

**UNIVERSITY CENTRE FOR DISTANCE LEARNING (UCDL)
CHAUDHARY DEVI LAL UNIVERSITY, SIRSA
(From the academic session 2019-20)**

M.Com.-1ST SEMESTER

**SUBJECT: MANAGEMENT PROCESS AND ORGANISATION BEHAVIOUR
(MC-101)**

Assignment-1

Note: Attempt any five questions in all. First question is compulsory. All questions carry equal marks. Max. Marks: 15

Q- 1. Write short notes on the following:

- a. Personality traits.
- b. Motivation.
- c. Delegation.
- d. Features of OB.
- e. Transactional analysis.
- f. Perception.

Unit-1

Q- 2. What do you understand by Management? Explain the nature and scope of Management.

Or

Write the various managerial skills required for the managerial work. Also explain the social responsibility of managers.

Unit-2

Q- 3. Explain the planning function of management. Also evaluate the significance of the planning in management.

Or

What do you understand by organization? Explain the various types of organization.

Unit-3

Q- 4. Explain the concept of Organizational Behavior. Narrate the various challenges and opportunities of Organizational Behavior.

OR

What are major determinates of personality? Explain the various theories of personality?

Unit -4

Q-5 What do you mean by organizational communication? How can be effective communication is possible? Describe the barriers of effective communication.

Or

How group formation is different from group dynamics? Explain the group performance factors in detail.

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Assignment-2

Note: Attempt any five questions in all. First question is compulsory. All questions carry equal marks. Max. Marks: 15

Q- 1. Write short notes on the following:

- a. Contingency theory of management.
- b. Group norms.
- c. Attitudes and Learning.
- d. Social responsibility of managers.
- e. Staffing.
- f. Scope of Management.

Unit -1

Q-2. Write the various approaches of management in detail.

Or

What do you mean by organizational development? Describe the organizational diagnosis with its significance.

Unit-2

Q- 3. Explain the following terms with significant examples. (i) Authority (ii) Responsibility (iii) Power (iv) Delegation.

Or

What do mean by planning, Organizing, Staffing, Directing and controlling in management.

Unit-3

Q- 4. What do you mean by perception? Explain its characteristics and factors of perception.

Or

Define organization culture. Explain the role of culture in an organization.

Unit-4

Q- 5. Clarify the meaning of Transactional Analysis. What are its various models?

Or

What do you understand by stress management? Explain the causes of stress.

UNIVERSITY CENTRE FOR DISTANCE LEARNING (UCDL)
CHAUDHARY DEVI LAL UNIVERSITY, SIRSA
(From the academic session 2019-20)
M.Com.-1ST SEMESTER
SUBJECT: BUSINESS ENVIRONMENT (MC-102)

Assignment-1

Note: Attempt any five questions in all. First question is compulsory. All questions carry equal marks. Max. Marks: 15

Q- 1. Write short notes on the following:

- a. Macro environment.
- b. Environmental scanning.
- c. Privatization in India.
- d. Stock market operations and regulations (SEBI).
- e. Trade unions in India.
- f. Sustainable development.

Unit -1

Q- 2. What do you mean by business environment? Explain the significance and nature of business environment.

Or

Explain the Micro and Macro factors of the business environment in detail.

Unit-2

Q- 3. What do you mean by monetary policy? Explain functions and relative measures of monetary policy.

Or

Write a brief note on following terms: **a.** New Industrial policy resolution. **b.** Recent economic reforms in India.

Unit -3

Q- 4. Write a note on following terms in detail. (i) Consumer protection Act. (ii) FEMA.

Or

Explain the technological, political and government environment in detail.

Unit-4

Q- 5. What do you mean Globalization? How globalization is beneficial for various sectors of business?

Or

Explain the trends in global trade and economic integration of business environment.

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(From the academic session 2019-20)
M.Com.-1ST SEMESTER
SUBJECT: BUSINESS ENVIRONMENT (MC-102)

Assignment-2

Note: Attempt any five questions in all. First question is compulsory. All questions carry equal marks. Max. Marks: 15

Note: Attempt any five questions in all. First question is compulsory. All questions carry equal marks.

Q- 1. Write short notes on the following:

- a. Micro environment.
- b. Global business environment.
- c. Environmental protection Act.
- d. Globalization.
- e. Environments effect a business organization.
- f. Economic systems.

Unit-1

Q- 2. Write a brief note internal and external environment in detail. How internal and external factors effects to a business organization?

Or

Write a detailed note on changing dimension on business environment. Explain the techniques of environmental scanning.

Unit -2

Q- 3. What do you mean by Fiscal policy? Also explain their Functions and impact of Fiscal policy on markets.

Or

Write about the various recent economic reforms in India. Also evaluate their impact on Indian economy.

Unit -3

Q- 4. Explain the SEBI guidelines in the case of debentures and bonus shares.

Or

Write a note on following terms in detail. (a) Competition Policy (b) Environment protection Act.

Unit -4

Q- 5. Write a detailed note on functions and roles of MNCs in India. Explain the Opportunities and challenges for MNCs in India.

Or

What do you mean foreign investment in India? Also explain the trends in global trade and economic integration.

UNIVERSITY CENTRE FOR DISTANCE LEARNING (UCDL)
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(From the academic session 2019-20)
M.Com.-1ST SEMESTER
SUBJECT: Economic Analysis (MC-103)

Assignment-1

Note: Attempt any five questions in all. First question is compulsory. All questions carry equal marks. Max. Marks: 15

Q- 1. Write short notes on the following:

- a. Oligopoly.
- b. Aggregate demand
- c. Inflation.
- d. Marginal Utility.
- e. International Trade.
- f. Perfect Competition.

Unit-1

Q- 2. Explain the success and failure of market? How does economics contribute to business in decision making?

Or

What do you mean by elasticity of demand? Describe the factors affecting the elasticity of demand. Explain the types of elasticity of demand in brief.

Unit- 2

Q- 3. Explain Monopoly with its characteristics. Describe the price determination in monopoly under long run and short run.

Or

What do you understand by demand function? Explain the individual and market demand function in detail. Also elaborate the law of demand in brief.

Unit- 3

Q- 4. Explain the term GDP. Define the Basic Model of Determination of GDP in short run.

Or

How aggregate demand and aggregate Supply is determined in the economy.

Unit -4

Q- 5. How is inflation defined? Can any rise in prices be considered as inflation? What is the acceptable or desirable limit of inflation?

Or

Write a brief note on following terms: (a). Fiscal Policy. (b). Monetary policy.

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M.Com.-1ST SEMESTER

SUBJECT: Economic Analysis (MC-103)

Assignment-2

Note: Attempt any five questions in all. First question is compulsory. All questions carry equal marks. Max. Marks: 15

Q- 1. Write short notes on the following:

- a. Macro Economic Instability.
- b. Elasticity of demand.
- c. Unemployment.
- d. Aggregate demand & Aggregate Supply.
- e. Imperfect Competition
- f. Cost structure of firm.

Unit – 1

Q- 2. Explain the concept “Indifference curve” What are the properties of Indifference curve? What role does it play in Consumer analysis?

Or

Explain the concept marginal utility in detail?

Unit-2

Q- 3. Explain perfect Competition with its characteristics. Describe the price determination under perfect Competition in long run and short run.

Or

What do you mean by price discrimination and its types and degrees? How can be price discrimination is different from monopoly? Also explain the international price discrimination with suitable examples.

Unit-3

Q- 4. Determine the relationship of price level and GDP. How price level can be determined in the short run and long run in case of GDP.

Or

Explain the various macroeconomic issues and also explain its measurement.

Unit-4

Q- 5. What do you mean by demand-pull inflation? What is the major weakness of the demand pull theory of inflation?

Or

Write a brief note on following terms: a. Unemployment b. International Trade.

UNIVERSITY CENTRE FOR DISTANCE LEARNING (UCDL)
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(From the academic session 2019-20)
M.Com.-1ST SEMESTER
SUBJECT: FINANCIAL ACCOUNTING & REPORTING (MC-104)

Assignment-1

Note: Attempt any five questions in all. First question is compulsory. All questions carry equal marks. Max. Marks: 15

Q- 1. Write short notes on the following:

- a. Source documents.
- b. Notes to financial statements.
- c. Window Dressing.
- d. Capital maintenance.
- e. Journalizing and posting transactions.
- f. Corporate governance report.

Unit-1

Q- 2. What do you mean by accounting? Explain the nature and scope accounting.

Or

What do you mean by financial statement? State the parties whose are demanding financial statement information. Also explain the conflicts among parties.

Unit-2

Q- 3. Explain the nature and importance of financial Statements.

Or

What do you mean by Trail balance? Discuss the main objectives of trail balance. Explain the error which is disclosed by trail balance.

Unit-3

Q- 4. Explain and illustrate how the following items are to be shown in the balance sheet of the company to comply with the requirements of schedule 3 of the companies act, 2013. (a) Share capital (b) Secured loans (c) Fixed assets (d) Current assets.

Or

What do you mean by financial reports? Explain various types of reports.

Unit-4

Q- 5. Explain the determinates of quality of earning and regulatory effects of quality of earning.

Or

Explain window dressing by suitable example. Write a detailed note on impact of window dressing on financial performance of the company.

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M.Com.-1ST SEMESTER
SUBJECT: FINANCIAL ACCOUNTING & REPORTING (MC-104)

Assignment-2

Note: Attempt any five questions in all. First question is compulsory. All questions carry equal marks. Max. Marks: 15

Q- 1. Write short notes on the following:

- a. Branches of accounting.
- b. What is the impact of extraordinary items?
- c. Need of accounting.
- d. Financial distress.
- e. Trail balance.
- f. Qualitative characteristics of financial statement.

Unit-1

Q- 2. What do you mean by Financial Accounting? Describe the various branches of Accounting.

Or

Explain the various generally accepted accounting principles in detail (GAAP).

Unit-2

Q- 3. What do you mean by business transactions? Explain the accounting cycle of the business.

Or

Explain the following with suitable example: 1. journalizing. 2. Posting.

Unit-3

Q- 4. Prepare a Performa with imaginary figures of financial statements of corporate entities.

Or

Explain the following terms: 1. Directors report. 2. Corporate governance report.3. Auditor's report.

Unit-4

Q- 5. Give the meaning of financial distress and explain the indicators of financial distress.

Or

What do you understand by extraordinary items disclosure? What is impact of extraordinary items on financial performance of the company?

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M.Com.-1ST SEMESTER
SUBJECT: BUSINESS STATISTICS (MC-105)

Assignment-1

Note: Attempt any five questions in all. First question is compulsory. All questions carry equal marks. Max. Marks: 15

Q- 1. Write short notes on the following:

- a. Multiple Regressions.
- b. Baye's Theorem.
- c. Sampling and Non-Sampling errors.
- d. Mann-Whitney test.
- e. Application of index numbers.
- f. Dispersion.

Unit -1

Q- 2. What do you mean by Correlation? Differentiate Correlation and Regression. Explain various types of Correlation with suitable examples.

Or

Define Statistics? Explain the various majors of central tendency.

Unit -2

Q- 3. What do you mean by Sampling? Explain the Probability and Non-Probability sampling methods with suitable examples.

Or

Define the Binomial, Poisson and Normal distribution with their properties. Explain various applications of these.

Unit -3

Q- 4. What do you mean by Hypothesis? Explain the Hypothesis procedure in detail.

Or

Explain following tests. (i) ANOVA. (ii) Z-Test.

Unit -4

Q- 5. What is Time series? Explain methods of measuring trend in a Time series. Also state the utility of Time series.

Or

What do you understand by the Statistical Quality Control? Write various types of Control chart.

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M.Com.-1ST SEMESTER
SUBJECT: BUSINESS STATISTICS (MC-105)

Assignment-2

Note: Attempt any five questions in all. First question is compulsory. All questions carry equal marks. Max. Marks: 15

Q-1. Write short notes on the following:

- a. Relation between Mean, Mode and Median.
- b. Hypothesis.
- c. Estimation of seasonal variations.
- d. Krusal Wallis test.
- e. Central Limit Theorem.
- f. Reliability of the Estimate.

Unit -1

Q- 2. What are the various measures of Dispersion? Explain the relative merits and demerits of each measure.

Or

What do you mean by Bivariate, partial and multiple Regression, explain with suitable example.

Unit-2

Q- 3. What do you mean by sampling errors? Describe the sampling and non-sampling errors.

Or

Explain the concept of Probability. State various theorems of probability with suitable examples.

Unit-3

Q- 4. What do you mean by Parametric and Non Parametric tests? Explain various applications of Parametric and Non Parametric tests?

Or

Explain 't' test and 'chi-square test' with suitable examples.

Unit -4

Q- 5. Explain the concept of Time series along with its characteristics and uses.

Or

What do you mean by Index number? Explain the Methods for construction of index numbers and application of index numbers.

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(From the academic session 2019-20)

M.Com.-1ST SEMESTER

**SUBJECT: COMPUTER APPLICATIONS IN BUSINESS AND CYBER SECURITY
(MC-106)**

Assignment-1

Note: Attempt any five questions in all. First question is compulsory. All questions carry equal marks. Max. Marks: 15

Q-1. Write short notes on the following:

- a. E-mail.
- b. Digital signature certificates.
- c. Storage Devices.
- d. World Wide Web.
- e. Firewalls.
- f. Cyber crimes.

Unit -1

Q- 2. What do you mean by Computer system? Explain different types of computer systems.

Or

Write a brief note on following terms: **a.** Local Area Networks (LAN). **b.** Wide Area Networks (WAN).

Unit -2

Q- 3. What do you mean by Operating systems? Discuss various needs of operating systems in Software.

Or

Write a brief note on introduction of SPSS.

Unit -3

Q- 4. Explain the cryptography with the help of suitable example.

Or

What is security for internet trading? Also explain the various challenges in electronic security.

Unit -4

Q- 5. Describe the cyber law in India. Also examine who the protection of cyber consumer in India.

Or

Write a detailed note on IT Act 2000. Mention various provisions of IT Act.

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M.Com.-1ST SEMESTER

**SUBJECT: COMPUTER APPLICATIONS IN BUSINESS AND CYBER SECURITY
(MC-106)**

Assignment-2

Note: Attempt any five questions in all. First question is compulsory. All questions carry equal marks. Max. Marks: 15

Q- 1. Write short notes on the following:

- a. Public key.
- b. Wireless network.
- c. Modern Information Technology.
- d. Introduction of SPSS.
- e. Application software's.
- f. Secure Transactions.

Unit -1

Q- 2. What is computer? Discuss various characteristics and limitation of computer.

Or

What are input devices? Explain various types of input devices.

Unit-2

Q- 3. What is software? How many types of software? Also give two examples of each.

Or

Write a detail note on the advanced features of MS Office.

Unit -3

Q- 4. What do you mean by internet security? Explain various types of security threats or crimes over the internet.

Or

Write a short note on **a.** Firewalls **b.** Encryption techniques **c.** Biometric security.

Unit -4

Q- 5. Explain the cyber crimes and cyber frauds. How regulatory authority work to prevent them.

Or

What is digital signature certificate? What are the legal provisions regarding is digital signature certificate?

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(From the academic session 2019-20)
M.Com.-1ST SEMESTER
SUBJECT: FUNDAMENTALS OF MANAGEMENT (MBA-OE-01)
(OPEN ELECTIVE PAPER)

Assignment-1

Note: Attempt any five questions in all. First question is compulsory. All questions carry equal marks. Max. Marks: 15

Q- 1. Write short notes on the following:

- a. Principles of management.
- b. Job analysis.
- c. Product life cycle.
- d. Managerial roles.
- e. Time value of money.
- f. Recruitment.

Unit -1

Q- 2. What do you mean by management? Describe various levels of management in detail.

Or

Management is considered as art, science and profession explain the terms in detail.

Unit -2

Q- 3. What is meant by finance function? Explain the sources of finance in detail.

Or

What do you understand by financial management? Explain the functions and importance of finance function in organization.

Unit - 3

Q- 4. Define Human Resource Planning? Also explain the process of selection.

Or

Explain briefly human resource management. State the reasons, why Human resource management is important?

Unit -4

Q- 5. Define marketing concept and explain the nature and scope of marketing.

Or

“Advertising is wasteful and unnecessary especially in the present economic conditions in India.” Do you agree?

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M.Com.-1ST SEMESTER
SUBJECT: FUNDAMENTALS OF MANAGEMENT (MBA-OE-01)
(OPEN ELECTIVE PAPER)

Assignment-2

Note: Attempt any five questions in all. First question is compulsory. All questions carry equal marks. Max. Marks:15

Q- 1. Write short notes on the following:

- a. Sales promotion.
- b. Product mix.
- c. Management versus Administration.
- d. Management Process.
- e. Approaches of financial management.
- f. Definition of Marketing.

Unit -1

Q- 2. Define management concept and explain the nature and scope of management.

Or

‘Principles of management provide useful insight to managers’ clarify the statement with the help of principles.

Unit -2

Q- 3.Explain the concept time value of money in detail.

Or

What do you mean by term ‘finance’? How finance is important for growth of a business, Discuss in detail?

Unit -3

Q- 4. What do you understand by training and development? Explain the types and methods of training.

Or

Write a brief note on following terms: **a.** Job Description. **b.** Job Specification.

Unit -4

Q- 5. What do you understand by marketing mix? Discuss various elements of marketing mix.

Or

What do you mean by market segmentation? Why we do market segmentation? Explain the basis of market segmentation.