

CHAUDHARY DEVI LAL UNIVERSITY, SIRSA

(Established by the State Legislature Act 9 of 2003)



No. R&S/20-21/A-II/_____

Dated: _____

THROUGH E-MAIL

To

1. All the Principals,
Affiliated Education Colleges,
Chaudhary Devi Lal University,
Sirsa.
2. The Chairperson,
Department of Education,
Sirsa.

Sub: Supply the Registration Return for B.Ed./ B.Ed. (Spl.) Regular for the session 2020-21.

Sir/Madam,

I have been directed to inform you that the Registration Return of fresh students admitted in your College/ Department is to be supplied to the University for Allotment of Registration numbers. The Registration Return for fresh students may be prepared as per proformas which are being already sent to you through E-mail. The Registration Return proformas may also be downloaded from the University website; www.cdlu.ac.in. The schedule of receiving the Registration Return in respect of B.Ed./ B.Ed. (Spl.) course will be as under:

Date of Admission/ Counselling/ Phase	Registration Return Submission (without late fee)	Uploading of Student Data	RR Submission with late fee
1 st Phase upto 21.12.2020	within 21 days i.e. upto 11.01.2021	From 12.01.2021 to 19.01.2021	@ Rs. 100/- per day per course maximum of Rs. 5000/-
2 nd Phase upto 28.12.2020	within 15 days i.e. upto 12.01.2021	From 13.01.2021 to 20.01.2021	--do--
3 rd Phase upto 07.01.2021	within 15 days i.e. upto 22.01.2021	23.01.2021 to 30.01.2021	--do--

Note: In case the last day falls holiday, the next working day shall be considered for submission of Registration Return.

The duly filled proformas must be supplied in legal page (A6 size) along with necessary documents to this University as per the above schedule. The duly filled Registration Return with PRN (Provisional Registration Number) in MS Excel format and the hard copy be supplied alongwith necessary documents i.e. photocopies of qualifying exams duly attested by the Principal, Migration Certificate etc. for finalizing the eligibility of the students. Further, return without required documents will be considered late and same will be accepted with late fee.

You are also requested to intimate the sanctioned seats (Course wise) on the format RF10-A alongwith letter of approval. The following guidelines alongwith the guidelines/information

already supplied by the Dy. Registrar (Academic), CDLU, Sirsa are required to be followed, while preparing Registration Return by the Colleges/ Deptts:

1. The Registration Return may be supplied course-wise in single lot.
2. All the particulars must be same as per qualifying exam/Matric document.
3. The Registration Return must be filled in capital letters only.
4. Each and every page of Registration Return should be signed by the Principal/ Chairperson.
5. The hard copy of Registration return alongwith soft copy in MS Excel format in CD should be supplied as per above schedule.

Applicable Fee for Registration/ continuation for (B.Ed./ B.Ed. Special) professional courses i.e.

1. RF-21 (for students of CDLU, Sirsa)

No.	Head	Fee (Rs.)
1	Registration Fee	1000/-
2	Eligibility Fee	100/-
	Total	1100/-

2. RF-22 (for students of other Universities)

No.	Head	Fee (Rs.)
1	Registration Fee	1000/-
2	Migration Fee	100/-
3	Eligibility	100/-
	Total	1200/-

3. RF-6 (for 2nd year students)

No.	Head	Fee (Rs.)
1	Continuation	500/-

The instructions and guidelines for Admission for 2020-21/ HBI 2020-21 shall also applicable for B.Ed. course 2020-21 which has not been specified in this note.

Schedule for submission of Migration Certificate for B.Ed. / B.Ed. (Special) Course

upto 15 th March, 2021	without fee
upto 30 th April, 2021	Rs. 500/-
upto 31 st May, 2021	Rs. 1000/-
till the declaration of result	Rs. 2000/-
after the declaration of result	Rs.2500/- Rs.5000/-per year (maximum)

It is also brought to your kind notice that the office has to supply a statistics of enrolment of students to the UGC/HEC and other bodies for information for which the format

is being sent to you alongwith proformas of Registration Return for supplying the data at the time of submission of Registration Return, without which the Registration Return will not be accepted. The above schedule is prepared in view of the late admission schedule of the B.Ed./B.Ed. Spl. Course due to Covid-19 Pandemic. Therefore, it is requested to kindly get the Registration Return prepared as per above schedule after admission and send the same to this office, duly checked and authenticated, within the schedule of time fixed for this purpose. If any deficiency will accure on the part of the college, the college concerned shall be held responsible for the lapse

Yours faithfully,

-Sd-
Assistant Registrar (R&S)
for Registrar

Endst. No. R&S/A-II/20-21/**3031-37**

dated : **08/01/2021**

A copy of the above is forwarded to the following for information and necessary action:

1. The Dean Academic Affairs, Chaudhary Devi Lal University, Sirsa.
2. The Dean of Colleges, Chaudhary Devi Lal University Sirsa.
3. The Controller of Examinations, Chaudhary Devi Lal University, Sirsa.
4. The D.R. (Academic), Chaudhary Devi Lal University, Sirsa.
5. The Incharge, Website with a request to upload the same on the University website, Chaudhary Devi Lal University Sirsa.
6. The Incharge, EDP Cell, Chaudhary Devi Lal University Sirsa.
7. P.A. to Registrar (for kind information for the Registrar), Chaudhary Devi Lal University, Sirsa.

-Sd-
Assistant Registrar (R&S)