CHAUDHARY DEVI LAL UNIVERSITY, SIRSA

(Established by the State Legislature Act 9 of 2003)

[Approved by UGC under 2(f)/12(b) and 'B' Grade Accredited by NAAC]

Advt. No.ET-1/2018

Chaudhary Devi Lal University, Sirsa invites applications for the post of Professor (01- General), 02 Associate Professor (02- General), 03 Assistant Professor (01- DAP, 01- General, and 01- SC) in the Department of Law.

Last date of receipt of application is 26.04.2018 upto 05:00 p.m.

For details please visit our website www.cdlu.ac.in

Advt. No. ET-2/2014 stands withdrawn and fee deposited will be refunded on demand.

REGISTRAR

Barnala Road, Sirsa-125055 Email: registrarcdlu@gmail.com Ph : 01666-239819

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(Established by the State Legislature Act 9 of 2003)

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Advt. No.ET-1/2018

Applications are invited from the eligible candidates for the following posts in the Department of Law:

Professor- 01 (General), Associate Professor- 02 (02 General), Assistant Professor- 03 (01 DAP, 01 General, and 01 SC)

The selections against these posts will be subject to the decision of pending Court Case(s).

Please visit university website www.cdlu.ac.in for Application Form, detailed Recruitment Notice, Essential Qualifications, General Instructions, Selection Criteria and other details.

Advt. No. ET-2/2014 stands withdrawn and fee deposited will be refunded on demand.

Last date of receiving applications in the University: 26.04.2018 by 05.00 P.M.

REGISTRAR

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CHAUDHARY DEVI LAL UNIVERSITY SIRSA

GENERAL INSTRUCTIONS

Candidates must go through the following instructions before filling up the application form:

1. The benefit of reservation will be as per Haryana Govt. Rules and will be given only to those SC/BC-A/BC-B/ESM candidates who are domicile of Haryana State. Reservation for persons with disabilities will be as per Haryana Govt. instructions contained in letter No. 22/10/2013-1GSIII, dated 28.02.2013. The SC/ BC-A/BC-B/ESM/DAP candidates are required to submit SC/ BC-A/BC-B/ESM/DAP Certificate duly issued by the Competent Authority.

2(a). Abbreviations used: DAP(Differently Abled Persons), VH (Visually Handicapped), HH (Hearing Handicapped), OH (Orthopedically Handicapped), SC (Scheduled Caste), Gen (General Category), BC (Backward Class), ESM (Ex-Serviceman).

(b). Since the practical work including use of gases, acids, machinery etc. is involved in Sciences, Life Science Faculties, the blind person (visually impaired persons) may not be considered against reserved teaching posts in these faculties.

3. Give full and correct name of the post applied for.

4. Use separate form for each position/post.

5. This application should be accompanied by the University Receipt/Bank Draft of the value of Rs. 600/- (Rs. 150/- for SC/BC) made in favour of Registrar, CDLU, Sirsa payable at Oriental Bank of Commerce, Chaudhary Devi Lal University Branch (IFSC CODE-0101517) SIRSA. 50% concession in fee is permissible for the women candidates.

6. For teaching posts, age should be between 18-50 years. Maximum age limit is relaxable in special cases by the appointing authority as per Govt. instructions issued from time to time.

7. Only candidates found eligible by the Screening Committee will be called for interview. Those declared ineligible will not be informed of their status being as such. Candidates are, thus, advised to make sure before applying that they are indeed eligible for a given post both in terms of minimum eligibility conditions and the required specialization attached therewith, if any.

8. The eligibility of every candidate will be determined on the basis of qualifications acquired and communicated to the office by him/her up to the last date fixed for receipt of applications. No documents / information shall be entertained after closing date/time of receipt of application.

9. Application must be supported with required application fee, Self attested copies of certificates/testimonials/reprints of Research Publications, title page(s) and contents page(s) of each Journal in which the publication under reference were published. Incomplete application or the applications received after the expiry of last date will liable to be rejected. The interviews for the post of Assistant Professor will be preceded by a written test to bring the ratio 10:1 of the candidate in respect of the number of posts.

10 (i) The application form and the bio-data should be properly filled in completely. Candidate will have to meet minimum score points required for the post and the candidates should calculate and justify their claim on their own, enclosing necessary documentary evidence in support of it.

(ii) Candidates applying are required to send ten copies of **filled Academic Performance Indicators (API) Proforma** as well as submit five duly-bound sets of reprints of their publications, along with their applications.

(iii) Ten Xerox copies of the **Brief Synopsis of qualifications & experience** for the posts must be sent along with the form.

11. Those who are already in employment should submit their Application Form through proper channel. However, they may submit an advance copy before the closing date. But in no case application form forwarded through proper channel shall be entertained after 30 days of the closing date.

12. Name of the post applied for must be super-scribed at the top of the envelope as under:

"Application for the post of _____".

13. The prescribed essential qualifications do not entitle a candidate to be called for interview. The decision of the University in all matters relating to acceptance or rejection of an application, eligibility/ suitability of the candidates, or the criteria for selection, etc. will be final and binding on the candidates. No inquiry or correspondence will be entertained in this regard.

14. Concealment of facts or supply of wrong information/documents shall result in cancellation of candidature in addition to legal action.

15. Original documents will have to be shown at the time of the interview.

16. Prescribed qualifications, Selection Criteria & other Instructions may be seen on the University website www.cdlu.ac.in separately.

17. The number of posts may be increased or decreased.

Note: The entire document including annexures will be enlisted as per page No. to be given by the candidate and to be specified against their entry in the Application Form.

CHAUDHARY DEVI LAL UNIVERSITY, SIRSA

APPLICATION FORM FOR ALL TEACHING POSTS AND LIBRARIAN AND DY. LIBRARIAN

IMPORTANT NOTE: The candidate is required to fill up this form in his/her own handwriting and attach self-attested photocopies of all the certificates/testimonials. Candidate should read the instructions etc. on the University website www.cdlu.ac.in carefully before filling up this application form.

A passport size recent photograph of the candidate duly attested by a gazzeted officer must be pasted here

Application No. .....
(To be filled in by the office)

1. a) Post applied for : _____Dept._____
   (Give the full and correct name of the post)
   b) Advertisement No. : _____
   c) Specialization applied for as per Advt., if any: _____
   d) Date of attaining eligibility for the post and ground thereof. : _____
2. a) Name in Full (in block letters) : _____
   b) Father's Name : _____
   c) Mother's Name : _____
3. a) Present Postal Address :_____
   _____
   _____
   b) Permanent Address : _____
   _____
   _____
   c) Phone No. with STD Code
   Mobile No. : _____
   d) E-mail Address : _____
4. a) Date of Birth : _____
   b) Age as on the last date of receipt of application (YY _____ MM _____ DD _____)
   c) Place of Birth : _____
5. a) Nationality of candidate : _____
   b) Do you belong to SC/BC/Ex-Service-man/DAP? : _____
   (If yes, attach a certificate from the competent authority) Annexure page no._____
   c) Male/Female/Transgender : _____
   d) Marital Status (Married/Unmarried) : _____
   (If married, whether you have more than one living wife/husband) (say Yes or No)

6. a) Present employment, if any, with pay & grade : _____
(State whether on adhoc/temporary/probation/permanent)

b) Date of next increment : _____

c) Name of Employer : _____

d) Have you obtained prior permission of your : _____
present employer for submitting this application?
_____

e) Basic pay acceptable, if selected : _____

f) Period required for joining the : _____
posts if appointed.

7. a) What is your mother tongue? : _____

b) Name the languages both Indian & Foreign which you can read, write and/or speak.

c) Give particulars and examination(s), if any, passed in each.

Read only	Speak only	Read & Speak	Read, Write & Speak	Examination(s) Passed

8. a) Have you ever been disqualified : _____
from appearing in any University Examination/

Undertaking University work : Yes ☐ No ☐

b) Are you a dismissed employee? Yes ☐ No ☐

9. i) Whether any criminal case has been registered against applicant: Yes ☐ No ☐
If yes, details thereof.

ii) Whether applicant has been : _____
charge-sheeted for any criminal
offence? If yes, the details thereof.

iii) Whether applicant has been : _____
convicted by any competent court
for any criminal offence?
If yes, the details thereof.

iv) Any other

10. Bank Draft(s) No: .....Date ..... Amount Rs. .....

OR

University Receipt No: ..... Date ..... Amount Rs. .....

ORIGINAL UNIVERSITY RECEIPT MUST BE ATTACHED WITH THIS APPLICATION

11. Topic of Research of Ph.D. : _____

Date of Registration: _____ Date of Award: _____

12. Field of Specialization: _____
_____

13. REFERENCES, RECOMMENDATIONS LETTERS: (These persons should be professionally competent, who are well acquainted with some aspect of the applicant's training, accomplishment, capabilities and character but must not be related to the candidate. Two references should be listed and atleast one of them should be a citizen of India. For applicants having done Post Graduate or Post-doctoral Research, the Research Supervisor must be listed.). **Letter of recommendations** with specific remarks/observation on the issues must be enclosed.

i) Name :_____

Occupation or Position :_____

Address :_____

_____Page No. of Enclosure_____

e-mail :_____

ii) Name :_____

Occupation or Position :_____

Address :_____

_____ Page No. of Enclosure_____

E-mail :_____

14. Educational Qualifications (from Matriculation onwards)

Exam. Passed	Subject	Univ./ Board	Year of Passing	Class or Division	Max. Marks	Marks Obtained (Accurate)	% of Marks	Distinctions, if any	Page no. of Enclosure
Matric									
Hr. Sec./ Pre-Univ./ Inter/10+2									
B.A./B.Sc./ B.Com.									
M.A./M.Sc./M.Com.									
M.Phil.									
Ph.D (Date of Regn. of Ph.D.)									
NET/SET/etc.									
Any other exam.									

Note:- Self attested copies of certificates in support of qualifications be attached with this application.

15. Employment : - Give particulars concerning all periods of employment, including professional nature

Name of Employer/ Institution	Designation of the Post held and its pay scale Post held and its pay scale	Duration of appointment		Basic Pay & allowances	Total period (dd/mm/yy)
		From dd/mm/yy	To dd/mm/yy		

16. Total experience : (for teaching **Administrative experience/**position/post)

Experience (To be mentioned from the date of meeting the eligibility requirement for the post applied).

Post held	Name of the College/institution	Nature of Post Whether permanent/regular/adhoc /contractual with pay scale/consolidated salary	From	To	Total			UG Experience YY/MM/DD	PG Experience YY/MM/DD
					YY	MM	DD		

17. Research and Academic Contribution:

III A: Research Papers Published in Online/Indexed/Digital/Refereed Journals or Conference Proceedings, *etc.*

Sr. No.	Title with name of author(s) as appearing in the publication	Journal, Volume, Issue, Year, Page Numbers	Whether indexed/ refereed/ Non-refereed or Conference Proceedings	Impact factor, if any	ISSN / ISBN/ASIN No., if any	Whether you are first/Principal/corresponding author or supervisor/mentor or other author	API Score Claimed	Verified API Score (for office use)	Page No. of enclosure

III B (i): Research Publications (Books published)

Sr. No.	Whether Text/Reference/E-Book published by International publishers/ Subject books by National level publishers or State and Central Govt. Publications with ISSN/ISBN/ASIN /Subject Books by other local publishers with/without ISSN/ISBN/ASIN	Title with name of authors as appearing in the publication	Book Title, Editor, Publisher Year, Page Numbers	ISSN/ASIN No, if any	Total No. of authors	API Score Claimed	Verified API Score (for office use)	Page No. of enclosure

III B (ii): Research Publications (Chapter in Books/Monograph other than refereed journal articles)

Sr. No.	Chapter in a Book/ Monograph	Title with name of authors as appearing in the publication	Book Title, Editor, Publisher Year, Page Numbers	Whether contributed to edited knowledge based volume published by International Publishers or in knowledge based volume of Indian/National Level Publishers with ISBN/ASIN Numbers numbers of National and International Directories	ISBN/ ASIN No, if any	Total No. of authors	API Score Claimed	Verified API Score (for office use)	Page No. of enclosure

III C (i) & (ii): Research Projects

Sr. No.	Title & Type of Projects (Sponsored/Consultancy) (Major/Minor)	Carried out / On Going	Funding Agency	Period	Amount Mobilized (Rs. in lakhs)	API Score Claimed	Verified API Score (for office use)	Page No. of enclosure

III C (iii): Completed Projects Quality Evaluation

Sr. No.	Title & Type of Project (Major/Minor)	Funding Agency	Period	Amount Mobilized (Rs. Lakhs)	Whether accepted by Funding Agency	API Score Claimed	Verified API Score (for office use)	Page No. of enclosure

III C (iv): Projects Outcome/Outputs

Sr. No.	Title & Type of Project (Major/Minor)	Funding Agency	Period	Amount Mobilized (Rs. Lakhs)	Whether Patent/ Technology Transfer/Product/ Process/Major Policy of Govt. (Bodies at Central and State Level)	API Score Claimed	Verified API Score (for office use)	Page No. of enclosure

III D: Research Guidance

Sr. No.	Course	No. of Students	Registered for Ph. D.	Thesis/ Dissertation Submitted	Degree Awarded	API Score Claimed	Verified API Score (for office use)	Page No. of enclosure
(i)	PG Courses (Dissertation involving one semester)							
(ii)	PG Courses (Dissertation more than one semester/full semester)							
(iii)	M. Phil./M. Tech./LL.M							
(iv)	Ph. D.							

III E (i): Refresher Course, Methodology workshops, Training, Teaching-Learning Evaluation Technology Programmes, Soft Skills development Programmes, Faculty Development Programmes, *etc.*

Sr. No.	Programme	Duration	Organized by	API Score Claimed	Verified API Score (for office use)	Page No. of enclosure
Total Score (Max.: 30 points)						

III E (ii): Participation and Paper (s) presented in Conferences/Seminars/Workshops/Symposia, etc.

Sr. No.	Title of the paper presented	Presented by	Title of the Conference/ Seminar etc & Organizer	Date (s) of the event	Whether International/ National/ State/ Regional/ University or College level	Whether published in the proceedings	API Score Claimed	Verified API Score (for office use)	Page No. of enclosure

III E (iii): Invited for conferences/ seminars/ workshops/ symposia to deliver lectures/ Chair sessions

Sr. No.	Whether Lecture delivered / Academic Session Chaired	Title of the Lecture delivered	Title of Conference/ Seminar etc.	Date(s) of the event	Organizer	Whether International/ National/ State/ Regional/ University or College level	API Score Claimed	Verified API Score (for office use)	Page No. of enclosure

III E (iv) & (v): Academic Contribution through organizing conferences/ seminars/ workshops/ symposia/orientation/refresher courses, *etc.*

Sr. No.	Convener/Secretary/Member of Organizing/Advisory Committee, etc.	Date/Duration of Event	Whether International/ National/ State/ Regional/ University or College level	API Score Claimed	Verified API Score (for office use)	Page No. of enclosure

III E (vi): Academic Contribution through participation in quality enhancement efforts

Sr. No.	Convener/Secretary/Member	Date of Notification	Duration	API Score Claimed	Verified API Score (for office use)	Page No. of enclosure

III E (vii): Academic Contribution through leadership

Sr. No.	Post held	Date of Notification	Duration	API Score Claimed	Verified API Score (for office use)	Page No. of enclosure

Please give details of any other credential/ significant achievement not mentioned earlier (attached separate page, if required):

Sr. No.	Details (Mention Year, Venue etc. where relevant)	Page No. of Enclosure

Total API Score Claimed: **Total API Score verified by the Screening Committee:**

I certify that the foregoing information is correct and complete to the best of my knowledge and belief and nothing has been concealed therein. There are no circumstances which may impair my fitness for employment in the **CDLU, Sirsa.** I know that concealment of facts or supply of wrong information/documents shall result in cancellation of candidature in addition to legal action.

Place ....

Date ..... (Signature of the candidate)

CERTIFICATE FROM THE EMPLOYER, IF ANY

The application of Miss/Mrs./Shri/Dr. ..... , who is at present working as ..... in the ..... (Deptt./Organization) is recommended and forwarded for consideration for the post of ..... to the Registrar, **CDLU, Sirsa**. In case, he/she is selected for employment in the **CDLU, Sirsa**, he/she will be relieved of his/her present position.

Place ..... Signature of the Head of the office/organization

Date ..... (Seal of Office)

BRIEF SYNOPSES OF QUALIFICATIONS & EXPERIENCE

(Must be filled up neatly and accurately for consideration by the Screening Committee/Selection Committee)

Sr. No./Appl. No. ..... Advt. No..... Name of the Candidate ..... Name of the Post.....

Department ..... Specialization applied for, ... Date of Birth .....

Educational Qualifications from Matric onwards

Exam Passed	Division/Class	% of Marks (accurate)	Year	Board/University	Field of Specialization	Books & Research Papers	Research Projects	Research Guidance	Seminar/Conferences/ Workshop etc.
1	2	3	4	5	6	7	8	9	10

EXPERIENCE

(to be given w.e.f. the date of eligibility for Assistant Professor /Associate Professor/Professor/Librarian/Dy. Librarian

Post Held	Institution	Period					Present designation basic pay and pay scale	If Selected Basic pay acceptable	Remarks if any
		From	To	Total					
				Year	Month	Days			
1	2	3	4	5	6	7	8	9	10

(Signature of the applicant)