

## ENERGY & ENVIRONMENTAL SCIENCE

CHAUDHARY DEVI LAL UNIVERSITY, SIRSA

(Established by the State Legislature Act 9 of 2003)



### Minutes of the meeting of Staff Council held on 18.07.18 at 03:00 P.M. in the office of the Chairperson, Department of Energy & Environmental Sciences, C.D.L.U, Sirsa.


A meeting of the Staff Council was held in the office of the Chairperson, Dept. of Energy and Environmental Sciences on 18.07.2018 at 03:00 P.M. and the following were present:

- |                     |             |
|---------------------|-------------|
| 1. Prof. R.K. Salar | Chairperson |
| 2. Dr. Anju         | Member      |
| 3. Dr. M. K. Kidwai | Member      |

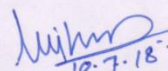
The following agenda items were discussed and resolved as under:

1. As per rotation and past practice Dr. Anju is appointed as Secretary Staff Council for the academic session 2018-19.
2. As per consent given by Dr. Anju , Dr. M. K. Kidwai will be Time Table Incharge for the academic session 2018-19, who will finalize the time-table of M.Sc. & PhD in consultation with the faculty members of the department and the same will be got approved by the Chairperson.
3. The allotment of M.Sc. 1<sup>st</sup> & 3<sup>rd</sup> semester courses is done for the academic session 2018-19.
4. Students of M. Sc. 3<sup>rd</sup> sem. were allotted supervisor for major project work. (Major Project-EES-308). As per telephonic conversation Dr. Rani agreed to take students for Major Project work of M.Sc. 3<sup>rd</sup> Sem. Students.
5. Dr. Anju as per rotation and past practice is appointed as Incharge, Credit seminar (EES-307) for the academic session 2018-19.
6. All the teachers of the department will prepare the list of requirements /Consumables for the department as per the instructions given by the General Branch for further necessary action and timely procurement.
7. ICPAES/Flame-Photometer/Camera for trinocular microscope/microwave digestion/ Distillation unit etc. may be purchased from (Machinery & Equipments (Lab) departmental budget head for the analysis based research work.
8. Two Laser printers may be purchased through departmental / purchase Committee.
9. The case regarding Gas connection for the department for academic purpose may be initiated.
10. With the present infrastructure & faculty members available in the department, the open elective course Disaster management (EES-OEC-002) will be run only in one batch (maximum strength 50) and the students will be taken on first come first serve basis. No students in excess of 50 will be allotted the OEC.
11. Dr. M.K. Kidwai will be the store Incharge of the department.

The meeting ended with the vote of thanks to the Chair.

  
M.K. Kidwai

  
Anju

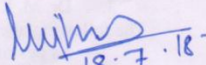
  
18.7.18  
R.K. Salar


Chairperson

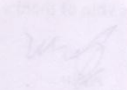
Endst. No. CDLU/EES/2018/2790- 96 Dated 19.07.2018

A copy of the above is forwarded to the following for kind information and necessary action:

1. All members of Staff Council.
2. A.R. Academic, CDLU, Sirsa.
3. Incharge, University website, CDLU, Sirsa.
4. Dean Faculty of Life Sciences, CDLU, Sirsa.
5. P.S. to Vice- Chancellor (for kind information of Vice- Chancellor), CDLU, Sirsa.
6. P.A. to Registrar (for kind information of Registrar), CDLU, Sirsa.

  
18.7.18  
Chairperson

  
18.7.18  
R.K. Gupta





Chairperson