

CHAUDHARY DEVI LAL UNIVERSITY, SIRSA
(Established by the State Legislature Act 9 of 2003)



NOTIFICATION

The Vice-Chancellor is pleased to allow to implement for Purchase process under GeM portal in addition to the purchase process already implemented by the University (Through Central Purchase Committee)

Henceforth, indenting Department are requested to prepare the estimate & specifications of the items available in GeM Portal and obtain Administrative as well as Financial approval from the Vice Chancellor through Buyer/Consignee of the respective Office/Department/Branch. The list of Buyer/Consignee along with DDO/PPA is as under:

Verifying authority Registrar
Primary User Dr. Surender Singh
Secondary Users

Sr. No.	Buyers/Consignee	DDO/PPA	Purchase relating to
1	ADYW	DYW	Director Youth Welfare
2.	ADSW	DSW	Dean Student Welfare
3.	Assistant Secretary Sports Council	Secretary Sports Council	Sports Council
4.	Warden I&II Girls Hostel	Co-ordinator (Girls Hostel)	Girls Hostel
5.	Prog. Officer NSS	Co-Ordinator NSS	NSS
6.	SDE (Civil)	Elective Engineer	Construction Branch
7.	Suptd/Dy Supdt (Gen)	Estate Officer	All purchases of Departments/branches/Offices including library other than 1 to 6 above.

Further the items not available in GeM are to be procured as per existing purchase procedure in the University. The matter relating to nominate Buyers of Prog. Officer YRC Division Boys Hostel I & II & DDO PPA of DYW is under process and will be intimated later on .

**-Sd-
Registrar**

Endst No. CDLU/Gen./2019/ 235-305

Dated: 21/01/2019

Copy of the above is forwarded to the following for information and necessary action;

1. All the Chairpersons of UTDs/Branch Heads/Incharges, CDLU, Sirsa.
2. P.S. to Vice-Chancellor (for kind information of the Hon'ble Vice-Chancellor), Chaudhary Devi Lal University, Sirsa.
3. P.A. to Registrar (for kind information of the Registrar), Chaudhary Devi Lal University, Sirsa.

**-Sd-
Estate Officer**