

Criterion VI – Governance, Leadership and Management (100)

Key Indicator - 6.1 Institutional Vision and Leadership (10)

Metric No.		Weightage
6.1.1 Q ₁ M	<p><i>The institution has a clearly stated vision and mission which are reflected in its academic and administrative governance</i></p> <p>Write description in maximum of 500 words</p> <p>File Description</p> <ul style="list-style-type: none"> • Paste link for additional information • Upload any additional information 	5
6.1.2 Q ₁ M	<p><i>The effective leadership is reflected in various institutional practices such as decentralization and participative management.</i></p> <p>Write description in maximum of 500 words</p> <p>File Description</p> <ul style="list-style-type: none"> • Paste link for additional information • Upload any additional information 	5

Key Indicator - 6.2 Strategy Development and Deployment (10)

Metric No.		Weightage
6.2.1 Q ₁ M	<p><i>The institutional Strategic plan is effectively deployed.</i></p> <p>Describe one successfully implemented activity based on the strategic plan within a maximum of 500 words</p> <p>File Description</p> <ul style="list-style-type: none"> • Strategic Plan and deployment documents on the website • Paste link for additional information • Upload any additional information 	3
6.2.2 Q ₁ M	<p><i>The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.</i></p> <p>Write description in maximum of 500 words</p> <p>File Description</p> <ul style="list-style-type: none"> • Paste link for additional information • Link to Organogram of the University webpage • Upload any additional information 	2
6.2.3 Q _n M	<p><i>Institution Implements e-governance in its areas of operations</i></p> <p>6.2.3.1 e-governance is implemented covering following areas of operation</p> <ol style="list-style-type: none"> 1. Administration 2. Finance and Accounts 3. Student Admission and Support 4. Examination 	5

	<p>Options:</p> <ul style="list-style-type: none"> A. All of the above B. Any 3 of the above C. Any 2 of the above D. Any 1 of the above E. None of the above <p>Data Requirements: (As per Data Template)</p> <ul style="list-style-type: none"> • Areas of e-governance Administration Finance and Accounts Student Admission and Support Examination • Name of the Vendor with contact details • Year of implementation <p>File Description (Upload)</p> <ul style="list-style-type: none"> • ERP (Enterprise Resource Planning) Document • Screen shots of user interfaces • Any additional information • Details of implementation of e-governance in areas of operation, Administration etc (Data Template) 	
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Key Indicator - 6.3 Faculty Empowerment Strategies (30)

Metric No.		Weightage												
6.3.1 Q ₁ M	<p><i>The institution has a performance appraisal system, promotional avenues and effective welfare measures for teaching and non-teaching staff</i></p> <p>Write description in maximum of 500 words</p> <p>File Description</p> <ul style="list-style-type: none"> • Paste link for additional information • Upload any additional information 	4												
6.3.2 Q _n M	<p><i>Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years</i></p> <p>6.3.2.1: Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year wise during the last five years</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td>Year</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Number</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </table> <p>Data Requirement for last five years:(As per Data Template)</p> <ul style="list-style-type: none"> • Name of teacher 	Year						Number						10
Year														
Number														

- Name of conference/ workshop attended for which financial support provided
- Name of the professional body for which membership fee is provided

Formula:

$$\frac{\text{Number of teachers provided with financial support to attend conferences, workshops and towards membership fee of professional bodies}}{\text{Number of full time teachers}} \times 100$$

$$\text{Average percentage} = \frac{\sum \text{Percentage per year}}{5}$$

File Description

- Upload any additional information
- Details of teachers provided with financial support to attend conferences, workshops etc. during the last five years (Data Template)

6.3.3

Q_nM

Average number of professional development / administrative training Programmes organized by the institution for teaching and non teaching staff during the last five years

6.3.3.1: Total number of professional development / administrative training Programmes organized by the Institution for teaching and non teaching staff year wise during the last five years

Year					
Number					

Data Requirement for last five years:(As per Data Template)

- Title of the professional development Programme organised for teaching staff
- Title of the administrative training Programme organised for non-teaching staff
- Dates (From-to)

Formula:

$$\frac{\text{Total Number of professional development or administrative training Programmes organized for teaching and non teaching staff during the last five years}}{5}$$

File Description (Upload)

- Reports of the Human Resource Development Centres (UGC ASC or other relevant centres).
- Reports of Academic Staff College or similar centers
- Upload any additional information
- Details of professional development / administrative training Programmes organized by the University for teaching and non teaching

8

	staff (Data Template)													
6.3.4 Q_nM	<p><i>Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course)</i></p> <p>6.3.4.1: Total number of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course)year wise during the last five years</p> <table border="1"> <tr> <td>Year</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Number</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </table> <p>Data Requirement for last five years:(As per Data Template)</p> <ul style="list-style-type: none"> • Name of teachers • Title of the Programme • Duration (From -to) <p>Formula:</p> $\text{Percentage per year} = \frac{\text{Total Number of teaching staff attending such Programmes}}{\text{Number of full time teachers}} \times 100$ $\text{Average percentage} = \frac{\sum \text{Percentage per year}}{5}$ <p>File Description</p> <ul style="list-style-type: none"> • IQAC report summary • Reports of the Human Resource Development Centres (UGC ASC or other relevant centers). • Upload any additional information • Details of teachers attending professional development Programmes during the last five years (Data Template) 	Year						Number						8
Year														
Number														

Key Indicator – 6.4 Financial Management and Resource Mobilization (20)

Metric No.		Weightage
6.4.1 Q_iM	<p><i>Institutional strategies for mobilisation of funds and the optimal utilisation of resources</i></p> <p>Describe the resource mobilisation policy and procedures of the Institution within a maximum of 500 words</p> <p>File Description</p> <ul style="list-style-type: none"> • Paste link for additional information 	4

	<ul style="list-style-type: none"> • Upload any additional information 													
6.4.2 Q_nM	<p><i>Funds / Grants received from government bodies during the last five years for development and maintenance of infrastructure (not covered under Criteria III and V) (INR in Lakhs)</i></p> <p>6.4.2.1: Total Grants received from government bodies for development and maintenance of infrastructure (not covered under Criteria III and V) year wise during the last five years (INR in Lakhs)</p> <table border="1" style="margin-left: 40px;"> <tr> <td>Year</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>INR in Lakhs</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </table> <p>Data Requirement for last five years:(As per Data Template)</p> <ul style="list-style-type: none"> • Name of the government funding agencies/ individuals • Funds/ Grants received <p>File Description (Upload)</p> <ul style="list-style-type: none"> • Annual statements of accounts • Any additional information • Details of Funds / Grants received from government bodies during the last five years (Data Template) 	Year						INR in Lakhs						8
Year														
INR in Lakhs														
6.4.3 Q_nM	<p><i>Funds / Grants received from non-government bodies, individuals, philanthropists during the last five years for development and maintenance of infrastructure (not covered under Criteria III and V) (INR in Lakhs)</i></p> <p>6.4.3.1: Total Grants received from non-government bodies, individuals, philanthropers year wise during the last five years (INR in Lakhs)</p> <table border="1" style="margin-left: 40px;"> <tr> <td>Year</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>INR in Lakhs</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </table> <p>Data Requirement for last five years:(As per Data Template)</p> <ul style="list-style-type: none"> • Name of the non government funding agencies/ individuals • Funds/ Grants received <p>File Description (Upload)</p> <ul style="list-style-type: none"> • Annual statements of accounts • Any additional information • Details of Funds / Grants received from non-government bodies during the last five years (Data Template as of 6.4.2) 	Year						INR in Lakhs						6
Year														
INR in Lakhs														
6.4.4 Q₁M	<p><i>Institution conducts internal and external financial audits regularly</i></p> <p>Enumerate the various internal and external financial audits carried out during the last five years with the mechanism for settling audit objections within a maximum of 500 words</p> <p>File Description</p> <ul style="list-style-type: none"> • Paste link for additional information 	2												

	<ul style="list-style-type: none"> • Upload any additional information 	
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Key Indicator - 6.5 Internal Quality Assurance System (30)

Metric No.		Weightage
6.5.1 Q₁M	<p><i>Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes by constantly reviewing the teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals</i></p> <p>Describe two practices institutionalized as a result of IQAC initiatives within a maximum of 500 words</p> <p>File Description</p> <ul style="list-style-type: none"> • Paste link for additional information • Upload any additional information 	10
6.5.2 Q_nM	<p><i>Institution has adopted the following for Quality assurance</i></p> <ol style="list-style-type: none"> <i>1. Academic Administrative Audit (AAA) and follow up action taken</i> <i>2.Confernces, Seminars, Workshops on quality conducted</i> <i>3. Collaborative quality initiatives with other institution(s)</i> <i>4.Orientation programme on quality issues for teachers and students</i> <i>5. Participation in NIRF</i> <i>6.Any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)</i> <p>Options:</p> <ol style="list-style-type: none"> Any 5 or all of the above Any 4 of the above Any 3 of the above Any 2 of the above Any 1of the above <p>Data Requirement for last five years:(As per Data Template)</p> <p>Quality initiatives</p> <ul style="list-style-type: none"> • AQARs prepared/ submitted • Academic Administrative Audit (AAA) and follow up action • Conferences, Seminars, Workshops on quality conducted • Collaborative quality initiatives with other institution(s) • Orientation programme on quality issues for teachers and students • Participation in NIRF • ISO Certification • NBA or any other certification received <p>File Description</p> <ul style="list-style-type: none"> • Paste web link of Annual reports of University • Upload e-copies of the accreditations and certifications • Upload any additional information • Upload details of Quality assurance initiatives of the institution (Data 	10

	Template)	
6.5.3 Q ₁ M	<p><i>Incremental improvements made for the preceding five years with regard to quality (in case of first cycle)</i></p> <p><i>Post accreditation quality initiatives (second and subsequent cycles)</i> Describe quality enhancement initiatives in the academic and administrative domains successfully implemented during the last five years within a Maximum of 500 words each</p> <p>File Description</p> <ul style="list-style-type: none"> • Paste link for additional information • Upload any additional information 	10