\_
  
3. Class & Section      \_\_\_\_\_
  
4. Class Roll No.      \_\_\_\_\_
  
5. Any Disability (Please specify) \_\_\_\_\_
  
6. Period of Insurance      From starting of the Academic session to end of the Academic session.
  
7. Sum Insured      Rs. One Lac
  
8. Name and Complete Address of \_\_\_\_\_  
the Nominee/Assignee \_\_\_\_\_ Relation with the  
Insured \_\_\_\_\_

I declare that the above information is true to the best of my knowledge and belief and that I have disclosed all particulars affecting the assessment of the risk. I agree that this proposal and declaration shall be the basis of the contract between the company and me. I also declare that I do not suffer from any disability other than that described above.

Signature of the Student

Place: \_\_\_\_\_

Dated: \_\_\_\_\_

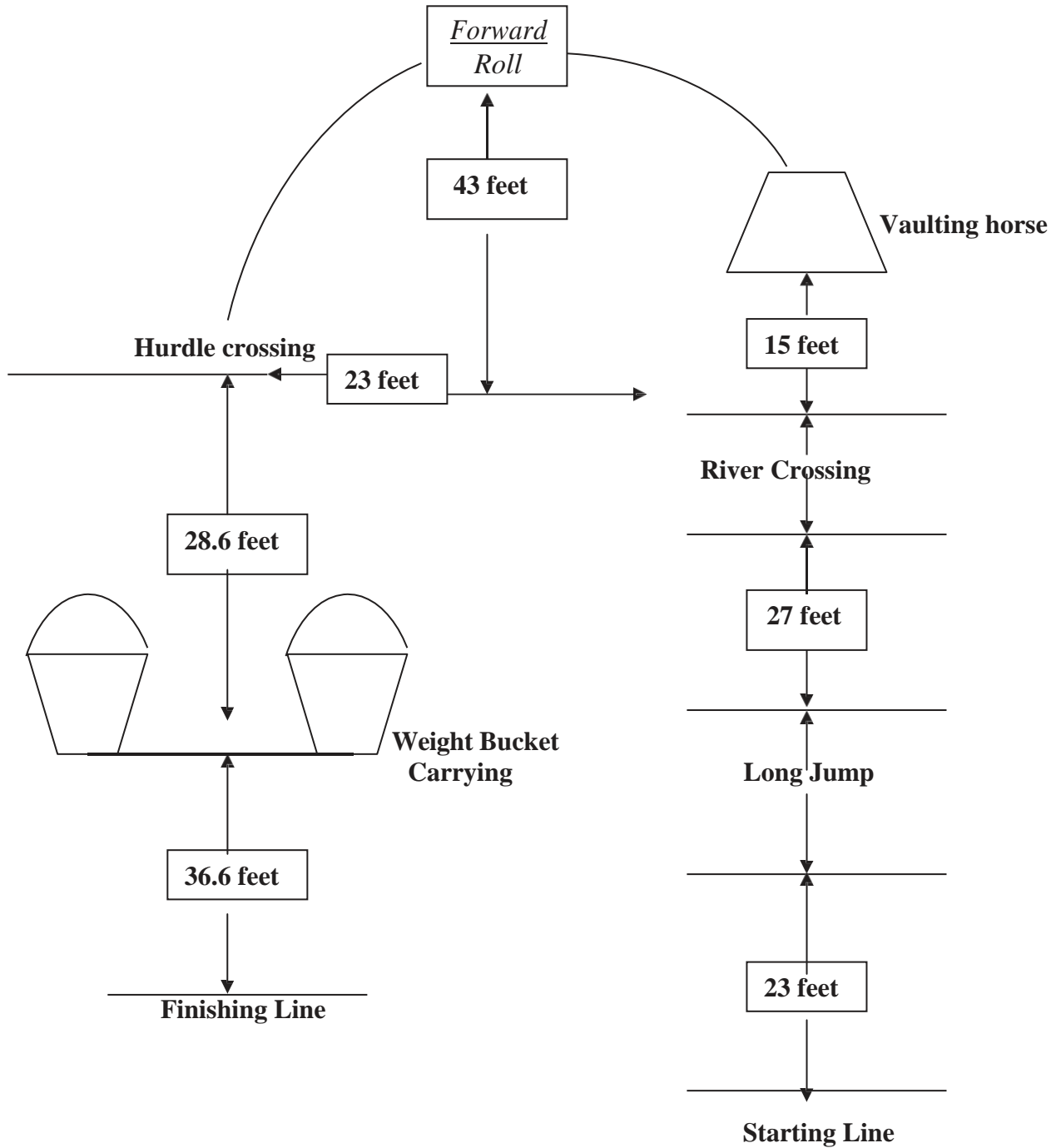
Dated: \_\_\_\_\_ Department of \_\_\_\_\_

Countersigned

Chairperson



**Diagram of Physical Efficiency Test (Canadian Test)**



<b>Men Section</b>		<b>Women/PH Section</b>	
(a)	10' long jump	(a)	8' long jump
(b)	7 times crossing over the width of 5' river	(b)	5 times crossing over the width of 4' river
(c)	Vaulting horse of 4' 8'' height	(c)	Vaulting horse of 3' 2'' height
(d)	Forward roll on mat	(d)	Forward roll on mat
(e)	Crossing over the hurdle of 3' height	(e)	Crossing over the hurdle of 2' 6'' inches height
(f)	Carrying two buckets, $\frac{3}{4}$ filled with sand, up to the finishing line.	(f)	Carrying two buckets, half filled with sand, up to the finishing line.

**Note:** Time will be recorded up to the fraction of second. The qualifying time for men and women/ Physically Handicapped (PH) candidates will be up to 30 seconds and 32 seconds, respectively.

**IMPORTANT NOTES:**

1. If a candidate commits two faults, he/she will not be allowed for re-test, whereas if only one fault is committed by the candidate, he/she will be given one more chance provided he/she completes the test within the prescribed time. Third chance will not be given under any circumstance.
2. Hurdles should be crossed without being knocked down. If a candidate leaves the test incomplete he/she will be disqualified and will not be given any chance. If any candidate falls or slips while performing the test he/she must complete the test and should not drop out in between and no extra chance would be given in such cases.

**SPORTS WEIGHTAGES FOR B. P. Ed. AND M. P. Ed. COURSES**

a) 1 <sup>st</sup> , 2 <sup>nd</sup> , or 3 <sup>rd</sup> position at Senior/Junior World Asian/SAF/Common Wealth/Championship.	25 marks
b) Participation at Senior/Junior tournaments mentioned above at (a).	18 marks
c) 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> position at Senior / Junior National Championship / National Games.	15/12/10 marks
d) 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> place in national (Sr./Junior) Zonal tournaments.	8/7/6 marks
e) Played for combined Universities.	5 marks
f) Participation at Sr./Junior National tournaments	4 marks

**Note:**

- (1) Highest Sports weightage- on one count will be given.
- (2) International position/participation certificate must be supported by position/ participation certificate at National level.
- (3) National position/participation certificate should be supported by State position/ participation certificate.
- (4) Similarly State level certificate should be supported by District Position/ participation certificates.
- (5) A seat of outstanding sports person will only be given to candidate who won position at a tournament of above 19 years of age.
- (6) No weightage will be given for rural festivals/open memorial tournaments/ invitation meets/women festivals etc.

The games included in list of AIU will only be considered for weightage. The certificate will only be considered if the same bears gradation from the respective State Governments in respect of the game /sports for which the candidate claims sports weightage and eligibility. In case any state does not issue gradation certificate, the candidate shall have to produce a certificate to that effect from the Director of sports of the concerned state. The District Sports Officer/Head of the Institution shall countersign these certificates. The certificates of Haryana Universities will be verified by the Secretary, Sports Council, of their respective Universities, hence they do not need gradation certificate.

A graduate who has participated or won positions at a,b,c,d, e and f must have played for his university at inter university tournaments except in the case that he/she did his/her gradation through distance education.

**SPORTS WEIGHTAGES FOR D. P. Ed. COURSE**

- |   |                |
|---|----------------|
| a) 1 <sup>st</sup> , 2 <sup>nd</sup> , or 3 <sup>rd</sup> position at Senior/Junior World /Asian/SAF/Common Wealth/Championship.    | 25 marks       |
| b) Participation at Senior/Junior tournaments mentioned above at (a).   | 18 marks       |
| c) 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> position at Senior/Junior National Championship/National Games              | 15/12/10 marks |
| d) 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> place in national (Sr./Junior) Zonal tournaments/SGFI Zonal tournaments     | 8/7/6 marks    |
| e) Participation at Sr./Junior National tournaments/National School Games or played for combined Universities/combined school team. | 5 marks        |

**Note:**

- (1) Highest Sports weightage- on one count will be given.
- (2) International position/participation certificate must be supported by position/participation certificate at National level.
- (3) National position/participation certificate should be supported by State position/participation certificate.
- (4) Similarly State level certificate should be supported by District Position/participation certificates.
- (5) No weightage will be given for rural festivals/open memorial tournaments/invitation meets/women festivals etc.

The games included in list of AIU will only be considered for weightage. The certificate will only be considered if the same bears gradation from the respective State Governments in respect of the game /sports for which the candidate claims sports weightage and eligibility. In case any state does not issue gradation certificate, the candidate shall have to produce a certificate to that effect from the Director of sports of the concerned state. The District Sports Officer/Head of the Institution shall countersign these certificates.

**GUIDELINES FOR CANADIAN TEST/PET (PHYSICAL EFFICIENCY TEST)**

- a) The men candidates must clear the following test in a sequence from the starting line within 30 seconds and the total distance would be 75 meter.
  - i) 10 feet long jump.
  - ii) Seven times crossing over the width of 5 feet river/pit
  - iii) Vaulting Horse of 4 feet 8 inch height.
  - iv) Forward roll on mat
  - v) Crossing over the hurdle of 3 feet height
  - vi) Carrying two buckets of sand upto the finishing line 25 M. away.
  
- b) The women/DAP candidates must clear the following tests in a sequence from the starting line within 32 seconds and the total distance would be 70 meter.
  - i) 8 feet long jump
  - ii) Five times crossing over the width of 4 feet river/pit
  - iii) Vaulting Horse of 3 feet 2 inch height.
  - iv) Forward roll on mat
  - v) Crossing over the hurdle of 2 feet height.
  - vi) Carrying two buckets of sand (2/3 fill-up) upto the finishing line 20 meter away.
  - vii) If a candidate commits two faults, he/she will not be allowed for re-test whereas, if only one fault is committed by the candidate the test within the prescribed time. Third chance will not be given any circumstances.
  - viii) Hurdle should be crossed without being knocked down. If a candidate leaves the test incomplete, he/she will be disqualified and will not be given any chance (if any candidate falls down or slips while performing the test, he/she must complete the test and should not drop out in between and no extra chance would be given in such cases).
  - ix) Candidates not completing the test within prescribed time will not be called for counseling.

**ANNEXURE –XIII**

**LIST OF SCHEDULED CASTES IN HARYANA STATE**

<b><u>S.NO.</u></b>	<b><u>Name of the Caste</u></b>	<b><u>S. No.</u></b>	<b><u>Name of the Caste</u></b>
1.	Ad Dharmi	26.	Od
2.	Balmiki	27.	Pasi
3.	Bangali	28.	Perna
4.	Barar,Burar, Berar	29.	Pherera
5.	Batwal, Barwala	30.	Sanhai
6.	Bauria, Bawaria	31.	Sanhal
7.	Bazigar	32.	Sansi, Bhedkut or Manesh
8.	Bhanjra	33.	Sansoi
9.	Chamar, Jatia Chamar, Rehgar, Raigar, Ramdasi, Ravidasi, Balahi, Batoi, Bhambi,Chamar –Rohidas, Jatav, Jatava, Bhatoi, Ramdasia	34.	Sapela, apera
		35.	Sarera
		36.	Sikligar, Bariya
		37.	Sirikiband
10.	Chanal		
1.	Dagi		
2.	Darain		
3.	Deha, Dhaya, Dhea		
4.	Dhogri, Dhangri or Siggri		
5.	Dhanak		
6.	Dumna, Mahasha, Doom		
17.	Gagra		
18.	Gandhila,Gandil,Gondola		
19.	Kabir-panthi, Julaha		
20.	Khatik		
21.	Kori, koli		
22.	Marija, Marecha		
23.	Mazhabi, Mazhabi Sikh		
24.	Megh, Meghwal		
25.	Nat, Badi		

**LIST OF BACKWARD CLASSES IN HARYANA  
BLOCK –A**

S.NO.	Name of the Caste	S. No.	Name of the Caste
1.	Aheria, Aheir, Heri, Naik, Thori or Turi, Hari	2.	Barra
3.	Beta, Hensi or Hesi	4.	Bagria
5.	Barwar	6.	Barai, Tamboli
7.	Baragi, Bairagi, Swami Sadh	8.	Battora
9.	Bharbhunja, Bharbhuja	10.	Bhat , Bhatra Darpi Ramiya
11.	Bhuhalia Lohar	12.	Changar
13.	Chirimar	14.	Chang
15.	Chimba, Chhipi, Chimpa, Darzi,Rohilla	16.	Daiya
17.	Dhobis	18.	Dakut
19.	Dhimar,Mallah, Kashyap Rajpoot,Kahar, Jhinwar, Dhinwar, Khewat,Mehra, Nishad, Sikka, Bhisti, Sheikh-Abbasi.	20.	Dhosali, Dosali
21.	Faquir	22.	Gwaria, Gauria or Gwar
23.	Ghirath	24.	Ghasi, Ghasiara or Ghosi
25.	Gorkhas	26.	Gawala, Gowala
27.	Gadaria, Pal, Baghel	28.	Garhi-Lohar
29.	Hajjam ,Nai, Nais, Sain	30.	Jhangra Brahman, Khati, Suthar, Dhiman, Tarkhan, Barhai, Baddi.
31.	Joginath,Yogi, Jogi, Nath, Jangun-Jogi	32.	Kanjar or Kanchan
33.	Kurmi	34.	Kumhars, Prajapati
35.	Kamboj	36.	Khanghera
37.	Kunchband	38.	Labana
39.	Lakhera,Manehar, Kachera	40.	Lohar, Panchal
41.	Madari	42.	Mochi
43.	Mirasi	44.	Nar
45.	Noongar	46.	Nalband
47.	Pinja, Penja	48.	Rehar, Rehara or Re
49.	Raigar	50.	Rai Sikh
51.	Rechband	52.	Sorgir, Shergir
53.	Soi	54.	Singhikant, Singiwala
55.	Sunar, Zargar, Soni	56.	Thathera, Tamera
57.	Teli	58.	Vanzara, Banzara
59.	Weaver (Jullaha)	60.	Badi/Baddon
61.	Bhattu/Chattu	62.	Mina
63.	Rahbari	64.	Charan
65.	Charaj (Maha Brahman)	66.	Udasin
67.	Ramgarhia	68.	Rangrez,Lilgar, Nilgar , Lallari
69.	Dawala,Soni-Dawala, Nyaaria	70.	Bhar, Raj Bhar
71.	Nat ( Muslim)		

At present Raigar, Mochi, and Julaha castes find a mention in the list of both the Scheduled Castes and Backward Classes and it has been decided that persons belonging to these castes, who are not covered under the Scheduled Castes being Non-Hindus or Non-Sikhs, can take the benefits under the Backward Classes only.

**BLOCK - B**

1.	Ahir/Yadav	2.	Gujjar	3.	Lodh/Lodha, Lodhi
4.	Saini, Shakya, Koeri, Kushwaha, Mourya	5.	Meo		

**LIST OF FAKE UNIVERSITIES/INSTITUTIONS**

**Bihar**

1. Maithili University/Vishwavidyalaya, Darbhanga, Bihar.

**Delhi**

2. Commercial University Ltd., Daryaganj, Delhi.
3. United Nations University, Delhi.
4. Vocational University, Delhi.
5. ADR-Centric Juridical University, ADR House, 8J, Gopala Tower, 25 Rajendra Place, New Delhi - 110 008.
6. Indian Institute of Science and Engineering, New Delhi.

**Karnataka**

7. Badaganvi Sarkar World Open University Education Society, Gokak, Belgaum, Karnataka.

**Kerala**

8. St. John's University, Kishanattam, Kerala.

**Madhya Pradesh**

9. Kesarwani Vidyapith, Jabalpur, Madhya Pradesh.

**Maharashtra**

10. Raja Arabic University, Nagpur, Maharashtra.

**Tamil Nadu**

11. D.D.B. Sanskrit University, Putur, Trichi, Tamil Nadu.

**West Bengal**

12. Indian Institute of Alternative Medicine, Kolkatta.

**Uttar Pradesh**

13. Varanaseya Sanskrit Vishwavidyalaya, Varanasi (UP) Jagatpuri, Delhi.
14. Mahila Gram Vidyapith/Vishwavidyalaya, (Women's University) Prayag, Allahabad, U.P.
15. Gandhi Hindi Vidyapith, Prayag, Allahabad, Uttar Pradesh.
16. National University of Electro Complex Homeopathy, Kanpur, Uttar Pradesh.
17. Netaji Subhash Chandra Bose University (Open University), Achaltal, Aligarh, U.P.
18. Uttar Pradesh Vishwavidyalaya, Kosi Kalan, Mathura, U.P.
19. Maharana Pratap Shiksha Niketan Vishwavidyalaya, Pratapgarh, U.P.
20. Indraprastha Shiksha Parishad, Institutional Area, Khoda, Makaanpur, Noida Phase-II, U.P.
21. Gurukul Vishwavidyala, Vridanvan, U.P.

**\* Bhartiya Shiksha Parishad, Lucknow, UP – the matter is subjudice before the District Judge – Lucknow.**

In case of doubt, students may contact the office of the University Grants Commission, bahadurshah Zafar Marg, New Delhi-110 002 or visit UGC website [www.ugc.ac.in](http://www.ugc.ac.in)

The Senior School Examination Certificate issued by the Council of Secondary Education, PMC Campus S.A.S Nagar, (Mohali), is not equivalent to the certificates issued by H.S.E.B./C.B.S.E. and other State Education Boards as decided by the Punjab & Haryana High Court in CWP No.3651 of 2009 etc. a bunch of writ petitions including CWP No. 14155 of 2011 dated 19.12.2012.



**ACADEMIC CALENDAR 2016-17**

Academic Calendar for University Teaching Departments and Affiliated Colleges of this University having Semester System/Annual System during the Academic Session 2016-17 as under:

**(A) ACADEMIC CALENDAR FOR UNIVERSITY TEACHING DEPARTMENTS FOR POST-GRADUATE COURSES**

<b>EVENT</b>	<b>DURATION</b>
Admissions	01.07.2016 to 21.07.2016
<b>Teaching (Odd Semester)</b>	22.07.2016 to 16.11.2016
Mid Term Examinations	03.10.2016 to 18.10.2016
End Term Examinations	17.11.2016 onwards
Winter Vacation	19.12.2016 to 01.01.2017
<b>Teaching (Even Semester)</b>	02.01.2017 to 25.04.2017
Mid Term Examinations	17.02.2017 to 03.03.2017
End Term Examinations	26.04.2017 onwards
<b>Summer Vacation (2016-17)</b>	<b>06.05.2017 30.06.2017</b>

**The next Academic Session will start from 01.07.2017 onwards.**

- Note:** 1. If the number of teaching days falls less than 180 days in the academic session 2016-17 due to some unforeseen reasons, it should be the responsibility of each teacher to make good the loss by taking extra classes.
2. **Award of Degrees:** The Degrees shall be awarded within 180 days from the date of notification of result.
3. In case result of the even semester are not declared in time, provisional admissions in case of ongoing semesters will be made and classes may commence w.e.f. 22<sup>nd</sup> July, 2016.

**(B) ACADEMIC CALENDAR FOR UNIVERSITY TEACHING DEPARTMENTS FOR M.PHIL COURSES**

<b>EVENT</b>	<b>DURATION</b>
Admissions	29.07.2016 to 20.08.2016
<b>Teaching (Odd Semester)</b>	22.08.2016 to 14.12.2016
Mid Term Examinations	
End Term Examinations	15.12.2016 onwards
Winter Vacation	19.12.2016 to 01.01.2017
<b>Teaching (Even Semester)</b>	02.01.2017 to 25.04.2017
Mid Term Examinations	17.02.2017 to 03.03.2017
End Term Examinations	26.04.2017 onwards
<b>Summer Vacation (2016-17)</b>	<b>06.05.2017 30.06.2017</b>

**The next Academic Session will start from 01.07.2017 onwards.**

**(C) ACADEMIC CALENDAR FOR MAINTAINED/AFFILIATED COLLEGES FOR UNDER-GRADUATE COURSES**

<b>EVENT</b>	<b>DURATION</b>
Admissions	01.07.2016 to 14.07.2016
<b>Teaching (Odd Semester)</b>	15.07.2016 to 11.11.2016
Examinations	12.11.2016 onwards
Winter Vacation	19.12.2016 to 01.01.2017
<b>Teaching (Even Semester)</b>	02.01.2017 to 25.04.2017
Examinations	26.04.2017 onwards
<b>Summer Vacation (2016-17)</b>	<b>06.05.2017 to 30.06.2017</b>

**The next Academic Session will start from 01.07.2017 onwards.**

- Note:**
1. If the number of teaching days falls less than 180 days (90 days in each semester) in the academic session 2016-17 due to some unforeseen reasons, it should be the responsibility of each Department/Institute/College to make good the loss by taking extra classes.
  2. **Award of Degrees:** The Degrees shall be awarded within 180 days from the date of notification of result.
  3. In case result of the even semester are not declared in time, provisional admissions in case of ongoing semesters will be made and classes may commence w.e.f. 16<sup>th</sup> July, 2016 of U.G. and 22<sup>nd</sup> July, 2016 of P. G. Courses.

**LIST OF HOLIDAYS (as per Haryana Government Notification)**

<b>S. NO.</b>	<b>NAME OF HOLIDAYS</b>	<b>DATE</b>	<b>DAY</b>
1.	Independence Day	15 August	Monday
2.	Janmashtami	25 August	Thursday
3.	Teej	04 September	Sunday
4.	Id-UI-Zuha (Bakrid)	12 September	Monday
5.	Haryana's Heroes' Martyrdom Day	23 September	Friday
6.	Maharaja Agrasen Jayanti	01 October	Saturday
7.	Mahatma Gandhi's Birthday	02 October	Sunday
8.	Dushehra	11 October	Tuesday
9.	Muharram	12 October	Wednesday
10.	Maharishi Valmiki's Birthday	16 October	Sunday
11.	Diwali	30 October	Sunday
12.	Haryana Day	01 November	Tuesday
13.	Vishavkarma Day	01 November	Tuesday
14.	Guru Nanak's Birthday	14 November	Monday
15.	Milad-Un-Nabi/Id-E-Milad	13 December	Tuesday
16.	Christmas Day	25 December	Sunday
17.	Shaheed Udham Singh's Birthday	26 December	Monday

Note:- All Saturdays will be observed as Holidays for all the Non-Teaching employees.

Government of Haryana  
General Administration Department  
General Services-III Branch  
No. 22/129/2013-1GSIII

Dated Chandigarh, the 16-07-2014

1. All the Administrative Secretaries to Government Haryana.
2. All Heads of Departments in the State of Haryana.
3. The Commissioners, Ambala/ Hisar/ Rohtak/ Gurgaon Division.
4. All the CAs/MDs of all Boards/Corporations/Public Sector Undertakings in Haryana.
5. The Registrar General of Punjab & Haryana High Court, Chandigarh.
6. All the Deputy Commissioners in the State of Haryana.
7. All the Sub Divisional Officers (Civil) in the State of Haryana.
8. The Registrars of all the Universities in the State of Haryana.

**Subject: Regarding prescribing minimum eligibility qualification for the various courses.**

Sir/Madam,

I am directed to invite your kind attention towards Government instructions No. 3870-WGI-ASOII-64/20069 dated 6<sup>th</sup>/9<sup>th</sup> October, 1964 whereby the candidates of Scheduled Castes and Scheduled Tribes provided 5% reduction in marks in the minimum eligibility qualification for admissions in various courses.

It has come to the notice of the Government that at present where a General Category candidate is required to have 50% marks in a prescribed qualification for admission in any course, as per the above instructions a reserve category candidate is required to have 45% marks giving him 5% reduction in the minimum qualification. Vide judgment of Hon'ble Supreme Court in Civil Appeal No. 7084/2011, it has been observed that the practice is wrong and the relaxation of 5% should be reduced from the minimum required marks on a general category candidate for e.g. :-

In a course, a general candidate requires to have 50% marks, than as per Govt. instructions by giving 5% relaxation the minimum eligibility marks for a reserved caste candidate should be calculated as under :-

Out of 100 Marks needs to less = 5

Out of 1 Marks needs to less = 5 / 100

Out of 50 Marks needs to less = 5 / 100 X 50 = 2.50

This way minimum less marks where general category candidates are required to have 50% in a prescribed qualification, the total required marks for a reserved candidates will be 50 – 2.50 = 47.50 and not 45.

All concerned are requested to implement the instructions as per the above procedure in the compliance of the judgment of Hon'ble Supreme Court passed in CWP No. 7084/2011.

*Narinder Singh*  
Superintendent General Services-III  
for Chief Secretary to Govt., Haryana. *15/7/2014*

*OVSP*

OFFICE OF DIRECTOR GENERAL HIGHER EDUCATION, HARYANA, PANCHKULA.

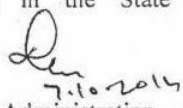
No. 12/127-2014 Ad (3)

Dated, Panchkula, the 19.08.2014

A copy of letter No. 22/129/2013-IGSIII dated 16.07.2014 received from the Chief Secretary to Government of Haryana, General Administration Department addressed to the all Heads of Department & other is forwarded to the following for information & necessary action:-

1. All the Principals of Government Colleges in the State.
2. All the Commanding Officers, N.C.C. Units in the State.
3. Registrar, K.U.Kurukshetra/ M.D.U., Rohtak/ Ch. Devi Lal University, Sirsa/ Bhagat Phool Singh Mahila Vishvavidyalya, Khanpur Kalan (Sonapat).
4. All the Librarians of Distt./Sub. Div. Libraries in the State of Haryana/Librarian, Central State Library, Ambala Cantt.

D.A. As above.

  
7.10.2014  
Superintendent Administration,  
for Director General Higher Education  
Haryana, Panchkula

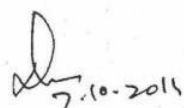
Endst. No. Even

Dated, Panchkula, the 10.10.14

A copy is forwarded to the following for information & necessary action:-

1. All Headquarter Officers and Head of Branches.
2. Legal Cell/Audit Cell/Librarian.
3. PS/D.G.H.E.
4. Steno to Addl. Dir. Admn./A.D. Admn./R.E.
5. Steno/JDC

D.A. As above.

  
7.10.2014  
Superintendent Administration,  
for Director General Higher Education  
Haryana, Panchkula

Circular Admn. 5

**ANNEXURE-XVIII**

**UNDERTAKING  
(BY THE STUDENT AND PARENT/GUARDIAN)**

I \_\_\_\_\_ son/daughter of \_\_\_\_\_ a student of \_\_\_\_\_ class, department of \_\_\_\_\_ do hereby undertake that I will not indulge in ragging/indiscipline (as mentioned in point 24 of Admission Procedure, Page-19, Chapter 1 of Chaudhary Devi Lal University, Hand Book of Information 2015-16) in any form at any place in or out side the University campus.

In case, I am found indulged in any act of ragging/indiscipline, the University may take any disciplinary action including expulsion from the University against me.

Signature of Student

In case my son/daughter/ward is found indulged in any act of ragging/indiscipline in or outside the university campus, I undertake that I will abide by the decision taken by the University authorities against my son/daughter/ward admitted in \_\_\_\_\_ Department of Chaudhary Devi Lal University, Sirsa.

**Signature of Parent/Guardian**

ANNEXURE-XIX

**APPLICATION FORM-CUM-NO DUES CERTIFICATE  
FOR REFUND OF CAUTION MONEY/SECURITY.**

(To be submitted to the Chairperson of the concerned Teaching Department up to 31<sup>st</sup> December of the year of the completion of programme )

1. Name of the Department : \_\_\_\_\_
2. Name of the Student : \_\_\_\_\_
3. Father's Name : \_\_\_\_\_
4. Class : \_\_\_\_\_
5. Registration No. : \_\_\_\_\_
6. Session : \_\_\_\_\_

Sr. No.	Office	Dues, if any	Signature (with office seal) of the concerned officer I/C
1.	Accounts Branch		
2.	Registration & Scholarship Branch		
3.	Library		
4.	Hostel		
5.	Sports Office		
6.	Teaching Department concerned		

I \_\_\_\_\_ S/D/O Sh. \_\_\_\_\_ under registration No. \_\_\_\_\_ hereby request for refund of my caution money/security.

Place: Sirsa

Dated: \_\_\_\_\_

Signature of the student

Recommendation of the Chairperson

Signature of the Chairperson  
With office seal.

**GUIDELINES FOR SC SCHOLARSHIP**

**GOVT.OF INDIA POST MATRIC SCHOLARSHIP SCHEME FOR  
SCHEDULED CASTES STUDENTS**

**I. Conditions of Eligibility**

- (i) The scholarships are open to nationals of India.
- (ii) These scholarships will be given for the study of recognized post-matriculation for post-secondary programmes pursued in recognized institution with the following exception. "Scholarships are not awarded for training programmes like aircraft maintenance Engineer's Programmes and Private pilot license Programmes. Programmes at Training ship dufferin (Now Rajendera) Programmes of training at the Military College, Dehradun, programmes at pre-examination Training Centers of all India State levels."
- (iii) Only those candidates who belong to Scheduled Caste so specified in relation to the State/Union Territory to which the applicant actually belongs i.e. permanently settled and who have passed the matriculation or Higher Secondary Education, will be eligible.
- (iv) Candidates who after passing one stage of education are studying in the same stage of education in different subject e.g. MSc after BA or BCom and after BA or MA in other subject will not be eligible.
- (v) Students who after having completed their educational career in one professional line. e.g. LLB. after B.T. /B.Ed. will not be eligible from the academic year 1980-81, studies in two professional programmes are allowed.
- (vi) Students studying in Class XI of the Higher Secondary School programmes of the XII class of the multipurpose high school will not be eligible for it being a continuous school programme . However, in cases where tenth Class examination of such programmes is treated as equivalent to Matriculation and students who after passing tenth class join other programmes, such students will be treated as post-matric students and will be eligible for the award of scholarships.
- (vii) Students pursuing Post graduate programmes in medicine will be eligible if they are not allowed to practice during the period of their programme .
- (viii) Students who after failing or passing the under graduate/Post- graduate examinations in Arts/ Science/Commerce join any recognized professional or Technical certificate/ diploma/ degree programmes will be awarded scholarships if otherwise eligible. No subsequent failure will be condoned except programmes in Group 'I'.
- (ix) Students who pursue their studies through correspondence programmes are also eligible. The term correspondence includes distant and continuing education.
- (x) Employed students whose income combined with the income of their parents/guardians does not exceed the maximum prescribed income ceiling are made eligible to post-matric scholarships to the extent of reimbursement of all compulsorily payable non-refundable fees.
- (xi) All children of the same parents/guardians will be entitled to receive benefits of the scheme.
- (xii) A scholarship holder under this scheme will not hold any other scholarship/stipend. If awarded any other scholarship/ stipend, the student can exercise his/her and should inform the awarding authority through the Head of the Institution about the option made. No scholarship /stipend whichever is more beneficial to him/her and should inform the awarding authority through



the head of the Institution about the option made. No scholarship will be paid to the students under this scheme from the dates he/she accepts another scholarship/stipend. The students can however, accept free lodging or a grant or adhoc monetary help from the state Government or any other source for the purchase of books, equipment or for meeting the expenses on board and lodging in addition to the scholarship amount paid under this scheme.

- (xiii) Scholarship holders who are receiving coaching in any of the pre-examination training centers with financial assistance from the Central Government/ State Government will not be eligible for stipend under the coaching schemes for the duration of the coaching programme.

**Note:** It is mentioned under the item III (condition of eligibility) of these regulations that the Scholarship will be given for the study of all recognized post-matriculation or post-secondary programmes pursued in recognized institutions, the list of programmes grouped (I to IV) is only illustrative and not exhaustive. The State Governments/ Union territory Administrations are, thus, themselves competent to decide the appropriate grouping of programmes at their level as advised vide this Ministry's letter No. 11017/13/88 Sch Cell, dated 3.8.1989.

## **II. OTHER CONDITIONS FOR THE AWARD**

1. The scholarship is dependent on the satisfactory progress and conduct of the scholar. If it is reported by the head of the Institution at any time that a scholar has by reasons of his/her own act of default failed to make satisfactory progress or has been guilty of misconduct such as resorting to or participating in strikes, irregularity in attendance without the permission of the authorities concerned etc, the authority sanctioning the scholarship may either cancel the scholarships or stop or withhold further payment for such period as it may think fit.
2. If a student is found to have obtained a scholarship by false statements, his/her scholarship will be cancelled forthwith and the amount of the scholarship paid will be recovered, at the discretion of the concerned State Government. The student concerned will be blacklisted and debarred for scholarship in any scheme forever.
  - i) A scholarship awarded may be cancelled if the scholar changes the subject of the programme of study for which the scholarship was originally awarded or changes the Institution of study, without prior approval of the State Government. The Head of Institution shall report such cases to them and stop payment of the scholarship money. The amount already paid may also be recovered at the discretion of the State Government.
  - ii) A Scholar is liable to refund the scholarship amount at the discretion of the State Government, if during the programme of the year, the studies for which the scholarship has been awarded, is discontinued by him/her.
  - iii) The regulations can be changed at anytime at the discretion of the Government of India.

## **III. PROCEDURE FOR APPLYING**

An application for scholarship should comprise:

- i) One copy of the application for scholarship in the prescribed form (separate application forms as have been prescribed for 'fresh' and renewal scholarship by concerned State/UTs)
- ii) One copy of the passport size photograph with signature of the student thereon (for fresh scholarship)
- iii) One attested copy of certificates, diploma, degree etc in respect of all examinations passed.
- iv) A certificate (in original) of caste duly signed by an authorized Revenue Officer not below the rank of Tehsildar.
- (v) An income declaration by the self-employed parents/guardians, stating definite income from all sources by way of an affidavit on non-judicial stamp paper. Employed parents/guardians are required to obtain income certificate from their employer and for any additional income from other sources. They would furnish declaration by way of an affidavit on

non- judicial stamp paper. Scholarship will be paid to the student whose parents/guardians income from all sources does not exceed **Rs.2,50,000/-** per annum.

- (vi) A receipt in acknowledgement of the scholarship in previous year on the form attached to the application only duly counter-signed by the Head of the institution concerned, if the application was in receipt of a scholarship under this scheme in the preceding year.
- (vii) Application complete in all respects shall be submitted to the Head of the Institution, being attended or last attended by the candidates and shall be addressed to an officer specified for this purpose to the Government of State/union territory to which the student belongs, in accordance with the instructions issued by them from time to time.

(For detail of the scheme of the above Scholarship may be consulted from Registration & Scholarship Branch.)

**Note:**

The BC students may also apply for Post Matric Scholarship whose parents' annual income from all sources is less than **Rs.1,00,000/-** per annum. They will be paid maintenance allowance only.





**Tuition Fees Paid**

Name of Programme /Class/Semester	Actual Tuition fees paid	Fixed by State Fee Committee

**Other charges paid as per State Fee Committee (attach the detail of fee structure)**

Item	Actual other chares paid	Fixed by State Fee Committee

Signature of the Applicant

Signature of HOD/Principal  
with seal**Hostel Charges if applicable:**

Actual Hostel Charges Paid	As per Scheme given by Govt.
Lodging	
Boarding	

**Vi Result of Examination Passed**

Session				
% of Marks obtained				

Signature of Applicant

Signature of HOD/Principal  
with seal

11. i) I/we hereby declare that I/we have read the regulations of he scheme and agree to abide by the terms and conditions of the award. I/we certify that the statement made in the application are correct and fiany of them is found to be incorrect by the authority whose decision will be final and binding on me/u. I / we undertake to refund to the said authority on demand the entire amount of scholarship received by me/us or overpaid to me/us, failing which the said authority may recover the amount from me/us through whatever means it deem proper. That I have not claimed the benefit from any other schemes.

ii) I/we further undertake that his/her application is being submitted for the above scholarship for first time for the present class.

Date: (i) (a) Signature of applicant

\_\_\_\_\_

Place: (ii) (b) Signature/left/right hand thumb impression  
Of the parents/guardians.

\_\_\_\_\_

**Part-B**

**(To be filled by the Head of Institution)**

**Certified that:**

- (i) Information given by the applicant in Part-A has been checked and found correct/has been corrected in red-ink.**
- (ii) The programme in which the applicant is studying in this Institution is a Post-Matric one.**
- (iii) This Institution is affiliated to \_\_\_\_\_ University/Board and is recognized by the Government of India/State Government \_\_\_\_\_ that applicant is studying \_\_\_\_\_ programmes in this Institution and the minimum qualification required for admission to that programme is a pass in the \_\_\_\_\_ examination.**
- (iv) Certified that no eligible student studying in the institution is left out for grant of Scholarship and this list may be treated as final.**
- (v) Certified that the Scholarship for the stipend holder named above have been regular in attendance and have confirmed to the rules under which their scholarship of their stipends are granted.**
- (vi) Certified that the eligibility of the student has been rechecked discrepancy is noticed/discrepancy noticed has been reported to the department vide letter no. \_\_\_\_\_ dated \_\_\_\_\_**

**I undertake that the scholarship amount in respect of the applicant if and when placed at my disposal will be disbursed by me for the specific purpose for which it is given and the accounts will be regularly rendered to the authority which awarded the scholarship. In case the applicant leaves/migrates the institution for otherwise discontinues the studies or accepts any other regular scholarship/stipend, the facts will be immediately reported to the said authority and payment of scholarship to the applicant will also be discontinued. The undisbursed amount lying with the Institution on account of maintenance charges, fees etc. will also be refunded to the Government account No. \_\_\_\_\_**

**Date \_\_\_\_\_**

**Place \_\_\_\_\_**

**Signature of the Head of Institution**

\_\_\_\_\_  
**Name in capital letters \_\_\_\_\_**

**Designation \_\_\_\_\_**

**Address \_\_\_\_\_**

**(Seal of the Institution)**

**PART-C**

(To be filled in by the Head of Institution)

1. Duration of the programme in which the application is studying: \_\_\_\_\_
2. (a) Is the application exempted from (full/half) payment of tuition fee : \_\_\_\_\_  
(b) In case there is any fee concession due to brother/sister, Please indicate. : \_\_\_\_\_
3. Details of the non-refundable compulsory fee/fund (excluding hostel and other incidental charges) payable by the applicant during the current year to the institution given below:
- |      |   |   |       |
|------|---|---|-------|
| (1)  | Amalgamated fund (including Games/Library fee)                                  | : | _____ |
| (2)  | House Examination fee   | : | _____ |
| (3)  | House Registration/Continuation fee   | : | _____ |
| (4)  | Admission fee   | : | _____ |
| (5)  | Medical fee   | : | _____ |
| (6)  | Magazine fee  | : | _____ |
| (7)  | Any other non fundable fee  | : | _____ |
| (8)  | Tuition fee indicate the rate of examination from tuition fee i.e. full or half | : | _____ |
| (9)  | Science fee/fund subjectwise  | : | _____ |
|      | (i)   |   | _____ |
|      | (ii)  |   | _____ |
|      | (iii)   |   | _____ |
| (10) | University / Board Examination fee  | : | _____ |
- \_\_\_\_\_
- Total: \_\_\_\_\_

(Verified from the Fee Section 3 (1 to 10)

With signature of the Supdt.

**Check list of Document attached:**

- i. Caste/Tribes and income certificate \_\_\_\_\_
- ii. Income declaration/certificate \_\_\_\_\_
- iii. Attested copies of marks sheet/certificate \_\_\_\_\_
- iv. Hostel certificate from the warden concerned (Application only to scheduled caste candidate) \_\_\_\_\_
- v. Attested copy of Ration Card \_\_\_\_\_
- vi. Attested copy of Domicile certificate \_\_\_\_\_
- vii. Copy of receipt of tuition fee/other charges \_\_\_\_\_

No.22/10/2014-1GSIII

From

The Chief Secretary to Government Haryana.

To

1. All the Additional Chief Secretaries/Administrative Secretaries to Govt. Haryana
2. All heads of Department in the Haryana State
3. All Commissioners, Ambala, Hisar, Rohtak & Gurgaon Division.
4. All the CAs/MDs of all Boards/Corporations/Public Sector Undertakings.
5. The Registrar, Punjab and Haryana High Court, Chandigarh.
6. All Deputy Commissioners and Sub-Divisional Officer (Civil).
7. The Registrars of all the Universities in the State of Haryana.

Dated Chandigarh, the 28.02.2014

**Sub: Grant of reservation in Jobs under Government/Government Undertakings & Local Bodies as well as in admission in Government /Government aided educational/technical/Professional institutions.**

Sir/Madam,

I am directed to invite your attention to Haryana Government instruction issued XXX  
XXX XXX XXX.

Besides, there will be reservation in admission in Government/Government aided educational/technical/professional institutions as detailed below:

- |  |     |
|--|-----|
| a. Scheduled Caste   | 20% |
| b. Backward Classes (A)  | 16% |
| c. Backward Classes (B)  | 11% |
| d. Special Backward Class  | 10% |
| e. Economically Backward<br>Persons in the General Caste<br>Category | 10% |
| f. Physically handicapped  | 3%  |

(In the event of quota reserved for physically handicapped remain unutilized due to non availability fro suitable category of handicapped candidates, it may be offered to the Ex-servicemen and their wards (1%) and the dependents of Freedom Fighters (1%))

Further 3% horizontal reservation is also provided to Ex-servicemen/Freedom Fighters and their dependents by providing reservation within reservation of 1% of general category, 1% out of scheduled castes and 1% from backward classes category for admission to the various educational institutions of the Government and Government aided/institutions located in Haryana. As far as block allocation in Block A and Block B of Backward Classes categories is concerned, year wise rotational system will be adopted. For example, if block of backward classes are given seats in the academic years 2006, the next block i.e. B Block of categories of backward classed will be given seats in the next academic years i.e. 2007 and so on.

The above instructions may please be brought to the notice of all concerned for strict compliance.

Under Secretary, General Administration  
For Chief Secretary to Government Haryana



# CHAUDHARY DEVI LAL UNIVERSITY, SIRSA

(Established by the State Legislature Act 9 of 2003)

**Online Admission Application Form Session: 2016-17**

Category: _____
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Regn. No.....
Dated.....
(To be filled by the office)

Affix here a recent Passport size self - attested photograph
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1. Name of the programme applied for :.....
2. Department :.....
3. Name of the Candidate :.....
4. Male/Female/Third Gender :.....
5. Father's Name :.....
6. Mother's Name :.....
7. CDLU. Registration No (if any) :.....
8. Date of Birth :.....
9. Domicile :.....
10. Nationality :.....
11. Correspondence Address .....  
Phone No..... Mobile No.....Aadhar No.....  
E-Mail ID: .....
12. Permanent Address.....  
.....
13. Occupation of Father..... Occupation of Mother.....
14. Annual Income of Father..... Annual Income of Mother.....

Only for M. Phil Programmes				
To be Filled by Department Office				
Weightage of the Entrance Test (50 %)	Weightage for the qualifying examination (50 %)	Other weightage(s) as per chapter 8	Total merit	Name of the category against the candidate admitted
Signature _____				
(Conveners, Members, Admission Committee)				

## 15. SUMMARY OF EDUCATIONAL QUALIFICATIONS

In support of information given below, attested photostat copies of Detailed Marks Certificates, Character Certificate and Degrees etc. must be deposited along with the system generated application form in the concerned department as per schedule:

Examination Passed	University/Board/Deptt. from which passed	School/ College year of passing	Roll No.	Credit Based System (CGPA/Marks System)	CGPA Scale/ Max. Marks	Obtained CGPA/ Obtained Marks	%age of marks obtained	Div.
Matric								
10+2 or its equivalent								
BA/B.Sc./ BCom								
BA/B.Sc./ (Hons..)Part I & II								
MA/M. Sc./ M Com( if already passed)								
Any other exam passed								

Check-list of Documents attached (To be filled by the candidate)

(a) University/Board certificates (Enlist all the copies of certificates separately and make sure that the Detailed Marks Certificate of the examination on the basis of which admission is sought is included).

(i) \_\_\_\_\_ (iv) \_\_\_\_\_

(ii) \_\_\_\_\_ (v) \_\_\_\_\_

(iii) \_\_\_\_\_ (vi) \_\_\_\_\_

- (b) Certificates relevant to claim a Reserved Category Seat (SC/BC/PH/ESM/DFP)
- (c) Prescribed Performa for Scholarship for SC/BC alongwith required documents.
- (d) Certificate in support of claim of any other weightage.
- (e) Character Certificate
- (f) "No Objection Certificate" from Employer, if employed.
- (g) Migration Certificate.

16. Under which category are you applying for: Reserved ( ) Open ( ) (mention the name of the category) \_\_\_\_\_

17. If applying for reserved seat tick (✓) in the bracket the category you are claiming to be placed in(Attach relevant certificate).

(a)	Scheduled Castes	( )
(b)	Backward Class Block 'A'	( )
(c)	Backward Class Block 'B'	( )
(d)	Economically Backward Persons in General Castes Category	( )
(e)	Differently Abled Persons	( )
(f)	ESM & their Wards	( )
(g)	Dependents of Freedom Fighter	( )

18. Are you claiming Weightage (Chapter-8) on any ground mentioned in HBI?  
Yes/No

(If yes tick (√) the appropriate Box)

A	B	C	D	E

19. Are you entitled for the Scholarship to be awarded by the Haryana Govt. Yes/No for SC/ST  
A copy of it in the department after the admission along with affidavit  
and income certificate).

20. Are you entitled for the Stipend to BC students under State Scheduled Caste  
Yes/No  
Welfare Scheme (Attach prescribed form complete in all respect  
along with affidavit and income certificate.)

21. Have you ever been expelled/rusticated/punished on account of  
misconduct or indiscipline by any of the institutions you have studied in? Yes/No

23. **DECLARATION BY THE APPLICANT**

1. I declare that I have carefully read the instructions given in the Handbook of Information.
2. I undertake to observe proper standards of academic conduct.
3. I shall abide by the prescribed rules and the modes of examinations, which may prevail from time to time, even though these may be at variance with those of the previous years.
4. I shall abide by the rules and regulations as given in the University Calendars.
5. I shall faithfully carry out the instructions issued by the Chairperson of the Department and other University authorities from time to time.
6. I hold myself responsible for dues and prompt payment of fee and all other dues.
7. I understand that my admission is liable to be cancelled if any of the statements made by me above is found to be incorrect or on checking eligibility later on, if I am found ineligible for admission as per University rules.
8. I shall not indulge in any kind of ragging.
9. I understand that I cannot concurrently be enrolled for more than one full time programme of studies.
10. I solemnly declare that the information detailed by me in the Admission Form is correct to the best of my knowledge and belief and nothing has been concealed therein. I also do undertake to abide by all the rules, regulations and instructions of the University. I am taking admission in the University provisionally at my own risk and responsibility subject to confirmation of my admission by the University. If, at any

stage, I am declared ineligible and my admission is cancelled by the University ab initio, I will abide by the orders of the University and forego every right to claim it.

11. I declare that hardcopy of system generated application form after submitting online application on web portal, along with supporting documents and bank challan (university copy)/university receipt will be submitted to the concerned department before the last date of submission of application form as per HBI.
12. I undertake that an e-mail ID as filled Online is active account of myself/parents/guardians and I shall be responsible for logging the same regularly during the admission process.
13. I understand that the SMS may be sent by the University on the mobile number as filled by me during Online Application.

Date:

Signature of the Candidate

Name.....  
 Address.....  
 Date:.....

For Office Use only	Remarks by Chairperson
1. Class Roll No.....	
2. Eligibility.....	
3. Fee Paid Rs.....	Signature with office seal
Vide Univ. Receipt No.....Date.....	
4. Identity Card No.....	

**CHAUDHARY DEVI LAL UNIVERSITY, SIRSA**  
**(Form for fee section 2016-17)**

- (ii) Name of the Programme.....
  - (iii) Department.....
  - (iv) Name of the Candidate.....
  - (v) Male/Female/Third Gender .....
  - (vi) Father's Name.....
  - (vii) Mother's Name.....
  - (viii) Regn. No.....
  - (ix) Category.....
  - (x) Address.....
- Phone No..... Mobile No .....
- Aadhar No..... E-Mail ID: .....

Affix here a recent Passport size self - attested photograph
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**Signature of the Candidate**

**FOR OFFICE USE ONLY**

<p><b>For fee section</b></p> <p>Class Roll No. ....</p> <p>Category .....</p> <p>Amount paid Rs. ....</p> <p>Vide Univ. Receipt No.....Date.....</p> <p style="text-align: right;">Cashier/Fee Clerk</p>	<p>Merit Position of the Candidate</p>          <p>Chairperson Department of .....</p>
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**Note:**

**The candidate immediately after depositing the fee will submit a photocopy of fee receipt to the concerned Chairperson.**

## CHAUDHARY DEVI LAL UNIVERSITY, SIRSA

### Admit Card for the Entrance test (To be filled by the Candidate) (for M. Phil programmes only)

1. Name of the Department.....
2. Name of the Programme .....
3. Name of the Candidate .....
4. Father's name .....

*The candidate should  
affix here a recent  
Passport size self -  
attested photograph*

Roll No. \_\_\_\_\_ (To be filled by the office)

*Signature of the Candidate:*

Centre of the Entrance Test- Concerned Department of the Programme

**Note- Date and Time of Test shall be as per schedule given in HBI.**

Date \_\_\_\_\_

**Authorized Signatory**

## CHAUDHARY DEVI LAL UNIVERSITY, SIRSA

### Admit Card for the Entrance test (To be filled by the Candidate) (for M. Phil. programmes Only)

1. Name of the Department.....
2. Name of the Programme .....
3. Name of the Candidate .....
4. Father's name .....

*The candidate should  
affix here a recent  
Passport size self -  
attested photograph*

Roll No. \_\_\_\_\_ (To be filled by the office)

*Signature of the Candidate:*

Centre of the Entrance Test- Concerned Department of the Programme

**Note- Date and Time of Test shall be as per schedule given in HBI.**

Date \_\_\_\_\_

**Authorized Signatory**

**UNIVERSITY CENTRE FOR DISTANCE LEARNING**  
**CHAUDHARY DEVI LAL UNIVERSITY, SIRSA**  
(Establishment by the State Legislature Act 9 of 2003)

**List of Programmes**

<b>Sr. No.</b>	<b>Programme Name</b>
1.	3 year MCA (Master of Computer Application)
2.	2 year MSc (Computer Science)
3.	2 year MBA (General)
4.	2 year MA Education
5.	2 year MA (Mass Communication)
6.	2 year MA (English)
7.	2 year MA (Hindi)
8.	2 year MA (Punjabi)
9.	2 year MA (Sanskrit)
10.	1 year PG Diploma in Mass Communication (PGDMC)
11.	1 year PG Diploma in Business Management (PDBM)
12.	1 year PG Diploma in Computer Application (PGDCA)
13.	PG Diploma in Disaster Management
14.	1 year Diploma in computer Science & Technology (DCST)
15.	3 years BCA
16.	3 year BA(Mass Communication)
17.	3 year BCom.
18.	3 year BA

**Note:** For details, please consult the HBI /Admission Notice issued by the University Centre for Distance Learning.

**University Website: [www.cdlu.ac.in](http://www.cdlu.ac.in)**



# CHAUDHARY DEVI LAL UNIVERSITY

(Established by the State Legislature Act 9 of 2003)  
Approved under Section 2(f) and 12(B) of UGC Act 1956  
NAAC Accredited with Grade 'B'

Price:

₹Rs4000/- for SC/BC/PH/Economically Backward Persons from General Castes Category of Haryana) at the Counter.

₹Rs450/- 5/- for SC/BC/PH/Economically Backward Persons from General Castes Category of Haryana) by post.

SIRSA (Haryana) 125055-INDIA  
Ph.01666-239819, 248052, Website: [www.cdлу.ac.in](http://www.cdлу.ac.in),  
[www.erpcdlu.ac.in](http://www.erpcdlu.ac.in) (For online application)