

**CHAUDHARY DEVI LAL UNIVERSITY,  
SIRSA**

**Minutes of the  
4<sup>th</sup> Meeting of the**

**Executive Council**

**Held on  
21.07.2004  
at  
11.00 a.m.**

**Vice Chancellor's Office  
Chaudhary Devi Lal University, Sirsa**

Sub: Minutes of the 4<sup>th</sup> meeting of Executive Council held on 21.7.04 at 11.00 A.M.

Sir/ Madam,

I am sending herewith a copy of minutes of the 4<sup>th</sup> meeting of the Executive Council held on 21.7.04 at 11.00 A.M. in the office of the Vice-Chancellor. Discrepancies in recording the minutes, if any, may kindly be pointed out within seven days.

Yours faithfully,

REGISTRAR

*[Signature]*  
15/9/04

Encl: As above

Endst. No. Acad/EC/04 13293-95 Dated: 15-08-04

A copy of the above along with a copy of the minutes is forwarded to the following for information:-

1. Secretary to Governor, Haryana ( Chancellor, Chaudhary Devi Lal University, Sirsa) Raj Bhawan, Chandigarh ( for kind information of His Excellency, the Hon'ble Governor- Chancellor)
2. Higher Education Commissioner, Haryana, Chandigarh
3. Technical Education Commissioner, Haryana, Chandigarh.

REGISTRAR

Endst. No. Acad/EC/04 13296-97 Dated: 15-08-04

A copy of the above along with a copy of the minutes is forwarded to the following for information.

1. PA to Vice-Chancellor, Chaudhary Devi Lal University, Sirsa ( for kind information of the Vice-Chancellor)
2. PA to Registrar, Chaudhary Devi Lal University, Sirsa ( for kind information of the Registrar)

*[Signature]*  
Deputy Registrar (Academic)  
For Registrar

*[Handwritten mark]*

CHAUDHARY DEVI LAL UNIVERSITY, SIRSA

Speed-Post

No. Acad/EC/ 04/ 13282 - 92

Dated 15.09.04

1. The Financial Commissioner &  
Principal Secretary to Government, Haryana  
Technical Education Department, Chandigarh
2. The Financial Commissioner &  
Principal Secretary to Government, Haryana  
Education Department, Chandigarh
3. The Financial Commissioner &  
Principal Secretary to Government, Haryana  
Finance Department, Chandigarh
4. Sh. H. R. Swan, IPS  
(Retd. DGP), Kothi No.33  
Sector -6, Panchkula ( Haryana)
5. Dr. (Smt.) Manju Jayotsana  
Professor & Chairperson, Department of Hindi  
Ranchi University, Ranchi
6. Dr. Baldev Singh Mehra, Reader  
Department of Sanskrit,  
Maharshi Dayanand University, Rohtak
7. Dr. R. K. Behl,  
House No.1022, Sector 15-B,  
Chandigarh
8. Dr. (Mrs.) Urmil Singla,  
Principal, Adarsh Mahila Mahavidyalaya Bhiwani
9. Sh. Subhash Sharma, Principal  
Dayanand College, Hisar
10. Dr. Mahesh Chand Garg, Reader  
and Chairperson, Department of Commerce  
Chaudhary Devi Lal University, Sirsa
11. Sh. Dilbag Singh, Lecturer  
Deptt. of Computer Science  
Chaudhary Devi Lal University, Sirsa

CHAUDHARY DEVI LAL UNIVERSITY, SIRSA

MINUTES OF 4<sup>TH</sup> MEETING OF THE EXECUTIVE COUNCIL HELD ON 21.7.04 AT 11.00 A.M. IN THE OFFICE OF THE VICE CHANCELLOR.

PRESENT:-

1. Prof. R. P. Dahiya, Vice-Chancellor  
Chaudhary Devi Lal University, Sirsa Chairman
2. Er. B. S.Jain, nominee of the Financial Commissioner &  
Principal Secretary to Government Haryana  
Technical Education Department, Chandigarh
3. Dr. (Smt.) Manju Jayotsana  
Professor & Chairperson, Department of Hindi  
Ranchi University, Ranchi
4. Dr. Baldev Singh Mehra, Reader  
Department of Sanskrit  
Maharshi Dayanand University, Rohtak
5. Dr. (Mrs.) Urmil Singla  
Principal, Adarsh Mahila Mahavidyala, Bhiwani
6. Sh. Subhash Sharma, Principal  
Dayanand College, Hisar
7. Dr. Mahesh Chand Garg, Reader  
and Chairperson, Department of Commerce  
Chaudhary Devi Lal University, Sirsa
8. Sh. Dilbag Singh, Lecturer  
Deptt. of Computer Science & Engineering  
Chaudhary Devi Lal University, Sirsa
9. Dr. R. C. Punia, Registrar  
Chaudhary Devi Lal University, Sirsa Secretary

The Council considered the agenda and took following decisions:-

1. The minutes of the 3<sup>rd</sup> meeting held on 26.5.04 circulated vide letter No. Acad/EC/2004/6580-6595 dated 21.4.04 were confirmed.
2. The follow up action taken report of the third meeting held on 26.5.04 was noted.

The Council approved the recommendations of the Selection Committees placed on the table for appointment to the posts of Professor, Reader and Lecturer in various teaching departments.

4. The orders of Sh. Mahesh Kumar, Superintending Engineer, NH Circle, Karnal to look-after the construction work of Ch. Devi Lal University, Sirsa once a week in addition to his own duties issued by the Engineer-in-Chief, Haryana PWD B&R Branch, Chandigarh vide No.102/EI dated 11.05.2004 were noted.

5. i) Considered that Dearness Allowance @ of 61% (59% to 61%) w.e.f. 1.1.2004 to 31.3.2004 may be paid to the employees of the University as conveyed by the Chief Secretary to Government of Haryana vide No. 16/2/89/IS(I) dated 1.6.2004. (Annexure - II page 11-12)

and  
ii) Dearness Allowance equal to 50% of the existing Basic Pay may be merged with the Basic Pay w.e.f. 1.4.2004 and Dearness Allowance @ 11% after merger may be paid to the employees of Chaudhary Devi Lal University, Sirsa, as per the decision taken by the State Govt. and conveyed by the Finance Department vide Memorandum No. 1/16/2004-3PR(FD) dated 17.5.2004.

i) The Council approved the payment of Dearness Allowance @ 61% (i.e. 59% to 61%) w.e.f. 1.1.2004 to 31.3.2004 to the employees of the University.

ii) The Council approved that the Dearness Allowance equal to 50% of the Basic Pay be merged into Basic Pay w.e.f. 1.4.2004 and Dearness Allowance @ 11% after merger be paid to the employees of the University.

6. Considered the rates of fee to be paid to the advocates engaged / to be engaged by the university for contesting court cases in the Supreme Court of India, High Court and District Courts.

The Council authorised the Vice Chancellor to settle the rates of fee to be paid to the advocates already engaged by the University and to fix the rates of fee for the advocates to be engaged in future for contesting court cases on behalf of the University. It was also approved that Mr. S.N.Chadda, Retired Session Judge, presently settled at Karnal be contacted for engaging him as Legal Adviser of the University. It was further resolved that panel of Advocates be drawn to contest the cases of the University.

7. Considered the creation of the following non-teaching posts in addition to the non-teaching posts already created by the University resolution No.12 in 1983

meeting held on 20.5.2004 and further that the number of posts of Section Officer and Deputy Supdt. may be curtailed to one and four respectively.

Chief Engineer- 1, Superintending Engineer- 1, SDE - 1, Training & Placement Officer- 1, Computer Programmer -1, Superintendent -4, Assistant Director-cum- Sports Coaches -2, Assistants- 18, Water Pump Operator- 4, Watchman- 15, Mali- 9

The Council approved the above proposal.

8. (i) Considered that the non-teaching employees taken on deputation from other universities/ departments may be permanently absorbed in the services of Ch.Devi Lal University, Sirsa on the terms and conditions to be formulated by a review Committee

and

- (ii) a Committee be constituted to formulate the terms and conditions:

i) The Council authorized the Vice Chancellor to constitute a committee regarding absorption of the Non-teaching employees taken on deputation from other Universities/Departments.

9. Considered the status report (Annexure IV Page 14) of various buildings/projects of Chaudhary Devi Lal University, Sirsa

The Council noted the status report of various buildings/projects of the University.

10. Discussed the action taken by the Vice Chancellor in fixing the consolidated emoluments of Rs. 13,500/- per month for the Lecturers to be appointed on contract basis.

Approved the action taken by the Vice Chancellor under Section 11(6) of the University. The Council further approved that the Vice Chancellor be authorized to appoint teachers on term appointment/contract basis for a period of one year to meet the teaching requirement of the University.

11. Considered the following rates of remuneration for the guest faculty.

The Council approved that long term guest faculty (to be engaged for more than two weeks) and short-term guest faculty (to be engaged for less than two weeks) be paid remuneration at the rate of Rs. 300/- per lecture subject to the ceiling of Rs. 10000/- per month for long term guest faculty and Rs. 5000/- per month for short term guest faculty. The Council further authorized the Vice Chancellor consider and approve guest faculty as University guest on case to case basis.

12. Considered that the teachers and other officers coming from outside in connection with the university work may be allowed to travel by their own car/

taxi subject to their entitlement for the journey performed upto 300 kms. each way.

The Council approved that the teachers and other officers coming from outside for the University work be allowed to travel by their own car/taxi subject to their entitlement, for the journey performed upto 350 kms. each way.

13. Discussed the action taken by the Vice- Chancellor on 9.7.2004 in amending the ordinance "Punishment for use of Unfair Means" appearing at page 592-93 of KUK Calendar Vol. III as adopted by this university

Approved the action taken by the Vice Chancellor under Section 11(6) of the University Act

14. Considered the retired persons be appointed on contract basis till the age of 65 years

The Council approved that the retired persons can be appointed on contract basis till the age of 65 years

15. Considered the creation of 21 posts of Professor, 42 posts of Reader and 84 of Lecturers in various teaching departments of the university as per the workload calculated as per UGC norms.

The Council approved the creation of aforesaid posts

16. Considered the partition of E-II type houses.

The Council approved the partition of E-II type houses

17. Considered the teaching and non- teaching employees working on regular/ deputation basis may be paid Sirsa allowance @ 20% of the basic pay with retrospective effect for a period of 10 years.

The Council approved the payment of Sirsa allowance @ of 10% of the basic pay w.e.f. January 2004 for a period of 5 years to all the university employees working on regular/deputation basis subject to clearance from the Finance department of the State Govt.

18. Any other item:

Discussed the action taken by the Vice Chancellor under Section 23(4) of the University Act in granting extension in appointment to the following teachers upto 30.6.04 to take care of the examination and admission work of the University.

Sr.No.	Name	Department	Contractual appointment expired on
1.	Puneet Walia	Education	30.4.2004
2.	Dr. Meena	Education	30.4.2004
3.	Ms. Neha	English	30.4.2004
4.	Ms. Kiran Jindal	Business Admn	15.5.2004
5.	Mr. Jaspal Singh	Business Economics	31.5.2004
6.	Ms. Anupam	Law	31.5.2004
7.	Ms. Neetu	Law	31.5.2004



Approved the action taken by the Vice Chancellor under Section 11(6) of the University Act

- ii) Considered the appointment of paper setters and examiners during April, 2004 examinations in U.G/P.G. and all other professional examinations

The Council approved the appointment of paper setters and examiners during April, 2004 examinations in U.G/P.G. and all other professional examinations

- iii) Dr. Baldev Singh Mehra raised the issue of reservation policy. The council reiterated that the University will continue following the reservation policy of the State Government.

The meeting ended with a vote of thanks to the Chairman.

  
REGISTRAR 15/9/04  




CHAUDHARY DEVI LAL UNIVERSITY, SIRSA

No. Acad/EC/2004/10914-24

Dated 07-07-04

To

The Chairman and members of the Executive Council  
Chaudhary Devi Lal University, Sirsa

Sub: 4<sup>th</sup> meeting of the Executive Council to be held on 21.7.2004 at  
11.00 a.m.

Sir/Madam,

I am directed to inform you that the 4<sup>th</sup> meeting of the Executive  
Council of this University will be held on 21.7.2004 at 11.00 a.m. in the office  
of the Vice Chancellor of this University. The agenda will follow.

Kindly make it convenient to attend the meeting.

Yours faithfully,

Encl: As above

REGISTRAR

Endst. No. Acad/EC/04/10925-27 dated 07-07-04

A copy of the above is forwarded to the following for information:-

1. Secretary to Governor, Haryana (Chancellor, Ch. Devi Lal University,  
Sirsa), Raj Bhawan, Chandigarh (for kind information of His Excellency,  
the Governor-Chancellor)
2. Higher Education Commissioner, Haryana, Chandigarh
3. Technical Education Commissioner, Haryana, Chandigarh

REGISTRAR

Endst. No. Acad/EC/04/10928-29 dated: 07-07-04

A copy of the above is forwarded to the following for information :-

- 1 PA to Vice-Chancellor, Ch. Devi Lal University, Sirsa (for kind information  
of the Vice-Chancellor)
- 2 PA to Registrar, Ch. Devi Lal University, Sirsa (for kind information of the  
Registrar)

Deputy Registrar(Academic)  
for Registrar

Chairman and Members of the Executive Council

- |     |   |                  |
|-----|---|------------------|
| 1.  | Dr. R.P.Dahiya, Vice Chancellor<br>Chaudhary Devi Lal University, Sirsa   | Chairman         |
| 2   | The Financial Commissioner &<br>Principal Secretary to Government Haryana<br>Technical Education Department, Chandigarh | Member           |
| 3   | The Financial Commissioner<br>& Principal Secretary to Government, Haryana<br>Education Department, Chandigarh          | Member           |
| 4   | The Financial Commissioner<br>& Principal Secretary to Government, Haryana<br>Finance Department, Chandigarh            | Member           |
| 5   | Sh. H.R.Swan<br>IPS (Retd.DGP), Kothi No. 33<br>Sector 6, Panchkula (Haryana)   | Member           |
| 6   | Dr. (Smt) Manju Jayotsana<br>Prof. & Chairperson<br>Deptt. of Hindi<br>Ranchi University, Ranchi                        | Member           |
| 7   | Dr. Baldev Singh Mehra<br>Reader, Department of Sanskrit<br>Maharshi Dayanand University, Rohtak                        | Member           |
| 8   | Dr. R.K. Behl<br>House No. 1022<br>Sector 15-B, Chandigarh  | Member           |
| 9.  | Dr. (Mrs.)Urmil Singla<br>Principal<br>Adarsh Mahila Mahavidyalya, Bhiwani  | Member           |
| 10  | Sh. Subhash Sharma<br>Principal, D.N.College , Hisar  | Member           |
| 11. | Dr. Mahesh Chand Garg<br>Reader & Chairperson<br>Deptt. of Commerce<br>Ch. Devi Lal University, Sirsa                   | Member           |
| 12  | Sh. Dilbag Singh<br>Lecturer<br>Department of Computer Science & Engineering<br>Ch. Devi Lal University, Sirsa          | Member           |
| 13. | Dr. R.C.Punia<br>Registrar, Chaudhary Devi Lal University<br>Sirsa  | Member Secretary |



To approve the action taken by the Vice Chancellor under Section 23(4) of the University Act in granting extension in appointment to the following teachers upto 30.6.04 to take care of the examination and admission work of the University.

The University had appointed lecturers on contract basis during the session 2003-04. Their services were needed for examination and admission work of the University.

Accordingly, a Committee consisting of the Registrar, Chairperson department of Business Economics, Commerce and Business Administration met under the Chairmanship of the Vice Chancellor and after interviewing them the Committee recommended the extension in the contractual appointment of the following teachers upto 30.6.04.

Sr.No.	Name	Department	Contractual appointment expired on
1.	Puneet Walia	Education	30.4.2004
2.	Dr. Meena	Education	30.4.2004
3.	Ms. Neha	English	30.4.2004
4.	Ms. Kiran Jindal	Business Admn	15.5.2004
5.	Mr. Jaspal Singh	Business Economics	31.5.2004
6.	Ms. Anupam	Law	31.5.2004
7.	Ms. Neetu	Law	31.5.2004

As per Statute 23 (1) appointment to teaching posts shall be made by the Executive Council on the recommendations of the selection committee. Statute 23(4) provides that the Vice Chancellor, where he considers necessary make an adhoc or temporary appointment for a period not exceeding six months, if it is not possible or desirable to make a regular appointment where the appointing authority is the Executive Council, the decision taken by the Vice Chancellor shall be reported to the Executive Council in its next meeting.

The Vice Chancellor keeping in view the fact that there were not enough teachers in the University for examination and admission work etc. extended the period of their contractual appointment upto 30.6.04.

The matter is reported to the Executive Council for approval.

Sub: Draft item for Executive Council.

To approve the appointment of paper setters and examiners during April,2004 examinations in U.G./P.G. and all other professional examinations. Progress report of Examination Branch is enclosed for information.

**Note:**

Most of the paper setters were appointed out of the panel supplied by the concerned Chairman of the Board of Studies but in some cases where the concerned paper setter/examiner refused to accept the assignment , the appointment of paper setters was made with the consultation of the concerned Chairman, Board of Studies/concerned Principals and Head of the said Department/University. This arrangement was made due to emergency to conduct the examinations smoothly, well in time and as per schedule. Similarly the evaluation work was done by creating spot evaluation centres and the teachers were invited by the concerned Co-ordinator from the colleges as per their college list.

## Progress report of the Examination Branch

### a) Examinations conducted

- i) PG programmes in the university campus and PG programmes in the affiliated colleges and number of students.
- ii) UG examinations conducted, number of examination centres, number of question papers set, number of students.
- iii) Total number of question papers set - PG 500  
Total number of question papers set - UG 323
- iv) Engineering examinations  
Total number of question papers set 602  
Number of students
- v) Other examinations  
LLB, B.Ed, CPed, Shastri, Prabhakar etc.

### b) Result declared

- i) PG: M. Sc. (Geography) Part I & Part II, M.A. Punjabi- I, MMC Part- I
- ii) UG: B.A. -III, B.Sc. -III, B. Com-III, B.C.A.-III, B.C.A. 6th Sem
- iii) Engineering: B.Tech Comp. Sc & Engg. 8th Sem., B. Tech.Comp. Sc. 8th Sem, B.Tech Electronics & Instrumentation 8th Sem.
- iv) Other examinations - B.Ed, LLB( Final), CPed, Shastri -III

### c) Problems/difficulties faced and remedial measures adopted

- i) Lack of manpower
- ii) Innovative techniques adopted
- iii) To improve work efficiency and involve teaching faculty members, made specific work lops.

A private agency was hired for computerised operations involved in the preparation of results.

- iv) Facilities for processing examination related work need to be created by employing computer professionals and support staff
- v) Design of the front page of the answer books and examination application form needs improve to avoid complications in computer operations while processing them.

Sr.No.	Officials who have given their options for absorption	Date of Initial Joining	Date of joining in the University	Officials who have not given their option as
1.	Sh. Ramesh Kumar Mehta Superintendent	15.4.74	14.7.03	Sh. S.S.Bhambu, Dy. Registrar
2.	Sh. Ram Narain, Dy. Superintendent	12.6.84	16.7.03	Sh. O.P.Dhaka, Dy. Registrar
3.	Sh. Krishan Kumar, Assistant	5.6.78	9.10.03	Sh. O.P.Sachdeva Assistant Registrar
4.	Sh. N.C. Chawla, Assistant	27.8.82	25.2.04	Sh. Nafe Singh, Superintendent
5.	Sh. Kuldip Kumar, Assistant	22.5.92	14.8.03	Sh. Mahender Singh, Section Officer
6.	Sh. Gulshan Saluja, Sr.Scale Stenographer	14.3.96	14.7.03	Sh. Ramesh Kumar Ghangas, Assistant
7.	Sh. Prem Kumar, Steno- Typist	13.7.94	6.4.03	Mrs. Attamjit Kaur, SSS
8.	Ms. Kiran Bala, Steno- Typist	8.8.94	30.5.03	Mrs. Munni Devi, Assistant
9.	Sh. Hori Lal, Steno-Typist	8.6.82	16.7.03	Sh. Gulshan Kumar, Steno-Typist
10.	Sh. Ajit Singh, Security Inspector	21.7.03	29.1.04	Mrs. Neelam Rani, Steno-Typist
11.	Mrs. Amarjit Kaur alias Asha Rani, Peon	August, 96	25.8.03	Sh. Satish Kumar, Steno-Typist
12.	Sh. Rakesh Kumar, JE	15.1.96	26.7.03	Sh. Ashok Kumar, Steno-Typist
13.				Sh. Trivender Kumar, Assistant
14.				Sh. Jitender Saini, Assistant
15.				Sh. Sanjay Tiwari, Assistant
16.				Sh. Ramesh Kumar, Steno-Typist