

**INSTRUCTIONS & GUIDELINES  
FOR  
ADMISSION TO VARIOUS PROGRAMMES  
IN  
AFFILIATED COLLEGES  
(ACADEMIC SESSION 2021-22)**



**CHAUDHARY DEVI LAL UNIVERSITY, SIRSA**

**NAAC Accredited with Grade 'B'**

**Website: [www.cdlu.ac.in](http://www.cdlu.ac.in)**

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## ACADEMIC CALENDAR 2021-2022

Academic Calendar of UG and PG programmes run in Affiliated Colleges and University Teaching Departments and Education Colleges except B.Ed., M.Ed. and B.Tech. (Fresh students) for the Session 2021-22:

### **For Under Graduate Programme**

EVENT	DURATION	Days
Admission	02.08.2021 to 20.08.2021	
<b>Odd Semester</b>		
Teaching Term	01.09.2021 to 24.12.2021	90
Examination	27.12.2021 to 25.01.2022	
<b>Even Semester</b>		
Teaching Term	27.01.2022 to 19.05.2022	90
Examinations	20.05.2022 onwards	
Summer Vacation	01.07.2022 to 30.07.2022	

### **For Post Graduate Programme**

EVENT	DURATION	Days
Admission	02.08.2021 to 19.09.2021	
<b>Odd Semester</b>		
Teaching Term	01.10.2021 to 25.01.2022	91
Examination	27.01.2022 to 28.02.2022	
<b>Even Semester</b>		
Teaching Term	01.03.2022 to 21.06.2022	90
Examinations	22.06.2022 onwards	
Summer Vacation	01.07.2022 to 30.07.2022	

**Note:**

- a) If the number of teaching days falls less than 180 days (90 days in each semester) in the academic session 2021-22, it would be the responsibility of each Department/Institute/College to make good the loss by arranging extra classes.
- b) Examination of each class should be completed within 25-30 days and the evaluation of Answer Books, etc. be got done in remaining days and during Vacations.
- c) Practical examinations may be conducted before the commencement of the examinations. In case of any inconvniance these examinations may be conducted within 15 days from the completion of theory examinations of the concerned programmes and marks be uploaded accordingly.
- d) In case results of the intermediate even Semester are not declared in time, students of old batches will be provisionally promoted to the next semester.
- e) The academic Calendar can be amended if any revised guidelines received from the Govt. of Haryana/UGC.
- f) Academic Calendar of B.Tech., B.Ed. and M.Ed. will be decided as per the decision of the Haryana State Technical Society, Panchkula, Haryana/AICTE/ NCTE.
- g) Admission schedule in case of affiliated colleges shall be as per DGHE, Panchkula, Haryana.

# 1. ADMISSION SCHEDULE FOR UNDER GRADUATE AND POST GRADUATE PROGRAMMES (ACADEMIC SESSION 2021-22):

## (i) Undergraduate Programmes:

- a) Date of Start for submission of online application form: 02.08.2021  
 b) Last date for submission of online application form: 20.08.2021  
 c) 1<sup>st</sup> Counseling 25.08.2021 Fee deposit upto 26.08.2021 (11.59 PM)  
 2<sup>nd</sup> Counseling 27.08.2021 Fee deposit upto 29.08.2021 (11.59 PM)  
 3<sup>rd</sup> Counseling 31.08.2021 Fee deposit upto 01.09.2021 (11.59 PM)

Physical Counseling 03.09.2021 upto 12:00 noon; Fee deposit on the same day upto 11:59 p.m. (Online)

Commencement of classes 01.09.2021

## (ii) Postgraduate Programmes:

- a) Date of Start for submission of online application form: 02.08.2021  
 b) Last date for submission of online application form: 19.09.2021  
 c) 1<sup>st</sup> Counseling 24.09.2021 Fee deposit upto 26.09.2021 (11.59 PM)  
 2<sup>nd</sup> Counseling 28.09.2021 Fee deposit upto 29.09.2021 (11.59 PM)  
 3<sup>rd</sup> Counseling 30.09.2021 Fee deposit upto 01.10.2021 (11.59 PM)

Physical Counseling 05.10.2021 upto 12:00 noon; Fee deposit on the same day upto 11:59 p.m. (Online)

Commencement of classes 01.10.2021

## 2. Admission schedule for BPEd, DPed (for affiliated colleges) and MPed. Programme.

- a) Date of Start for submission of online application form: 02.08.2021  
 b) Last date for submission of online application form: 19.09.2021  
 c) 1<sup>st</sup> Counseling 24.09.2021 Fee deposit upto 26.09.2021 (11.59 PM)  
 2<sup>nd</sup> Counseling 28.09.2021 Fee deposit upto 29.09.2021 (11.59 PM)  
 3<sup>rd</sup> Counseling 30.09.2021 Fee deposit upto 01.10.2021 (11.59 PM)

Physical Counseling 05.10.2021 upto 12:00 noon; Fee deposit on the same day upto 11:59 p.m. (Online)

Commencement of classes 01.10.2021

**However, this Admission Schedule can be changed due to COVID-19 pandemic situation or any other instructions received from the competent authority/State Government/ UGC, New Delhi.**

**Note:** The physical efficiency test for admission in BPEd, DPed and M.P.Ed. shall be conducted as under:

Sr. No.	Programme	UTD/Colleges	Venue	Date
1.	MPed	Dept. of Physical Education	MP Hall, CDLU, Sirsa.	21.09.2021 (Morning 8.00 am) (all male candidates)
				21.09.2021 (Evening 1.00 pm) (all female candidates)
2.	DPed, BPEd	i) Shah Satnam Ji Boys College, Sirsa. ii) Shah Satnam Ji Girls College, Sirsa.	MP Hall, CDLU, Sirsa.	22.09.2021 (Morning 7.00 am) (all male candidates)
				22.09.2021 (Morning 8.00 am) (all female candidates)
3.	DPed (Observer: 1. Dean Academic Affairs 2. Dean Faculty of Education, CDLU, Sirsa.)	i) Defence College, of Education, Tohana ii) MUH Jain College of Education, Tohana. iii) G.D. College of Education, Bhuna.	Defence College of Education, Tohana.	22.09.2021 (Morning 8.00 am) (all female candidates)
				22.09.2021 (Evening 1.00 pm) (all male candidates)

## **GENERAL INSTRUCTIONS/GUIDELINES FOR ADMISSION TO VARIOUS COURSES**

1. **The admission process will be on line as per the DGHE/ University guidelines and instructions. The schedule of display of merit list(s) will be as per the schedule provided/finalized by the DGHE/ University.**
2. The guidelines/rules as mentioned herein and in the University Calendar will be applicable and must form a part of the College Prospectus.
3. In case of silence of any rule or any confusion, the rules of the University will be applicable/final.
4. **In the wake of pandemic COVID-19, colleges and students shall follow the guidelines issued by the Govt. from time to time.** Principals shall ensure that these guidelines are complied with.
5. Reservation Policy of Haryana Govt. will be applicable in the admission. Programme-wise and **category-wise distribution of seats** will be according to the instructions issued by the General Administration Department, Haryana Government letter No. 22/12/2019-1GS.III dated 25.02.2019 or issued from time to time.
6. If there is any doubt, a clarification to this effect must be sought from the Registration/Academic Branch as the case may be before the finalization of admission.
7. A student may apply simultaneously in more than one programme but he/she cannot enroll themselves as a regular student in more than one degree programme at a time.
8. Every College shall constitute an **Admission Committee** as per the ordinances/ rules of the concerned programme to be appointed by the Principal, amongst the teachers of the College. An SC/ST teacher and a female representative from the College shall be included in the Admission Committee. **No admission will be made with less than 75 % of the quorum of the admission committee.**
9. Responsibility for wrong/irregular admission/excess admission, if any, will rest upon the Principal and the Admission Committee of the College concerned.
10. However, in the event physical verification of documents is not possible, the candidate will give an undertaking in writing that all the documents submitted by him or her for claiming admission are authentic and that in case these are found otherwise will lead to cancellation of admission and action under Indian Penal Code.
11. To start a programme, the requirement of minimum number of applications will be 25% of the sanctioned seats in regular programme and 50% of the sanctioned seats in self- financing programmes. Further, Principal of the concerned College will ensure the financial viability before starting the self-Financing Course. In case the number of students admitted falls short of 10 in a particular programme after the final counseling the classes for that programme will not be started. However, instructions issued by the Director-General Higher Education, Haryana from time to time will be applicable in case of Govt. Colleges.
12. The colleges are advised to contact the D.R. (Academic) or download the concerned ordinances from the University Website.
13. In case of syllabi under Learning Outcome based Curriculum Framework for PG programmes, it is made clear that open elective course will be chosen from the disciplines other than in which (PG) degree is being perused. Students will have to choose the open elective paper with in the time given in the ordinance. Students can opt for the MOOCs courses available at SWAYAM and approved by the Department concerned.
14. A certificate from each student to the effect that any University/Board has not disqualified him/her shall be obtained at the time of admission.
15. Certificates/Detailed Marks Cards of all students seeking admission on having passed the qualifying examination from other Universities/Boards may be checked exhaustively virtually or otherwise at the time of admission, depending on the conditions prevailing and it shall be ensured that the candidate seeking admission is eligible.
16. For programme admission to which is being made through CDLU, Sirsa or at a centralized level, if

any, separate admission guidelines will be notified by the Academic Branch of the university.

17. The candidates can submit their results/revised results of qualifying examination as per the guidelines of the DGHE or in its absence at any time during the process of admission to be considered for admission in subsequent provisional admission list(s).
18. The admission lists in descending order of merit will be displayed on the Notice Board of the concerned College and the College website as per the schedule notified.
19. The confidential result of the qualifying examinations or the duly verified result published on the official website of the concerned University/Board shall be treated as the proof of having passed the qualifying examination in case the DMC has not been issued. In such cases, the candidate has to produce a certificate from the Principal/HOD/University concerned also showing the maximum marks of the qualifying degree. However, the candidate shall have to produce the original DMC/Degree for the purpose of admission within a month from the date of dispatch by the concerned University/Board/ **before filing of the registration return**, whichever is earlier, otherwise his/her case of registration will not be considered.
20. At the time of admission, necessary certificates/documents/testimonials in original may be required at the time of counseling, virtual or otherwise. Principals will take decision on the basis of the COVID-19 conditions prevailing at that time to prevent any health hazards. Only the photocopies of the certificates/testimonials/ documents duly self attested should be submitted by the candidates in the concerned college.
21. There shall be no rounding off percentage of marks from 0.5% and above to next higher number for determining the eligibility merit for admission to various courses. In case two or more candidates have equal percentage of marks in the merit list, their marks of the next lower examination will be considered. If again the score is equal, the candidate senior in age shall be considered first in the merit list.
22. It may be ensured that the children of single parent are not denied admission in the College on the plea that names of both the parents are not mentioned in the certificate of qualifying examination/admission form, if they are otherwise eligible/subject to fulfillment of all other conditions of admission.
23. Gap Year Certificate – Principals of the colleges are permitted to admit the students after a gap of studies, if, the student is otherwise, eligible and his/her case falls under the admission policy.
24. The candidates shall not indulge in any act of Ragging. If a candidate is found to have been involved in such an act, his/her admission shall be cancelled, besides a penal action under the law will be taken against such student(s). The candidate and his/her parent/guardian shall sign an undertaking to this effect on the prescribed proforma. The proforma duly filled in as prescribed by the UGC, should be uploaded on the website of the college. Colleges shall ensure that these certificates are submitted at the time of admission.
25. A certificate from each student to the effect that any University/Board has not disqualified him/her shall be obtained at the time of admission.
26. Character Certificate is essential at the time of admission.

The character certificate will be submitted in original of the last attended school/college/institute at the time of admission. They will enclose self-attested copies of their essential documents along with the admission form. Character certificate is essential and the details of Character Certificate to be furnished are as under:

**(A) Private Candidates:**

Candidates who have passed the qualifying examination as private candidates should submit their character certificate duly signed by a First Class Magistrate/Public Notary/Gazetted Officer/MC of the concerned area/Sarpanch of concerned Village.

**(B) Candidates who have passed the qualifying examination as regular students:**

Such candidates must submit the Character Certificate from the Head of the Institution last attended

27. Maternity Leave for women students: Maternity leave to the students of affiliated colleges up to three months is allowed and attendance may be counted excluding this period in all programmes except the programmes in the Department of Law, where BCI rules are applicable and the programmes being run in the Department of Physical Education as well.
28. Fee from the students will be charged semester-wise. Fee shall be deposited as per schedule issued by the University/DGHE.
29. If the last date for receipt of Admission Forms falls on a holiday declared by the University/Government, the next working day will be considered as the last date for the purpose. The colleges are advised to make necessary provisions and accept the fee online.
30. The eligibility fee @ Rs. 100/- from the students who have passed 10+2 from Haryana Board of School of Education, Bhiwani will not be charged.
31. The affiliated Colleges of the University shall follow the rules regarding admissions under Sports Quota as per the Instruction/ Guidelines issued by the State Govt.
32. The students will have to fulfill the condition of 75% minimum (theory & practical separately) of attendance as per the relevant is mandatory.
33. Schedule for Submission of Registration Return will be notified separately by the Registration & Scholarship Branch.

**Note: If at any stage, it is found that the candidate has supplied any incomplete or false or incorrect information in the Application Form, his/her candidature for the programme shall be cancelled and he/she shall be liable for disciplinary action as per University rules.**

## ELIGIBILITY

1. Eligibility of students who have passed their qualifying examination from Board of School Education, Haryana/other Boards/Universities including Chaudhary Devi Lal University, Sirsa be checked properly and admissions be allowed in accordance with the provision of rules of the Ordinance concerned.
2. Admission will be allowed to be PG courses to student having re-appear in only one paper either in 5<sup>th</sup> and 6<sup>th</sup> semester at UG level, only if the compartment is not in the subject in which the candidate is seeking admission to the PG programme. This will be further subject to the condition that they will be not be promoted if they fail to pass in one paper of their graduation before the commencement of the 3<sup>rd</sup> semester of their concerned PG programme, in which case their provisional admission will be cancelled.
3. Candidate(s) placed under compartment in only one subject can be admitted provisionally to Part-I of B. A./ B. Sc./B. Com./BCA/BTM etc. subject to passing their compartmental subject in two consecutive chances i.e. April/May examination of the year as per provisions of rules, contained in the respective Ordinance. Principals must ensure that cases for RR are sent only of those who have cleared the lower exam accordingly.  
Admissions of all such cases will be subject to their fulfillment of the minimum eligibility conditions for that programme in which they are seeking admissions.
4. Candidate having B.Voc. Degree will be considered eligible for trans disciplinary vertical mobility into such programme(s) where entry qualification is a Bachelor degree without specific requirement in a particular discipline.
5. Admission will be made on the basis of merit in the qualifying examination plus weightage(s) admissible, if any, except the academic programmes admission to which are being made through centralized system as per DGHE/University/ competent body concerned. The total weightage for merit on the basis of qualifying examination shall not exceed 10 merit points.
6. ITI passed out will be considered for admission as per letter Memo No. 18/23/2020 UNP (4) dated 19.02.2020 (**Annexure- X**)
7. For colleges, grouping of subjects has already been circulated by the University vide letter No. Acad./AC-II/2019/67-135 dated 05.04.2019.
8. Those students who are enrolled in a particular programme under Distance Education mode, are not allowed to switch to regular mode of that programme.
9. A list of de-recognized Boards/Universities and fake Universities as circulated by the AIU/UGC may be followed. However, updated list can be procured from Assistant Registrar (Academic).
10. The eligibility of all the students, even if they are admitted through central counseling, should be checked by the College itself before the confirmation of admission. Any excuse will not be accepted and Principal of the College will fully be responsible for any wrong admission.
11. Five percent relaxation (5 out of 100) in minimum eligibility condition for admission to various programmes except LLB, D.P.Ed. and B.P.Ed will be given to the candidate who are blind or are differently abled.
12. Unless otherwise specifically provided for a course in the concerned Ordinance, the eligibility condition for SC/ST candidates will be minimum pass marks in the qualifying examinations for admission to various courses (General Administration Department, General Services-III Branch, Govt. of Haryana vide their circular No. 22/129/2013-1GSIII dated 16.07.2014) and persons with benchmark disabilities. (**Annexure-XIV**).
13. The grade 12/12<sup>th</sup> class/senior secondary of Northwest accreditation Commission (NWAC), USA is eligible qualification for admission in Undergraduate Courses.
14. System/formula for admission in the following situations:
  - (a) The candidates who come from other Universities/Institutions where percentage of marks is awarded along with CGPA, the percentage of marks as awarded by the concerned University will be considered and no further conversion is required.
  - (b) In case of other institutions or Universities where no equivalent percentage of marks is expressly provided, but the conversion formula of the CGPA awarded has been given by the



concerned University, the percentage of marks would be obtained by using the conversion formula of that University.

- (c) In case of other Institutions or Universities where no equivalent percentage of marks is given or no formula for conversion of the CGPA is expressly provided, the percentage of marks will be calculated on the basis of the following simple linear formula made evident from following examples:

- i) If a candidate gets 4 on a scale of 5, his percentage of marks would be :  $4/5 \times 100 = 80\%$
- ii) If a candidate gets an CGPA of 7 on a scale of 10, his percentage of marks will be :  $7/10 \times 100 = 70\%$
- iii) If a candidate gets 3 on a scale of 4, his percentage of marks will be :  $3/4 \times 100 = 75\%$

- (d) For the students of other Institution/Universities who are governed by the 4-point scale, the percentage of marks obtained by the students and mentioned on their transcript would be considered.

### **ENGLISH AS QUALIFYING EXAMINATION.**

The candidates who have passed the qualifying examination from other Universities/Boards without English are not eligible to seek admission to various Under-Graduate Courses excluding LLB, as regular students irrespective of the fact that their qualifying examinations stand recognized in the Book of Equivalence.

However, a Candidate of another University/Board who has passed 10+2 examination but did not pass the subject of English or any one deficient subject as per requirement of the Ordinance in the Senior Secondary Certificate Examination 10+2 standard of Board of School Education, Haryana or in any examination recognized as equivalent thereto, may be allowed to join the B.A./B.Sc. (General) Part-I class provisionally subject to his qualifying in the subject of English or deficient subject 10+2 standard examination at the :

- a) Supplementary Examination of the same year
- OR
- b) Annual Examination of the following year

Provided that his result of B.A./B.Sc. (General) Part-I examination shall be declared only after he/she has qualified in the required subject. If he/she does not clear the subject of English or deficient subject even in the second chance his/her provisional admission/result of B.A./B.Sc. (General) Part-I shall be cancelled *ab initio*.

### **Eligibility conditions of B.P.Ed. and D.P.Ed.**

10+2 examination from the Board of School Education, Haryana or any examination recognized as equivalent thereto, obtaining at least 45% marks in aggregate (42.75% in case of those who participated in National or State Level sports events and SC/ST candidates). The candidates will be allowed sports weightage as per University rules.

#### **Note:-**

- a) The candidates seeking admission to the DPED and BPED programme will be subject to a medical examination by the University Medical Officer or the Medical Officer designated by the University for the purpose, to ensure their fitness for carrying out practical. However, on a presentation of the student against the decision of the Medical Officer, the Vice-chancellor may refer it to the Medical Board, whose decision shall be final. A student can be referred for medical checkup any time during the programme, if the Principal is of the feels that the student has gone unfit for practical.
- b) **Note:** The physical efficiency test for admission in DPED and BPED shall be conducted as under:

For weightage etc. refer to relevant chapter of these instructions.

## RECOGNITION OF EXAMINATION

- (i) The Principal of the College concerned will be responsible for all the admissions made in her/his College/Department. However, in case of doubt regarding the recognition of lower qualifying examination passed by the candidate from other University/Board and his percentage of marks in the qualifying examinations, prior clarification must be sought from the Deputy Registrar (Academic) of this University before allowing provisional admission. An updated photocopy of Book of Equivalence of (Indian/Foreign) Examination of Kurukshetra University, Kurukshetra is available in the Academic Branch, Chaudhary Devi Lal University, Sirsa. Book of Equivalence of (Indian/Foreign) Examination of Kurukshetra University, Kurukshetra will be followed.
- (ii) The 10+2 level Examination of various State/Boards of Education recognized by the Chaudhary Devi Lal University, Sirsa for the purpose of Higher Education, listed in the Book of Equivalence of Kurukshetra University, Kurukshetra” be treated as having passed with best five subjects including subject of English.
- (iii) As far as the admission on the basis of having passed various diplomas/vocational courses, mere recognition of any examination be not taken as proof of granting admission to any candidate in any Course/Class, eligibility conditions prescribed in the respective ordinance(s) must strictly be adhere to.
- (iv) 3-year diploma course examination conducted by various State Boards of Technical Education in India, which are recognized by the Director, Technical Education, Haryana, Chandigarh be recognized as equivalent to 10+2 level examination for admission to 1<sup>st</sup> year of 3-year Bachelor Degree Courses at this University, provided the candidate shall pass the subject of Hindi Core of 10+2 level examination, if not already passed, at the supplementary examination only of the same year of admission.
- (v) The Senior School Examination Certificate issued by the Council of Secondary Education, PMC Campus S.A.S Nagar, (Mohali), is not equivalent to the certificates issued by H.S.E.B./C.B.S.E. and other State Education Boards as decided by the Punjab & Haryana High Court in CWP No. 3651 of 2009 etc. a bunch of writ petitions including CWP No. 14155 of 2011 dated 19.12.2012.

### **Note:- PRINCIPALS OF THE COLLEGES CONCERNED ARE REQUESTED TO:**

- i) Ensure that ineligible candidate(s) is/are not allowed for admission in the College and for this purpose, every precaution must be taken. Irregularities in the admission or admission allowed on the basis of fake certificate or promotion allowed to next higher class without registration number, in contravention of the Ordinance, if any, will rest with the Principal and the committee constituted for the purpose, of the College concerned. In case, any student files civil suit in any Court against the orders declaring him/her ineligible, the said civil suit is required to be defended by the College concerned and in case it is to be defended by the University, the expenses incurred on the said civil suit will have to be borne by the College concerned.
- ii) While deciding the CWP No. 16591 of 2001-Mr. Bhupesh Gupta, resident of Naraingarh (Ambala) Versus Kurukshetra University and others, the Hon’ble High Court at Chandigarh has observed that the University should take steps to ensure that the educational institutions strictly follow the eligibility criteria while granting admission to the students and not play with the career of young men/women just for their own financial gains. Therefore, the Principal of the College concerned shall be directed to be the more vigilant and to consider only those students who are eligible for admission to the Course/Class and his/her admission is as per provision of rules contained in the concerned Ordinance.

**Note:-** The grade 12/12<sup>th</sup> class/senior secondary of North-West Accreditation Commission (NWAC), USA is eligible qualification for admission in Undergraduate Courses.

## WEIGHTAGE(S)

Candidates who are eligible for admission will be entitled to weightage in total merit points as given below:

	Criteria for grant of Weightages	Marks
A	Candidates who have passed the qualifying examination from Institutions situated in Haryana.	5
B	Recipients of National Talent Award from the NCERT	5
C	Candidates having consistently good academic record i.e. throughout first class from first public examination to the qualifying examination	5
D	Candidates who have passed Honours Programme in the related Subject at the level of qualifying examination	5
E(a)	NCC cadets who have passed the "B" Certificate.	3
	NCC cadets who have passed the "C" or "G-II Certificate (no weightage will be given for civil defense services) Note: if a NCC cadet has B and C certificate, maximum weightage of 3/5 marks will be given.	5
	OR	
E(b)	Candidates who have been recommended or commended or have obtained 1 <sup>st</sup> and 2 <sup>nd</sup> position at the Inter Zonal.	3
	OR	
	Candidates who have attained 1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup> , 4 <sup>th</sup> position in All India Inter-University Youth Festival/North Zone/State Level competition either individually or as a team member organized by Govt. Agency/AIU	5
	OR	
E(c)	Sports persons who have won 1 <sup>st</sup> or 2 <sup>nd</sup> or 3 <sup>rd</sup> position at the University / State Level Tournament organized by the State Govt. of Haryana Olympic Association / University in individual events or team games or have actually participated in Inter University or National Level duly recognized by the Association of Indian Universities / concerned national federation / Indian Olympic Association in the games in which inter university tournament organized by AIU (except for the D.P.Ed and B.P.Ed. Courses) candidate claiming sports weightage must submit gradation Certificates issued by the Director of Sport of the State Concerned or by an Authority authorized by the Director of Sports of the concerned state indicating grade	5
	OR	
E(d)	Holder of Certificates or Merit for NSS/YRC awarded by the University	5

**Note: Weightage for sports will be given only in respect of tournaments in the games/events arranged by the university/inter-university/sports board or by a State/National Organization recognized by the Indian Olympic Association:**

**In the above categories, the weightage will be calculated as under:**

1. The total weightage for merit (A to E above) shall not exceed 10 merit points.
2. The number of students admitted under Clause (E) above shall not exceed 10% total intake of the programme.

3. The Weightage for the purpose of merit under Clause (C) above shall be given only if the candidate has obtained the required certificate/distinction from first public examination to the qualifying examination on the basis of which he is seeking admission to the programme. For example, if a candidate is seeking admission on the basis of BA/ B.Sc./B Com Examination, he/she will be given Weightage under this clause if he/she has obtained certificate of distinction in Matric, 10+2 and in BA/BSc/BCom, as the case may be.
4. A weightage of 5 merit points shall be admissible to the candidate who have passed BSc with Biotechnology as one of the subject for admission in MSc Biotechnology.

### **Information about Programmes in Physical education**

For admission to DPed and BPed, the following instruction may be followed by the candidates regarding sports weightages:

#### **Games for Boys and Girls:**

Athletics including Cross Country; Badminton; Basket-Ball; Cricket; Cycling; Gymnastics; Hockey; Kho-Kho; Shooting; Swimming including Water-Polo and Diving; Tennis; Table-Tennis; Volleyball; Handball; Kabaddi of National Style; Football; Chess; Boxing; Judo; Weight Lifting; Yoga; Best-Physique; Wrestling and Power Lifting.

No other game or event which is not recognized by the Association of Indian Universities shall be considered.

1. For D. P. Ed., Sports weightage as per point no. 4.
2. The candidates seeking admission to the D.P.Ed course will be subject to a medical examination by the University Medical Officer or the Medical Officer designated by the University/College for the purpose, to ensure their fitness for carrying out practical. However, on a representation of the student against the decision of the Medical Officer, the Vice-Chancellor may refer it to the Medical Board, whose decision shall be final. A student can be referred for medical check up any time during the course, if the Chairperson/Principal is of the opinion that the student has gone unfit for practical.

Sports weightage as follows:

3. A candidate who is placed under compartment in the qualifying examination shall not be allowed to join D. P. Ed. and B. P. Ed. Course.

## SPORTS WEIGHTAGES FOR D. P. Ed. COURSE

1 <sup>st</sup> , 2 <sup>nd</sup> , or 3 <sup>rd</sup> position at Senior/Junior World Asian/SAF/Common Wealth games.	25 marks
Participation at Senior/Junior tournaments mentioned above at (a).	18 marks
1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> position at Senior / Junior National Tournaments / National Games/Inter University/Khelo India Tournaments.	15/12/10 marks
1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> place at national (Sr./Junior) Zonal tournaments / Inter University Zonal tournaments.	8/7/6 marks
Participation at combined Universities.	5 marks
Participation at Sr./Junior National tournaments/National School Games or combined school team	4 marks

### Note:

- (1) Highest Sports weightage- on one count will be given.
- (2) International position/participation certificate must be supported by position/participation certificate at National level.
- (3) National position/participation certificate should be supported by State position/participation certificate.
- (4) Similarly State level certificate should be supported by District Position/participation certificates.
- (5) No weightage will be given for rural festivals/open memorial tournaments/invitation meets/women festivals etc.

The games included in list of AIU will only be considered for weightage. The certificate will only be considered if the same bears gradation from the respective State Governments in respect of the game /sports for which the candidate claims sports weightage and eligibility. In case any state does not issue gradation certificate, the candidate shall have to produce a certificate to that effect from the Director of sports of the concerned state. The District Sports Officer/Head of the Institution shall countersign these certificates.

- (6) The weightage for the purpose of merit under Clause (C) above shall be given only if the candidate has obtained the required certificate/distinction from first public examination to the qualifying examination on the basis of which he is seeking admission to the programme. For example, if a candidate is seeking admission on the basis of BA/ B.Sc./B.Com Examination, he/she will be given Weightage under this clause if he/she has obtained certificate of distinction in Matric, 10+2 and in BA/BSc/BCom, as the case may be.
- (7) A weightage of 5 merit points shall be admissible to the candidate who have passed BSc with Biotechnology as one of the subject for admission in MSc Biotechnology.

## **SPORTS WEIGHTAGES FOR B. P. Ed.**

- |    |  |                |
|----|--|----------------|
| a) | 1 <sup>st</sup> , 2 <sup>nd</sup> , or 3 <sup>rd</sup> position at Senior/Junior World Asian/SAF/Common Wealth games.  | 25 marks       |
| b) | Participation at Senior/Junior tournaments mentioned above at (a).   | 18 marks       |
| c) | 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> position at Senior / Junior National Tournaments / National Games/Inter University/Khelo India Tournaments. | 15/12/10 marks |
| d) | 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> place at national (Sr./Junior) Zonal tournaments / Inter University Zonal tournaments.                      | 8/7/6 marks    |
| e) | Participation at combined Universities.  | 5 marks        |
| f) | Participation at Sr./Junior National/ Inter University tournaments   | 4 marks        |

**Note:**

- (1) Highest Sports weightage- on one count will be given.
- (2) International position/participation certificate must be supported by position/ participation certificate at National level.
- (3) National position/participation certificate should be supported by State position/ participation certificate.
- (4) Similarly State level certificate should be supported by District Position/ participation certificates.
- (5) No weightage will be given for rural festivals/open memorial tournaments/ invitation meets/women festivals etc.

The games included in list of AIU will only be considered for weightage. The certificate will only be considered if the same bears gradation from the respective State Governments in respect of the game /sports for which the candidate claims sports weightage and eligibility. In case any state does not issue gradation certificate, the candidate shall have to produce a certificate to that effect from the Director of sports of the concerned state. The District Sports Officer/Head of the Institution shall countersign these certificates. The certificates of Haryana Universities will be verified by the Secretary, Sports Council, of their respective Universities, hence they do not need gradation certificate.

A graduate who has participated or won positions at a,b,c,d, e and f must have played for his university at inter university tournaments except in the case that he/she did his/her gradation through distance education.

## RESERVATION OF SEATS

- (A) 15% of the total seats shall be open and will be filled upon all India bases including Haryana.
- (B) Remaining 85% seats are reserved for bona fide residents of Haryana and will be filled up as detailed below:

The seat matrix has been prepared on the basis of the reservation policy notified by the Govt. of Haryana vide Notification No. 22/10/2013 - IGSIII dated 28/2/2013 and 22/12/2019-1GS.III dated 25.02.2019, and instructions received from the State Govt. from time to time on the following basis:

Category	Percentage
<b>a) All India Open Category Seats (Including Haryana State) (AIO)</b>	<b>15% of the sanctioned Intake</b>
i) All India Open	90% of All India quota
ii) Economically Weaker Section (EWS) of All India quota.	10% of All India quota
<b>b) State Quota</b>	<b>85% of the sanctioned Intake</b>
i) Haryana Open General Open Category (HOGC)	40% of the State Quota
ii) Reserved category of Haryana	60% of the State Quota
iii) Scheduled Caste (SC)	20% of State quota
iv) Backward Classes of Haryana (A) (BCA)	16% of State quota
v) Backward Classes of Haryana (B) (BCB)	11% of State quota
vi) Economically Weaker Section (EWS)	10% of State quota
vii) Differently Abled Persons	3% of State quota

### **Guidelines for Reservation:**

1. The Reservation of seats is as per the Reservation Policy of the Haryana Govt. and is subject to any change/amendment by the State govt. from time to time.
2. In case seats of DSC remains vacant, the same will be filled up from the SC candidates and vice versa. Similarly, if the reserved seat(s) of BC Block 'A' remain vacant these will be filled up from BC Block 'B' and vice versa. Further, if the reserved seats of EWS category remains vacant, then these will be filled up from HOGC/AI open as the case may be.
3. If a candidate of Haryana General, SC and BC also applies for Differently Abled/ESM/DFF category, he/she will be considered first for Haryana General, SC and BC category.
4. If the quota reserved for Differently Abled Persons candidates remains vacant due to non-availability of candidates, these seats will be given to ESM and their wards, dependents of Freedom Fighters and wards of Military Personnel who died in operation 'Vijay' on the basis of their merit.
5. In case the number of applications is/falls less than the number of sanctioned seats in any Programme, the vacant seats under reserved categories except SC will be filled as follows:
  - I. The seats remaining vacant in any other Reserved Category shall be filled from Haryana Open category, if the candidate belonging to the respective category is not available at the time of physical presence.
  - II. Further, in case, the seats remain vacant in Haryana Open category, the same will also be thrown open to All India Open category.
  - III. In case the number of applications received in any category is less than the number of sanctioned seats, all the vacant seats will be thrown open to as per the above two clauses.
- IV. **No SC/DSC seat will be converted into General category.**
- V. Roster System will not be maintained in case of admissions as per Haryana Govt. instructions.
- VI. In case the number SC applicants is less than the reserved seats for this category, vacant seats

excluding the number of SC applications will be filled from the Haryana open category and the unfilled remaining seats will be filled one day before the close of the admissions.

- VII. Further, in case the candidate of reserved category approaches the University that he could not present himself at the time of physical presence or one day before the close of admission in case of SC category, on sufficient ground and reserved seat has been filled up from the general category candidates, the proposal for additional seat(s) for that candidate will be put up by the concerned Department within 7 days. (For details refer to chapter Reservation).

**Candidates claiming reservation under Scheduled Caste and Backward Class (Block 'A' & 'B') will submit the certificate on the prescribed Performa.**

6. BC (Block A&B) candidates for benefit of reservation shall also have to furnish an affidavit on the prescribed pro forma to the effect that he/she is not covered under the criteria of creamy layer as per **Annexure-IV** at the time of reporting to the allotted university. The said affidavit shall be furnished jointly by both father and mother of the candidate. **The children of persons having gross income of up to 03 (Three) Lakh Rupees shall first of all get the benefit of reservation in admission. The left out quota shall go to that class of Backward Classes citizens who earn more than Three Lakh Rupees but up to Six Lakh rupees per annum. The Sections of the Backward Classes above Six Lakh Rupees per annum shall be considered as Creamy Layer under Section 5 of the Haryana Backward Classes (Reservation in Services and Admission in Educational Institutions) Act, 2016.**
7. Certificate from ward of Deceased/Disabled/Discharged Military/Para-Military personnel/Ex Servicemen or Ex-Personnel of Para-Military Forces – **Annexure-V must be enclosed with the admission form for taking the benefit of reservation.**  
The seats reserved for ESM category shall be offered in order of following priorities:
- Wards of Ex-servicemen died in action while in active service.
  - Ex-serviceman himself.
  - Wards of Ex-servicemen.
  - Wards of Paramilitary Forces.
8. Only the candidates having permanent disability of not less than 40% (being otherwise fit for admission to the Programme(s)) will be considered for admission as Differently Abled. Disability certificate must be issued by the Chief Medical Officer of the concerned District. **However, the certificate shall be subject to verification by a Medical Board of the University constituted for the purpose and the decision of the Board shall be final. Differently abled candidates belonging to Haryana are required to submit the certificate on prescribed proforma as per Annexure-VI.**
9. Children and Grand-Children of Freedom Fighters of Haryana are required to submit a certificate from the concerned Deputy Commissioner of the concerned District. as per **Annexure-VII.**
10. ESM and their wards of Haryana are required to submit the certificate as per **Annexure- VIII.**
11. For horizontal reservation, ESM/DFP candidates of General, SC and BC category will also have to furnish ESM/DFP certificate as mentioned above.
12. In pursuance of the decision of Hon'ble Punjab & Haryana High Court, Chandigarh dated 11.01.2013 in the LPA 98/2013 (O&M) CWP No. 20359 of 2012, Sh. Ishwar Singh Vs KUK & Others, preference shall be given to ESM first before giving admission to wards against ESM reserved seats.
13. All the eligible candidate, whether from Haryana or from reserved categories can also compete for seats allocated under All India Category.
14. A candidate, who applies for reserved category will be considered first in general category. In case, he/she does not get a seat of his/her choice in general category, then he/she will be considered for reserved category as applicable. The category of allotted seat may be higher than the actual category of the candidate.
15. If the number of seats in any particular category is not a round figure, 0.5 or above will be taken as



- one and less than 0.5 shall be ignored, except that in Physically Handicapped, Children & Grandchildren of Freedom Fighters and Ex-Servicemen and their Wards Categories, at least one candidate will be admitted from all the three categories in total, even if the share is less than 0.5 seats provided the number of sanctioned intake in the particular Programme(s) is 30 or above.
16. Candidates who have passed their qualifying examination from a university in the State of Haryana will be deemed to be Haryana residents and will not be required to submit certificates of bona fide residents of Haryana.
  17. In case of tie for admission against sports seats, the applicant who has won position in higher tournament will be admitted.
  18. A person belonging to the General Category married to a person belonging to the Scheduled Caste or Backward Classes, shall not be entitled to the benefit of reservation vide letter no. 22/76/2012-GSIII dated 22.03.2012 from Chief Secretary to Govt., Haryana.
  19. The State Govt. of Haryana has decided to provide following concessions to the students belonging to Jammu & Kashmir for their admissions in the Colleges and Universities of Haryana.
    - (i) Relaxation in cut-off percentage upto 10% subject to minimum eligibility requirement.
    - (ii) Increase in intake capacity upto 5% course-wise.
  20. The Govt. Notification No. 22/12/2019-1GS.III dated 25.02.2019 for Economically Weaker Section (EWS) is attached.

**Distributions of Seats:-**

1. The Highest percentage 0.5 or above has been rounded subject to the fact that no increase to the total number of seats and remaining percentage will be carried forward to the next session.
2. 30% seats shall be horizontally reserved for female candidates in each category for DPED and BPED programmes.
3. Further, 3% reservation is also provided to Ex-serviceman/Freedom Fighter and their dependents by providing reservation within reservation of 1% of General Category, 1% out of Scheduled Caste and 1% from Backward Class Category for admission to the various educational institutions of the Govt. and Govt. aided/Institutes located in Haryana.
4. The state Reservation policy be followed strictly and prospectively.

**Note:**

1. The category-wise distribution of seats given above is according to the letter issued by the General Administration Department Haryana Government through Letter No.22/10/2013- 1GSIII dated 15.07.2014, 22/149/2015-IGSIII dated 01.04.2016 and 22/12/2019-1GS.III dated 25.02.2019.
2. Two supernumerary seats will be created as a part of the Special Scholarship Scheme for Jammu & Kashmir for students from Jammu & Kashmir. (Reference: Chapter-2, point- 17).
3. There shall be two additional seats in PG programmes (except the programmes where the seats have been approved by NCTE/BCI etc.) and five additional seats in UG Programmes (except the programmes where the seats have been approved by NCTE/BCI etc.) over and above the sanctioned seats for Outstanding Sports Persons. For admission against such seats, the candidate will be required to submit the grading certificate of sports issued by the Director of Sports and Youth Welfare, Govt. of Haryana, Chandigarh.

## SUPERNUMERARY SEATS

### **Kashmiri Migrants**

The following concessions are admissible for the wards of Kashmiri Migrants for admission during academic session **2021-22**:

- i. Relaxation in cutoff percentage up to 10% subject to minimum eligibility requirement.
- ii. Increase in intake capacity up to 5%- Programme (s) wise.
- iii. Reservation of at least one seat in merit quota in technical/professional institutions.
- iv. Waiving off domicile requirements for Kashmiri Migrants only. Kashmiri Pandits /Kashmiri Hindu Families (Non-Migrants) living in the Kashmiri Valley need domicile certificate.

**Note:-** Vide Letter F. no. 3-4/2017-NER dated 15.10.2019 & 05.11.2019 , received from MHRD, concession is granted for the students wards of kashmiri Migrants and Kashmiri Pandits/Kashmiri Hindu families (Non Migrants) living in Kashmir Valley for admissions in Higher educational Institutions. (Annexure-XI)

### **Sports Quota:**

Two additional supernumerary seats in the PG programmes and five additional seats in TDS (UG Programmes) as over and above the sanctioned seats will be allowed to the outstanding sports persons in each program. However, the candidate shall be required to submit the grading certificate to that effect form the Director of Sports of the concerned State. The District Sports Officer/Head of the Institution shall countersign these certificates. The certificates issued by the State University of Haryana will be verified by the Secretary, Sports Council of their respective University, hence they do not need gradation certificate. This University will follow the Instructions and Guidelines of the Kurukshetra University, Kurukshetra (**Annexure-XIII**) regarding admissions under Sports Quota except point no. (viii) which is substituted by the provision that the Principal of the concerned college will be competent authority to resolve the dispute in admissions under Sports Quota in case of admission.

## **RULES FOR ADJUSTMENT/REFUND OF FEE:**

1. If a candidate after having deposited fee for admission in one programme joins another programme in the same College in the same session, he/she is permitted to withdraw his/her candidature, fee/funds except admission fee already deposited by him/her for the programme from which he/she has withdrawn subject to the condition that the difference, if any, shall be paid by the candidate. Fee will be refunded only in the first semester.

**However, in self-financing programmes, adjustment/refund of fee will be allowed only if the seat so vacated is filled by the last date of admission subject to filling up of all seats.**

2. For Budgeted Programme:- In case a candidate leaves the College after seeking admission in a particular Programme, following conditions will apply for refund of fee:
  - (i) If a candidate leaves before the commencement of the classes, the entire fee deposited by the candidate will be refunded after deducting Rs. 1000/- only.
  - (ii) In case a candidate leaves after commencement of the classes, proportionate deduction of fee up to the month of his/her leaving will be made, subject to minimum of Rs. 1000/-. The vacant seat will be filled up from waiting list.
  - (iii) In case waiting list has not been drawn by the college, the fees will be refunded after deducting processing fees i.e. Rs. 1000/- even if the seat is not filled up.
  - (ii) If the admission of a student is cancelled by the college, for no fault of his/her, the dues paid by him/her will be refunded.
3. Caution money/Security is refundable if application is received by 31<sup>st</sup> December of the year of the completion of course.
4. The record of Admission fee/Examination fee slip be maintained/kept by the College concerned. The College concerned shall mention fee Receipt No. on Financial Statement Performa while sending filled Examination Form to the Result Branch.
5. If the admission of a student is cancelled by the University, for no fault of his/her, the dues paid by him/her will be refunded.

- Note:**
- i) In case, the fee paid by the candidate is higher in one programme, then the same will be adjusted in the next semester fee during transfer from one programme to another.
  - ii) In case, the fee paid by the candidate is lower in one programme, then he/she has to pay difference of fee at the time of admission during transfer from one programme to another.
  - iii) In above both cases, the candidate has to pay Processing Fee @ Rs. 500/- for each transfer during admission.
  - iv) In Self-financing Programmes, adjustment/refund of fee will be allowed only if the seat so vacated is filled by the last date of admission subject to filling up of all the seats.

## TUITION FEE CONCESSION AND FACILITIES FOR SC/BC STUDENTS

1. (a) Full Tuition Fee Concessions may be given to deserving students by the Principals up to 10% or half fee concession to 20% of the total number of students on roll in each class/department up to 31<sup>st</sup> Jan 2022 except in SFS programmes.  
The Principal may, in deserving cases, grant additional fee concessions up to 10%.  
(b) Tuition Fee concessions may be allowed to two or more children of the same parents at the following rates:
  - (i) The eldest to pay Full fee.
  - (ii) The younger or younger ones to pay half fee.

The Concessions will be allowed even if the elder brother/sister is studying in a University maintained Institution other than the one in which the younger brother(s)/sister(s) is/are studying.
- (c) 50% Tuition Fee concession to only girl / only two girl child(ren) (of parents without any male child) at P.G. level.
- (d)
  - (i) 1 to 10 positions in the University qualifying examination(s) except in PhD subject to production of proof thereof.
  - (ii) 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> position at the National Level competition organized by AIU or other Govt. agencies or 1st position at North Zone Inter Varsity level in similar events in sports and cultural sphere.
  - (iii) Participation of NSS at National Republic Day Parade.
2. The children of serving military personnel up to the rank of an NCO or of military personnel killed or incapacitated wholly or partially during the war, shall be allowed Full Tuition Fee Concession.
3. Blind students may on an application be granted Full Tuition Fee Concession.
4. **Note: Free Education for Dependent Children of Leprosy Affected Persons (LAPs)**  
: No fee/dues will be charged from the dependent children of Leprosy Affected Persons and education in the University Teaching Departments/Institutes will be free for them.

## FACILITIES AVAILABLE TO SC/BC CANDIDATES

1. Price of the College Handbook of Information will be 1/4<sup>th</sup> of the price fixed for open and other categories for SC/BC candidates of Haryana and strictly following the reservation of seats for SC, BC.
2. Fee will be charged by the college from the students belonging to the SC category, per the instructions. under the Post Matric Scholarship Scheme by the Director Higher Education, Haryana and the Director, Technical Education Haryana, for technical Programme(s) approved by AICTE.
3. For the Post Matric Scholarship Scheme of GOI for welfare of SC as per letter No.3/44-2012 Sch (2) dated 18.06.2013 of the Director General Higher Education, Haryana, Panchkula SC students whose family income from all sources is up to Rs. 2.50 lac per annum are eligible for benefits under the scheme. For students admitted under this scheme the application form has to be submitted by the students to the concerned Principal/Chairperson/Director of the Department/ Institute as per the date to be advertised/notified by the government.

**Note:** An income declaration will be furnished by the self-employed parents/guardian of SC candidates, stating definite income from all sources by way of an affidavit on non-judicial stamp paper. Employed parents/guardian are required to obtain income certificates from their employer and for any additional income from other sources, they would furnish declaration by way of an affidavit on non-judicial stamp paper. SC scholarships shall be awarded by the State Government to eligible SC students (as per

eligibility guidelines) enrolled in a programme . Post Matric Scholarships are granted to SC/BC students under Govt. of India Scheme.

4. The College will decide the eligibility for scholarship of such candidates on the basis of guidelines/norms given in the HBI.
5. Students who are eligible for Scheduled Caste and Backward Class Scholarship(s) as the case may be, may apply online on the dates which will be announced/published in the newspapers/Haryana welfareschemes.org portal by the State Govt./Funding Agencies
6. Students belonging to the SC category who are eligible for Post Matric Scholarship Scheme should get their Saving Bank Account linked with Aadhaar Card to get transferred the funds in their respective bank accounts.
7. As per Memo No. Edu-1/2018/30135-160 dated 01.08.2018 and 3/31-2018(2) dated 22.04.2019. “All institutions are requested to verify the eligibility criteria of SC students for award of PMS-SC scholarship and if found eligible the date for depositing the fee for such SC students may be extended till scholarship amount is transferred to his/her account by the Govt. IF required, institution may take an assurance from such students that they will deposit the fee to institution as soon as they receive the same in their account”
8. **Those SC students who are not eligible in the scholarship will pay fee/dues at par with General category students, along with the admission form.** The SC students eligible for this scholarship will be themselves responsible for filling up Scholarship Forms as per schedule to be intimated by Registration & Scholarship Branch failing which they will have to deposit full fee within one month of the last date for filling scholarship forms. **Late fee will be levied on such students.** The eligibility for scholarship of such candidates will be decided by the Department, on the basis of guidelines/norms given in the HBI. Such students will submit their non-due certificate before taking the final sem. Examination otherwise their **DMC/Provisional Degrees will not be issued. In case the SC candidates leave the programme before the completion of program his/her migration certificate will be withheld till he/she clear his/her all the dues.**
9. It will be responsibility of the students to enclose necessary documents to claim fee concession and file application for scholarship.
10. Other wise they can apply for 100% tuition fee concession allowed to SC/ST candidates of Haryana enrolled in any programme in the University/college.

Note: All these rules are subject to any amendment by the DGHE, Panchkula, Haryana.

**ADMISSION OF THOSE CANDIDATES WHOSE RESULTS OF QUALIFYING EXAMINATION ARE DECLARED LATE:**

- 1 The Principal of the Colleges will allow provisional admission to their own students in Under Graduate higher semester of the academic programme subject to their submission of fee as per the schedule notified by the University. All the Under-Graduate and Post-Graduate Teaching Classes/Courses will start as per Academic Calendar of the University. **All the Principals will direct the students to deposit the fee on fixed date and time and not to allow any student to attend the classes without depositing the fees. The attendance marked without deposit of fee will be illegal and will not be counted for the purposes of attendance.**
- 2 No students from outside/other colleges may be granted admission/ promotion to higher class of the same programme.
- 3 The Principal of the College concerned will also allow provisional admissions to those whose result of Under-Graduate/Post-Graduate Examinations **have** not yet been declared by the University except UMC cases. **However admission to the next semester within the programme will be subject to deposit of fee of that semester.**
- 4 The tuition fee and other monthly dues in respect of students will be payable on semester basis from January to June and July to December. Dues must be paid on the dates notified by the Accounts Branch.
- 5 A candidate whose result of an examination is declared late by this University/Board of School Education, Haryana, Bhiwani for no fault of the candidate, if he/she is otherwise eligible and is covered under the admission policy, may be allowed to seek admission in the affiliated colleges of the University within 15 working days from the date of dispatch of result card, without late fees, subject to availability of seat and on merit. **The lectures/attendance of such students will be counted from the date of admission.**

**ADMISSION FOR COMPARTMENT AND RE-EVALUATION CASES:**

“If as a result of re-evaluation, a candidate passes the examination or is placed in compartment, at +2 level he/she shall, if otherwise eligible, be allowed to join the next higher class within 15 working days from the dispatch of his/her result card re-evaluation without late fee.

Students seeking admission in Under-Graduate courses on the basis of having compartment in one subject of 10+2 examination must clear his/her compartment subject in two consecutive chances as per provision of the concerned Ordinance. In case he/she does not clear the same, his/her admission shall be cancelled *ab initio*. An undertaking to this effect must be taken prior to their admissions.

### **PROMOTION TO NEXT/HIGHER CLASSES**

**Failed candidate and a student who is not on the rolls and whose name was struck off cannot be promoted to next higher class.**

- (i) Rules For Promotion To Next higher Class (PG Programmes) will be as per the Ordinance of the Programme to be covered under Choice Credit System (CBCS). The Ordinance can be downloaded from the University website.**
- iii) A candidate whose result of the examination is not declared or is declared as 'late' may be allowed to join the next higher class provisionally subject to their depositing of fee for the semester as per fee schedule given by the University. In case he/she is ultimately declared as having failed, his/her provisional admission shall stand cancelled and he/she shall forthwith revert to the lower class. Fee paid by him/her for the higher class shall be adjusted against the lower class dues. No refund shall be admissible to the student who discontinues his/her studies. His/her attendance for the higher class will be counted for the lower class.

## EXAMINATION

Filling up examinations forms and concerned necessary information will be notified by the examination branch.

### RULES FOR RE-APPEAR/IMPROVEMENT IN VARIOUS PROGRAMMES IN SEMESTER SYSTEM (ONLY FOR THE PROGRAMMES UNDER UTDS)

#### (I) REAPPEAR: (CHANCE FOR REAPPEAR CANDIDATE):

Two consecutive chances

##### One year Programme

Semester	Examination when held
1 <sup>st</sup> semester	along with 2 <sup>nd</sup> semester
2 <sup>nd</sup> semester	along with or after 1 <sup>st</sup> semester

##### Two Year Semester Programme

Semester	Examination when held
1 <sup>st</sup> semester	along with the 3 <sup>rd</sup> semester.
2 <sup>nd</sup> semester	along with the 4 <sup>th</sup> semester
3 <sup>rd</sup> semester	along with or after 4 <sup>th</sup> semester.
4 <sup>th</sup> semester	along with or after 3 <sup>rd</sup> semester.

##### Three Year Semester Programme

Semester	Examination when held
1 <sup>st</sup> semester	along with 3 <sup>rd</sup> semester.
2 <sup>nd</sup> semester	along with 4 <sup>th</sup> semester
3 <sup>rd</sup> semester	along with 5 <sup>th</sup> semester.
4 <sup>th</sup> semester	along with 6 <sup>th</sup> semester.
5 <sup>th</sup> semester	along with or after 6 <sup>th</sup> semester
6 <sup>th</sup> semester	along with or after 5 <sup>th</sup> semester

##### Five Year Semester Programme

Semester	Examination when held
1 <sup>st</sup> semester	along with 3 <sup>rd</sup> semester.
2 <sup>nd</sup> semester	along with 4 <sup>th</sup> semester
3 <sup>rd</sup> semester	along with 5 <sup>th</sup> semester.
4 <sup>th</sup> semester	along with 6 <sup>th</sup> semester.
5 <sup>th</sup> semester	along with 7 <sup>th</sup> semester
6 <sup>th</sup> semester	along with 8 <sup>th</sup> semester
7 <sup>th</sup> semester	along with 9 <sup>th</sup> semester
8 <sup>th</sup> semester	along with 10 <sup>th</sup> semester
9 <sup>th</sup> semester	along with or after 10 <sup>th</sup> semester.
10 <sup>th</sup> semester	along with or after 9 <sup>th</sup> semester

#### (II) IMPROVEMENT

After passing the examination, one chance in each semester may be given for improvement of marks in the programmes where provision of improvement exists. The syllabus will be the same as meant for the regular candidates of the current semester(s).

#### Casual Admission

No casual admission will be made in the Colleges. However, such students who have to appear in the Practical Examination may be admitted on casual basis in the beginning of month of September. Failure Students **in service** cannot be admitted as casual students. The normal fee will be charged from the casual students as is being charged from the Regular Students.



## **INTERPRETATION OF RULES AND REMEDIES AND OTHER IMPORTANT INFORMATION**

1. Nothing contained in the Instructions and Guidelines would be construed to convey sanction or cited as an authority. Whenever there is inconsistency or contradiction, the University Ordinances and the Regulations contained in calendars Vol. I, II, III of Chaudhary Devi Lal University, Sirsa are to be referred

### **2. THE REMEDIES PROVIDED IN RESPECT OF ADMISSION POLICY**

In the event of any inconsistency amongst the rules framed for admission etc. or in the event of any clarification with respect to the above said rules, the matter shall be referred to the Vice-Chancellor and the interpretation given by the Vice-Chancellor shall be final. The Vice-Chancellor is also competent to remove any inconsistency and to decide as to which provision shall take precedence over the other.

If any applicant or any other person is of the opinion that in his/her case, the rules framed for admission etc. have not been followed, he/she shall make an application outlining clearly the deviation in his/her opinion to the Vice-Chancellor. The Vice-Chancellor shall consider the application in the light of relevant rules and his decision in the matter shall be final.

### **3. DISCLAIMER**

The statements made all other information contained herein, is believed to be correct at the time of publication. However, the competent authority reserves the right to make, at any time without notice, additions and alterations in the regulations, conditions governing admissions, the code of conduct of students, requirements for the degree or the diploma, fees and any other information or statement/rule contained in it. No responsibility shall be accepted by the University for hardships or expenses incurred by the candidates or any other person for such changes, additions, omissions, or errors, no matter how they are caused.

4. If, at any stage, it is found that the candidate has supplied any incomplete or false or incorrect information in the application form, his/her candidature/enrolment for the programme shall be cancelled and he/she shall be liable for disciplinary action as per the University rules. Submission of fake manipulated documents to claim admissions may invite action under Indian Penal Code.
5. Admitted regular students will have to see the Notice Board or college/ university website for information pertinent to them. No separate information will be sent to them at their home address.
6. Students shall have to keep their Identity Cards with them while on campus. They can get their ID-cards from the concerned Chairperson/ Principal/ Teacher Incharges. No entry would be allowed without ID-Card.
7. Any legal dispute relating to admission of a student shall be subject to jurisdiction of the Courts at Sirsa.

Government of Haryana  
General Administration Department  
General Services-III Branch  
No. 22/129/2013-1GSIII

Dated Chandigarh, the 16-07-2014

1. All the Administrative Secretaries to Government Haryana.
2. All Heads of Departments in the State of Haryana.
3. The Commissioners, Ambala/ Hisar/ Rohtak/ Gurgaon Division.
4. All the CAs/MDs of all Boards/Corporations/Public Sector Undertakings in Haryana.
5. The Registrar General of Punjab & Haryana High Court, Chandigarh.
6. All the Deputy Commissioners in the State of Haryana.
7. All the Sub Divisional Officers (Civil) in the State of Haryana.
8. The Registrars of all the Universities in the State of Haryana.

**Subject: Regarding prescribing minimum eligibility qualification for the various courses.**

Sir/Madam,

I am directed to invite your kind attention towards Government instructions No. 3870-WGI-ASOII-64/20069 dated 6<sup>th</sup>/9<sup>th</sup> October, 1964 whereby the candidates of Scheduled Castes and Scheduled Tribes provided 5% reduction in marks in the minimum eligibility qualification for admissions in various courses.

It has come to the notice of the Government that at present where a General Category candidate is required to have 50% marks in a prescribed qualification for admission in any course, as per the above instructions a reserve category candidate is required to have 45% marks giving him 5% reduction in the minimum qualification. Vide judgment of Hon'ble Supreme Court in Civil Appeal No. 7084/2011, it has been observed that the practice is wrong and the relaxation of 5% should be reduced from the minimum required marks on a general category candidate for e.g. :-

In a course, a general candidate requires to have 50% marks, than as per Govt. instructions by giving 5% relaxation the minimum eligibility marks for a reserved caste candidate should be calculated as under :-

Out of 100 Marks needs to less = 5

Out of 1 Marks needs to less = 5 / 100

Out of 50 Marks needs to less = 5 / 100 X 50 = 2.50

This way minimum less marks where general category candidates are required to have 50% in a prescribed qualification, the total required marks for a reserved candidates will be 50 - 2.50 = 47.50 and not 45.

All concerned are requested to implement the instructions as per the above procedure in the compliance of the judgment of Hon'ble Supreme Court passed in CWP No. 7084/2011.

*Narender Kumar*  
Superintendent General Services-III  
for Chief Secretary to Govt., Haryana. 15/7/2014

*OVSP*

**ELIGIBILITY CONDITIONS FOR ADMISSION IN VARIOUS PROGRAMMES IS MENTIONED IN THE HAND BOOK OF INFORMATION FOR THE SESSION 2021-22 AVAILABLE AT UNIVERSITY WEBSITE :-**

## ANNEXURE-II

प्रेषक

निदेशक उच्चतर शिक्षा, हरियाणा,  
शिक्षा रादन, सीक्टर-8, पंचकूला।

सेवा में

रजिस्ट्रार,

1. कुरुक्षेत्र विश्वविद्यालय, कुरुक्षेत्र।
2. महर्षि दयानन्द विश्वविद्यालय, रोहतक।
3. भगत पूल सिंह महिला विश्वविद्यालय, खानपुरकलां, सोनीपत।
4. चौ० देवी लाल विश्वविद्यालय, सिरसा।
5. चौ० बंशीलाल विश्वविद्यालय, भिवानी।
6. चौ० श्री रणवीर सिंह विश्वविद्यालय, जीन्द।
7. इन्दिरा गांधी विश्वविद्यालय, गीरपुर (रेवाड़ी)।
8. केन्द्रीय विश्वविद्यालय नारनौल (महेन्द्रगढ़)।
9. चाई०एम०सी०ए०, फरीदाबाद।
10. चौ० चरणसिंह कृषि विश्वविद्यालय, हिसार।
11. गुरु जगेश्वर विज्ञान एवं प्रौद्योगिकी विश्वविद्यालय, हिसार।
12. दीनदयालु छोटू राम विज्ञान एवं तकनीकी विश्वविद्यालय, मुरथल, सोनीपत।
13. हरियाणा राज्य के सभी प्राइवेट विश्वविद्यालय।
14. सभी राजकीय महाविद्यालयों के प्राचार्य (केवल ओ०वी०सी० छात्र/छात्राओं हेतु)।
15. सभी राजकीय अनुदान प्राप्त निजी महाविद्यालयों एवं स्व० पोषित डिग्री महाविद्यालयों के प्राचार्य।
16. सभी राजकीय व अनुदान प्राप्त शिक्षण महाविद्यालयों के प्राचार्य।

यादि क्रमांक: 3/31--2018 छा०(2)  
दिनांक, पंचकूला 22/5/19

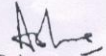
विषय: सत्र 2018-19 से PMS for SC/OBC Students Scheme के अन्तर्गत छात्रवृत्ति का भुगतान DBT के माध्यम से करने बारे।

उपरोक्त विषय के संदर्भ में।

आपको सूचित किया जाता है कि PMS for SC/OBC Students Scheme अनुसार सत्र 2018-19 से सभी अनुसूचित जाति के छात्र/छात्राओं को देय छात्रवृत्ति (Maintenance Allowance एवं Management Share) का भुगतान DBT के माध्यम से किया जाना है।

इसलिए सभी रजिस्ट्रार/प्राचार्यगण से अनुरोध है कि वे अपने-अपने शिक्षा संस्थान में पढ़ने वाले सभी अनुसूचित जाति एवं अन्य पिछड़ी जाति के छात्र/छात्राओं के आधार कार्ड उनके बैंक खाते से link करवाने हेतु निर्देश दें एवं छात्रवृत्ति के आवेदन में केवल वही बैंक खाता नम्बर अंकित करें, जिसके साथ उनका आधार नम्बर link हो।

अतः सभी रजिस्ट्रार/प्राचार्यगण से अनुरोध है कि वे अपने-अपने शिक्षा संस्थान में पढ़ने वाले सभी अनुसूचित जाति एवं अन्य पिछड़ी जाति के छात्र/छात्राओं के अवार्ड रोल क्लेम विभाग को भेजते समय Certificate अंकित करें कि सभी छात्र/छात्राओं के आधार नम्बर Correct है और बैंक खाते से लिंक है। यदि आधार नम्बर सही नहीं पाये जाने के कारण अथवा आधार नम्बर बैंक खाते से लिंक नहीं होने के कारण किसी छात्र/छात्रा को उसकी छात्रवृत्ति खाते में प्राप्त नहीं होती है तो इसकी सारी जिम्मेवारी संबंधित संस्था की होगी। कृपया इसे प्राथमिकता दें।

  
उप निदेशक छात्रवृत्ति  
कृते महानिदेशक उच्चतर शिक्षा,  
हरियाणा, पंचकूला



## ANNEXURE-III

266

From

Director,  
Welfare of Scheduled Castes and Backward  
Classes Department, Haryana, Chandigarh.

To

1. Director General,  
Technical Education Department, Haryana, Panchkula.
2. Director,  
Higher Education Department, Haryana, Panchkula.
3. Director,  
Secondary Education, Haryana, Panchkula.
4. Director,  
Skill Development and Industrial Training Department,  
Haryana, Panchkula.
5. All District Welfare Officers,  
In the State of Haryana.

No.Edu-1/2018/ 30135-160

Dated: 01-09-2018

Sub:-

**Regarding Post-matric Scholarship for SC students-2018-19.**

Kindly refer to the subject cited above.

This Department is implementing Centrally Sponsored Post Matric Scholarship Scheme for Scheduled Castes. Some amendments are made by Government of India with effect from 1<sup>st</sup> April, 2018. Some Associations of SCs have protested against amendment and same was published in Newspapers also.

Keeping in view, the Government of India has further issued clarification that "All institutions are requested to verify the eligibility criteria of SC students for award of PMS-SC scholarship and if found eligible the date for depositing the fee for such SC students may be extended till scholarship amount is transferred to his/her account by the Govt. If required, institution may take an assurance from such students that they will deposit the fee to institution as soon as they receive the same in their account."

You are therefore, requested to make wide publicity of the same so that any eligible student of SC category may not be deprived of admission due to financial problems/fees.

(Rajender Singh sangwan)

Deputy Director (Trg.)

for Director, Welfare of Scheduled Castes  
and Backward Classes Department,

Haryana, Chandigarh.

Endst. No.Edu-1/2018/ 30161-225

Dated: 01-09-2018

A copy of the above is forwarded to the following:

1. All Deputy Commissioners are requested to make suitable arrangements that any eligible student of SC category may not be deprived of admission due to lack of funds.
2. Registrars of all Universities in Haryana State for consideration.

(Rajender Singh sangwan)

Deputy Director (Trg.)

for Director, Welfare of Scheduled Castes  
and Backward Classes Department,

Haryana, Chandigarh.

**ANNEXURE-IV**

**Haryana Government**

Certificate Sr. No...../year...../Teh.....

**BACKWARD CLASS CERTIFICATE**  
**(for BC(A) & BC(B))**

Photo of  
Applicant to  
be attested by  
the issuing  
Authority

This is to certify that Shri/Smt./Kumari \_\_\_\_\_ son/daughter of  
\_\_\_\_\_ Shri \_\_\_\_\_ resident of \_\_\_\_\_  
village/town \_\_\_\_\_ Tehsil \_\_\_\_\_ District \_\_\_\_\_ of the  
State/Union Territory \_\_\_\_\_ belongs to the \_\_\_\_\_ Caste. This  
caste is mentioned in the State list of BC Block \_\_\_\_\_.

(Applicable in the case of person who have migrated from other State/Union Territory Administration.)

1. This Certificate is issued on the basis of the Backward Class Certificate issued by  
\_\_\_\_\_ vide letter No. \_\_\_\_\_ dated \_\_\_\_\_ to Shri/Smt.  
\_\_\_\_\_ Father/Mother of Shri/Smt./Kumari \_\_\_\_\_ of \_\_\_\_\_  
Village/Town \_\_\_\_\_ of Tehsil \_\_\_\_\_ District \_\_\_\_\_ of State/Union  
Territory \_\_\_\_\_ who belongs to the \_\_\_\_\_ Caste which is recognized as BC in the  
State/Union Territory \_\_\_\_\_.

*(The applicant shall submit an affidavit that he/she falls/does not fall in creamy layer)*

3. Shri/Smt./Kumari \_\_\_\_\_ and/or his/her family ordinarily reside(s) in  
\_\_\_\_\_ Village/Town \_\_\_\_\_ of Tehsil \_\_\_\_\_ District \_\_\_\_\_ of the  
State/Union Territory \_\_\_\_\_.

4. This is to certify that he/she does not belong to the person/section (Creamy layer) as per State Govt.  
letter No.1170-SW(1)-9 dated 07.06.1995, No. 22/36/2000-3GS-III dated 09.08.2000 & No. 213-  
SW(1)-2010 dated 31.08.2010.

Signature with seal of Issuing Authority

Full Name.....

Designation.....

Address with

Telephone No. with code \_\_\_\_\_

Place.....

Date.....

2. Issuing Authority: Tehsildar or Naib Tehsildar.  
Head of Department in case of Government employees
3. Strike out of paragraph which is not applicable.
4. For instructions refer to [www.csharyana.gov.in](http://www.csharyana.gov.in)

**Haryana Government**

Certificate Sr. No...../year...../Teh.....

**SCHEDULED CASTE CERTIFICATE**

Photo of Applicant to be attested by the issuing Authority
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This is to certify that Shri/Smt./Kumari \_\_\_\_\_ son/daughter of Shri \_\_\_\_\_ resident of \_\_\_\_\_ village/town \_\_\_\_\_ Tehsil \_\_\_\_\_ District \_\_\_\_\_ of the State/Union Territory \_\_\_\_\_ belongs to the \_\_\_\_\_ Caste/Tribe, which is recognized as a Scheduled Caste/Scheduled Tribe under the Constitution (Scheduled Castes) Order, 1950.

*(Applicable in the case of person who have migrated from other State/Union Territory Administration.)*

2. This Certificate is issued on the basis of the Scheduled Class Certificate issued by \_\_\_\_\_ vide letter No. \_\_\_\_\_ dated \_\_\_\_\_ to Shri/Smt. \_\_\_\_\_ Father/Mother of Shri/Smt/Kumari \_\_\_\_\_ of Village/Town \_\_\_\_\_ of \_\_\_\_\_ Tehsil \_\_\_\_\_ District \_\_\_\_\_ of State/Union Territory \_\_\_\_\_ who belongs to the \_\_\_\_\_ Caste which is recognized as Scheduled Caste/Scheduled Tribes in the State/Union Territory \_\_\_\_\_
3. Shri/Smt/Kumari \_\_\_\_\_ and/or his/her family ordinarily reside(s) in \_\_\_\_\_ Village/Town \_\_\_\_\_ of Tehsil \_\_\_\_\_ District \_\_\_\_\_ of the State/Union Territory \_\_\_\_\_.

Signature with seal of Issuing Authority  
Full Name.....  
Designation.....  
Address with  
Telephone No. with code \_\_\_\_\_

Place.....  
Date.....

2. Issuing Authority: Tehsildar or Naib Tehsildar.  
Head of Department in case of Government employees
3. Strike out of paragraph which is not applicable.  
For instructions refer to [www.csharyana.gov.in](http://www.csharyana.gov.in)

**ANNEXURE-V**

**CERTIFICATE FOR DECEASED OR DISABLED OR DISCHARGED  
MILITARY/PARA- MILITARY PERSONNEL, EX-SERVICEMEN OR EX-PERSONNEL  
OF PARA- MILITARY FORCES**

Certified that Number \_\_\_\_\_ Rank \_\_\_\_\_ Name \_\_\_\_\_ son of \_\_\_\_\_  
Father of \_\_\_\_\_ Resident of Village \_\_\_\_\_ Post office \_\_\_\_\_ Tehsil  
\_\_\_\_\_ District \_\_\_\_\_ belonging to the State of Haryana has served in the  
Army/Air Force/Navy (Name of the Para- Military Force) from \_\_\_\_\_ to \_\_\_\_\_ and  
subsequently invalidated out of service as under:

- i) Medical Category
  - a. for JCO's \_\_\_\_\_
  - b. for ORS: Shape-I, II, III etc. \_\_\_\_\_
  - c. for Rank/Designation(in case of Para Military Forces \_\_\_\_\_
- ii) Reason of discharge/retirement \_\_\_\_\_
- iii) Death
  - Whether killed in action \_\_\_\_\_
  - Or any other reason \_\_\_\_\_
- iv) If killed in action \_\_\_\_\_ Name of the War /Operation \_\_\_\_\_.
- v) Disabled : Whether disabled during the War/Operation (name) \_\_\_\_\_
- vi) Nature of disability
  - a. whether permanent i.e. for life \_\_\_\_\_
  - b. whether temporary and up to what extent \_\_\_\_\_ Next RSMB IS DUE \_\_\_\_\_  
Name of Records \_\_\_\_\_

Signature of the issuing Authority  
with designation and official seal and stmp

Case No. \_\_\_\_\_ Date : \_\_\_\_

Note: Only the certificate issued by the Officer duly authorized by the Army/Navy/Air Force  
Concerned Para- Military Force Headquarters, as the case may be, shall be entertained.

**CERTIFICATE FOR DIFFERENTLY ABLED (DAP) CANDIDATES**

No. \_\_\_\_\_

Dated : \_\_\_\_\_

Certified that Mr./Ms. \_\_\_\_\_ son/ daughter/wife of Sh. \_\_\_\_\_ resident of \_\_\_\_\_ District \_\_\_\_\_ appeared before the undersigned for medical check up.

On his/her Medical Examination, it is found that the nature of handicap/disability is as under:

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Chief Medical Officer  
Haryana  
(Seal of the above authority)

Place: \_\_\_\_\_

Dated: \_\_\_\_\_

(Signature of the Applicant)



**ANNEXURE – VII**

**CERTIFICATE REQUIRED TO BE FURNISHED BY CHILDREN/GRAND CHILDREN OF FREEDOM FIGHTERS**

No. \_\_\_\_\_

Dated : \_\_\_\_\_

Certified that Mr./Ms. \_\_\_\_\_ son/daughter of Sh. \_\_\_\_\_ resident of  
Village \_\_\_\_\_ Police Station \_\_\_\_\_ Tehsil \_\_\_\_\_ District  
\_\_\_\_\_ is a bona fide Freedom Fighter.

Signature of Officer authorized by  
Chief Secretary, Haryana to  
issue such certificate.

Date: \_\_\_\_\_

Place: \_\_\_\_\_

**CERTIFICATE FOR THE EX- EMPLOYEES OF INDIAN DEFENCE SERVICES/PARA-MILITARY FORCES**

Certified that Number \_\_\_\_\_ Rank \_\_\_\_\_ Name \_\_\_\_\_ Son of \_\_\_\_\_  
Father/ Mother of \_\_\_\_\_ Resident of Village \_\_\_\_\_ Post Office  
\_\_\_\_\_ Tehsil \_\_\_\_\_ Distt. \_\_\_\_\_ belonging to the State of Haryana as per his/her  
service record at the time of entry into service, served in the Army/Air Force/Navy (Name of the  
Para-Military force) from \_\_\_\_\_ to \_\_\_\_\_ and subsequently discharged/retired from the  
service on \_\_\_\_\_ as per his/her service record at the time of entry into service the home  
address given is \_\_\_\_\_ Distt. ( ) Haryana.

Signature  
Officer Commanding competent  
Authority (with Official Seal)

Place: \_\_\_\_\_

Date: \_\_\_\_\_

(Strike out whichever is not applicable)

No. 22/12/2019-1GS-III

Government of Haryana  
General Administration Department  
(General Services- III Branch)

Dated Chandigarh, the 25<sup>th</sup> February, 2019

To

1. All the Administrative Secretaries to Government, Haryana
2. All Heads of Departments in the State of Haryana
3. All the Managing Directors/Chief Administrators of Boards/ Corporations/Public Sector Undertakings in Haryana.
4. The Registrar General of Punjab & Haryana High Court, Chandigarh.
5. All the Divisional Commissioners in the State of Haryana.
6. All the Deputy Commissioners and Sub Divisional Officers (Civil) in the State of Haryana.
7. The Registrars of all the Universities of the State of Haryana.

**Subject:- Reservation for Economically Weaker Sections in Direct recruitment in Civil posts and services as well as in admissions in Government/Government Aided Educational Institutions in the State of Haryana.**

-----  
I am directed to inform that Government of India has notified "THE CONSTITUTION (ONE HUNDRED AND THIRD AMENDMENT) ACT, 2019" on 12<sup>th</sup> January, 2019 amending Article 15 & 16, which now read as under:-

**Amendment of article 15**

In Article 15 of the Constitution, after clause (5), the following clause shall be inserted, namely:—

*'(6) Nothing in this article or sub-clause (g) of clause (1) of article 19 or clause (2) of article 29 shall prevent the State from making,—*

*(a) any special provision for the advancement of any economically weaker sections of citizens other than the classes mentioned in clauses (4) and (5); and*

*(b) any special provision for the advancement of any economically weaker sections of citizens other than the classes mentioned in clauses (4) and (5) in so far as such special provisions relate to their admission to educational institutions including private educational institutions, whether aided or unaided by the State, other than the minority educational institutions referred to in clause (1) of article 30, which in the case of reservation would be in addition to the existing reservations and subject to a maximum of ten per cent. of the total seats in each category.*

*Explanation— For the purposes of this article and article 16, "economically weaker sections" shall be such as may be notified by the State from time to time on the basis of family income and other indicators of economic disadvantage.'*

#### Amendment of article 16

In Article 16 of the Constitution, after clause (5), the following clause shall be inserted, namely:—

*“(6) Nothing in this article shall prevent the State from making any provision for the reservation of appointments or posts in favour of any economically weaker sections of citizens other than the classes mentioned in clause (4), in addition to the existing reservation and subject to a maximum of ten per cent. of the posts in each category”.*

In the wake of above enabling provisions, State Government has considered the matter and decided to provide benefits of reservation on a preferential basis in Civil Posts in all its Departments/ Boards/ Corporations/Local Bodies and in Admissions to Government/Government Aided Educational Institutions to those Economically Weaker Sections (EWSs) who are not covered under the existing scheme of reservation for the Scheduled Castes, Backward Classes (Block-A) and Backward Classes (Block-B).

#### 2. QUANTUM OF RESERVATION:

The persons belonging to EWSs who are not covered under the existing scheme of reservation for Scheduled Castes, Backward Classes (Block-A) and Backward Classes (Block-B) shall get 10% reservation in direct recruitment to Group A,B,C and D posts in the Departments/ Boards/Corporations/Local Bodies of Government of Haryana and also in admission to Government/Government Aided Educational Institutions in the State of Haryana.

#### 3. EFFECTING RESERVATION – ROSTER POINT:

##### 3.1 Direct recruitment in case of Group- A & B

Roster point No. 11-20-30-40-51-60-70-80-90 and 99

##### 3.2 Direct recruitment in case of Group- C & D

Roster point No. 4-14-24-34-43-53-66-76-83 and 94

3.3 Where in any recruitment year any vacancy earmarked for EWS cannot be filled up due to non availability of a suitable candidate belonging to EWS, such vacancies for that particular recruitment year shall not be carried forward to the next recruitment year as backlog and will be filled from unreserved category.

3.4 Persons belonging to EWS selected against the quota for persons with benchmark disabilities/ex-servicemen shall be placed against the roster points earmarked for EWS.



4. CRITERIA OF INCOME & ASSETS:

4.1 Persons who are not covered under the existing scheme of reservation for Scheduled Caste, Backward Classes (Block-A) and Backward Classes (Block-B) and whose family has gross annual income below Rs 6.00 lakh (Rupees six lakh only) are to be identified as EWSs for benefit of reservation. Income shall also include income from all sources i.e. salary, agriculture, business, profession etc. for the financial year prior to the year of application.

4.2 Also persons whose family owns or possesses any of the following assets shall be excluded from being identified as EWS, irrespective of the family income:-

- i. 5 acres of agricultural land and above;
- ii. Residential flat of 1000 sq ft. and above;
- iii. Residential plot of 100 sq. yards and above in notified municipalities;
- iv. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.
- v. Total immovable assets owned are valued at Rs. One Crore or more.

4.3 The property held by a "Family" in different locations or different places/cities would be clubbed while applying the land or property holding test to determine EWS status.

4.4 The term "Family" for this purpose will include the person who applies for benefit of reservation, his/her parents, spouse as well as children and siblings below the age of 18 years.

5. INCOME AND ASSET CERTIFICATE ISSUING AUTHORITY AND VERIFICATION OF CERTIFICATE:

5.1 The benefit of reservation under EWS can be availed upon production of an Income and Asset Certificate issued by a Competent Authority. The Competent Authority for EWS Income and Asset Certificate shall be Tehsildar of the area where the applicant normally resides.

5.2 The prescribed format for EWS Income and Asset Certificate shall be as provided at **Annexure-I**.

5.3 The Officer who issues the certificate would do the same after carefully verifying all relevant documents following due process as prescribed by the State.

5.4 The crucial date for submitting Income and Asset Certificate by the candidate may be treated as the closing date for receipt of application for the post, except in cases where crucial date is fixed otherwise.



5.5 The appointing authorities should, in the offer of appointment to the candidates claiming to be belonging to EWS, include the following clause :-

*"The appointment is provisional and is subject to the Income and asset certificate being verified through the proper channels and if the verification reveals that the claim to belong to EWS is fake/false the services will be terminated forthwith without assigning any further reasons and without prejudice to such further action as may be taken under the provisions of the Indian Penal Code for production of fake/false certificate."*


The appointing authority should verify the veracity of the Income and asset certificate submitted by the candidate through the certificate issuing authority.

5.6 Instructions referred to above should be strictly followed so that it may not be possible for an unscrupulous person to secure employment on the basis of a false claim and if any person gets an appointment on the basis of such false claim, her/his services shall be terminated and penal action shall also be invoked.

**6. ADJUSTMENT AGAINST UNRESERVED VACANCIES:**

A person belonging to EWS cannot be denied the right to compete for appointment against an unreserved vacancy. Persons belonging to EWS who are selected on the basis of merit and not on account of reservation are not to be counted towards the quota meant for reservation.

7. The above scheme of reservation will be effective in respect of all direct recruitment vacancies to be notified on or after 01.02.2019.

  
(Vijayendra Kumar, IAS)  
Secretary, General Administration Department,  
for Chief Secretary to the Government of Haryana.

**Government of Haryana**  
(Name & Address of the authority issuing the certificate)  
(ECONOMICALLY WEAKER SECTIONS)

**INCOME AND ASSET CERTIFICATE**

Certificate No.-----

Date: -----

**VALID FOR THE YEAR-----**

This is to certify that Shri/Smt./Kumari -----son/daughter/wife of----- is permanent resident of-----, Village/Street-----, Post Office-----, District-----, Pin Code----- whose photograph is affixed below and attested below belongs to Economically Weaker Sections, since the gross annual income\* of his/her family\*\* is below Rs. 6 lakh (Rupees Six Lakh only) for the financial year-----.

It is further certified that His/her family does not own or possess any of the following assets\*\*\* :

- I. 5 acres of agricultural land and above;
  - II. Residential flat of 1000 sq. ft. and above;
  - III. Residential plot of 100 sq. yards and above in notified municipalities;
  - IV. Residential plot of 200 sq. yards and above in. areas other than the notified municipalities.
  - V. Total immovable assets owned are valued at Rs. One Crore or more.
2. Shri/Smt./Kumari----- belongs to the caste which is not recognized as a Scheduled Caste, Backward Classes (Block-A) and Backward Classes (Block-B).

Signature with seal of Office  
Name  
Designation

Recent Passport size  
attested photograph of  
the applicant

- \*Note 1: Income means income from all sources i.e. salary, agriculture, business, profession etc.
- \*\*Note 2: The term 'Family' for this purpose will include the person, who applies for benefit of reservation, his/her parents, spouse as well as children and siblings below the age of 18 years.
- \*\*\*Note 3: The property held by a 'Family' in different locations or different places/cities are to be clubbed while applying the land or property holding test to determine EWS status.



**ANNEXURE - X**

E-mail:- unpdghehry@gmail.com

From

Director General Higher Education,  
Haryana, Panchkula.

To

The Registrar.

1. Kurukshetra University Kurukshetra.
2. Maharishi Dayanand University, Rohtak.
3. Chaudhary Devi Lal University, Sirsa.
4. Bhagat Phool Singh Mahila Vishwavidyalaya Khanpur Kalan (Sonapat)
5. Indira Gandhi University, Meerpur (Rewari).
6. Chaudhary Ranbir Singh University, Jind.
7. Chaudhary Bansi Lal University, Bhiwani.
8. Dr. B.R. Ambedkar National Law University, Rai (Sonapat)
9. Gurugram University, May field Garden, Sector-51, Gurugram.
10. Maharishi Balmiki Sanskrit University, Mundri, Kaithal.

Memo No. 18/23-2020 UNP (4)

Dated, Panchkula, the 19-01-2020.

**Subject: Minutes of meeting held on 27.09.2019 under the Chairpersonship of Smt. Keshni Anand Arora, Chief Secretary regarding taking decision for the needed amendment in the entry qualification of higher education courses in respect of ITI pass outs (further to 10<sup>th</sup> & 12<sup>th</sup> equivalency provided to ITI graduates by Haryana Board of School Education..**

\*\*\*\*

Kindly refer to the subject cited above.

I have been directed to forward a copy of letter no. T-5 Equivalency(10+2) Compatibility/Higher Education/2019/trg./1720 dated 23.01.2020 and a copy of letter no. T-5/Equivalency (10+2)/Compatibility/Higher Education/2019/Trg./21466 dated 04.11.2019 received from the Director, Skill Development & Industrial Training Department Haryana for taking necessary action in the matter. It is also requested to supply the Action Taken Report through e-mail by tomorrow positively. Email ID is unpdghehry@gmail.com.

Kindly treat it as most urgent.

DA:- As above.

*Hedra*  
Superintendent UNP  
for Director General Higher Education,  
Haryana, Panchkula.





461 UC-41  
U-2-2020

CFMS No. 2671 Dated 23/1/20  
P/O PSHE

To Skill Development and Industrial Training Directorate, Haryana

1. Director/ Director General  
Higher Education Department, Haryana.
2. Director/ Director General,  
Technical Education Department, Haryana.

Memo No. T-5/Equivalency(10+2)/Compatibility/Higher Education/2019/trg./ 1720  
Dated: 23-1-2020

Subject:-

Minutes of meeting held on 27.09.2019 under the chairmanship of Smt. Keshani Anand Arora, Chief Secretary, Haryana regarding taking decision for the needed amendment in the entry qualifications of higher education courses in respect of ITI pass outs—Reg.

24/11/2020

Kindly refer to this Directorate letter no. 21466 dated 04.11.2019 on the subject

mentioned above.

It is informed that meeting held on 27.09.2019 under the chairmanship of Smt. Keshani Anand Arora, Chief Secretary Haryana regarding taking decision for the needed amendment in the entry qualification of higher education courses in respect of ITI pass outs (further to 12<sup>th</sup> equivalence provided to ITI Graduates by Haryana Board of School Education). In the said meeting, Chief Secretary Haryana directed the Higher Education/Technical Education Department for writing to UGC, if needed, else direction be issue to all colleges of Haryana for granting admission to all ITI equivalent holders in BA, B.Com. and B.Voc. courses. It was also directed by worthy CS that the process of issuing direction/notification to colleges be completed by 31.10.2019 (copy of minutes of meeting enclosed for reference). But still this Directorate has not received any confirmation whether these directions have been issued or not.

Therefore, In view of above, you are requested to kindly look into the matter and send the present status of initiated action at your level.

Additional Director (Tech.),  
for Director, Skill Development and Industrial  
Training, Department, Haryana

CC:

1. PS to Chief Secretary, Haryana for information please.
2. PS to ACSSDIT for information please.
3. PS to Administrative Secretary, Higher Education Department, Haryana
4. PS to Administrative Secretary, Technical Education Department, Haryana
5. PA to DSDIT for information please.

UGHE & secy.

DIARY No. /o.l.c...

Date: 28.11.2020

PSHE  
27/1/20

DHM

DH/E  
28/1/20

ADCC  
29/11

SCAP

Hedam

3/11

-4

3/5/20

RPY.

SKILL DEVELOPMENT AND INDUSTRIAL TRAINING DEPARTMENT, HARYANA  
IP-2, SECTOR 3, NEAR MAJRI CHOWK, PANCHKULA  
E-MAIL: adtmanoj@saini@gmail.com



To

1. Additional Chief Secretary to Govt. of Haryana,  
Medical Education and Research Department.
2. Principal Secretary to Govt. of Haryana,  
Higher & Technical Education Department, Haryana.
3. Director General,  
Higher & Technical Education, Haryana.
3. Dr. N. Gopu Kumar, Joint Secretary,  
UGC, New Delhi
4. Lt. Col. K. Bansal, Director,  
AICTE, New Delhi
5. Sh. Bhupendra Singh, Deputy Secretary,  
Coord. & Monitoring Cell, Haryana.
6. Sh. K.K. Kataria, Director,  
Technical Education Department, Haryana.
7. Dr. Malti, Deputy Director,  
Medical Education & Research Department, Haryana.
8. Dr. Preeti, Deputy Director,  
Medical Education & Research Department, Haryana.

Memo No. : T-5/Equivalency (10+2)/Compatibility/Higher Education/2019/ Trg./ 21466  
Dated: 4-11-19


Subject:-

Minutes of meeting held on 27.09.2019 under the chairpersonship of Smt. Keshni Anand Arora, Chief Secretary regarding taking decision for the needed amendment in the entry qualifications of higher education courses in respect of ITI pass outs (further to 10th & 12th equivalence provided to ITI graduates by Haryana Board of School Education).

Kindly refer to the subject cited above.

Please find enclosed herewith the minutes of meeting held on dated 27.09.2019 under the Chairpersonship of Smt. Keshni Anand Arora, IAS, W/CS for availing the opportunities to ITI pass outs of Higher Education and Employment for your kind information and further necessary action.

Encl.: As above

  
Additional Director(Tech.),  
for Director, Skill Development & Industrial  
Training Department, Haryana.

CC.:

1. PS to CS, Haryana for information please.
2. PS to ACS, SD&IT for information please.
3. PA to DSD&IT for information please.



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**Action III:** For availing admission to ITI pass outs of related trades of Medical Courses like Nursing etc. -

Matter was deliberated at a length, representative of Medical Education & Research Department, Haryana, Dr. Malti, Deputy Director apprised that biology is the basic essential requirement for medical courses, therefore, worthy CS has directed to re-examine this issue and resubmit. It is pertinent to mention here that no ICMR representative was present during this meeting.

**Miscellaneous:** Apart from the above, the following directions were given by Worthy Chief Secretary during this meeting:

- (i) Steno Dual (Hindi & English) can be started at ITI level in order to meet the requirement of Steno(s) in dual language.
- (ii) Old age home care related course should be introduced at ITI level.
- (iii) CSC can be empanelled/engaged for providing spoken English course at ITI level to impact soft skills for enhancing employability.

The meeting ended with a vote of thanks to the Chair



**Subject:** Minutes of meeting held on 27.09.2019 under the chairpersonship of Smt. Keshni Anand Arora, Chief Secretary, Haryana regarding taking decision for the needed amendment in the entry qualifications of higher education courses in respect of ITI pass outs (further to 10th & 12th equivalence provided to ITI graduates by Haryana Board of School Education).

.....

A meeting was held on 27.09.2019 under the chairpersonship of Smt. Keshni Anand Arora, Chief Secretary, Haryana regarding taking decision for the needed amendment in the entry qualifications of higher education courses in respect of ITI pass outs (further to 10th & 12th equivalence provided to ITI graduates by Haryana Board of School Education). In view of the compatibility committee remarks/footnote in its report, respective bodies i.e. AICTE, UGC and ICMR were specially invited in this meeting and the following were present during this meeting:

1. Sh. Devender Singh, IAS, Addl. Chief Secretary, SDIT Department, Haryana.
2. Sh. Ankur Gupta, IAS, Principal Secretary, Higher & Technical Education Department Haryana.
3. Sh. A.Sreenivas, IAS, DG Higher & Technical Education Department Haryana.
4. Dr. N. Gopu Kumar, Joint Secretary, UGC, New Delhi.
5. Lt. Col. K. Bansal, Director, AICTE, New Delhi.
6. Sh. Bhupendra Singh, Deputy Secretary, Cord. & Monitoring Cell, Haryana.
7. Sh. K.K. Kataria, Director, Technical Education Department, Haryana.
8. Dr. Malti, Deputy Director, Medical Education & Research Department, Haryana
9. Dr. Preeti, Deputy Director, Medical Education & Research Department, Haryana
10. Sh. Manoj Saini, Assistant Director (Tech. ), SDIT Haryana

At the outset of discussion meeting, Sh. Devender Singh, ACSSDIT apprised that Haryana Board of School Education (HBSE), Bhiwani has recently provided equivalency to ITI courses (entry qualification 8th and 10th) with 10th or 10+2 for the purpose of vertical mobility into higher education as well as for employment opportunities. He also told that around 2321 ITI pass outs had appeared in the language exam taken by HBSE in July, 2019 & 63% have been got the equivalency certificate from HBSE and 92% trainees have opted the Hindi language. According to the granted HBSE equivalency to ITI pass outs, two separate issues are to be addressed as the following:



- (i) HBSE has provided an open equivalency to ITI pass outs which has opened the pathways for ITI pass-outs not only for Higher education but also for employment opportunities. As we aware that maximum of Group D and many of Group C posts in Haryana are being filled with the essential qualification as 10th and 10+2, a common rule/legislation is to be passed which is in process for all Departments/ Boards/ Corporations for considering eligible to equivalent ITI Pass holders for all such posts which have essential qualification as 10th and 12th.
- (ii) There is a need in the amendment in the entry qualification in the Bachelor courses as 10+2 or its equivalent so as to open the pathway for ITI equivalency holders in B.A. , B. Com., B.Tech. etc.

In respect of the needed amendment in the entry qualification in the Bachelor courses as 10+2 or its equivalent so as to open the pathway for ITI equivalency holders in B.A. , B. Com., B.Tech. etc. The following discussion and decision were held during the meeting:

**Action I:** Amendment in the entry qualification in the Bachelor courses as 10+2 or its equivalent so as to open the pathway for ITI equivalency holders in B.A. , B. Com. etc.

Matter deliberated at a length and representative of UGC Sh. N. Gopu Kumar, Joint Secretary apprised that UGC has already mentioned the admission qualification for bachelor courses as 10+2 or its equivalent. Now further, State Statutory bodies like Higher Education/Technical Education Department has to issue directions for implementing the equivalency in the colleges of Haryana. Worthy Chief Secretary directed the Higher Education/Technical Education Department for writing to UGC, if needed, else direction be issued to all colleges of Haryana for granting admission to all ITI equivalent holders in B.A. & B.Com. & B. Voc. Courses. The process of issuing direction/ notification to colleges be completed by 31.10.19

**Action II:** For availing admission to ITI pass outs in B. Tech./B.E. 1<sup>st</sup> year after clearing the common Engineering test.

Matter deliberated at a length and representative of AICTE Lt. Col. K. Bansal, Director, AICTE did not agree with the SDIT request and he clarified that only candidate with 10+2 with PCM can take admission in Engineering streams i.e. B. Tech./ B.E. Therefore, worthy CS has directed to re-examine the issue and resubmit the case.



**ANNEXURE-XI**

F. No. 3-4/2017-NER  
Government of India  
Ministry of Human Resource Development  
Economic Administration Division  
\*\*\*\*\*

Shastri Bhawan, New Delhi.  
Dated: 5<sup>th</sup> November, 2019

The Chairman,  
All India Council for Technical Education,  
Nelson Mandela Marg, Vasant Kunj,  
New Delhi-110070

**Subject:- Concession for the wards of Kashmiri Migrants and Kashmiri Pandits/ Kashmiri Hindu Families (Non-Migrants) living in Kashmir valley for admission in Higher Educational Institutions - reg.**

Sir,

Attention is invited to AICTE's letter No. AICTE/AB/NWR/Misc./2019 dated 23.10.2019 referring this Ministry's letter of even letter dated 15.10.2019 on the subject mentioned above and thereby seeking clarification "as to whether the increase in intake capacity up to 5% course wise and reservation of at least one seat in merit quota in technical/ professional Institutions is over and above the existing quota".


2. It is hereby to clarify that the concessions for the wards of both Kashmiri Migrants and Kashmiri Pandits/Kashmiri Hindu Families (Non-Migrants) living in Kashmiri Valley for admission in Higher Educational Institutions from Academic year 2020-21 and onwards till further orders **are within the existing quota** that had been provided to the wards of Kishmiri Migrants till the academic year 2019-20.

Yours faithfully

(V.L.V.S.S. Subba Rao)  
Sr. Economic Adviser (Higher Education)  
Tel. No. 011-23384245

Copy for Information:-

1. The Chairman, UGC
2. The Principal Secretaries of Higher Education & Technical Education of all State Govts./UTs
3. The Vice Chancellor of all Universities
4. The Secretary, Ministry of Health and Family Welfare
5. The Secretary, Department of Agricultural Research & Education, Ministry of Agriculture & Farmers Welfare.
6. The Secretary, Department of Legal Affairs, Ministry of Law & Justice
7. The Secretary, Ministry of Science and Technology.
8. All the Bureau Heads of Department of Higher Education.

  
(V.L. V.S.S. Subba Rao)  
Sr. Economic Adviser (Higher Education)

F.No. 3-4/2017-NER  
Government of India  
Ministry of Human Resource Development  
Department of Higher Education  
Economic Administration Division  
\*\*\*\*\*

Shastri Bhawan, New Delhi  
Dated: 15<sup>th</sup> October, 2019

To

1. The Chairman, UGC
2. The Chairman, AICTE
3. The Vice Chancellor of all Universities
4. The Principal Secretaries of Higher Education & Technical Education of all State Govts./UTs

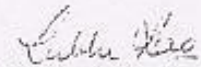
**Subject: Concession for the wards of Kashmiri Migrants and Kashmiri Pandit / Kashmiri Hindu Families (Non-Migrants) living in Kashmir valley for admission in Higher Educational Institutions - Regarding.**

Sir/Madam,

Attention is invited to this Ministry's letters No. 3-1/2012-NER dated 12.03.2015 and 22.07.2016 regarding certain concessions for the wards of Kashmiri migrants for their admission in Higher Education institutions in other parts of the country.

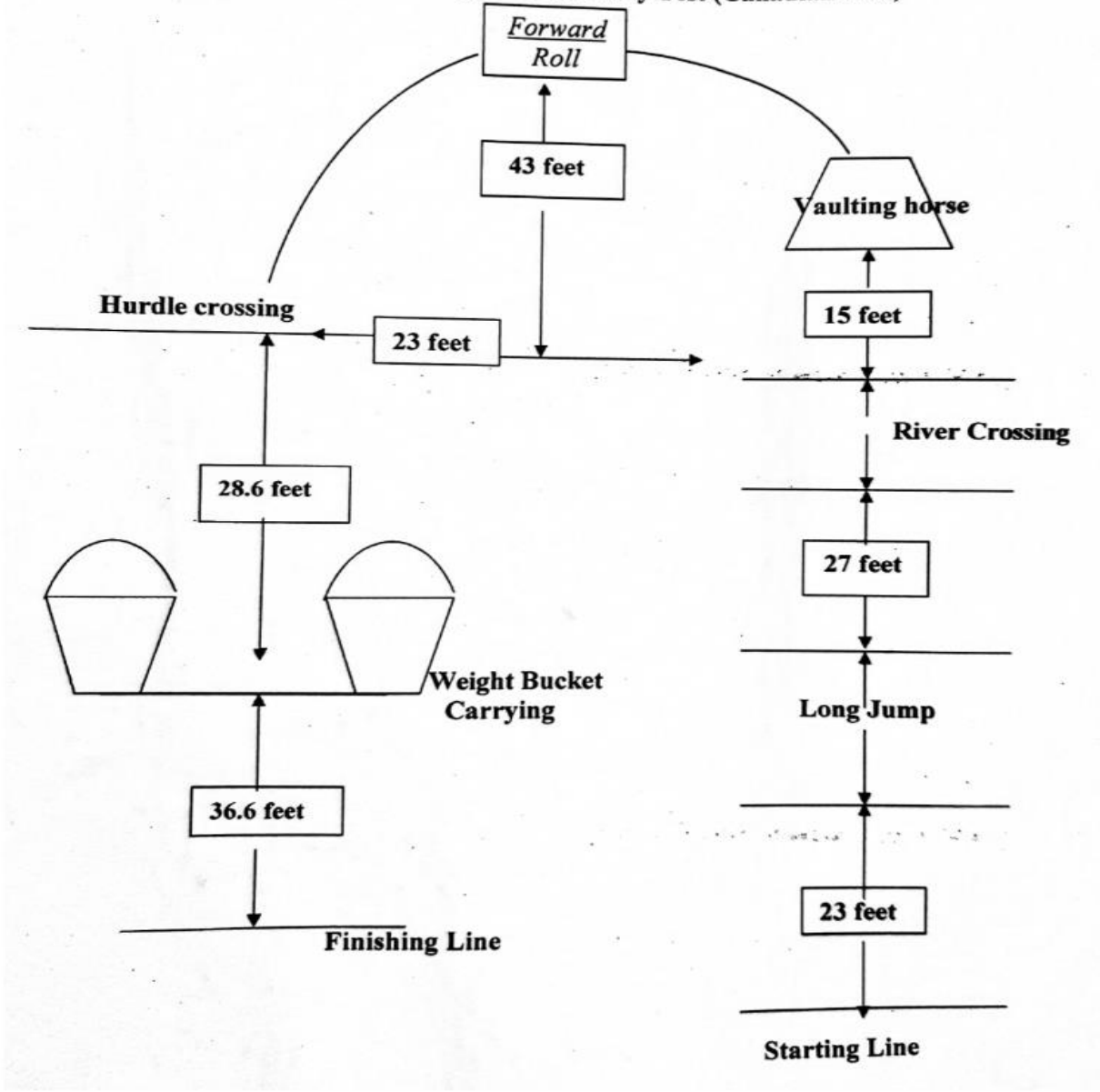
2. In this connection, representations have been received from Kashmiri Pandits (Non-Migrants) living in the Kashmir Valley to extend the existing concessions being provided to Kashmiri Migrants for them also.
3. The matter has been considered in this Department in consultation with Ministry of Home Affairs and State Government of Jammu & Kashmir. Now, it has been decided to allow the following concessions to the wards of Kashmiri Migrants as well as Kashmiri Pandits/ Kashmiri Hindu Families (Non-Migrants) who are living in the Kashmir Valley, in the matter of their admission in the educational institutions in other parts of the country from the academic year 2020-21 and onwards till further orders:
  - (i) Relaxation in cut-off percentage upto 10% subject to minimum eligibility requirement.
  - (ii) Increase in intake capacity upto 5% course-wise.
  - (iii) Reservation of at least one seat in merit quota in technical/professional institutions.
  - (iv) Waiving off domicile requirements for Kashmiri Migrants only. Kashmiri Pandits/Kashmiri Hindu Families (Non-Migrants) living in the Kashmir Valley need domicile certificate.
4. This issues with the approval of Hon'ble HRM.

Yours faithfully,



[V.L.V.S.S. SubbaRao]  
Sr. Economic Advisor (Higher Education)  
Tel. No. 011-23384245

Diagram of Physical Efficiency Test (Canadian Test)





Men Section		Women/PH Section	
(a)	10' long jump	(a)	8' long jump
(b)	7 times crossing over the width of 5' river	(b)	5 times crossing over the width of 4' river
(c)	Vaulting horse of 4' 8'' height	(c)	Vaulting horse of 3' 2'' height
(d)	Forward roll on mat	(d)	Forward roll on mat
(e)	Crossing over the hurdle of 3' height	(e)	Crossing over the hurdle of 2' 6'' inches height
(f)	Carrying two buckets, $\frac{3}{4}$ filled with sand, up to the finishing line.	(f)	Carrying two buckets, half filled with sand, up to the finishing line.

**Note:** Time will be recorded up to the fraction of second. The qualifying time for men and women/ candidates will be up to 30 seconds and 32 seconds, respectively.

**IMPORTANT NOTES:**

1. If a candidate commits two faults, he/she will not be allowed for re-test, whereas if only one fault is committed by the candidate, he/she will be given one more chance provided he/she completes the test within the prescribed time. Third chance will not be given under any circumstance.
2. Hurdles should be crossed without being knocked down. If a candidate leaves the test incomplete he/she will be disqualified and will not be given any chance. If any candidate falls or slips while performing the test he/she must complete the test and should not drop out in between and no extra chance would be given in such cases.

### KURUKSHETRA UNIVERSITY KURUKSHETRA

(Established by the State Legislature Act XII of 1956)  
(‘A’ Grade, NAAC Accredited)

#### ADMISSION CONCESSIONS FOR COLLEGES/INSTITUTES MAINTAINED/ AFFILIATED WITH THE KURUKSHETRA UNIVERSITY FOR UNDER-GRADUATE AND POST-GRADUATE COURSES FOR THE SESSION 2019-20

#### I. In addition to the sanctioned seats, additional seats for the following categories will be as under :

(i) Two additional seats in P.G. courses including Law (3 Yr.) & Integrated courses and 10 seats in Arts, 05 seats in Science and 05 Seats in Commerce in TDC Part-I over and above the sanctioned seats for the outstanding sports persons (except the courses in which admissions are being made by the Haryana State Counseling Board/A.I.E.E.E.) w.e.f. the session 2019-20 as per the following criteria :

#### 1. NORMS, GUIDELINES & CRITERIA TO DECIDE THE MERIT FOR OUTSTANDING SPORTS PERSON FOR 2 ADDITIONAL SEATS IN P.G. COURSES INCLUDING LAW (3 YR.) & INTEGRATED COURSES

Norms For Outstanding Sports Person : Outstanding Sports Person means a person who has atleast represented the University or State in the Inter University or Senior National Level Championship or above. This include (Senior National, Federation Cup, National League, Inter Zonal National, National Games/National University Games during the course of his/her Graduate/Post Graduate studies).

#### Guidelines for Sports Seats

Sports Certificate for admission will only be considered, if the candidate produce the Gradation Certificate from the respective Govt. in respect of the game/sports for which the candidate claim outstanding sports person seat.

In case any state does not issue the Gradation Certificate, the following criteria will be adopted :

- In case of International/National participation or Position Holder, a certificate of authenticity will be required from concerned National Federation/State Association.
- In case of Inter University Participation or Inter University Position Holder other than Kurukshetra University, a certificate of authenticity from the Head of Sports of the concern University will be required.
- The game/event must be in the scheduled list of Association of Indian University Sports Calendar.
- The tournament must be organised by recognised Federation/Association duly affiliated with State Olympic Association/Indian Olympic Association and Ministry of Youth Affairs & Sports.
- Achievement during the course of Graduate and Post-Graduate studies will be considered for admission in Post-Graduate courses including Law (3 Year).
- No sports achievement lower than the above will be considered for admission for outstanding sports person category, even if the seats remain vacant.

#### Criteria to decide the Merit

- In case of tie in the sports achievement level then the maximum number of achievements at the same level of the minimum eligibility under sports criteria will be taken into account for deciding the merit.
- If still there is tie, then the marks obtained in the Entrance Test will be considered for deciding the merit.
- If still there is tie, then the marks obtained in the Qualifying Exam. will be considered for deciding the merit.
- If still there is tie, then the age will be considered for the merit (Higher in the age will be considered for the merit).

No weightage will be given for participating/winning positions in the sports and games organised by Nehru Yuva Kendra, CBSE Nationals /Vidya Bharti Nationals /Rural Tournaments / Panchayat Tournaments /Novaodya Nationals and invitation non-recognised tournaments/sports festivals.

**2. NORMS, GUIDELINES & CRITERIA TO DECIDE THE MERIT FOR 10 SEATS IN ARTS, 05 SEATS IN SCIENCE AND 05 SEATS IN COMMERCE FOR OUTSTANDING SPORTS PERSONS IN T.D.C. PART- I & TWO (02) SEATS IN INTEGRATED COURSES**

**Norms For Outstanding Sports Person :** Outstanding sports person means a person who has atleast participated in School Nationals/Junior National/Youth National/National School Games in [under 19/17 (nineteen/ seventeen) year Age Group] or above in the preceding three years.

**Guidelines for Sports Seats**

Sports Certificate for admission will only be considered, if the candidate produce the Gradation Certificate from the respective Govt. in respect of the game/sports for which the candidate claim outstanding sports person seat.

In case any state does not issue the Gradation Certificate, the following criteria will be adopted :

- a) In case of International/ National participation or Position Holder, a certificate of authenticity will be required from concerned National Federation/State Association.
- b) In case of Inter University Participation or Inter University Position Holder other than Kurukshetra University, a certificate of authenticity from the Director Sports/Head of Sports of the concern University will be required.
- c) The game/event must be in the scheduled list of Association of Indian University Sports Calendar.
- d) The tournament must be organised by recognised Federation / Association duly affiliated with State Olympic Association/ Indian Olympic Association and Ministry of Youth Affairs & Sports.
- e) Achievements of the proceeding three years will be considered for Under-Graduate courses.
- f) No sports achievement lower than the above will be considered for admission for outstanding sports person category, even if the seats remain vacant.

**Criteria to decide the Merit**

- a) In case of tie in the Sports achievement level then the maximum number of achievements at the same level of the minimum eligibility under sports criteria will be taken into account for deciding the merit.
- b) If still there is tie, then the marks obtained in the Entrance Test will be considered for deciding the merit.
- c) If still there is tie, then the marks obtained in the Qualifying Exam. will be considered for deciding the merit.
- d) If still there is tie, then the age will be considered for the merit (higher in the age will be considered for the merit).

No weightage will be given for participating/winning positions in the sports and games organised by Nehru Yuva Kendra/CBSE National, Vidya Bharti Nationals/Rural Tournaments/Panchayat Tournaments /Novaodya Nationals and invitation non-recognised tournaments /sports festivals.



## Annexure-XIV

Subject:- Supreme Court order dated July 08, 2020 in Civil Appeal No. 2718/2020 (Arising out of SLP (C) No. 21429 of 2019) in the matter titled as Aryan Raj Vs. Chandigarh Administration and others.

-----

Please refer to office letter No. 22920-42/Clerk-4/DW/SJE/2020 dated 27.11.2020 on subject cited above.

The above mentioned Civil Appeal No. 2718/2020 (Arising out of SLP (C) No. 21429 of 2019) titled as Aryan Raj Vs. Chandigarh Administration and others Hon'ble Supreme Court of India in its order dated July 08, 2020 observed that Scheduled Castes/Scheduled Tribes candidates are required to obtained 35% passing marks to pass in the aptitude test as against the requirement of 40% for general candidates. The relaxed criteria of 35% pass marks in aptitude test shall apply to the candidates with disabilities also for admission.

The Hon'ble Supreme Court Directed all States/UTs to take up the matter with Department of Education, Culture, General Administration and other concerned department on the following aspects:-

- a. Adopt a uniform qualifying criteria for Persons with Benchmark Disabilities included the Rights of Persons with Disabilities Act, 2016 candidates of Scheduled Castes and Scheduled Tribes categories for admission to various higher educational courses
- b. Issue appropriate advisory to all Universities to develop courses suitable for Persons with Intellectual developmental mental disabilities for their educational empowerment.
- c. Consider increasing such number of seats in the discipline of painting and applied art.

All above mentioned Universities of Haryana State and Higher Education Department, Haryana need to send information regarding policies followed by them on above said matter.

Deputy Director (DW)

for Director, Social Justice & Empowerment Dept.,  
Haryana, Chandigarh

Enclst. No. Clerk-4/DW/SJE/2020, dated

A copy of the above is forwarded to Director, Ministry of Social Justice and Empowerment, Department of Empowerment of Persons with Disabilities (Divyangjan), Govt. of India, Pt. Deendayal Antyodaya Bhawan, CGO Complex, Lodhi Road, New Delhi dated 11.11.2020 for information.

Deputy Director (DW)

for Director, Social Justice & Empowerment Dept.,  
Haryana, Chandigarh.

# Annexure-XV

From: *A.*  
Director General Higher Education,  
Haryana, Panchkula.

To:

The Registrars,

1. Kurukshetra University, Kurukshetra.
2. Maharshi Dayanand University, Rohtak.
3. Chaudhary Devi Lal University, Sirsa
4. Bhagat Phool Singh Mahila Vishwavidyalaya Khanpur Kalan (Sonapat)
5. Indira Gandhi University, Meerpur (Rewari).
6. Chaudhary Bansi Lal University, Bhiwani.
7. Chaudhary Ranbir Singh University, Jind.
8. Dr. B.R. Ambedkar National Law University, Sonapat.
9. Gurugram University, Gurugram
10. Maharishi Balmiki Sanskrit University, Kaithal.

Memo No. 40395 DHE-190005/97/2020-UNP (STATE)-DHE  
Dated, Panchkula, the 19-04-2021

Subject: CWP No. 31874 of 2019 Shubham Rana Vs State of Haryana & Others.

Kindly refer to the subject cited above.

I have been directed to invite your attention towards instructions no. 22/12/2019-IGS-III dated 25.02.2019 issued by the Government of Haryana and it is clarified that the benefit of reservation in admission to EWS candidates @ 10% is to be given in both State Quota seats under State Policy and all India Quota seats under Central Government Policy separately.

This issue with the concurrence of Chief Secretary Office vide U.O. No. CS-400300007/15/2020-GS-III-CSO dated 09.03.2021.

This is for your kind information and necessary action please.

*[Signature]*  
Superintendent- UNP  
for Director General Higher Education,  
Haryana, Panchkula

Dated, Panchkula, the

Endst. No. Even

A copy of the above is forwarded to the Vice Chancellor, Kurukshetra University Kurukshetra with the request to take necessary action as per above advice and Action Taken Report be supplied to the Directorate within a week, so the reply may be filed in the subject cited CWP well on time.

*[Signature]*  
Superintendent- UNP  
for Director General Higher Education,  
Haryana, Panchkula.

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*[Handwritten signature]*  
19/4/21

AC-II

Admission Committee  
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