

**CHAUDHARY DEVI LAL UNIVERSITY, SIRSA**  
(Established by the State Legislature Act 9 of 2003)



**Minutes of the**  
**25<sup>th</sup> meeting**  
**of the**

**Executive Council**  
**held on**

**21.08.2008**  
**at 11.30 a.m.**

**Venue :**

**Camp Office of the Vice-Chancellor**  
**Chaudhary Devi Lal University, Sirsa**

**CHAUDHARY DEVI LAL UNIVERSITY, SIRSA**  
(Established by the State Legislature Act 9 of 2003)



No. CDLU/Acad./EC/124/08/ 11993-12007  
Dated: 25.08.2008

To

All the Members of the Executive Council,  
Chaudhary Devi Lal University,  
Sirsa.

**Sub: Minutes of the 25<sup>th</sup> meeting of the Executive Council held on 21.08.2008 at 11.30 a.m.**

Sir/Madam,

Kindly find enclosed herewith minutes of the 25<sup>th</sup> meeting of the Executive Council held on 21.08.2008 at 11.30 a.m. in the Camp Office of the Vice-Chancellor, Chaudhary Devi Lal University, Sirsa.

The discrepancies if any, in recording of minutes, may be intimated to this office within a week from the date of receipt of the minutes.

Yours faithfully,

*[Signature]*

**REGISTRAR**

Endst. No. Acad./EC/124/08/ 12008-118 dated: 25.08.2008

A copy of the above is forwarded to the following for information:

1. The Secretary to Governor-Chancellor, Haryana, Chaudhary Devi Lal University, Sirsa. (for kind information of His-Excellency, the Governor-Chancellor), Haryana Raj Bhawan, Chandigarh.
2. The Higher Education Commissioner, Haryana, Plot No. I-8. I-9, Shiksha Sadan, Block-C, Sector-5, Panchkula..
3. All members of Court, Chaudhary Devi Lal University, Sirsa.

*[Signature]*  
Deputy Registrar (Academic)

**CHAUDHARY DEVI LAL UNIVERSITY, SIRSA**  
(Established by the State Legislature Act 9 of 2003)

**MINUTES OF THE 25<sup>TH</sup> MEETING OF THE EXECUTIVE COUNCIL  
HELD ON 21.08.2008 AT 11.30 A.M. IN THE CAMP OFFICE OF THE  
VICE-CHANCELLOR, CHAUDHARY DEVI LAL UNIVERSITY,  
SIRSA.**

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The following were present:

1. Dr. K.C. Bhardwaj  
Vice-Chancellor  
Chaudhary Devi Lal University, Sirsa  
Chairman
2. Dr. S.S. Dhilon, Former Head & Dean,  
Zoology Department, Panjabi University,  
#213, Ajit Nagar, Patiala.  
Member
3. Padma Shri Dr. J.B. Chaudhary,  
Former Vice-Chancellor,  
906, Sameru Tower Koshambi,  
Ghaziabad (Uttar Pardesh).  
Member
4. Dr. B.B. Goel,  
Professor Public Administration,  
Panjab University, Chandigarh  
(Resi. #G-8, Sector-14, Chandigarh)  
Member
5. Dr. Anu Shukla,  
Professor, Department of English,  
Chaudhary Devi Lal University, Sirsa.  
Member
6. Dr. Rajbir Singh Dalal,  
Dean, Faculty of Social Sciences,  
Chaudhary Devi Lal University, Sirsa.  
Member
7. Dr. Praveen Aghamkar,  
Dean, Faculty of Physical Sciences,  
Chaudhary Devi Lal University, Sirsa.  
Member
8. Dr. J.S. Jakhar,  
Dean, Faculty of Law,  
Chaudhary Devi Lal University, Sirsa.  
Member

9. Dr. Umed Singh, Reader,  
Department of English,  
Chaudhary Devi Lal University, Sirsa.

Member

10. Dr. Dilbag Singh, Reader,  
Department of Computer Science & Engineering,  
Chaudhary Devi Lal University, Sirsa.

Member

11. Sh. R.K. Sehgal  
Registrar,  
Chaudhary Devi Lal University,  
Sirsa.

Secretary

The meeting started with the welcome note by the Chairman and thereafter the Registrar was asked to proceed with the agenda.

The Registrar, on the outset, applauded the outstanding achievement of Mr. Abhinav Bindra, the Gold Medal winner in Shooting, Mr. Sushil, Bronze Medal winner in Wrestling and Mr. Vijender, Bronze Medal winner in Boxing in the Beijing Olympic games. All the members joined the Registrar in congratulating the young players who made India proud. Thereafter, the agenda was taken up.

1. Considered the minutes of the 24<sup>th</sup> meeting held on 28.06.2008 circulated vide letter No. CDLLU/Acad/EC/124/08/9953-68 (Annexure-I Page 4-12).

Dr. Dilbag Singh pointed out that recording of Resolution No. 6 was not correct. After discussion, the minutes were confirmed with correction in Resolution No. 6 as under:

Already Circulated Resolution	Corrected Resolution
Resolved that Dr. Pardeep Ahlawat be paid @ 10% of initial basic pay + DP of the post of Lecturer held by him as remuneration for the above duties.	Resolved that any one performing the additional duties assigned to him by the Vice-Chancellor be paid the remuneration @ 10% of initial basic pay + DP of the post held by him, unless otherwise stated in the order.
Further Resolved that the Deans of the Faculties be paid @ 10 % of initial basic pay + DP of the post of Reader, held by them as remuneration for holding the office of the Dean.	Further Resolved that the Deans of the Faculties be paid the remuneration @ 10 % of initial basic pay + DP of the post of Professor/Reader, held by them for holding the office of the Dean.

Dr. Jakhar further pointed out that the rent of Rs.10 per ceiling fan per month as decided vide Resolution No. 7 was very high. On this the house resolved that he may write to the office for revision in rates and the same may be taken up separately as per the procedure.

It was also RESOLVED that the members should send the objection in writing, if any, in recording of the minutes of the meeting, within 7 days from the receipt of the minutes.

2. Noted the follow up action taken on the decisions of the 24<sup>th</sup> meeting held on 26.08.2008 (Annexure-II Page 13-14, already circulated).

FURTHER RESOLVED that the Budget Estimates for the University Centre for Distance Learning should be prepared for the financial year, in future.

3. Considered the action taken by the Vice-Chancellor under Section 11 (6) of Chaudhary Devi Lal University, Sirsa Act 2003, in approving the qualifications of various Non-teaching Posts, as under:-

1. Assistant Registrar

- (i) Master's Degree, with at least 55% marks or its equivalent grade of B in the UGC Seven point scale.
- (ii) Three years of experience as a regular lecturer in a University or a college with experience in education administration  
OR  
Experience in research Establishment/or other institutions or Higher Education.  
OR  
Five years experience as Superintendent in a body conducting Public examination

2. Laboratory Attendant:

Matric 2<sup>nd</sup> Division with science having three years experience in a College/University/laboratory/workshop.

**RESOLVED to approve the above action taken by the Vice-Chancellor with following modification in qualifications for the post of Assistant Registrar as under:**

1. Assistant Registrar

- (i) Master's Degree, with at least 55% marks or its equivalent grade of B in the UGC Seven point scale.
- (ii) Five years experience as Superintendent in a body conducting Public examinations.

4. Considered the action taken by the Vice-Chancellor under Section 11(6) of Chaudhary Devi Lal University, Sirsa Act 2003 in reducing the fee for various courses in the Department of Physical Education as under:

Sr. No.	Name of the course	Fee prescribed for the year	Revised Fee 2008-09
1.	C.P.Ed.	2007-08 10000/-	2008-09 20000/-
2.	B.P.Ed.	12000/-	4000/-
3.	M.P.Ed.	2016/-	10000/-
4.	M.Phil. (Physical Education)	-	20000/-

**RESOLVED** to approve the above action taken by the Vice-Chancellor.

5. Considered the recommendations of the Selection Committees for appointment to the following posts:-

S.No.	Name of Post	Meeting held on	Name(s) recommended
1.	Director Principal Chaudhary Devi Lal Memorial Engineering College, Panniwala Mota, Sirsa	09.08.2008	Dr. Devender Singh
2.	Assistant Librarian	24.07.2008	1. Sh.Rajiv s/o Sh. Suresh Kumar 2. Ms. Maya Devi d/o Sh Suresh Chander

**RESOLVED** to approve the above recommendations of the Selection Committees.

6. Considered the recommendations of the Search Committee made in its meeting held on 06.08.2008 for appointment to the post of professors in Chaudhary Devi Lal University, Sirsa.

S.No.	Name of Post	Meeting held on	Name recommended
1.	Professor in Physical Education	06.08.2008	Dr. Rajender Singh

**RESOLVED** to approve the above recommendations of the Search Committee.

7. Considered the recommendations of pay Fixation Committee made in its meeting held on 21.04.2008 for prescribing the following procedure/guidelines with regard to pay fixation of the teachers of the University.

- (1) A circular may be sent to all the Chairpersons of the Departments to submit applications from the teachers of the Departments with regard to pay protection within 15 days and no claim thereafter will be entertained. This may be made clear to the teachers that this is one time arrangement for pay protection and will not be applicable to prospective candidates until and unless the Selection Committee recommends otherwise.
- (2) 'Counting of past service' will apply only for the purpose of pay protection.
- (3) The pay protection will be on the basis of pay drawn in the parent organization.
- (4) Deputation allowance, if any, drawn by an employee will not be counted for the purpose of pay fixation.
- (5) The pay drawn on account of 'contract service' will not count for pay protection.

**RESOLVED to approve the above recommendations of the Committee with modification at Sr. No. 3 as under:-**

(3) The pay protection will be on the basis of last pay drawn in the parent organization, as already defined vide Resolution No. 8 of the meeting of the Executive Council held on 28.03.2008.

8. Considered the proposal that Sh. R.K. Sehgal, presently working as OSD alongwith additional charge of the Registrar be granted extension in his present engagement in this University for a period of one year w.e.f. 27.09.2008.

(Sh. R.K. Sehgal left the meeting when this item was taken up)

**RESOLVED to approve the above proposal.**

9. Considered the Terms & Conditions for absorption of non-teaching employees in this university.

**The item was deferred.**

10. Considered the proposal that qualifications for Non-teaching post may be revised/prescribed.

Post	Existing	Proposed
Personal Assistant	Graduate with 3 years experience as senior Scale Stenographer knowledge of Computer and MS office is essential.	Graduate with three years experience as Senior Scale Stenographer in University examining body or a Govt. office knowledge of Computer and MS office is essential.
Senior Scale Stenographer	Graduate with a speed of 100 w.p.m. in English shorthand and ability to transcript the same at a speed of 20 w.p.m.. Three years experience as Junior Scale Stenographer.	Graduate with a speed of 100 w.p.m. in English the same at a speed of 20 w.p.m. Three years experience as Junior Scale Stenographer in a University/Examining Body or Govt. Office.
Assistant	Graduate with 5 years experience or Matric/Higher Secondary with 10 years Office experience. Persons with experience in University/Examining Body/Educational Institution will be preferred. Teacher with some administrative experience may also be considered.	Graduate with 5 years experience or Matric/Higher Secondary with ten years experience as a Clerk/ Junior DFO in University/examining Body/College or a Govt./Semi Govt. Office.
Assistant Director Youth Welfare	--	At least 2 <sup>nd</sup> class Master's Degree with at least five years experience of organizing Youth Leadership Training Camp. Youth Festival and other related activities. Desirable : Flair in dramatics.
Library Attendant	--	Matric 2 <sup>nd</sup> Division with 3 years experience as Library Cleaner.
Law Officer	--	LL.B. First Division (Professional Degree), with at least 8 years experience of practicing in Court of Law, preferably in service matters.

RESOLVED to approve the above proposal.



11. Considered the proposal that Sh. Sanjay Tiwari, Assistant presently working as CPA to the Controller of examinations in addition to his own duties may be paid remuneration at the rate of Rs. 1000/- per month.

**RESOLVED** to approve that the person holding the charge of CPA to Controller of Examinations in addition to his own duties be paid remuneration @ Rs. 1000/- per month.

The meeting ended with a vote of thanks to the Chair.

*Sh. Jyoti*  
REGISTRAR

**APPROVED**

*Sanjay Tiwari*  
VICE-CHANCELLOR

25/8/2008

**CHAUDHARY DEVI LAL UNIVERSITY, SIRSA**  
(Established by the State Legislature Act 9 of 2003)



No. CDLU/Acad/EC/124/08/ 12580-81  
Dated: 10-09-08

To

All the Members of the Executive Council,  
Chaudhary Devi Lal University,  
Sirsa.

**Subject: Minutes of the 25<sup>th</sup> meeting of the Executive Council held on 21.08.2008 at 11.30 a.m.**

Sir/Madam,

Kindly refer to this office letter No. CDLU/Acad/EC/124/08/11993-12007 Dated 25.08.2008 on the subject cited above.

I am to inform you that in the revised qualifications for the post of Senior Scale Stenographer under Resolution No.10 there is typographical mistake, which may be read as under:

Graduate with a speed of 100 w.p.m. in English shorthand and ability to transcript the same at a speed of 20 w.p.m. Three years experience as Junior Scale Stenographer in a University/ Examining Body or Govt. Office.

Yours faithfully,

*W. G. Sin*

**Dy. Registrar (Academic)**

Endst. No. Acad/EC/124/08/ 12580-81 dated: 10-09-2008,

A copy of the above is forwarded to the following for information:

1. The Secretary to Governor-Chancellor, Haryana, Chaudhary Devi Lal University, Sirsa. (for kind information of His-Excellency, the Governor-Chancellor), Haryana Raj Bhawan, Chandigarh.
2. The Higher Education Commissioner, Haryana, Plot No. I-8, I-9, Shiksha Sadan, Block-C, Sector-5, Panchkula..

*W. G. Sin*

**Deputy Registrar (Academic)**