

## **Guidelines for International Scholars**

1. The admission of foreign students in PhD program in the Chaudhary Devi Lal University, Sirsa, will be routed through Dean, International Relations/ Foreign Affairs (Dean, IR/FA). The foreign students may contact the Dean, IR/FA any time during the academic year for admission in this program.
2. The guidelines would be applicable to all foreign nationals who apply for getting admitted in the PhD program or any other research program in the Chaudhary Devi Lal University, Sirsa.
3. Only the foreign students and wards of Indians working in the Gulf countries shall be eligible to apply under this category for admission to the PhD program. However, The eligibility conditions for the Indians working in the Gulf countries would remain same as those for the Indian nationals.
4. The foreign students who wish to enroll themselves in PhD program are required to be Post Graduate/Masters or possessing any equivalent degree in the relevant subject with 55% of marks from an institution recognised/listed by the UGC/AIU for such purpose. In case the University/Board is not included in the AIU list, the foreign student has to obtain and submit Equivalence Certificate to this effect from the Association of Indian Universities. The decision regarding equivalency of the degree will be decided keeping in view the recommendations made by the Equivalency Committee constituted by the university for such purpose.
5. The condition of minimum marks at the Master degree level/ Post Graduate level may be relaxed in exceptional circumstances by the Vice Chancellor keeping in view the nomination of the candidate or the intellectual capacity of the candidate to undertake meaningful research at the time of the interview.
6. The admission will be made by an admission committee comprising of Dean Academic Affairs, Dean International Relations/Foreign Affairs and the Chairperson of the concerned department. The interview for admission will be held by the admission committee through online/offline mode, as the case may be.
7. All regular teachers in the university teaching departments with at least 5 years teaching experience will have one supernumerary seat to guide and supervise foreign nationals. The teachers left with two years of active service or lesser period left in their superannuation will not be granted any supernumerary or any other seat to guide students for PhD degree. The allocation of guide will be decided by the mutual consent of the supervisor and student after giving due consideration to the specialization of the supervisor and interest of the student concerned.
8. The conditions laid down in the PhD ordinance notified by University Grants Commission will be strictly followed except those relating to the admission to the PhD program, which are explicitly listed for regulating the affairs of foreign students admitted in Ph D program.
9. The foreign students admitted to PhD program will be charged USD 750 in equivalent INR currency per year for Non-Sciences faculties (Humanities, Law,

Social Sciences, Education, Commerce & Management etc.) and USD 1000 in equivalent INR currency per year for Science faculties (Physical Science & engineering and Life Sciences). The payment made in INR would be the conversion rate of that date as per RBI regulation in this regard.

10. All other conditions applicable to Indian nationals admitted to PhD course would be applicable to foreign scholars. Since the International scholar would be admitted at any point in the academic session, they would be allowed to submit their synopsis before the commencement of the course work.
11. Other General Guidelines
  - (a) The guidelines would be applicable to all foreign nationals who apply for or get admitted in PhD program or any other research program in the Chaudhary Devi Lal University, Sirsa.
  - (b) The course on which eligibility is relied upon must be included in the list of the Association of Indian Universities (AIU).
  - (c) The attestation of all documents essentially required to be done by the concerned Embassy/High Commission/Consulate of the relevant country in India. The documents without attestation shall be summarily rejected.
  - (d) The foreign nationals/students applying from their own country should get their transcripts of certificates attested by the concerned accredited authorized Government agency and also duly certified by the Indian Embassy or Consulate as the case may be.
  - (e) English translation of transcripts of certificates duly attested should be provided/supplied wherever necessary.
  - (f) A character certificate from the head of the institution last attended is mandatory for admission in PhD program.
  - (g) Foreign students admitted to PhD program at Chaudhary Devi Lal University Sirsa are required to obtain long term STUDENT VISA in the name of Chaudhary Devi Lal University, Sirsa on the basis of admission within one month from the date of admission and submit it in the office of Dean, IR/FA, Chaudhary Devi Lal University Sirsa. In case the student fails to do so, the university reserves the right to cancel admission and in such situation, the admitted student can make a claim for refunding his/her fee which will be refunded but after deducting 100 US dollars in equivalent INR at the buying rate as on that date of the Reserve Bank of India, as the admission processing fee. The Vice Chancellor can condone any delay in submitting or procuring visa or other documents required for continuing admission.
  - (h) Following documents shall be submitted by the admitted students to the office of Dean, International Students' for police registration in Police Station within 14 days of his/her arrival: attested photocopy of passport, visa, proof of residence, proof of admission and four passport size photographs and other such documents required by the office of the Dean IR/FA.
  - (i) If the scholar is found to be indulging in any illegal activity, his/her admission would stand cancelled immediately. The decision in this regard will be taken

by a committee comprising of the Proctor, Dean International Relation/Foreign Affairs and Dean Research.

12. The final authority for interpreting the rules and guidelines given herein, or condonement of any nature, would rest with the Vice Chancellor.
13. In any dispute relating to any affairs relating to it will be subjected to the jurisdiction of the civil court Sirsa.