

CHAUDHARY DEVI LAL UNIVERSITY, SIRSA

(Established by the State Legislature Act 9 of 2003)

MINUTES

Minutes of the Internal Quality Assurance Cell (IQAC) meeting held on 18.07.2020 at 12:00 Noon under the Chairmanship of Vice-Chancellor in the Committee Room, C.V. Raman Bhawan, Science Block, Chaudhary Devi Lal University, Sirsa.

The following were present:

1. Prof. (Dr.) R.B. Solanki, Vice-Chancellor	Chairperson, IQAC
2. Prof. (Dr.) S.K. Gahlawat, Deptt. of Biotechnology	Director, IQAC
3. Prof. (Dr.) Deepti Dharmani, Deptt. of English	Member (through Online)
4. Prof. (Dr.) Abhey Singh, Deptt. of Economics	Member
5. Prof. (Dr.) Raj Kumar Salar, Deptt.of Biotechnology	Member
6. Dr. Ashok Makkar, Deptt. of Law	Member
7. Dr. Manju Nehra, Deptt. of FST	Member
8. Dr. Dharamvir Ahlawat, Deptt. of Physics	Member
9. Sh. B.S. Malik, IAS (Retd.), Panipat	Member
10. Dr. Rajiv Vij, Assistant Librarian	Member
11. Ms. B.K. Bindu, Sirsa	Member
12. Ms. Ankita, M.Com 1 st Year, Sirsa	Member
13. Sh. Jagat Kakkar, Sirsa	Member
14. Sh. Pradeep Ratusaria, Sirsa	Member
15. Dr. Surinder Singh, Deptt. of Commerce	Coordinator, IQAC

At the outset, Director, IQAC welcomed all the members of IQAC and introduced the Vice-Chancellor-cum-Chairperson and other members. The Vice-Chancellor took an introductory note on vision, mission and goals of the university. He emphasized to upscale the qualities on all walks of life by inculcating human values in life in consonance with Sustainable Development Goals (SDGs) of United Nations. He further stressed upon that the university should strive hard for all round development of the students and other stake holders. He also asked all the members to develop positive approach and vibrant ecosystem in the university. Thereafter, the agenda items were taken up one by one the Coordinator, IQAC.

1. Implementation of Choice Based Credit System (CBCS) at Undergraduate (UG) Level.

The Cell discussed the matter at length regarding implementation of Choice Based Credit System at UG level and unanimously resolved that the CBCS be implemented at UG Level from the next Academic Session i.e. 2021-22. For the purpose, all the departments should take immediate action to draft and approve the scheme and syllabi for different UG courses which are running in the UTDs/affiliated Colleges/University College. Also a committee under the convenorship of the Dean, Academic Affairs was authorized to review CBCS ordinance, scheme and syllabi of PG courses which have already been implemented in the UTDs and affiliated colleges.

2. Implementation of MOOCS and SWAYAM courses and appointment of Coordinator.

The Cell discussed the matter and resolved that the Chairperson of the Department/Principal of a College concerned will nominate a teacher as MOOC/SWAYM Coordinator in the department/college and intimate for the same to the Director, IQAC within one week from the date of the circulation of the minutes. The Coordinator, MOOC/SWAYAM shall counsel the students regarding selection of MOOC/SWAYAM courses. For the purpose, a training session will be organised by the IQAC.

3. Implementation of Remedial Coaching in University Teaching Departments and University College.

The Cell resolved that the Chairperson of the Department concerned and Principal of University College shall appoint Mentor-Mentee in the beginning of the Academic Session and earmark a tutorial/period in the time table for remedial coaching and other grievances of the students. A Samadhan-Kaksh may be developed at the university level to resolve the grievances of students belonging to affiliated colleges of this University.

4. ICT Enabled Class Rooms.

The Cell resolved that at least 2-3 virtual ICT Enabled class rooms be developed in first phase to conduct online classes/workshops/seminars/conferences/faculty development programmes, etc.

5. Starting of Skill Based Courses in the University.

The Cell discussed the matter at length about its pros and cons and resolved that this matter be discussed and finalized in the staff council of the department concerned and get the proposals for starting skill based courses approved from the competent authorities. The department should also identify and start some non-credit add-on courses/bridge courses.

6. Constitution of Research and Publication Ethics Committee.

The Cell was apprised by the Director, IQAC that the said committee has already been constituted under the Chairmanship of Dean, Research. Further, it was resolved that the Dean, Research may be requested to get the plagiarism policy finalized and approve by the Competent authority of the university within one month from the date of circulation of the minutes.

7. Consultancy services by the faculty members of this university and creation of Consultancy cell in the university.

The Cell felt the dire need of the Consultancy Cell to initiate consultancy services by the faculty members of the university in their fields of expertise. The Cell authorized the Vice-Chancellor to constitute a committee to explore the possibilities for rendering consultancy services by the faculty members in accordance with Chapter XXV of CDLU Calendar Vol. III.

8. Paperless University

The Director, IQAC apprised the ongoing development regarding hiring of the firm for digitization, paperless university. Members wanted the work to be expedited.

9. To initiate the process of AMC by all departments/branches.

The Cell discussed the matter and resolved that the process for initiating of AMC by all Departments/Branches be done accordingly. For the purpose, a logbook of major equipment(s) be maintained by the Departments/University College/Branches.

10. Academic and Administrative Audit of the Departments/Offices.

The Cell discussed the matter and resolved that the Academic and Administrative Audit of the Departments/Offices be conducted by the concerned departments/offices immediately and forward the report(s) to the O/o IQAC Office on or before by August 31st, 2020.

11. Launch of online feedback system from all the stakeholders.

It was resolved that feedback proforma be uploaded on the university website and be circulated to all departments for obtaining feedback from all stakeholders i.e. students/alumni/parents/teachers, etc.

12. Appointment of Teaching and Non-Teaching Staff in the UTDs.

The members of the Cell requested the Vice-Chancellor to make efforts for appointment of Teaching and Non-Teaching Staff in the University Teaching Departments at the earliest.

13. Books published by the Faculty Members.

The Director, IQAC apprised that 84 books authored/edited by the faculty members of this University since the inception of the University has been uploaded on the University Website out of which 40 books are written/edited between 2015-2020. It was resolved that Assistant Librarian has to procure these books in hard bound from the author(s)/publisher(s) and create a separate desk for these books in the Library.

14. Appointment of Convener for NAAC Accreditation.

The Cell authorized the Vice-Chancellor to appoint/nominate a Convener for the 2nd cycle for the assessment and accreditation of the University by NAAC which is due from September 14, 2020.

15. Appointment of Staff in IQAC.

The Vice-Chancellor assured that additional staff and space will be provided for the O/o IQAC for the smooth functioning of the Cell and to initiate the process of 2nd cycle for the assessment and accreditation of the University by NAAC which is due from September 14, 2020.

16. Any other item with the permission of the Chair.

- (i) The Director, IQAC apprised the Cell that the University should initiate a process of SWOC analysis. For this purpose, the internal members of IQAC will submit the SWOC analysis report on or before 31st August, 2020 to the Vice-Chancellor after obtaining feedback from the University Teaching Departments and University College.
- (ii) Ms. B.K. Bindu apprised about the concept of Thought Lab for inculcating the human values and ethics among the stakeholders of the University. The Cell recommended that an add-on non-credit course 'Universal Human Values and Holistic Education for Health, Happiness and Harmony' be taught in all the departments/colleges.
- (iii) Dr. Abhey Singh Godara, Professor, Department of Economics has been nominated to interact with Sh. Pradeep Ratusaria for preparing a list of philanthropists and entrepreneurs settled their businesses in the State of Haryana and outside the State and to discuss the same with the Vice-Chancellor within 15 days from the date of circulation of the minutes, so that the University can take a lead in terms of placement/financial help/harmony/human values in the coming future.
- (iv) Ms. Ankita requested the Cell about the implementation of 'Earn While you Learn' scheme in letter and spirit. Thereafter, the Vice-Chancellor has invited Ms. Ankita, M. Com. 1st Year, Student with a list of different grievances/suggestions for the betterment/development of the University.
- (v) Professor Raj Kumar Salar, Department of Biotechnology has been nominated to interact with Sh. Jagat Kakkar for preparing a lab for bio-compost for maintaining the greenery in the University Campus and to decrease the cost of fertilizers and pesticides in the University and to gain the society.

Meeting ended with a vote of thanks to the chair.

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Coordinator (IQAC)

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Director (IQAC)