



CHAUDHARY DEVI LAL UNIVERSITY SIRSA (HARYANA) - 125 055

(Established by the State Legislature Act 9 of 2003)

Website: www.cdlu.ac.in

CHAUDHARY DEVILAL UNIVERSITY, SIRSA

FOR ONLINE SUBMISSION OF APPLICATION
FORMS PLEASE VISIT www.cdlu.ac.in

JAN NAYAK CHAUDHARY DEVI LAL

THE TORCH BEARER
(25 September, 1914 – 6 April 2001)

Chaudhary Devi Lal University, Sirsa is named after Jan Nayak Chaudhary Devi Lal, the former Deputy Prime Minister of India and the former Chief Minister of Haryana.

Ch. Devi Lal, a veteran freedom fighter, a rebel against the British Raj, a symbol of patience and fortitude, was a man of action, be it freedom movement, post-independence politics or for the amelioration of the plight of the suffering peasantry. He was looked upon not only with love and affection during his younger days, but also with reverential awe in his later life, when he popularly nicknamed "Tau". The welfare of the people was a mission with Chaudhary Devi Lal, who strove hard to see the peoples' power reflected in the peoples' rule. He was committed to the development of the backward classes, which included farmers, the oppressed and women. His primary objective was to provide strength to the elementary forces of life. He always wanted the present education system to impart true knowledge. He desired fundamental and total change in education. He wanted meaningful investments in education, especially in a manner relevant to employment for the youth and welfare of the poor. While he addressed the concerns of the youth in terms of education and skill development, he worked for the introduction of several other social welfare measures like providing health facilities which were taken up in right earnest. As a result, hundreds of schools, colleges, hospitals and health centres came up where none existed before. He also wanted the youth to have a definite goal of contribution towards nation building.

He wanted teachers which could inspire students to participate in constructive work. He also considered it essential that schools be opened which are as good as public schools for the talented children of the economically backward and poor, who otherwise cannot study for want of means. He firmly believed that 'village India is real India', that's why he regarded it as our 'dharma' (duty) to provide a good, balanced diet, necessary clothing and shelter to each individual living there. He firmly held that 'true Swaraj' means participation of the poor, illiterate, underprivileged, millions living in our villages in the governance of the state at every level. As the Deputy Prime Minister of India and being one of the architects of the state of Haryana he took many measures for the agricultural development. His services to Haryana and the country are indeed unforgettable. Truly, the Jan Nayak was a 'Karmayogi' and a 'Colossal' guide whose principles and values will always inspire the coming generations.

MESSAGE FROM THE VICE-CHANCELLOR

Welcome to Chaudhary Devi Lal University

Chaudhary Devi Lal University was established in 2003 by an Act of the State Legislature Assembly with a vision to create a centre of excellence to cater to this region. In last decade or so we have been able to create a world class infrastructure in terms of buildings and labs and I can very proudly say that the University is making rapid strides to meet the challenges of higher education and is playing a crucial role in imparting education and administering institutes of higher education in the area.

The university takes special care in devising curriculum and extra-curricular programmes aimed at providing, well rounded education and academic integrity to its students. The faculty of the university is highly qualified, experienced and motivated to enhance their potential by participating in conferences, workshops and seminars of national and international level. Facilities, avenues and platforms are provided to them to hone their latent talents and reach out to society meaningfully. Special care is taken of the deprived sections by developing their soft skills and preparing them for competitive examinations. The university is committed to develop their creativity and ability to meet the challenges of life successfully.

With a vision to provide a vital academic environment that enables: the students to glean rewarding experiences, the university offers various UG and PG programmes besides MPhil and PhD programmes in addition to providing opportunities for life-long learning through its Centre for Distance Learning. Strengthened infrastructure that includes a majestic well-furnished library and Wi-Fi campus has given boost to ICT based teaching & learning. We are connected to NKN (National Knowledge Network) through a robust and seamless connection to forage into new vistas of knowledge and research which is in tandem with the best institutions of the world. We are very rapidly progressing towards virtual classrooms and the day is not far that students and researchers will be able to attend virtual classes from the best experts of the world and our faculty and researchers will be communicating with the world through internet.

I welcome you to the University in the hope that you will contribute in making the University grow in positive direction and fulfill the aims of your academic life; which in turn will fulfill the vision of the University itself.

(Dr. R.S. Sharma),

OFFICERS OF THE UNIVERSITY

CHANCELLOR
Prof. Kaptan Singh Solanki
Hon'ble Governor, Haryana

Dr. Radhe Shyam Sharma
Vice-Chancellor

01666-248052
Fax: 01666-248123

Dr. Manoj Siwach
Registrar

01666-239819
Fax: 01666-247049

Prof. Vikram Singh
Dean Academic Affairs
Proctor & Chief Warden

01666-239818

Prof. Suresh Kumar Gahlawat
Dean, Students' Welfare
Dean of Colleges

01666-247153

Prof. Praveen Aghamkar
Controller of Examinations

01666-239808

Prof. Aseem Miglani
Librarian

01666-239833

DEAN OF FACULTIES

Prof. Anu Shukla
Faculty of Humanities

Dr. Raj Kumar Siwach
Faculty of Social Sciences

Prof. Sultan Singh
Faculty of Commerce & Management

Dr. J. S. Jakhar
Faculty of Law

Prof. Vikram Singh
Faculty of Physical Sciences

Dr. Ravinder Pal Ahlawat
Faculty of Education

Prof. Suresh Kumar Gahlawat
Faculty of Life Sciences

CHAIRPERSONS AND INCHARGES OF THE DEPARTMENTS

S.N.	Name of Department	Chairperson	Tel. No.	In-charge	Tel. No.
1	Biotechnology	Prof. S.K. Gahlawat	247143		
2	Business Administration	Prof. Sultan Singh	239817		
3	Chemistry	Prof. Vikram Singh		Dr. Harish Kumar	247136
4	Commerce	Dr. D.P. Warne	239831		
5	Computer Science & Applications	Prof. Vikram Singh	239818		
6	Economics	Dr. Abhey Singh Godara	247132		
7	Education	Dr. Ravinder Pal Ahlawat		Dr. Nivedita	
8	Energy & Environmental Sciences	Prof. S. K. Gahlawat		Dr. Rani Devi	247119
9	English	Prof. Anu Shukla	239816		
10	Food Science & Technology	Prof. S. K. Gahlawat		Dr. Kawaljit Singh	247124
11	Journalism & Mass Communication	Sh. Virender Singh Chauhan			
12	Law	Dr. J. S. Jakhar	247115		
13	Mathematics	Prof. Aseem Miglani	247129		
14	Physical Education	Dr. Ravinder Pal Ahlawat			
15	Physics	Dr. Sushil Kumar	239835		
16	Public Administration	Dr. Rajbir Singh Dalal	248600		

ADMINISTRATIVE OFFICES

Sr. No.	Name of the Office	Name and Designation	Telephone No (Code No 01666)
1	Vice-Chancellor	Sh. H. L. Sharma Private Secretary to Vice-Chancellor	248052 248123(Fax)
2	Registrar	Sh. Praveen Kumar, P.A. to Registrar	239819
3	Accounts Branch	Sh. Chandgi Ram, Finance Officer	239834
4	Academic Branch	Sh. Kuldip Kumar, Assistant Registrar	239811
5	Examinations Branch	Prof. Praveen Aghamkar Controller of Examinations	239808
6	Registration & Scholarship Branch	Smt. Kiran, Superintendent	247072
7	Colleges Branch	Prof. S. K. Gahlawat, Dean of Colleges	247153
8	University Centre for Distance Learning	Prof. Sultan Singh, Director	239815
9	Library	(i) Dr. Rajiv Vij, Assistant Librarian (ii) Dr. Maya Devi, Assistant Librarian	239833
10	Hostel	Prof. Vikram Singh, Chief Warden	-
11	Liasion Office, OBC, SC/ST Cell	Dr. Umed Singh, Liasion Officer	-
12	UGC Coaching Cell	Dr. Raj Kumar, Co-ordinator	-
13	University Health Centre	Dr. Shafali, Medical Officer	239801
14	SPIO Office	(i) Prof. Sultan Singh, First Appellate Authority (ii) Dr. Rajbir Singh Dalal, SPIO (iii) Dr. Sushil Kumar, Alternate SPIO	239807 247140
15	DSW	Prof. S. K. Gahlawat, Dean Students Welfare	247154
16	IT Cell	Dr. Saroj Mehta, Programmer	239828
17	DYW	Dr. Deepti Dharmani, Director Youth Welfare	
18	Proctor	Prof. Vikram Singh, Proctor	
19	NSS Cell	Dr. Vishnu Bhagwan, Programme-Co-ordinator	
20	Directorate of Youth Red Cross	Dr. S. K. Gahlawat, Chairman, Executive Committee	
21	Directorate of Public Relations	Dr. Dilbag Singh, Director	
22	Career and Counselling Cell	Dr. Raj Kumar Salar, Director	
23	CDLU Sports Council	Prof. Vikram Singh, President Dr. Ravinder Pal Ahlawat, Secretary	
24	University Computer Centre	Prof. Vikram Singh, Director Dr. Saroj Mehta, Programmer	239828
25	Warden Boy's Hostel-I	Dr. Ashok Makkar	
26	Warden Boy's Hostel-II	Dr. Ram Mehar Singh	
26	Lady Warden Girls Hostel- I & II	Mrs. Saroj	

SCHEDULE FOR ADMISSIONS

LAST DATE FOR SUBMISSION OF APPLICATION FORMS ONLINE WILL BE AS UNDER:

1. MPed, BPed (2 years), and DPed programme : 01.07.2015 upto 5 p.m.
The candidates after submitting their application online, will have to deposit the system generated application form alongwith attested copies of all documents upto 03.07.2015 in the concerned University Teaching Department.
2. MPhil, LLM, MTech CSE (2-yr), MTech CSE (3-yr) Week-end : 31.07.2015 upto 5 p.m.
The candidates after submitting their application online, will have to deposit the system generated application form alongwith attested copies of all documents upto 31.07.2015 in the concerned University Teaching Department.
3. Remaining programmes (other than the programmes at 1 and 2 above): 06.07.2015 upto 5 p.m.
The candidates after submitting their application online, will have to deposit the system generated application form alongwith attested copies of all documents upto 10.07.2015 in the concerned University Teaching Department.

I. THE SCHEDULE FOR ENTRANCE TEST (MPhil only).

Name of the Department	Name of the Programme	Date of Entrance Test	Time of Entrance Test
Physics, Busi. Admn., Public Administration and English	MPhil (Physics, Public Administration, Business Administration and English)	6.08.2015	9.30 a.m. to 11.00 a.m.
Chemistry, Energy and Environmental Sciences, Economics, Commerce	MPhil (Chemistry, Commerce, Environmental Sciences & Economics)	6.08.2015	12.00 Noon to 1.30 p.m.
Biotechnology, Physical Education, Education and Mass Communication	MPhil (Biotechnology, Physical Education, Education and Mass Communication)	6.08.2015	2.30 p.m. to 4.00 p.m.

Note: The candidate may collect his/her Roll No. from the concerned department at least one hour before the commencement of examination, if the same is not received due to any reason.

II. THE SCHEDULE FOR PHYSICAL EFFICIENCY TEST (PET)

Name of the Department	Name of the Programme	Date of PET	Time of PET	
PHYSICAL EDUCATION	PET-DPEd (Boys)	Roll No. 1001 to onward	06.07.2015	6.30 a.m. to 12.30 p.m.
	PET-DPEd (Girls)	Roll No. 1001 to onward	07.07.2015	8.00 a.m. to 12.30 p.m.
	PET-BPEd (Boys)	Roll No. 2001 to 2300	08.07.2015	6.30 a.m. to 9.30 a.m.
	PET-BPEd (Girls)	Roll No. 2001 to 2300	09.07.2015	8.00 a.m. to 12.30 a.m.
	PET- MPed (Boys)	Roll No. 2301 to onward	10.07.2015	6.30 a.m. to 9.30 a.m.
	PET- M.P.Ed (Girls)	Roll No. 2301 to onward	11.07.2015	8.00 a.m. to 12.30 a.m.

C. THE SCHEDULE FOR DISPLAY OF MERIT LISTS AND FEE DEPOSIT

For all the programmes except MTech CSE (2 yr), MTech CSE (3 yr), all MPhil and LLM

Display of Merit Lists		Fee Deposit upto
1 st Merit List	15.07.2015	16.07.2015
2 nd Merit List	17.07.2015	20.07.2015
3 rd Merit List	21.07.2015	22.07.2015
Physical Presence	23.07.2015	23.07.2015

For the programmes of MTech CSE (2 yr), MTech CSE (3 yr), all MPhil and LLM

		Fees Deposit upto
Display of Merit List	10.08.2015	11.08.2015
1st Merit List	12.08.2015	13.08.2015
2nd Merit List	14.08.2015	14.08.2015
3rd Merit List	18.08.2015	18.08.2015
Physical Presence		

Notes:

1. Fee can be deposited upto 5:00 p.m. on scheduled dates.
2. Teaching in all programmes in the departments will start from 22.07.2015 except in the programmes MTech CSE (2 years), MTech CSE (3 years) Weekend, LLM, MPhil, for which classes will start from 14.08.2015.
3. Admissions to DPED and BPED programmes will be made subject to the approval of National Council for Teacher Education.

SYLLABUS OF ENTRANCE TEST FOR ADMISSION IN MPhil PROGRAMMES IN THE DEPARTMENTS

1. The syllabus for MPhil Entrance Test will be same as that of NET in the concerned subject.
2. There shall be one objective-type multiple choice question paper as mentioned below: (a)

No. of questions to be set	:	100
(b) No. of questions to be attempted	:	100
(c) Maximum marks	:	100
(d) Time	:	90 minutes
3. There will be a negative marking @ 1/4th in the Entrance Test. The candidates have to secure minimum 40% marks (38% for SC Candidates) to qualify the Entrance Test.
4. Admit Card/ Duplicate Admit Card for appearing in the Entrance Test will be issued by the concerned Department.
5. The Entrance Test for admission to MPhil programmes will be held only once in an academic session.

Dates for Fee Deposit for Old Students

- (i) Odd Semester:
- (ii) Even Semester:

22.07.2015 to 31.07.2015
01.01.2016 to 10.01.2016

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UNIVERSITY AT A GLANCE

Established on 2 April, 2003, Chaudhary Devi Lal University, Sirsa is named after Jan Nayak Chaudhary Devi Lal, the former Deputy Prime Minister of India and the former Chief Minister of Haryana.

This University, set up by the Government of Haryana under an Act 9 of 2003 passed by the State Legislature, has a sprawling campus of 213 Acres 4 Kanal 12 Marlas at Barnala Road, Sirsa. The main objective of the University is to facilitate, promote and excel in Higher Education, Research and Consultancy in the contemporary as well as emerging areas of knowledge. The inception of high-tech culture involving computer-based facilities, internet connectivity and modern administrative techniques are integral characteristics of this University. To enhance the standard of higher education and increase the research activities the University in 2011 was connected to National Knowledge Network (NKN). This connectivity has been provided through one GBPS (optical fiber) dedicated line under NMEICT project of Ministry of HRD India. Wi-Fi facility has also been provided in the University campus. Affiliation of colleges situated in Sirsa and Fatehabad districts in 2011 has been another milestone for this University.

There are 16 Teaching Departments offering 54 programmes in the University. Well-known, reputed and experienced academicians and professionals have been associated in preparing the academic curriculum of different programmes. It is important to mention here that special attention has been given to follow the guidelines of the UGC and other regulatory bodies in preparing the programme curriculum. The university also offers various programmes through the University Centre for Distance Learning. The emphasis is to impart quality education by providing congenial and liberal atmosphere in the campus through the promotion of extracurricular activities. Sports events of North Zone and All India Intervarsity level and University Youth Festival were successfully organized in addition to encouraging students to participate in such activities and events outside the campus to enable them achieve overall growth of their personality.

The University has two Teaching Blocks, Guest House, Vice Chancellor's residence and 102 houses for the teaching and non-teaching staff and four well-furnished hostels for boys and girls. The silent Generator Sets are also available in the university to meet out the requirement of power during power failure. Approximately 16500 plants/trees of various types have been planted in the university campus.

The University has developed its own Media Centre equipped with hi-tech gadgets. The University has well-equipped laboratories. The University has a majestic building housing Vivekananda Library. There is a good stock of books and study material of high standard in the University library. Research Journals of National and International repute are being subscribed. The construction of Multipurpose Hall has been completed. Teaching Block No. 3 (Law Department), 14 new houses for staff, Girls Hostel No. 3 and 11 KVA sub-station are under construction and the 12 Super H Type Houses, Day Care Center, Solar Water Heater Systems and raising of boundary wall are in pipeline.

The University has ATM facility of Oriental Bank of Commerce and State Bank of India. A branch of Oriental Bank of Commerce started functioning in the year 2011. The branch is located in the University Shopping Complex which also houses the University Health Centre. Medical facilities have been made available to the students through a regular appointed Medical Officer and technical staff.

The University has adopted innovative methods in conducting University examinations. The University has also made a distinction in timely declaration of results. The students of this university have shown commendable results in academics as well as co-curricular activities. With the present pace of progress already acquired, the university looks forward to having a promising future.

ACADEMIC PROGRAMMES

The University offers the following academic programmes in the area of Technology, Management, Commerce, Law, Mass Communication, Humanities, Social Sciences, Science and Education mostly at the Post Graduate level. All these programmes have been designed in consultation with luminous academicians especially taking into consideration the special needs of the society and the professional world. Emphasis is laid on both theoretical and practical training. The University also offers PhD programmes in the following departments:

Ph.D PROGRAMMES

S. No.	Department/Subjects	S. No.	Department/Subjects
1.	Biotechnology	2.	Business Administration
3.	Chemistry	4.	Commerce
5.	Computer Science & Applications	6.	Economics
7.	Education	8.	Energy & Environmental Sciences
9.	English	10.	Food Science & Technology
11.	Law	12.	Mathematics
13.	Physics	14.	Physical Education
15.	Public Administration	16.	Journalism & Mass Communication

REGULAR PROGRAMMES:

Sr. No.	Name of Programme	Seats	Sr. No.	Name of Programme	Seats
1.	MSc (Biotechnology)	40	2.	MSc (Energy & Env. Science)	40
3.	MSc (Food Science & Technology)	40	4.	MSc (Mathematics)	60
5.	MSc (Physics)	50	6.	MSc (Chemistry)	50
7.	MBA	100	8.	MBA (Business Economics)	40
9.	MCom	60	10.	Master of Computer Applications (MCA)+	60
11.	MTech CSE (2-year)	40	12.	MA (Economics)	50
13.	MA (Public Administration)	50	14.	MA (English)	60
15.	MA (Mass Communication)	60	16.	MPEd	25+5*
17.	DPEd	45+5*	18.	B.Ed++	100
19.	LLB 3 Year (Professional)	60	20.	L.L.M.	30

*These seats are meant for Outstanding Sportspersons

+ Admissions to MCA will be made by HSTES on the basis of OLET-MCA-2015 through online off campus counseling.

++ The Admission to B.Ed. programme for the session 2015-16 will be made at State Level through Ch. Ranbir Singh University, Jind as designated by the State Govt.

PROGRAMMES UNDER SELF-FINANCING SCHEME

		Intake
1. MPhil		
(a)	Biotechnology	10
(b)	Chemistry	10
(c)	Energy & Environmental Sciences	10
(d)	Physics	15
(e)	Commerce	15
(f)	Economics	10
(g)	Public Administration	20
(h)	English	15
(i)	Physical Education	20
(j)	Education	10
(k)	Management	15
(l)	Mass Communication	20
2. OTHER PROGRAMMES		
(a)	MBA (5 year Integrated Programme)	60
(b)	MA (Honours) Economics (5 Year Integrated Programme)	55
(c)	MTech CSE (3 Year) Weekend Programme	40
(d)	MA (Education) (2Year)	30
(e)	BA-LLB (5 Year Integrated Programme)	60
(f)	BA (Mass Communication)	50
(g)	BPEd	25+5*
(h)	Master of Travel and Tourism Management	40

* These seats are meant for Outstanding Sportspersons

UNIVERSITY CENTRE FOR DISTANCE LEARNING (UCDL)

The University Centre for Distance Learning was established in the Year 2006 with the objective to take University based education beyond the four walls of the University and providing education at the door step for those who are deprived of privilege of education. The UC DL offers 18 programmes i.e. BCA, BA (Mass Communication), BA, B.Com MBA, MCA, M.A (Mass Communication), M.A (English), M.A (Education), M.A (Punjabi), M.A (Sanskrit), M.A (Hindi), M.Sc (Computer Science), Post Graduate Diploma in Disaster Management (PGDDM), Post Graduate Diploma in Mass Communication (PGDMC) and Diploma in Computer Science & Technology (DCST). The Distance Education Council, New Delhi has given provisional recognition to the programmes run by University Centre for Distance Learning. UC DL has established a well equipped Library and a computer equipped information cell for the convenience of the Students. For seeking day-to-day information of the University Centre for Distance Learning, University Website www.cdlu.ac.in is updated regularly.

VIVEKANAND LIBRARY

The Chaudhary Devi Lal University Library came into existence in the year 2003. It was shifted to the present impressive four storey building in the year 2010 and named as Vivekananda Library. The present building of library is easily approachable to all the Departments, Officers, Hostels and also to the campus residents. The outlook of the library is decorated with beautiful lawns, besides a sufficient space for parking. Special attention is given to the facilities of drinking water, light system and security system. All the reading areas of the Library are spacious, peaceful and furnished with comfortable furniture. The Library is having a rich collection of publications, which include books, journals, thesis/dissertations, reports, newspapers and magazines etc.

The Library at present has a total collection of 54097 books, 40 Indian Journals, 60 Foreign Journals, 11 Magazines, Employment News and 15 Newspapers to cater to the needs of the users. The Library also provides Reference Books including Encyclopedia, Dictionary etc. The SC/ST Book Bank with collection of 2269 books is established in the library for SC/ST students of various departments. The facility of online journals and database is being provided to the users by INFLIBNET through UGC Infonet Digital Library Consortium. Inter Library Loan facility is also available through DELNET. The Wi-Fi internet connectivity is available in the library for easy access of internet services. Further, there is an access to E-books within University campus. The concept of fully computerized Library is adopted and is in process.

HOSTELS

Presently, there are four hostels-two for girls' and two for boys', namely, Harki Devi Bhawan (Girls' Hostel-I), Kalpana Chawla Bhawan (Girls' Hostel-II), Lala Lajpat Rai Bhawan (Boys' Hostel-I) and Sardar Patel Bhawan (Boys' Hostel-II). All the four hostels have been provided with tube lights and ceiling fans in every room. Electric geysers have been installed in bathrooms. Water coolers with RO system have also been provided. The hostels subscribe several national & regional dailies and magazines for enabling the students to know what is happening around the world. The facility of 32" Plasma TVs alongwith Dish/DTH facility has been provided in common rooms of all the hostels. Medical facilities to all hostel residents are provided through the university Health Centre located in University premises.

The Chief Warden, alongwith all Wardens, make every possible effort to see that the students get a cleaner surrounding within and outside the hostel premises, get hygienic food and always respond to the complaints of hostel residents in a positive manner.

A total number of 38 benches (three-seater) each has been provided in the premises of Girl's and Boy's Hostels separately. In the premises of both Girls Hostel two separate lawns have been developed and

Badminton Courts has also been constructed in all the four hostels. In Girls' Hostels, the facility of Table Tennis & Badminton and in Boys' Hostels, the facility of Table Tennis, Badminton and Volleyball has also been provided.

OFFICE OF DEAN STUDENTS' WELFARE (DSW)

This office is actively involved in issuing bus passes to the daily passenger students and organizes the events like:

1. Awareness Campaign on HIV/AIDS.
2. Free Health Awareness/Checkup Camp.
3. Educational and Industrial Tours to different places.
4. It helps the University Teaching Departments students to participate in Inter College tournaments and Inter University tournaments in various games.
5. Group Insurance to the students.

DIRECTORATE OF YOUTH WELFARE

Directorate of Youth Welfare aims at ensuring youth welfare by conceiving and organizing such programmes as would stimulate mammoth reservoir of energy in youth constructively for the establishment of a healthy cultural environment in the University. The University has developed best infrastructure to carry out their plan for youth welfare. It motivates students to inculcate and sharpen their talents in diverse fields of cultural activities. It takes care of the third dimension of the higher education by organizing adventure camps, workshops boosting motivation and healthy competitiveness and inculcating social values to ensure holistic development of their personalities. Besides celebration of national festivals, the Directorate also organizes Talent Finding Competitions and Youth Festival for the UTDs and the affiliating colleges. For the enrichment of the students the Directorate hires artists from diverse fields to prepare them for competitions at higher levels. Literary and Fine Art activities are also taken up to hone their talents. To foster leadership qualities and to prepare future leaders for the largest democracy of the world, model youth parliament is also held. Student clubs are formed for providing them platform to cooperate and coordinate with each other for sharpening their inherent interests. In the coming session the Directorate plans to concentrate on youth leadership in order to make these activities socially more relevant through extension programmes.

The co-curricular activities go a long way in developing the overall personality of the students and foster among them positive feelings of patience and perseverance, a sense of cooperation and the competitiveness. To provide maximum opportunities to the students and to present and refine their talent the cultural activities are regularly organized in and outside the University. The students show keen interest in these activities and have brought laurels to the University.

The Directorate organizes University Youth Festival and other cultural events besides celebrating important days of the year. The adventure camps and workshops are also organized for the benefit of the students.

UNIVERSITY HEALTH CENTRE

The University Health Centre is located in shopping complex at the 1-floor. It has sufficient place OPD, Dispensary and inward. The Health Centre provides consultation, medicines, first-aid services and tests facilities to the students, employees and their dependents free of cost. Health Centre has a well furnished laboratory with sufficient equipments for various basic lab tests. The Health Centre has one Medical officer, one Pharmacist, Staff Nurse (one regular and one through outsourcing) and one Lab. Technician to cater the need of students and staff. health centre also provides the treatment in emergency cases. Sufficient fund provided by the University to the Health Centre for purchase of medicines, equipments, furniture and

laboratory Reagents etc. The ambulance has been purchased for providing referral services.

SPORTS COUNCIL

Sports activities of the University are being run under Sports Council. The University has following playfields: Handball (1), Football (1), Volleyball (2), Netball (1), Korfbal (1), Kho-Kho (1), Kabaddi (1), Wrestling (1), Basketball (2), Judo (1), Athletic Track and Multipurpose Hall for indoor sports activities. The University is providing following sports facilities to its players:

1. TA/DA during Inter University tournaments.
2. Free sports kit and Track suits to the players participating in Inter University tournaments
3. Prize money to the players winning positions in Inter University tournaments is given as under:
 - i) 1st Position Rs.18,000/-
 - ii) 2nd Position Rs.15,000/-
 - iii) 3rd Position Rs.13,000/-
 - iv) 4th Position Rs. 9,000/-

YOUTH RED CROSS

Directorate of Youth Welfare aims at ensuring youth welfare by conceiving and organizing such programmes as would stimulate mammoth reservoir of energy in youth constructively for the establishment of a healthy cultural environment in the University. The University has developed best infrastructure to carry out their plan for youth welfare. It motivates students to inculcate and sharpen their talents in diverse fields of cultural activities. It takes care of the third dimension of the higher education by organizing adventure camps, workshops for boosting motivation and healthy competitiveness and inculcating social values to ensure holistic development of their personalities. Besides celebration of national festivals, the Directorate also organizes Talent Finding Competitions and Youth Festival for the UTDs and the affiliating colleges. For the enrichment of the students the Directorate hires artists from diverse fields to prepare them for competitions at higher levels. Literary and Fine Art activities are also taken up to hone their talents. To foster leadership qualities and to prepare future leaders for the largest democracy of the world, model youth parliament is also held. Student clubs are formed for providing them platform to cooperate and coordinate with each other for sharpening their inherent interests. In the coming session the Directorate plans to concentrate on youth leadership in order to make these activities socially more relevant through extension programmes.

NATIONAL SERVICE SCHEME

National Service Scheme (NSS) is a noble experiment in academic expansion. It inculcates the spirit of voluntary work among the students and teachers through sustained community interactions. It brings out academic institutions closer to society. It shows how to combine knowledge and action to achieve results which are desirable for community development. National Service Scheme at this University has been established with the objective of providing students with an opportunity to develop their overall personality by taking part in various Social Service Schemes.

An NSS Committee at University Level was constituted under the Chairmanship of the Vice-Chancellor. There are 34 units of NSS in the University, two of University Teaching Departments and others in various affiliated colleges of Sirsa and Fatehabad Districts. There are two units of SFS also in affiliating colleges in addition of 34 units.

IT CELL

The Website Office/IT Cell of Chaudhary Devi Lal University is performing following tasks:

1. **Wireless Network (WI-FI)**

- 1. Campus Wide W-LAN / Wi-Fi is maintained by the I.T. Cell. Various steps have been taken by IT cell to strengthen and expand the coverage of wi-fi, which has proved very useful to cater the need of high speed internet facilities to the whole University.
University Website (www.cdlu.ac.in)
- 2. The University Website is being maintained and updated efficiently, effectively & promptly by the University Website Office. The website being very descriptive and useful, the number of global visitors on website is increasing very rapidly.
- 3. **Fibre based Local Area Network (LAN)**
Any educational institute looking at high growth and a potential to join big league, can not overlook networking. Sensing out its dire need well in time, the IT Cell has established Campus Wide Local Area Network (LAN). The LAN is based on Optical Fibre and initially 400 nodes have been connected. This is also under the NME-ICT project of MHRD on 75:25 sharing basis.
- 4. **National Knowledge Network (NKN)**
To enhance the standard of higher education and increase the research activities the University has connection to **National Knowledge Network (NKN)**. This connectivity has been provided through one GBPS (optical fiber) dedicated line under NMEICT Project of Ministry of HRD India.

EDP CELL

The Electronics Data Processing Cell (EDP Cell) has been established in the December 2013. The online applications were invited during the academic session 2014-15 for admissions in various programmes of University Teaching Departments. Moreover, the EDP cell has started the Android based application named "CDLU" on trial basis in collaboration with the Maibiz Technology Pvt. Ltd. (MTPL) to enhance the mobile based ICT applications. The mobile based android application is available free of cost at "Google Play Store". The facilities under the app will also be made available very soon on Interactive Voice Response (IVR) System.

UNIVERSITY COMPUTER CENTRE

The University Computer Centre with plenty number of desktops, adequate furniture and sufficient power backup, has been established on the top floor of Vivekanand Library to facilitate the research scholars, students and the staff members as per their requirements. However, the process of procuring servers for centralized networking of the computers and proprietary software for academic purposes in the computer centre is under pipeline.

SC/ST Cell

The SC/ST Cell has been established to provide facilities to the SC/ST students of the University as per the instructions of UGC/State Government from time to time. Dr. Umed Singh, Associate Professor, Department of English has been appointed as Liaison Officer (SC/ST) as per UGC guidelines. SC/ST Cell functions as a Grievances Redressal Cell for the grievances of SC/ST students and Employees of the University and renders them necessary help in solving their academic as well as administrative grievances. It also carries out any other work assigned to it from time to time so as to promote higher education among these communities suffering from economic, social and educational deprivations.

The main objective of the SC/ST Cell is to ensure proper implementation of various schemes of University Grants Commission/Government of India/State Government introduced from time to time.

THE UGC CELL FOR COACHING SCHEMES FOR SCHEDULED CASTES AND SCHEDULED TRIBES, OBC (NON CREAMY LAYER) AND MINORITIES.

To implement the objectives of UGC's Merged Schemes of the General Development Assistance under XI plan period, the University has established the UGC Cell for Coaching Schemes for SCs, STs, OBCs (Non Creamy Layer) and Minorities. General candidates holding BPL Cards (Below Poverty Line) issued by the Central Government/State Government may also be allowed for such coaching classes. The Cell has implemented the following coaching schemes:-

- Remedial Coaching
- Coaching for Entry Into Services
- Coaching for NET/SET

The main purposes of these schemes, by and large, include: to improve the academic skills of the students, to prepare the students to gain useful employment in Group 'A', 'B' & 'C' in Central Services and equivalent positions in private sector and prepare the students for NET/SET, so that they can become eligible for the post of Assistant Professor in the Colleges and Universities.

For implementing day to day activities of Coaching Schemes, Coordinator has been appointed. Further, faculty members, research scholars, PG students and teachers from other universities are also invited to deliver special lectures to the enrolled students. Presently, the Cell is in early stage and various programmes and facilities have been planned.

CAREER AND COUNSELING CELL

The Career and Counseling Cell has been established in the Chaudhary Devi Lal University, Sirsa for carrying out placement and counseling activities for the welfare of the students of the University.

RESEARCH & DEVELOPMENT CELL

The cell undertakes efforts to plan activities and measures to promote research both quantitatively and qualitatively. The cell is preparing an outline to materialize the aims of the cell.

RTI CELL

The RTI Cell deals with RTI applications and RTI appeals on behalf of the University under provision of the RTI Act and provides information to the information seekers.

ANTI RAGGING COMMITTEE

- | | |
|--|---|
| 1. Vice-Chancellor, Chairman (Ex-officio) | 2. Registrar |
| 3. SDM, Sirsa | 4. DSP HQ, Sirsa |
| 5. Prof. Sultan Singh | 6. Proctor |
| 7. Chief Warden | 8. Dean Students' Welfare |
| 9. Director Youth Welfare | 10. Programme Coordinator, NSS |
| 11. Sh. Ravinder, Asstt. Prof. JMC | 12. Ms. Kumud Bansal, Advocate |
| 13. Sh. Arun Mehta, Samar Ghosh, Sirsa | 14. Sh. Bharat Bhushan, Sirsa |
| 15. Ms. Rekha, Reseach Scholar, JMC | 16. Sh. Chirag Goyal, M.Tech., Dept. of CSA |
| 17. Sh. Kuldip Kumar, Assistant Registrar (Academic) | |

NODAL OFFICER ON RAGGING COMPLAINTS:

- 1 Dr. Ashok Kumar Makkar, Department of Law

ANTI RAGGING SQUAD (For Hostels)

1. Chief Warden
2. Lady Warden
3. Warden Boys Hostel-I
4. Warden Boys Hostel-II
5. ADSW

MONITORING CELL ON RAGGING

1. Proctor
2. Dean Students' Welfare
3. Chief Warden
4. Dr. (Mrs.) Deepti Dharmani
5. Dr. Shafali, Medical Officer

ANTI EVE-TEASING COMMITTEE

1. Vice-Chancellor
2. Dean Academic Affairs
3. Proctor
4. Chief Warden
5. Dean Students' Welfare
6. Dean of Colleges
7. Controller of Examination
8. Lady Warden
9. SDM Sirsa
10. City Magistrate, Sirsa
11. DSP (HG), Sirsa
12. SHO (City), Sirsa
13. Sh. Jagdish Mehta, H.No. 18/107, Gali No.2 , Multani Colony, Shiv Chowk, Sirsa
14. Ms. Manisha, JRF, Department of Energy & Env. Sciences, CDLU, Sirsa
15. Ms. Deepika Wadhwa, LL.M. Department of Law, CDLU, Sirsa
16. Dr. Rajender Bhanwaria, House No. 600, Sector 20, Sirsa
17. Sh. Mahabir Godara, Bureau Chief, Hari Bhoomi, Sirsa
18. Sh. Arun Mehta, Editor, Samarghosh, Sirsa

WELFARE SCHEMES FOR SC/BC STUDENTS

The University ensures proper implementation of various schemes of the UGC/Government of India/State Government concerning admission, scholarship etc. for the welfare of the students of reserved categories. The guidelines as revised from time to time by the Central and State Governments are displayed on the Notice Boards, Prominent places and in the University prospectus for the benefit of the students belonging to SC/BC category. The guidelines are strictly adhered to. Apart from Post-Matric Scholarship for SC/BC students, the State Merit Scholarship for students with Physical Disabilities.

CHAPTER-I

ADMISSION PROCEDURE

1. No admission shall be made beyond August 15, 2015.
2. It shall be mandatory that after successfully submitting his/her application form online, the applicant shall take printout of system generated application form and will send/deposit the same application form in the concerned department along-with all supporting documents and system generated Bank Challan (University Copy) duly stamped by the bank or University receipt (in case of cash payment at University counter).
3. Candidates will have to apply for admission in ONLINE mode only. Online application submission involves logging onto the University Website www.cdlu.ac.in. The candidates will have to deposit the application cost (Rs. 75/- for SC/BC/DAP/SBC/EBP in General Castes categories and Rs. 300/- for others) in Account No. 15172121009728 in any branch of Oriental Bank of Commerce through a challan which will be printed during online submission of application forms.
4. Applicants will have the facility of applying for multiple programmes thorough a single registration session.
5. The admission to all the Programmes (except M. Phil., MCA, MBA, MTech CSE (2 year), and MTech CSE (3-year week-end) will be made on the basis of merit of the qualifying examination plus weightage(s) admissible, if any.
6. Admission to MPhil will be made on the basis of 50% weightage of Entrance Test plus 50% weightage of qualifying examination and other weightage admissible under Chapter-8 of HBI 2015-16. The candidates for MPhil Programme have to secure minimum 40% qualifying marks (38% for SC candidates) in the Entrance Test.
7. Admission to MTech CSE (2 year) and M.Tech. CSE (3 year) will be made first on the basis of valid GATE score and the seats remaining vacant will be filled as per point no. 5 above.
8. Admissions in MBA and MBA (BE) (2 years) will be made out of the eligible applicants in the following order:
 - (i) C-MAT Score
 - (ii) As per point No. 5 above.
9. Admission to MCA programme will be made in an online off-campus manner by Haryana State Technical Education Society, on the basis of inter-se merit in the OLET-MCA-2015.
10. The Admission to B.Ed programme will be made at State Level through Ch. Ranbir Singh University, Jind as designated by the State Govt.

11. Last date of submission of online application forms is as under:

Programme	Last date
MPed, BPEd (2 years) and DPEd	01.07.2015 upto 5 p.m. The candidates after submitting their application online, will have to deposit the hardcopy of system generated application form alongwith attested copies of all documents upto 03.07.2015 in the concerned University Teaching Department.
MPhil, LLM, MTech CSE (2-yr), MTech CSE (3-yr) Week-end	31.07.2015 upto 5 p.m. The candidates after submitting their application online, will have to deposit the system generated application form alongwith attested copies of all documents upto 31.07.2015 in the concerned University Teaching Department.
Remaining Programmes (other than the above programmes)	06.07.2015 upto 5 p.m. The candidates after submitting their application online, will have to deposit the system generated application form alongwith attested copies of all documents upto 10.07.2015 in the concerned University Teaching Department.

12. The candidates can submit their result/revised result of qualifying examination at any time during the process of admission. However, their candidature will be considered for admission in subsequent provisional admission lists.
13. The provisional admission lists in descending order of merit will be displayed on the Notice Board of the concerned Department as per the given schedule. No separate intimation for counseling will be sent to the candidates. In addition to the Notice Board of the respective Department the provisional merit/admission lists (upto 3rd Merit List) will displayed on University Web Portal.
14. Candidates whose name appear in the merit list will have to present themselves in person before the Admission Committee of the respective Department at the scheduled date, time and place for verification of their original documents. Excuse of any sort including late arrival of buses, trains or any other reason and claims of having been sick for not presenting themselves in time, etc. shall not be entertained.
15. After checking the original documents, if found eligible, the candidates will be given admission slips. After depositing the fee with cashier, the candidates will produce a copy of the fee receipt in the office of the concerned Department and will get their names enrolled in the Department.
16. The selected candidates will be required to deposit their admission fee by the prescribed date and time, failing which they shall loose their claim for admission and shall not be considered in the subsequent merit lists. However, such candidates can be considered for admission at the time physical presence.
17. If any candidate does not deposit a copy of his/her fee receipt in the concerned Department within the prescribed date and time, his/her admission will stand cancelled even though he or she may have deposited his/her fee. His/her seat will be treated as vacant and will be allotted to the next candidate.
18. For the programmes other than MPhil, if some seats remain vacant after physical presence and exhaustion of the list of applicants, then the admissions may be made on first come first serve basis by inviting fresh applications.
19. Fees from the students will be charged semester-wise. Fees shall be deposited as per schedule prescribed by the University.
20. To start a programme, the requirement of minimum number of applications will be 25% of the sanctioned seats in regular programmes and 50% of the sanctioned seats in self-financing programmes. Further, the Chairperson/Principal of concerned Department/College will ensure the financial viability before starting the Self Financing Programme. In case the number of students admitted falls short of 10 in a particular programme excluding M.Phil. Courses, the classes for that programme will not be started.
21. If, at any stage, it is found that the candidate has supplied any incomplete or false or incorrect information in the application form, his/her candidature/enrolment for the programme shall be cancelled and he/she shall be liable for disciplinary action as per the University rules.
22. The students will have to produce original documents at the time of admission except the migration certificate which can be submitted for the purpose of Registration as per the schedule given in HBI.
23. The confidential result of the examinations and the duly verified result published on the official website of the concerned University shall be treated as the proof of having passed the qualifying examination. In such cases the candidate has to produce a certificate from the Principal/HOD/University concerned showing the maximum marks of the qualifying degree. However, the candidate shall have to produce the original DMC/Degree for the purpose of admission within a month from the date of dispatch by the concerned University otherwise his/her case of registration will not be considered.
24. The candidates shall not indulge in any act of Ragging. If a candidate is found to have been involved in such an act, his/her admission shall be cancelled, besides a penal action under the law will be taken against such student(s). The candidate and his/her parent/guardian shall sign an undertaking to this effect on the proforma given in HBI at Annexure-XIX.
25. Any legal dispute relating to admission of a student shall be subject to jurisdiction of the Courts at Sirsa.
26. The students enrolled in programmes other than weekend and evening programmes shall submit an undertaking to the effect that they are not doing/will not do any kind of job during the period of their study.

27. All certificates/undertakings/Self Certifications to be submitted by the candidates should be strictly according to the format given in Hand Book of Information.
28. Necessary certificates/documents/testimonials in original will be required at the time of admission. Only the system generated application form alongwith photocopies of the certificates/testimonials/documents duly self certified should be submitted by the candidates in the concerned department by the scheduled date(s).
29. The seats remaining vacant in any reserved category shall be filled from Haryana Open category at the time of physical presence, if the candidate belonging to the respective category is not available at the time of physical presence. Further, in case, the seats remain vacant in Haryana Open category, the same will also be thrown open to All India Open category at the time of physical presence. In case the number of applications received in any category is less than the number of sanctioned seats, all the vacant seats will be thrown to All India category. Further, in case the candidate of reserved category approaches the University that he could not present himself at the time of physical presence on sufficient ground and reserved seat has been filled up from Haryana Open Category candidates, the proposal for additional seat(s) for that candidate, will be put up by the concerned Department within 7 days.

In case the number of applications is less than the number of sanctioned seats in a particular course, then the vacant seats under reserved categories will be filled as detailed above at the time of 1st merit list.

30. An Attendance Register will be maintained on which attendance will be marked till 11 a.m. sharp on the day of Physical Presence as per the dates shown in the Handbook of Information. The admission to vacant seats will be made on the basis of the merit of the candidates present. Such candidates will be required to bring all the original certificates and testimonials accompanied with the requisite fee on that very day.
31. The seats remaining vacant on the date of physical presence will be filled on the next working day from the candidates in the waiting of the Physical Presence. Such candidates will have to deposit the fee on that very day.
32. The candidates who have passed 10+2 examination from CBSE/ICSE with more than 5 subjects, their score of best 5 subjects including English will be taken into consideration for the purpose of determining the merit.
33. System/formula for admission in the following situations:
- The candidates who come from other Universities/Institutions where percentage of marks is awarded along with CGPA, the percentage of marks as awarded by the concerned University will be considered and no further conversion is required.
 - In case of other institutions or Universities where no equivalent percentage of marked is expressly provided, but the conversion formula of the CPGA awarded has been given by the concerned University/Board, the percentage of marks would be obtained by using the conversion formula of that University.
 - In case of other Institutions or Universities where no equivalent percentage of marks is given or no formula for conversion of the CGPA is expressly provided, the percentage of marks will be calculated on the basis of the following simple linear formula made evident from following examples:
 - If a candidate gets 4 on a scale of 5, his percentage of marks would be $4/5 \times 100 = 80\%$
 - If a candidate gets an CGPA of 7 on a scale of 10, his percentage of marks will be $7/10 \times 100 = 70\%$
 - If a candidate gets 3 on a scale of 4, his percentage of marks will be $3/4 \times 100 = 75\%$

HOW TO APPLY:

1. Candidates will have to apply for admission in ONLINE mode only. Online application submission involves logging onto the University Website www.cdlu.ac.in. The candidates will have to deposit the application cost (Rs. 75/- for SC/BC/DAP/SBC/EBP in General Castes categories and Rs. 300/- for others) in Account No. 15172121009728 in any branch of Oriental Bank of Commerce through a challan which will be printed during online submission of application forms. It shall be mandatory that after successfully submitting his/her application form online, the applicant shall take printout of system generated application form and will send/deposit the same application form in the concerned department along-with all supporting documents and system generated Bank Challan (University Copy) duly stamped by the bank or University receipt (in case of cash payment at University counter), by the scheduled dates given at point No. 11 of Chapter-I at page 18.
2. Before filling up the Application Form, the candidate should read the HBI thoroughly. All the fields/particulars in the Application Form must be filled in. Incomplete applications will not be entertained.
3. Online applicants must bear in mind that they must deposit the requisite amount in lieu of application cost in the OBC Account No.15172121009728 by 4:00 PM on the last date of application submission. The attested copies of the documents should be deposited by the candidates as per schedule in the concerned University Teaching Department.
4. If the last date for receipt of Application Forms falls on a holiday, the next working day will be considered as the last date for the purpose.
5. Character Certificate is essential and the details of Character Certificate to be furnished are as under:
 - (i) Private/Distance Mode Candidates:
Candidates who have passed the qualifying examination as private candidates should submit their character certificate duly signed by a First Class Magistrate/Public Notary/Gazetted Officer/MC of the concerned area/Sarpanch of concerned Village.
 - (ii) Candidates who have passed the qualifying examination as regular students:
Such candidates must submit the Character Certificate from the Head of the Institution last attended as per the specimen attached in this Handbook.
6. The system generated application form for admission shall be accompanied by the following self-attested documents:
 - i) Certificate of the last Public Examination passed.
 - ii) Certificate showing marks obtained and maximum marks in each subject of all Public Examinations.
 - iii) Matriculation or equivalent examination certificate in support of Date of Birth.
 - iv) Certificate of distinction in sports/NCC/NSS etc., if any.
 - v) Certificate on the proforma as prescribed in the Handbook of Information in case a candidate belongs to SC/BC (Block A and B)/Special Backward Class/Economically Backward Class/DAP.
 - vi) Certificate of residence in case a candidate who has not passed the qualifying examination from University/Board of School Education/Institutes situated in Haryana but claims to be a bona fide resident of Haryana.
 - vii) Employment Certificate from the employer, if the candidate is an employee.
 - (a) An Undertaking by the parents (both father and mother) of the BC category candidates on the prescribed proforma given in the Handbook of Information (HBI) regarding creamy layer
 - (b) Self Certified undertaking regarding gap year(s).

CHAPTER 2

GENERAL INSTRUCTIONS

The candidates are advised to read the HBI thoroughly before filling up the application form. Any application for admission to the courses other than required by the HBI, will be rejected and such application and fee etc. will not be returned to the applicant.

Necessary certificates/documents/testimonials in original will be required at the time of admission. Only the system generated application form alongwith photocopies of the certificates/testimonials/ documents duly self certified should be submitted by the candidates in the concerned department by the scheduled date(s).

1. Nothing contained in the Handbook of Information would be construed to convey sanction or cited as an authority. Whenever there is inconsistency or contradiction, the University Ordinances and the Regulations contained in calendars Vol. I, II, III of Chaudhary Devi Lal University, Sirsa are to be referred.
2. If the concerned authorities are not satisfied with the character, past behaviour and antecedents of a candidate, they may refuse to admit him/her to any programme in order to ensure and maintain the academic standard, discipline and peaceful atmosphere in the University. The Vice-Chancellor may also cancel the admission of any student for a specific period.
3. Candidates who have got compartment in the qualifying examination shall not be allowed admission to any Post-Graduate programme.
4. 5% relaxation in minimum eligibility condition for admission to various programmes except LLB, MPEd, BPEd and DPEd will be given to blind/Differently Abled Persons category candidates.
5. In case the minimum percentage of marks required for SC candidates is not mentioned specifically against any programme (s), they will be required to have obtained minimum pass marks in the qualifying examination.
6. No student shall be permitted to be on the rolls of two departments of the University simultaneously.
7. There shall be no rounding off percentage of marks from 0.5% and above to next higher number for determining the eligibility for admission to various programmes.
8. At the time of admission, every candidate shall be required to give an undertaking of good behaviour. If a candidate, after his/her admission to any programme in the University Teaching Department, is found to be indulging in any kind of ragging or any act of indiscipline, his/her admission is liable to be cancelled. The candidate and his/her parents/guardian will have to sign an undertaking to this effect in the Application Form for admission.
9. All the admissions shall be provisional till their registration in the University is finalized.
10. Reservation of seats shall be as per University rules mentioned in the Handbook of Information.
11. In case two or more candidates have equal percentage of marks in the merit list, their marks of the next lower examination will be considered. If again the score is equal, the candidate senior in age shall be considered first in the merit list.
12. Married girl is eligible for admission to M.P.Ed. programme. But, it is also compulsory for her to sign an undertaking that she will discontinue the programme at once for at least one academic year, if she gets pregnant during the course of study. She can join back afresh from the beginning of the semester keeping the guidelines pertaining to the maximum duration of the course in mind.
13. Each student shall have to wear prescribed dress during the sports activities to be conducted in the morning and evening sessions. No student shall be allowed to attend the sports activities without proper dress for MPEd, BPEd and DPEd programmes.
14. Admitted regular students will have to see the Notice Board for information pertinent to them. No separate information will be sent to them at their home address.
15. Students shall have to keep their Identity Cards with them while on campus.
16. The following concessions are admissible for the wards of Kashmiri Migrants for admission during academic session 2015-16
 - a) Extension in date of admission by 30 days.

- b) Relaxation in cut off percentage upto 10% subject to minimum eligibility requirement.
 - c) Increase in intake capacity upto 5%-programme wise.
 - d) Reservation of at least one seat in merit quota in technical/professional institutions.
 - e) Waiving off domicile requirements.
 - f) Facilitation of migration in second and subsequent years.
17. Two supernumerary seats will be created as a part of the Special Scholarship Scheme for Jammu & Kashmir for students from Jammu & Kashmir.

18. FOREIGN STUDENTS

(a) Supernumerary Seats for International Students.

15% seats in all courses are classified as supernumerary seats for Foreign Students out of which 10% shall be earmarked for foreigners and 5% seats shall be earmarked for wards of Indians working in Gulf and South East Asia. These seats are interchangeable. Foreign students, if admitted, will have to produce No Objection Certificate from the Ministry of External Affairs and/or Ministry of Education, Govt. of India, irrespective of anything contained in any other Rules, Handbook, Calender published by this University.

(b) ELIGIBILITY

Candidates who have passed lower/qualifying examinations from foreign Universities or Boards are required to submit Eligibility Certificate. The Eligibility Certificate will be issued by the Registration Branch on checking the required documents, such as students' visa and original documents of a Foreign student. No Foreign student will be given even provisional admission without obtaining Eligibility Certificate.

19. INTERPRETATION OF RULES & REGULATIONS

THE REMEDIES PROVIDED IN RESPECT OF ADMISSION POLIC

In the event of any inconsistency amongst the rules framed for admission etc. or in the event of any clarification with respect to the above said rules, the matter shall be referred to the Vice-Chancellor and the interpretation given by the Vice-Chancellor shall be final. The Vice-Chancellor is also competent to eliminate any inconsistency and to decide as to which provision shall take precedence over the other.

REMEDIES

If any applicant or any other person is of the opinion that in his/her case, the rules framed for admission etc. have not been followed, he/she shall make an application outlining clearly the deviation in his/her opinion to the Vice-Chancellor. The Vice-Chancellor shall consider the application in the light of relevant rules and his decision in the matter shall be final.

DISCLAIMER

The statements made in the Handbook of Information and all other information contained herein, are believed to be correct at the time of publication. However, the competent authority reserves the right to make, at any time without notice, additions and alterations in the regulations, conditions governing admissions, the code of conduct of students, requirements for the degree or the diploma, fees and any other information or statement/rule contained in this Handbook. Competent authority may delete any programme of studies included in the Handbook of Information, at any time without notice or reduce or enhance the number of seats for reasons to be recorded in writing. No responsibility shall be accepted by the University for hardships or expenses incurred by the candidates or any other person for such changes, additions, omissions, or errors, no matter how they are caused.

CHAPTER 3

FACULTIES, DEPARTMENTS AND PROGRAMMES OF STUDIES

1. FACULTY OF COMMERCE & MANAGEMENT	
A. Business Administration PhD MPhil MBA MBA (Business Economics) MBA (5 Year Integrated Programme) Master of Travel & Tourism Management	B. Commerce PhD MPhil M.Com.
2. FACULTY OF EDUCATION	
A. Education PhD MPhil MA BEd	B. Physical Education PhD MPhil MPed BPed DPed
3. FACULTY OF SOCIAL SCIENCES	
A. Economics PhD MPhil MA MA (Hons.) Economics (5 Year Integrated Programme)	B. Public Administration PhD MPhil MA
4. FACULTY OF HUMANITIES	
A. English PhD MPhil MA	B. Journalism & Mass Communication PhD M.Phil. MA (Mass Communication) BA (Mass Communication)
5. FACULTY OF LAW	
Law PhD LL.M LLB 3 Year (Professional) BA-LLB (5 Year Integrated Programme)	
6. FACULTY OF LIFE SCIENCES	
A. Biotechnology PhD MPhil MSc C. Food Science & Technology PhD	B. Energy & Environmental Sciences PhD MPhil MSc
7. FACULTY OF PHYSICAL SCIENCES	
A. Chemistry PhD MPhil MSc C. Mathematics PhD MSc PhD	B. Computer Science & Applications MTech MTech CSE (2 year) MTech CSE (3-year weekend) MCA D. Physics PhD MPhil MSc

CHAPTER 4

DEPARTMENT-WISE LIST OF FACULTY MEMBERS

Sr.No.	Name of Teacher	Designation
1. Biotechnology		
1	Dr. Suresh Kumar Gahlawat	Professor
2	Dr. Raj Kumar	Assoc. Prof.
3	Dr. Priyanka Siwach (on CCL)	Assoc. Prof.
4	Dr. Joginder Singh	Asstt. Prof.
2. Business Administration		
1	Dr. Sultan Singh	Professor
2	Dr. Arti Gaur	Asstt. Prof.
3	Dr. Sanjeet Kumar	Asstt. Prof.
4	Dr. Rajneesh Ahlawat	Asstt. Prof.
5	Dr. Himani Sharma (on EOL)	Asstt. Prof.
3. Chemistry		
1	Dr. Harish Kumar	Asstt. Prof.
2	Dr. Geeta Rani	Asstt. Prof.
4. Commerce		
1	Dr. D.P. Warne	Assoc. Prof.
2	Dr. Surinder Singh	Asstt. Prof.
3	Dr. Silender Singh	Asstt. Prof.
4	Dr. Kapil Chaudhary	Asstt. Prof.
5	Smt. Kamlesh Rani	Asstt. Prof.
5. Computer Science & Applications		
1	Dr. Vikram Singh	Professor
2	Dr. Dilbag Singh	Assoc. Prof.
3	Dr. Harish Kumar (on deputation to CRSU, Jind)	Asstt. Prof.
6. Economics		
1	Dr. Manoj Siwach	Assoc. Prof.
2	Dr. Abhey Singh Godara	Assoc. Prof.
3	Sh. Rohtas	Asstt. Prof.
7. Education		
1	Dr. Nivedita	Asstt. Prof.
2	Dr. Vandana Punia (on EOL)	Asstt. Prof.
3	Dr. Meena Kumari	Asstt. Prof.
4	Dr. Raj Kumar	Asstt. Prof.
5	Dr. Ranjit Kaur	Asstt. Prof.
8. Energy & Environmental Sciences		
1	Dr. Rani Devi	Asstt. Prof.
2	Dr. Anju	Asstt. Prof.
3	Dr. Mohd. Kashif Kidwai	Asstt. Prof.

9. English		Professor
1	Dr. Anu Shukla	Assoc. Prof.
2	Dr. Umed Singh	Assoc. Prof.
3	Dr. Deepti Dharmani	Assoc. Prof.
4	Dr. Pankaj Sharma	Assoc. Prof.
10. Food Science & Technology		
1	Dr. Kawaljt Singh Sandhu	Asstt. Prof.
2	Ms. Sanju Bala	Asstt. Prof.
3	Ms. Manju Dhillon	Asstt. Prof.
11. Journalism and Mass Communication		
1	Sh. Virender Singh Chauhan	Assoc. Prof.
2	Dr. Sewa Singh	Asstt. Prof.
3	Dr. Amit	Asstt. Prof.
4	Dr. Ravinder	Asstt. Prof.
12. Law		
1	Dr. J.S. Jakhar	Assoc. Prof.
2	Dr. Mukesh Garg	Asstt. Prof.
3	Dr. Rajesh Kumar	Asstt. Prof.
4	Dr. Ashok Kumar	Asstt. Prof.
13. Mathematics		
1	Dr. Aseem Miglani	Professor
2	Dr. Neelam Kumari	Asstt. Prof.
3	Sh. Sandeep Kumar	Asstt. Prof.
14. Physical Education		
1	Dr. Monika Verma	Assoc. Prof.
2	Dr. Ravinder Pal Ahlawat	Assoc. Prof.
3	Dr. Ashok Kumar S/o Sh. Satnarayan	Asstt. Prof.
4	Dr. Ashok Kumar S/o Sh. Kanwal Singh	Asstt. Prof.
5	Dr. Ishwar Singh	Asstt. Prof.
15. Physics		
1	Dr. Praveen Aghamkar	Professor
2	Dr. Sushil Kumar	Assoc. Prof.
3	Dr. Rachna	Asstt. Prof.
4	Dr. Dharamvir Singh	Asstt. Prof.
5	Dr. Ram Mehar Singh	Asstt. Prof.
16. Public Administration		
1	Dr. Rajbir Singh Dalal	Assoc. Prof.
2	Dr. Raj Kumar Siwach	Assoc. Prof.
3	Dr. Vishnu Bhagwan	Assoc. Prof.
4	Dr. Satyawan	Assoc. Prof.
5	Dr. Sultan Singh	Asstt. Prof.
		Asstt. Prof.

This is not a seniority list.

CHAPTER 5

DISTRIBUTION OF SEATS

S. No	Subject	Total Seats	All India	Haryana						
				Open	SC	BC (A)	BC (B)	SBC	EBP	PH
REGULAR COURSES										
1.	MTech CSE (2-year)	40	6	10	7	6	4	3	3	1
2.	MCA	60	9	15	10	8	6	5	5	2
3.	MSc (Biotechnology)	40	6	10	7	6	4	3	3	1
4.	MSc (Physics)	50	8	13	8	7	5	4	4	1
5.	MSc (Chemistry)	50	8	13	8	7	5	4	4	1
6.	MSc (Mathematics)	60	9	15	10	8	6	5	5	2
7.	MSc (Food Sc. & Technology)	40	6	10	7	6	4	3	3	1
8.	MSc (Energy & Env. Science)	40	6	10	7	6	4	3	3	1
9.	MBA	100	15	26	17	14	9	8	8	3
10.	MCom	60	9	15	10	8	6	5	5	2
11.	MBA (Business Economics)	40	6	10	7	6	4	3	3	1
12.	MA (Mass Communication)	60	9	15	10	8	6	5	5	2
13.	MPed*	25+5	4	6	4	4	2	2	2	1
14.	MA (English)	60	9	15	10	8	6	5	5	2
15.	MA (Economics)	50	8	13	8	7	5	4	4	1
16.	MA (Public Administration)	50	8	13	8	7	5	4	4	1
17.	LLM	30	4	8	5	4	3	3	2	1
18.	LLB 3 year (Professional)	60	9	15	10	8	6	5	5	2
19.	B. Ed.	100	15	26	17	14	9	8	8	3
20.	DPed*	45+5	7	11	8	6	4	4	4	1
PROGRAMME UNDER SELF-FINANCING SCHEME										
1.	MPhil Programmes									
	(1) Biotechnology	10	1	3	2	1	1	1	1	0
	(2) Energy & Env. Sciences	10	1	3	2	1	1	1	1	0
	(3) Physics	15	2	4	3	2	2	1	1	0
	(4) Chemistry	10	1	3	2	1	1	1	1	0
	(5) Commerce	15	2	4	3	2	2	1	1	0
	(6) English	15	2	4	3	2	2	1	1	0
	(7) Education	10	1	3	2	1	1	1	1	0
	(8) Physical Education	20	3	5	3	3	2	2	2	0
	(9) Economics	10	1	3	2	1	1	1	1	0
	(10) Public Administration	20	3	5	3	3	2	2	2	0
	(11) Management	15	2	4	3	2	2	1	1	0
	(12) Mass Communication	20	3	5	3	3	2	2	2	0
2.	Other Programmes									
	(1) MTech CSE (3-year)	40	6	10	7	6	4	3	3	1
	(2) BA-LLB 5 year (Integrated Programme)	60	9	15	10	8	6	5	5	2
	(3) MBA 5 year (Integrated Programme)	60	9	15	10	8	6	5	5	2
	(4) MA (Honours) Economics 5 year (Integrated Programme)	55	8	14	9	8	5	5	5	1
	(5) MA (Education)	30	4	8	5	4	3	3	2	1
	(6) BA Mass Communication	50	8	13	8	7	5	4	4	1
	(7) BPed*	25+5	4	6	4	4	2	2	2	1
	(8) Master of Travel & Tourism Management	40	6	10	7	6	4	3	3	1

* These seats are meant for outstanding sportspersons.

- Note: 1. The category-wise distribution of seats given above is according to the letter issued by the General Administration Department Haryana Government through Letter No. 22/10/2014-1GSIII dated 28.02.2014.
2. Two supernumerary seats will be created as a part of the Special Scholarship Scheme for Jammu & Kashmir for students from Jammu & Kashmir. (Reference: Chapter -2, point-17).
3. There shall be two additional seats in PG programmes (except the programmes where the seats have been approved by NCTE/BCI etc.) and five additional seats in UG Programmes (except the programmes where the seats have been approved by NCTE/BCI etc.) over and above the sanctioned seats for Outstanding Sports Persons. For admission against such seats, the candidate will be required to submit the grading certificate of sports issued by the Director of Sports and Youth Welfare, Govt. of Haryana, Chandigarh.

CHAPTER 6

ELIGIBILITY CONDITIONS FOR ADMISSION

SPECIAL NOTES:

- I The SC/ST candidates are required to have obtained only minimum pass marks in the qualifying examination unless specified otherwise.
- II In MPhil (Physical Education)/MPed/DPEd and BPed programmes, 30% seats shall be reserved for female candidates in each category.
- III Married girl is eligible for admission to M.P.Ed. programme. But, it is also compulsory for her to sign an undertaking that she will discontinue the programme at once for at least one academic year, if she gets pregnant during the course of study. She can join back afresh from the beginning of the semester keeping the guidelines pertaining to the maximum duration of the course in mind.
- IV A candidate who is placed under compartment in the qualifying examination shall not be eligible for admission.
- V One additional seat shall be for NCC candidate who attended the Republic Day Parade & Camp in all programmes over and above the sanctioned seats.
- VI One additional seat shall be for NSS merit certificate holder who attended the Republic Day Parade Camp in all the Programmes over and above the sanctioned seats.
- VII One additional seat in each programme shall be for deserving Parsi Students.

NORMS FOR OUTSTANDING SPORTS PERSON:

An outstanding sports person is one who has participated in World Championship/ Olympic/ Asian/ Common Wealth/ SAF/ International/has won first three positions National/ Inter University/ SGFI tournaments. No lower sports achievements than mentioned above will be considered for admission for outstanding sports persons category, even if the seats remain vacant.

For admission to MPed, BPed and DPEd, the candidates will have to submit gradation certificate issued by the directorate of Sports and Youth Welfare, Govt. of Haryana. Weightage for Sports will be given only in respect of tournaments in the following games/events arranged by the University/Inter- University Sports Board or by a State/National Organization recognized by the Indian Olympic Association.

Games for Boys and Girls:

Athletics including Cross Country; Badminton; Basket-Ball; Cricket; Cycling; Gymnastics; Hockey; Kho-Kho; Shooting; Swimming including Water-Polo and Diving; Tennis; Table-Tennis; Volleyball; Handball; Kabaddi of National Style; Football; Chess; Boxing; Judo; Weight Lifting; Yoga; Best- Physique; Wrestling and Power Lifting.

No other game or event which is not recognized by the Association of Indian Universities shall be considered.

1. MASTER OF TECHNOLOGY (COMPUTER SCIENCE & ENGINEERING) – 2 YEAR (SEMESTER SYSTEM)

A person who has passed one of the following examinations of this university or an examination recognized as equivalent thereto, shall be eligible to join the First Semester of the programme :-

- (i) MCA, MSc in Computer Science / Information Technology / Mathematics / Applied Mathematics / Physics / Applied Physics / Statistics / Operational Research / Electronics/Bioinformatics / MBA (Information Technology) with at least 55% marks in aggregate (pass marks for SC candidates).

OR

BE/BTech or equivalent degree in any discipline with at least 55% marks in aggregate (pass marks for SC candidates).

Note:

- a) For MSc aggregate marks of two years/four semesters will be considered for academic merit
- b) For MCA aggregate marks of three years/six semesters will be considered for academic merit
- c) For BTech/BE aggregate marks of 8 semesters/6 semesters (for lateral entry) will be considered for academic merit

- (ii) The order of preference for the purpose of admission shall be as follows:
- Qualified GATE in any one of the subjects mentioned in 1(i). Such candidates shall compete for admission on the basis of their GATE percentage.
 - Seats remaining vacant after offering them to candidates with GATE, shall be filled on the basis of academic merit in Qualifying Examination plus usual weightage(s) admissible, if any.

2. **MBA 2 year (General)**

The Candidate seeking admission must be graduate in Commerce, Science, Computers, Engineering, Management and Arts (with Economics or Math) at least with 50% marks in aggregate (47.5% marks for SC/ST candidates *).

MBA 2 year (Business Economics)

The Candidate seeking admission must be graduate in Commerce, Science, Computers, Engineering, Management and Arts (with Economics or Math) atleast with 50% marks in aggregate (47.5% marks for SC/ST candidates *).

3. **MASTER OF COMMERCE (M Com)**

Bachelor of Commerce or Bachelor of Business Administration or Bachelor of Arts/ Science with Economics and/or Mathematics and English as one of the subjects with at least 45% marks in aggregate.

4. **MASTER OF SCIENCE (PHYSICS)**

BSc (Hons) in Physics with at least 45% marks or BSc (Pass) with at least 50% marks in aggregate with Physics as one of the subjects.

5. **MASTER OF SCIENCE (CHEMISTRY)**

BSc (Hons.) in Chemistry or Industrial Chemistry with at least 50% marks or BSc (Pass) or B. Pharmacy or an equivalent degree with at least 50% marks in aggregate with Chemistry as one of the subjects.

6. **MASTER OF SCIENCE (FOOD SCIENCE AND TECHNOLOGY)**

BSc/BSc (Hons.) degree in Science/Food Science /Home Science/ Agricultural Engineering/Veterinary Sciences or BTech degree in Food Technology / Food Engineering / Dairy Technology or equivalent with at least 50% marks in aggregate.

7. **MASTER OF SCIENCE (MATHEMATICS)**

BA(Hons)/BSc (Hons) in Mathematics with at least 45% marks or BA/BSc with at least 50% marks in aggregate with Mathematics as one of the subjects.

8. **MASTER OF SCIENCE (ENERGY & ENVIRONMENTAL SCIENCES)**

BSc (Hons.) / Bachelor degree in Biological Sciences/Chemical Engineering / Environmental Engineering / Chemistry /Bio-Chemistry / Zoology / Botany / Food Science / Agricultural Science / Veterinary Science / Fishery Science / Pharmacy / Engineering / Technology / MBBS

OR

BSc (General) / Physical Sciences / Environmental Sciences / Geology with at least 50% marks in aggregate.

9. **MASTER OF SCIENCE (BIOTECHNOLOGY)**

BSc (Hons)/Bachelor's degree in Biological Sciences/Bio-Physics/Agricultural/ Veterinary/Fishery Science/Pharmacy/Engineering/Technology/ 4 years BS (Physician Assistant) Programme or MBBS/BDS with at least 50% marks.

BSc (Hons)/Bachelor's degree in Chemical Engineering/Environmental Engineering/
Chemistry/Biochemistry/Zoology/Botany/Food Science and Technology with at least 50% marks

10. **MASTER OF ARTS (MASS COMMUNICATION)**
Bachelor Degree in any discipline from this University or any other University recognized by this University with a minimum of 50% marks in aggregate.

11. **MASTER OF ARTS (ENGLISH)**
The candidate seeking admission to MA(English) must have passed the qualifying examination with English as one of the subjects (compulsory or elective as the case may be). The candidates who have passed the following examinations from any recognized university are eligible for admission: BA (Hons.) in the subject of English with at least 45% marks in aggregate.

OR
BA/BSc (Hons.) in a subject other than English, BA/BSc/B Com, LLB (3 years or 5 years), BA (Law), BSc (Engg.), BSc (Dairying), BSc (Agriculture), MBBS, BAMS, BEd, Diploma in Physical Education, BSc (Home Science) or Bachelor of Library & Information Science Examination with at least 50% marks in aggregate.

OR
BA or BSc Examination with all subjects obtaining at least 45% marks in the subject of English.

OR
BA (General) Degree through English and one elective subject only, obtaining at least 45% marks in the subject of English after passing Prabhakar/Gyani.

OR
BA after passing examination in an Oriental Classical Language or a Modern Indian Language with at least 45% marks (out of the aggregate excluding the additional papers) at the Honours in Oriental Titles or Modern Indian Languages Examination, in the subject of English.

OR
Any other examination recognized for admission to MA English with at least 50% marks in aggregate.

12. **MASTER OF ARTS (ECONOMICS)**
with at least 45% marks (out of the aggregate excluding the additional papers) at the Honours in Oriental Titles or Modern Indian Languages Examination, in the subject of Economics.

OR
BCom Examination with at least 45% marks in the subject of Economics or 50% marks in aggregate.

OR
Any other examination recognized for admission to MA (Economics) with at least 50% marks in aggregate.

13. **MASTER OF ARTS (PUBLIC ADMINISTRATION)**
The candidate should have passed one of the following examinations from any recognized university: BA (Hons.) Examination in the subject of Public Administration with at least 45% marks in aggregate.

OR
BA/BSc (Hons.) in a subject other than the subject of Public Administration, BA/BSc, BCom, LLB (3 years or 5 years), BA (Law), BSc (Engg.), BSc (Dairying), BSc (Agriculture), MBBS, BAMS, BEd, Diploma in Physical Education, BSc (Home Science) or Bachelor of Library & Information Science Examination with at least 50% marks in aggregate.

OR
BA or BSc Examination with all the subjects, obtaining at least 45% marks in the subject of Public Administration.

OR

BA (General) Degree through English and one elective subject only, obtaining at least 45% marks in the subject of Public Administration, after passing Prabhakar/Gyani.

OR

BA after passing examination in an Oriental Classical Language or a Modern Indian Language with at least 45% marks (out of the aggregate excluding the additional papers) at the Honours in Oriental Titles or Modern Indian Languages Examination, in the subject of Public Administration;

OR

BA degree with at least 45% marks in Public Administration or Political Science or History or Sociology.

OR

Any other examination recognized for admission to MA (Public Administration) with at least 50% marks in aggregate.

14. **MASTER OF PHYSICAL EDUCATION (MPEd)**

A person who has passed one of the following examinations shall be eligible to join the programme: DPED/BPED examination of this University or an examination recognised by this University as equivalent thereto with at least 50% marks (47.5% marks in case of SC/ST candidates *) in aggregate; Provided that all the eligible candidates will be required to qualify the Physical Efficiency Test (Canadian Test). The details of the test have been given in Appendix-C.

15. **LLM PROGRAMME**

A person who has passed with at least 50% marks in the aggregate, the LLB (Professional) Examination of this University, or an examination recognized as equivalent thereto, shall be eligible to join First Semester of the LLM Programme.

16. **DIPLOMA IN PHYSICAL EDUCATION (DPEd)**

A person who possesses the following qualifications shall be eligible to join the programme: 10+2 examination from the Board of School Education, Haryana or any examination recognized as equivalent thereto, obtaining at least 45% marks in aggregate (42.75% in case of those who participated in National or State Level sports events and SC/ST candidates *). The candidates will be allowed sports weightage as given in Appendix-B.

In addition to fulfilling the above conditions, the candidates are required to qualify the Physical Efficiency Test (PET) (Canadian Test). The guidelines for the test are given in Appendix-C.

Note:

a) The candidates seeking admission to the DPEd programme will be subject to a medical examination by the University Medical Officer or the Medical Officer designated by the University for the purpose, to ensure their fitness for carrying out practical. However, on a representation of the student against the decision of the Medical Officer, the Vice-Chancellor may refer it to the Medical Board, whose decision shall be final. A student can be referred for medical check up any time during the programme, if the Chairperson/Principal is of the opinion that the student has gone unfit for practical.

b) Details regarding Physical Efficiency Test (Canadian Test) are given in Annexure XII.

17. **LLB (PROFESSIONAL) 3 YEAR DEGREE PROGRAMME**

A person who has passed a Bachelor's or Master's Degree in any discipline from this University or an equivalent Degree recognized with at least 45 % marks (42.75 % marks for SC/ST *) in aggregate, shall be eligible to join First year of the LLB 3 year Programme.

Note: The candidates who have obtained graduation/post graduation through open Universities system directly without having any basic qualification for prosecuting such studies, contrary to the University Grants Commission Act and Regulations and contrary to the Rules of Legal Education,

2008 are not eligible for admission to LL B 3 year (Professional) programme.

PROGRAMMES UNDER SELF-FINANCING SCHEME (SEMESTER SYSTEM)

A. M.PHIL. PROGRAMMES

- | | |
|------------------------------------|---------------------------|
| 1. Biotechnology | 2. Chemistry |
| 3. Commerce | 4. Economics |
| 5. Education | 6. English |
| 7. Energy & Environmental Sciences | 8. Physical Education |
| 9. Physics | 10. Public Administration |
| 11. Management | 12. Mass Communication |

Eligibility conditions

A person who has passed the Master's Degree with at least 55% marks (52.25% marks for SC/ST/DAP candidates *) in the relevant subject from this University or an examination recognized as equivalent thereto shall be eligible to join First Semester of this programme.
The admission shall be made by the Departmental MPhil Admission Committee in accordance with the criteria laid down by the Admission Committee of the University.

The Departmental MPhil Admission Committee shall consist of the Chairpersons of the Department, Professor(s) in the Department and not more than three other teachers, who hold PhD degree, of the Department concerned to be nominated by the Vice-Chancellor. In case three other teachers are not available in the department, the Vice-Chancellor may nominate outside expert(s), not below the rank of Professor, on the MPhil Admission Committee.

B. OTHER PROGRAMMES:

1. MASTER OF TECHNOLOGY (COMPUTER SCIENCE & ENGINEERING) - (3 YEAR-WEEKEND PROGRAMME)

A person who has passed one of the following examinations of this University or an examination recognised as equivalent thereto, shall be eligible to join the First Semester of the programme :-

- (i) MCA, MSc in Computer Science/Information Technology/Mathematics/ Applied Mathematics/ Physics/Applied Physics/Statistics/Operational Research/ Electronics/ Bioinformatics/MBA (Information Technology) with at least 55% marks in aggregate.

OR

BE/BTech or equivalent degree in any discipline with at least 55% marks in aggregate. Note:

1. For MSc, aggregate marks of two years/four semesters will be considered for academic merit
2. For MCA, aggregate marks of three years/six semesters will be considered for academic merit
3. For BTech/BE aggregate marks of 8 semesters/6 semesters (for lateral entry) will be considered for academic merit.

The order of preference for the purpose of admission shall be as follows:

- a) Qualified GATE in any one of the subjects mentioned in 1(i). Such candidates shall compete for admission on the basis of their GATE percentage.
- b) Seats remaining vacant after offering them to candidates with GATE, shall be filled on the basis of academic merit in Qualifying Examination plus usual weightage(s) admissible, if any.

2. MA (EDUCATION)

Bachelor Degree or any examination recognized as equivalent thereto with English as one of the subjects at graduation level and with at least 45% marks in the aggregate.

3. MBA (5 YEAR INTEGRATED PROGRAMME)

The candidate seeking admission must have passed 10+2 examination in Commerce/Science and Arts (with Maths/Economics) with atleast 50% marks in aggregate (47.5% marks for SC/ST candidates *).

MA (Honours) Economics (5 Year Integrated Programme)

A candidate who has passed 10+2 examination from Board of School Education Haryana or any other equivalent examination recognized by the Board of School Education Haryana/ any other recognized board of school education obtaining 50% marks (47.5% in case of SC/ST candidates *) in aggregate will be eligible to join MA (Honours) Economics (5 years integrated Programme). Those who have done graduation or Post Graduation shall not be eligible to join the programme.

5. MASTER OF TRAVEL AND TOURISM MANAGEMENT

Bachelor Degree in any discipline from this University or any other University recognized by this University with a minimum of 50% marks in aggregate.

6. BACHELOR OF PHYSICAL EDUCATION (BPED)

A person who possesses the following qualifications shall be eligible to join the programme : Graduate in Physical Education, i.e. B.P.E. of three year duration with minimum 50% marks.

OR

BA with Physical Education as one of the Subjects with minimum 45% marks.

OR

Graduate with minimum 45% marks having represented State/University in sports/games at national/inter-state/inter-university tournaments.

OR

Graduate with minimum 45% marks have secured 1st or 2nd or 3rd position in inter-collegiate sports tournaments.

OR

Graduate with minimum 45% marks with DPED/CPED.

The candidates will be allowed sports weightage as given in Appendix-A.

In addition to fulfilling the above conditions, the candidates are required to qualify the Physical Efficiency Test (PET) (Canadian Test). The guidelines for the test will be decided by the Chairperson, Department of Physical Education.

Note:

- 1) The minimum eligibility condition can be relaxed by 5% in case of SC/ST candidates *.
- 2) Details regarding Physical Efficiency Test(Canadian Test) are given in Annexure- XII.
- 3) In case of tie, the applicant who has won position in higher tournament will be admitted.

7. BA-LLB (5 YEAR INTEGRATED PROGRAMME)

A person who has passed the Senior Secondary Certificate Examination (10+2 Standard) of the Board of School Education, Haryana or an Examination recognised as equivalent thereto, securing not less than 45% marks (42.75% in case of SC/ST candidates *) in the aggregate with English as one of the subjects, shall be eligible to seek admission in the First year of BALLB 5 year programme.

The candidates who are placed under compartment in the qualifying examination shall not be allowed admission to the programme.

Note: The candidates who have obtained 10+2 or graduation/post graduation through open Universities system directly without having any basic qualification for prosecuting such studies, contrary to the University Grants Commission Act and Regulations and contrary to the Rules of Legal Education, 2008 are not eligible for admission to BALLB 5 year (Professional) programme.

8. BA (MASS COMMUNICATION)

A person, who has passed the Senior Secondary Certificate examination (10+2) of the Board of School Education, Haryana or an examination as equivalent thereto, securing not less than 45% marks in aggregate, with English as one of the subjects, shall be eligible to seek admission to BA (Mass Communication).

* As conveyed by General Administration Department, General Services – III Branch, Govt. of Haryana vide their circular No. 22/129/2013 – IGSIII dated 16-07-2014 (Annexure – XVII).

CHAPTER 7

RESERVATION OF SEATS

- (A) 30 % seats shall be reserved for female candidates in each category for MPhil (Physical Education), MPEd, BPEd and DPEd programmes.
- (B) 15% of the total seats shall be open and will be filled up on all India bases including Haryana.
- (C) Remaining 85% seats are reserved for bona fide residents of Haryana and will be filled up as detailed below:

There will be reservation in admissions as detailed below:

- There will be reservation in admissions as detailed below:
- (a) Schedule Castes : 20%
 - (b) Backward Classes (A), except socially advanced : 16%
 - (c) Backward Classes (B), except socially advanced : 11%
 - (d) Special Backward Classes : 10%
 - (e) Economically Backward Persons in the General Castes category : 10%
 - (f) Differently Abled Persons : 3%

[In the event of quota reserved for DAP remain unutilized due to non availability for suitable category of DAP

candidates, it may be offered to the Ex-servicemen and their wards (1%) and the dependents of Freedom Fighters (1%)]

Further, 3% horizontal reservation is also provided to Ex-servicemen/Freedom Fighters and their dependents by providing reservation within reservation of 1% of General category, 1% out of Scheduled Castes and 1% from Backward Classes category for admission. As far as block allocation in Block A and Block B of Backward classes category is concerned, year wise rotational system will be adopted. For example, if Block A of Backward Classes are given seats in the Academic Year 2012, the next Block i.e. B Block of category of Backward Classes will be given seats in the next academic year i.e. 2014 and so on. The Chairperson of the Department concerned shall maintain the record for the purpose.

Note: A Roster Register for reservation of Ex-Servicemen/Freedom Fighter be maintained and carry forward all fractions till one seat is accumulated through difference fractions over the years. As and when the total comes one, a seat will be provided in the prospects. (Chief Secretary to Govt. Haryana Letter No. 23/27/2004-2 GS III dated 05.12.2008)

Definitions of Disabilities:

Definitions of categories of disabilities are given below:

- (I) (a) Blindness: "Blindness" refers to a condition where a persons suffers from any of the following conditions namely:
- (i) Total absence of sight; or
 - (ii) Visual acuity not exceeding 6/60 or 20/200 (snellen) in the better eye with correcting lenses; or
 - (iii) Limitation of the field of vision subtending an angle of 20 degree or worse:
- (b) Low vision: 'Person with low vision' means a person with impairment of visual functioning even after treatment or standard refractive correction but who uses or is potentially capable of using vision for the planning or execution of a task with appropriate assistive device.
- (II) Hearing Impairment: "Hearing Impairment" means loss of sixty decibels or more in the better ear in the conversational range of frequencies.
- (III) (a) Locomotor disability : "Locomotor disability" means disability of the bones, joints or muscles leading to substantial restriction of the movement of the limbs or any form of cerebral palsy.
- (b) Cerebral Palsy: "Cerebral Palsy" means a group of non-progressive conditions of a person characterized by abnormal motor control posture resulting from brain insult or injuries occurring in

the pre-natal, pre-natal or infant period of development.

(c) All the cases of orthopaedically handicapped persons would be covered under the category of "locomotor disability or cerebral palsy".

Note:

1. If the quota reserved for Differently Abled Persons candidates remains vacant due to non-availability of candidates, these seats will be given to ESM and their wards, dependents of Freedom Fighters and wards of Military Personnel who died in operation 'Vijay' on the basis of their merit.
2. Candidates, who have passed their qualifying examinations from a University in the State of Haryana, will be deemed to be residents of Haryana and will not be required to submit the certificate of bona fide residents of Haryana.
3. Certificate of SC, BC (Block A & B) and Special BC will have to be submitted by the candidates on the prescribed proforma along with the Admission Form. Both, Father and Mother of the BC candidate (Block A & B) and Special BC shall also have to furnish an undertaking on the prescribed proforma to the effect that he/she is not covered under the criterion of the creamy layer as per the instructions of the Chief Secretary to Govt. of Haryana circulated vide letter no. 22/76/2012-1GS III dated 22.03.2012 for benefit of reservation.
4. Dependents of Freedom Fighters of Haryana will be required to submit a certificate from the concerned Deputy Commissioner.
5. Only candidates having permanent disability of not less than 40% (being otherwise fit for admission to the programme) will be considered for admission under the seats reserved for Physically Handicapped Category. The Chief Medical Officer of the concerned district will issue the Disability Certificate.
6. Ex-servicemen and their wards of Haryana will be required to submit the certificate from the concerned District Soldier Board.
7. All the eligible candidates shall be considered for seats allocated to All India Category.
8. All eligible candidates claiming to be bonafide residents of Haryana (including reserved categories) shall be considered first for Haryana Open Category seats.
9. The percentage of seats reserved under any category shall not be changed.
10. If the number of seats in any particular category is 0.5 or above, the same will be taken as one and less than 0.5 shall be ignored. However, at least one seat will be given to DAP category even if the same is less than 0.5.
11. The seats remaining vacant in any reserved category shall be filled from Haryana Open category at the time of physical presence, if the candidate belonging to the respective category is not available at the time of physical presence. Further, in case, the seats remain vacant in Haryana Open category, the same will also be thrown open to All India Open category at the time of physical presence. In case the number of applications received in any category is less than the number of sanctioned seats, all the vacant seats will be thrown to All India category. Further, in case the candidate of reserved category approaches the University that he could not present himself at the time of physical presence on sufficient ground and reserved seat has been filled up from Haryana Open Category candidates, the proposal for additional seat(s) for that candidate, will be put up by the concerned Department within 7 days.
In case the number of applications is less than the number of sanctioned seats in a particular course, then the vacant seats under reserved categories will be filled as detailed above at the time of 1st merit list.
12. The reservation policy is subject to revision/State Government decision and the same as applicable on the last date of submission of admission form shall be followed.
13. In case of tie for admission against sports seats, the applicant who has won position in higher tournament will be admitted.
14. A person belonging to the General Category married to a person belonging to the Scheduled Caste or Backward Classes, he/she shall not be entitled to the benefit of reservation vide letter no. 22/76/2012

IGS III dated 22.03.2012 from Chief Secretary to Govt., Haryana.

The criteria for providing the benefit of reservation to Special Backward Classes and Economically Backward Persons in the General Castes Category will be as under:

Instructions issued by the Welfare of Scheduled Castes & Backward Classes Department issued vide its letter No. 213-SW(1)-2010 dated 31.08.2010 and No. 60 SW (1) 2014 dated 23.01.2014 regarding exclusion of Socially advanced persons/sections (Creamy Layer) should be kept in view while extending the benefit of reservation to Backward Classes.

For providing the benefit of reservation to Special Backward Classes, the criteria shall be same as is applicable to Backward Classes in the State and other instructions issued by the Government from time to time. It is also clarified that once a member of a family of Special Backward Classes gets benefit of reservation, his descendants will not get benefit of reservation. The criteria for exclusion of creamy layer for Special Backward Classes will be same as applicable for the reservation in Backward Classes.

The criteria for consideration as Economically Backward Persons in the General Castes category will be as under:

1. i) Family* for the purpose of the applicant seeking reservation as 'Economically Backward' is defined as follows:-
 - a) Head of Family and his/her spouse
 - b) Dependant children and their spouses
 - c) Unmarried dependant brothers and sisters.
 - ii) The total annual income of the family of the applicant should not cumulatively exceed Rs. 6,00,000/- per annum from all sources including agricultural income.
 - iii) In case any person in the family, as described in (i) above, is income-tax/wealth tax payee, benefit of reservation shall not be extended.
 - iv) Applicant or family as described in (i) above should not be in Class-I/Class-II services of Government of India or State Government level or equivalent or hold any equivalent post in any statutory board/corporation/university/society/trust or an equivalent position in any public/private limited company or in any International organization. Family shall be deemed to be in service as mentioned above when a person in family has superannuated and/or has sought voluntary retirement or has been dismissed/terminated/compulsory retired from such service.
 - v) In case, family as described in (i) above, is engaged in a profession as doctor, lawyer, chartered accountant, income-tax consultant, financial or management consultant, engineer, architect, computer specialist, film/TV artist, play write, author, model, media personnel or holds any elected/appointed office either under the Constitution or in terms of any statute out of which emolument/salary is paid, criteria of income as described in (ii) above shall be applicable.
 - vi) Family, as described above should not be employed in any Military or para-Military services with Union of India in the rank of Second Lieutenant or above in the Army or any equivalent rank in other forces or para-Military forces.
2. Reservation for economically backward persons shall be vertical and not horizontal.
 3. The person who claims benefit or reservation under other categories shall not be entitled to claim benefit of reservation in this category.

Note:

The Candidate must produce a Certificate of 'The total annual income of the family from all sources including Agriculture income' from the organization where parents are working or affidavit of income on stamp paper from notary that annual income of the family* is not cumulatively exceed Rs. 6.00 lacs. from all sources including Agriculture income'.*

CHAPTER 8

WEIGHTAGE(S)

Candidates who are eligible for admission will be entitled to weightage as given below:

- | | | |
|----|---|---------|
| A) | Candidates who have passed the qualifying examination from any Institutions situated in Haryana. | 5 marks |
| B) | Recipients of National Talent Award from the N.C.E.R.T. | 5 marks |
| C) | Candidates having consistently good academic record i.e. throughout first class from first public examination to the qualifying examination | 5 marks |
| D) | Candidates who have passed Honours Programme in the related Subject at the level of qualifying examination. | 5 marks |
| E) | NCC Cadets who have passed the C/G-II Certificate (No Weightage will be given for Civil Defence Service) | 5 marks |

OR

Sportspersons who have won 1st/2nd/3rd position at the University/ State level Tournaments organized by the State Government/University in individual events or team games or have actually participated in the Inter University or National Level Competition (Except for DPed, BPed and MPed) during the qualifying exams.

OR

A candidate who have won 1st, 2nd place in National moot court competition for LL.M. programme .

OR

Holders of Certificate of Merit for NSS/Scouts/Guides awarded by the respective university.

OR

Students who have been recommended or commended (i.e. have obtained 1st or 2nd position at the Inter-University or Inter-State or State Level Youth Festival(s) competition(s) either individually or as a member of a team)

Note: Weightage for sports will be given only in respect of tournaments in the following games/events arranged by the university/inter-university/sports board or by a State/National Organizations recognized by the Indian Olympic Association:

Athletics including Cross Country; Badminton; Basket-Ball; Cricket; Cycling; Gymnastics; Hockey; Kho-Kho; Shooting; Swimming including Water-Polo and Diving; Tennis; Table-Tennis; Volleyball; Handball; Kabaddi of National Style; Football; Chess; Boxing; Judo; Weight Lifting; Yoga; Best-Physique; Wrestling and Power Lifting. No other game or event, which is not recognized by the Association of Indian Universities, shall be considered.

In the above categories, the weightage will be calculated as under:

1. The total weightage for merit (A to E above) shall not exceed 10 marks.
2. The number of students admitted under Clause (E) above shall not exceed 10% of the total intake of the programme.
3. The Weightage for the purpose of merit under Clause (C) above shall be given only if the candidate has obtained the required certificate/distinction from first public examination to the qualifying examination on the basis of which he is seeking admission to the programme. For example, if a candidate is seeking admission on the basis of BA/B.Sc./B Com Examination, he/she will be given Weightage under this clause if he/she has obtained certificate of distinction in Matric, 10+2 and in BA/BSc/BCom, as the case may be.
4. Weightage for BPed & MPed as per Appendix-A and weightage for DPed as per Appendix-B.

CHAPTER 9 REGISTRATION

The concerned department will check the eligibility for admission at its own level. After the provisional admission, the Registration Branch will check the documents of all the admitted candidates for the purpose of registration. After the clearance of the eligibility, the Registration Branch will issue Registration Card to the provisionally admitted candidates.

Note: The Candidates who have passed their qualifying examinations from a University/Board situated outside India, will have to deposit eligibility fee of Rs.500/-. They will have to deposit the documents including visa in the Registration Branch. Even provisional admission will not be allowed without the eligibility certificate.

MIGRATION RULES

A student from any other University recognized by Chaudhary Devi Lal University, Sirsa or from a Board of Examination other than the Board of School Education, Haryana, shall be eligible for admission to the University only on production of the migration certificate (or transfer certificate if a Board does not issue the migration certificate) to show that the University or the Board has no objection to his/her joining this University and he/she will have to submit the same upto 31st October, 2015 without any late fee, failing which his/her candidature for the concerned examination shall stand suspended automatically, provided that the condition of production of the migration certificate shall not apply in the case of students passing their examination from Foreign University.

The migration certificate will be accepted through concerned Chairperson even after 31st October, 2015 on payment of late fee upto the dates mentioned below:-

With late fee of	Rs.250/-	31st December, 2015
With late fee of	Rs.500/-	29th February, 2016
With late fee of	Rs.1000/-	Till the declaration of result
With late fee of	Rs.1500/-	After the declaration of result

Note:

The word 'examination' in the above rules denotes the first 'Annual examination' or the second 'Semester Examination'.

CHAPTER 10

FEE AND SCHOLARSHIPS

Fee will be charged from the students semester-wise. Fee will be deposited as per schedule of Accounts Branch displayed from time to time. In addition to refundable library fees amounting to Rs. 1,000/-, the admitted students will have to pay the following fees.

FEE FOR REGULAR AND SELF-FINANCING PROGRAMMES:

S.No.	Programmes	Total Fees(Rs)
A.	Regular Programmes	
1	MTech CSE (2-year) (1st Semester)	12,255
	MTech CSE (2-year) (2nd Semester)	11,575
	MTech CSE (2-year) (3rd Semester)	11,955
	MTech CSE (2-year) (4th Semester)	11,575
2	MCA (1st Semester)	6,755
	MCA (2nd Semester)	6,075
	MCA (3rd Semester)	6,455
	MCA (4th Semester)	6,075
	MCA (5th Semester)	6,455
	MCA (6th Semester)	6,075
3	MBA (1st Semester)	11,255
	MBA (2nd Semester)	10,575
	MBA (3rd Semester)	10,955
	MBA (4th Semester)	10,575
4	MBA (BE) (1st Semester)	11,255
	MBA (BE) (2nd Semester)	10,575
	MBA (BE) (3rd Semester)	10,955
	MBA (BE) (4th Semester)	10,575
5	MSc (Physics) 1st Semester	6,255
	MSc (Physics) 2nd Semester	5,575
	MSc (Physics) 3rd Semester	5,955
	MSc (Physics) 4th Semester	5,575
6	MSc (Maths) 1st Semester	4,255
	MSc (Maths) 2nd Semester	3,575
	MSc (Maths) 3rd Semester	3,955
	MSc (Maths) 4th Semester	3,575
7	MSc (Chemistry) 1st Semester	6,255
	MSc (Chemistry) 2nd Semester	5,575
	MSc (Chemistry) 3rd Semester	5,955
	MSc (Chemistry) 4th Semester	5,575
8	MSc (Energy & Env.Sc.) 1st Semester	6,255
	MSc (Energy & Env.Sc.) 2nd Semester	5,575
	MSc (Energy & Env.Sc.) 3rd Semester	5,955
	MSc (Energy & Env.Sc.) 4th Semester	5,575
9	MSc (Biotech.) 1st Semester	9,505
	MSc (Biotech.) 2nd Semester	8,825
	MSc (Biotech.) 3rd Semester	9,205
	MSc (Biotech.) 4th Semester	8,825
10	MSc (Food Sc. & Tech. (1st Semester)	8,755
	MSc (Food Sc. & Tech. (2nd Semester)	8,075

	MSc (Food Sc. &Tech. 3 rd Semester)	8,455
	MSc (Food Sc. &Tech. (4 th Semester)	8,075
11	(b) LLM (E) (1st Semester)	10,305
	LLM (E) (2nd Semester)	9,625
	LLM (E) (3rd Semester)	10,005
	LLM (E) (4th Semester)	9,625
12	LLB 3 Year (1 st Semester)	4,305
	LLB 3 Year (2 nd Semester)	3,625
	LLB 3 Year (3 rd Semester)	4,005
	LLB 3 Year (4 th Semester)	3,625
	LLB 3 Year (5 th Semester)	4,005
	LLB 3 Year (6 th Semester)	3,625
13	MA (Mass Communication) (1st Semester)	5,255
	MA (Mass Communication) (2 nd Semester)	4,575
	MA (Mass Communication) (3rd Semester)	4,955
	MA (Mass Communication) (4 th Semester)	4,575
14	MA (English) (1st Semester)	4,255
	MA (English) (2nd Semester)	3,575
	MA (English) (3rd Semester)	3,955
	MA (English) (4th Semester)	3,575
15	MA (Economics) 1st Semester	2,905
	MA (Economics) 2nd Semester	2,225
	MA (Economics) 3rd Semester	2,605
	MA (Economics) 4th Semester	2,225
16	MA (Public Admn.) (1 st Semester)	2,905
	MA (Public Admn.) (2 nd Semester)	2,225
	MA (Public Admn.) (3 rd Semester)	2,605
	MA (Public Admn.) (4 th Semester)	2,225
17	MCom (1st Semester)	3,255
	MCom (2nd Semester)	2,575
	MCom (3rd Semester)	2,955
	MCom (4th Semester)	2,575
18	MPed (1st Semester)	4,255
	MPed (2nd Semester)	3,575
	MPed (3rd Semester)	3,955
	MPed (4th Semester)	3,575
19	DPEd (1st Semester)	7,855
	DPEd (2nd Semester)	7,175
	DPEd (3rd Semester)	7,555
	DPEd (4th Semester)	7,175

*Those students who seek admission in the next programme in this University will pay Rs. 500/- as continuation fees.

B) Self-Financing Programmes

1	MPhil Programme	
	(a) Biotechnology (1st Semester)	
	Biotechnology (2nd Semester)	16,245
	(b) Energy & Env. Sc. (1st Semester)	15,575
	Energy & Env Sc. (2nd Semester)	16,245
	(c) Physics (1st Semester)	15,575
	Physics (2nd Semester)	16,245
	(d) Chemistry (1st Semester)	15,575
	Chemistry (2nd Semester)	16,245
	(e) Physical Edu. (1st Semester)	15,575
	Physical Edu. (2nd Semester)	11,245
	(f) Commerce (1st Semester)	10,575
	Commerce (2nd Semester)	8,245
	(g) English (1st Semester)	7,575
	English (2nd Semester)	16,295
	(h) Education (1st Semester)	15,625
	Education (2nd Semester)	10,245
	(i) Economics (1st Semester)	9,575
	Economics (2nd Semester)	10,295
	(j) Public Administration (1st Semester)	9,625
	Public Administration (2nd Semester)	10,295
	(k) Management (1st Semester)	9,625
	Management (2nd Semester)	15,000
	(l) Journalism and Mass Communication (1st Semester)	15,000
	Journalism and Mass Communication (2nd Semester)	
2	Other Programmes	
	(a) MTech CSE(3-year) (1st Semester)	16,255
	MTech CSE(3-year) (2nd Semester)	15,575
	MTech CSE(3-year) (3rd Semester)	15,955
	MTech CSE(3-year) (4th Semester)	15,575
	MTech CSE(3-year) (5th Semester)	15,955
	MTech CSE(3-year) (6th Semester)	15,575
	(c) LLB (5Year) (1st Semester)	11,755
	LLB (5 Year) (2nd Semester)	11,075
	LLB (5 Year) (3rd Semester)	11,455
	LLB (5 Year) (4th Semester)	11,075
	LLB (5 Year) (5th Semester)	11,455
	LLB (5 Year) (6th Semester)	11,075
	LLB (5 Year) (7th Semester)	11,455
	LLB (5 Year) (8th Semester)	11,075
	LLB (5 Year) (9th Semester)	11,455
	LLB (5 Year) (10th Semester)	11,075
	(d) MBA (5Year) (1st Semester)	11,755
	MBA (5 Year) (2nd Semester)	11,075
	MBA (5 Year) (3rd Semester)	11,455
	MBA (5 Year) (4th Semester)	11,075
	MBA (5 Year) (5th Semester)	11,455
	MBA (5 Year) (6th Semester)	11,075
	MBA (5 Year) (7th Semester)	11,455
	MBA (5 Year) (8th Semester)	11,075

	MBA (5 Year) (9th Semester)	11,455
	MBA (5 Year) (10th Semester)	11,075
	Master of Travel & Tourism Management (1 st Semester)	12,500
(e)	Master of Travel & Tourism Management (2 nd Semester)	12,500
	MA (Education) (1st Semester)	7,255
(f)	MA (Education) (2nd Semester)	6,575
	MA (Education) (3rd Semester)	6,955
	MA (Education) (4th Semester)	6,575
(g)	BA Mass Communication (1st Semester)	11,255
	BA Mass Comm. (2nd Semester)	10,575
	BA Mass Comm. (3rd Semester)	10,955
	BA Mass Comm. (4th Semester)	10,575
	BA Mass Comm. (5th Semester)	10,955
	BA Mass Comm. (6th Semester)	10,575
(h)	MA (Hon.) Econ. (5 year integrated) (1st Semester)	6,500
	MA (Hon.) Econ. (5 year integrated) (2nd Semester)	6,500
	MA (Hon.) Econ. (5 year integrated) (3rd Semester)	6,500
	MA (Hon.) Econ. (5 year integrated) (4th Semester)	6,500
	MA (Hon.) Econ. (5 year integrated) (5th Semester)	6,500
	MA (Hon.) Econ. (5 year integrated) (6th Semester)	6,500
	MA (Hon.) Econ. (5 year integrated) (7th Semester)	6,500
	MA (Hon.) Econ. (5 year integrated) (8th Semester)	6,500
	MA (Hon.) Econ. (5 year integrated) (9th Semester)	6,500
	MA (Hon.) Econ. (5 year integrated) (10th Semester)	6,500
(i)	BPEd (1st Semester)	9,045
	BPEd (2nd Semester)	8,375
	BPEd (3rd Semester)	8,375
	BPEd (4th Semester)	8,375

Note:

1. SC scholarships shall be awarded by the State Government to eligible SC students (as per eligibility guidelines) enrolled in a programme .
2. SC students who are eligible for SC scholarship will have to fill up the form for SC scholarship to be granted by the State Government, along with the admission form (proforma attached at Annexure-XXII). The eligibility for scholarship of such candidates will be decided by the Department, on the basis of guidelines/norms given in the HBI.
3. As per Memo No. 3/18-2008/S(2) dated Panchkula the 14.06.2012 received from the Director General Higher Education, Haryana, no fees/funds such as enrollment, registration fee, tuition fee, games, union, library, magazine, medical/examination etc. will be charged from the SC students. The fee so exempted from the Government to the respective candidate will be charged from the amount of Scholarship received to SC/ST candidates of Haryana enrolled in any programme in the University.
4. Schedule for deposit of admission fee:
 - (i) Fresh Admission: As per Schedule of Admission
 - (ii) Odd Semester (Except 1st Semester): 22.07.2015 to 31.07.2015
 - (iii) Even Semester: 01.01.2016 to 10.01.2016

Note:

- (i) Department-wise Schedule will be notified by the Accounts Branch. Dues for the subsequent years must be paid by the dates notified, otherwise a late fee fine of Rs. 10/- per day shall be charged.

- (ii) A candidate whose result of the examination taken by him/her is notified as 'Later' may also be allowed to join the next higher class provisionally. In case he/she is ultimately declared as having failed, his/her provisional admission shall stand cancelled and he/she shall forthwith revert to the lower class. Fee paid by him/her for the higher class shall be adjusted against the lower class dues. No refund shall be admissible to the student who discontinues his/her studies. His/her attendance for the higher class will be counted for the lower class.
5. Caution money/Security is refundable if application is received by 31st December of the year of the completion of programme (application format as Annexure-XX).
 6. The record of Admission fee/Examination fee slip be maintained/kept by the Department concerned. The Department concerned mentions fee receipt No. on Financial Statement Performa while sending filled examination form to the Result Branch.
 7. The fee shall be refunded/adjusted in the first Semester only of the programme.

RULES FOR ADJUSTMENT/REFUND OF FEE:

1. If a candidate after having deposited fee for admission in one programme joins another programme in another/same UTD in the same session, as mentioned below, and is permitted to withdraw his/her candidature, fee/funds except admission fee already deposited by him/her for the programme from which he/she has withdrawn, shall be adjusted/refunded against the fee/funds of the programme he/she joins subject to the condition that the difference, if any, shall be paid by the candidate:
 - i) From a general Programme to another general Programme;
 - ii) From a general Programme to a self-financing Programme or vice-versa.
 - iii) From a self-financing Programme to another self-financing Programme.
 However, in self-financing programmes, adjustment/refund of fee will be allowed only if the seat so vacated is filled by the last date of admission.
2. In case a candidate leaves the University after seeking admission in a particular Programme, following conditions will apply for refund of fee:
 - (i) If a candidate leaves before the commencement of the classes, the entire fee deposited by the candidate will be refunded after deducting Rs.1000/- only.
 - (ii) In case a candidate leaves after commencement of the classes, proportionate deduction of fee upto the month of his/her leaving will be made, subject to minimum of Rs.1000/-. The vacant seat will be filled up from waiting list.
 - (iii) In case waiting list has not been drawn by the Department, the fees will be refunded after deducting processing fees i.e Rs. 1000/- even if the seat is not filled up.
 If the admission of a student is cancelled by the University, for no fault of his/her, the dues paid by him/her will be refunded.

TUITION FEE CONCESSION:

- (a) Full Tuition Fee Concessions may be given to deserving students by the Chairpersons of the Departments/Principals up to 10% of the total number of students on roll in each class/department as on the 31st July (including those admitted with Late Fee upto 31st August) of the year, fraction up to .4 being counted for Half Fee Concession and fraction of 0.5 and above being counted for Full Concession. The Vice-Chancellor may, in deserving cases, on the recommendation of the Chairperson of the Department concerned, grant additional fee concessions upto 10% provided that not more than one such additional fee concession shall be awarded in any class in a Department.
- (b) Tuition Fee concessions may be allowed to two or more children of the same parents at the following rates:-
 - (i) The eldest to pay Full fee.
 - (ii) The younger or younger ones to pay half fee.
 The Concessions will be allowed even if the elder brother/sister is studying in a University maintained Institution other than the one in which the younger brother(s)/sister(s) is/are studying.

- (c) Development Fee concession may be allowed to anyone of the two brothers/sisters on admission to same Programme in the University Teaching Department during the same session.
- (d) Fee concession to University employees and their dependents:
- (i) Confirmed University employees permitted to join Evening classes or the University Centre For Distance Learning will be exempted from payment of Tuition Fee provided in case of individuals who fail in the examinations for which they are permitted or whose conduct is reported as unsatisfactory or who do not take proper interest in the office work, the concession will be discontinued.
- (ii) 50% concession of total fee (except examination fee and registration fee) to the University employee and their dependents (sons, daughters, brothers, sisters, spouse, who is/are not working and is/are fully dependant on him/her and living with him/her) may be allowed in part- time/regular programmes, self-financing programmes in the University Teaching Departments and the programmes in the University Centre for Distance Learning.
- (e) The children of serving military personnel upto the rank of an N.C.O. or of military personnel killed or incapacitated wholly or partially during the war, shall be allowed Full Fee Concession.
- (f) Blind students may on an application be granted Full Fee Concession.

FACILITIES AVAILABLE TO SC/BC CANDIDATES

1. For SC/BC candidates of Haryana, price of the University Handbook of Information is 1/4th of the price fixed for open and other categories.
2. The reservation of seats for SC, BC and other categories will be admissible as per reservation policy of the State Govt.
3. Post Matric Scholarships are granted to SC/BC students under Govt. of India Scheme.
4. SC students seeking admission in various programmes will be required to fill up the form for SC Scholarships to be granted by the State Government at the time of filling up admission form for a programme. The Departments will decide the eligibility for scholarship of such candidates on the basis of guidelines/norms given in the HBI.
5. As per Memo No. 3/18-2008/S(2) dated Panchkula the 14.06.2012 received from the Director General Higher Education, Haryana, no fees/funds such as enrollment, registration fee, tuition fee, games, union, library, magazine, medical/examination etc. will be charged from the SC students. The fee so exempted to the SC candidates at the time of admission will be charged from the amount of Scholarship received from the Government to the respective candidate. However, 100% tuition fee concession will be allowed to SC/ST candidates of Haryana enrolled in any programme in the University.

CHAPTER 11

ATTENDANCE

In each programme, (except the programme approved by the BCI) every student will have to fulfill the condition of 75% minimum (theory & practical separately) of attendance as per the relevant Ordinance. However, for the students in department of Law, the minimum attendance required is 70%. For detailed information, Calendar Vol. II of Chaudhary Devi Lal University, Sirsa for the concerned programmes may be consulted.

Ordinarily, a candidate who has not attended the required percentage of lectures/practicals etc., as prescribed by the Ordinances shall not be eligible to appear in the examination. If the Chairperson is not satisfied with the reasons for the shortage given by the student, it is not obligatory on his part to condone the shortage. The decision of the Chairperson shall be final. Rule 2.1 of Chapter-IV, Ordinance "Registration of Students" of Calendar Vol-I is reproduced below to deal with the attendance of the students.

Rule 2.1 "Every student shall attend his classes on all working days unless he is granted leave of absence by the Chairperson of the University Department/Principal of the College concerned. If a student remains absent from his classes for a continuous period of seven working days without any valid reason, medical or otherwise, his name shall be struck off the rolls, irrespective of the fact that he has paid his dues.

However, the student may be re-admitted with the permission of the Chairperson of the Department/Principal of the College concerned on payment of re-admission fee, as prescribed by the University from time to time in addition to arrears of fees, if any, provided that the Chairperson of the Department/Principal of the College is satisfied that if re-admitted the student will not fall short of requisite percentage of lectures etc."

Note :

1. In case of MTech CSE (3-year weekend) name of student will be struck off in case he/she remain absent for 5 consecutive teaching days.
2. The student will be re-admitted by the Chairperson with payment of re-admission fee of Rs.500/- and a fine of Rs.10/- per day for the period of absence.

CHAPTER 12

INSTRUCTIONS TO CURB RAGGING

This University welcomes all the students who enroll themselves in different programmes offered. We wish them success in their plans. Those who succeed in joining a programme should be making best use of the excellent facilities and congenial atmosphere available in the University for all round development of their personality. We would expect our students to make best use of this opportunity and grow as able and responsible citizens. Students will be required to work hard with their energies focused towards achieving their goal.

We take pride in informing all those desirous of seeking admission that over all these years, our University has the best traditions of maintaining a healthy and congenial academic environment. We are also glad to convey that with the determined and sincere efforts of our senior students and faculty, our campus has been free from the menace of Ragging.

Nevertheless the following is brought into the notice of every student:

1. Ragging is Unsocial, Illegal and Punishable.
2. Ragging in any form at any place in the campus or outside is strictly prohibited.
3. Any student found indulging in an act of ragging will meet strict disciplinary action leading to expulsion from the University.
4. Following will amount to the act of ragging.
 - o To address seniors as 'Sir'
 - o To perform mass drills.
 - o To copy class notes for the seniors
 - o To serve various errands
 - o To do menial jobs for the seniors.
 - o To ask/answer vulgar questions.
 - o To look at pornographic pictures to 'shock the fresher out of their innocence'
 - o To force to drink alcohol, scalding tea, etc.
 - o To force to do acts which can lead to physical injury/mental torture or death
 - o To force to do acts with sexual overtones including homosexual acts.
 - o To strip, kiss etc.
 - o To do other obscenities.

All the senior students are advised to guide and treat junior students affectionately. Junior students may contact their Chairpersons or other University functionaries like Proctor, Dean Students' Welfare, Chief Warden, Wardens or Chief Security Officer for help and guidance.

Note:

An undertaking in the proforma given in Annexure -XIX will have to be given by the parents of the candidates at the time of admission.

CHAPTER 13

RULES FOR PROMOTION TO NEXT HIGHER CLASS AND REAPPEAR/IMPROVEMENT RULES

A. RULES FOR PROMOTION TO NEXT HIGHER CLASS (PG Programmes)

Master of Technology in Computer Science & Engineering - Part-Time (M. Tech. CSE Part-Time 3- Year) Examination

A person who has passed the Semester I, II, III, IV, V shall be eligible to join the Semester II, III, IV, V or VI respectively of the programme. This is, however, subject to Clauses (i) & (iii) below:

- (i) A candidate who has failed in one or more paper(s) of I and II Semesters or III and IV Semesters, shall be promoted provisionally to the III and V Semesters, as the case may be, only if he has earned exemption in the paper(s) as mentioned below:

From Semesters I & II to Semester III	If he has earned exemption in at least 50% papers (theory, seminar and practical) of Semesters I and II taken together.
From Semesters III & IV to Semester V	If he has passed all the papers of I & II and has earned in at exemption least 50% papers of Semesters III and IV taken together.

- ii) A candidate who has failed in one or more paper(s) or fails to appear in a Semester Examination or having been eligible fails to appear therein, shall be allowed two consecutive chances only, on the recommendation of the Chairperson of the Department, to pass the Semester Examination subject to Clause (iii) below. Such a candidate may be exempted from re-appearing in the papers/practicals/seminar/sessionals in which he/she may have obtained at least 50% marks.

- iii) A candidate for the Master of Technology in Computer Science & Engineering (part-time) Degree must pass the whole programme (all the six Semesters) within a period of five years of his /her admission to the First

Semester class, failing which he/she will be deemed to be unfit for the programme and shall not be allowed to appear in the same either by attending classes afresh as a regular student or as an ex-student.

MA/MSc/MCom/MBA/MTech CSE (2-year)

A candidate shall be allowed to proceed from MA/MSc/MCom/MTech CSE/MBA-2 year programmes (Semester I and II) to MA/MSc/MCom/ MTech CSE /MBA-2 year programmes (Semester-III) class provisionally, if he/she has got exemption in at least 50% papers of Semester-I and II examinations.

MTech CSE (3-year)/MCA (3-year) Examination

A student shall be allowed to proceed from Semester I and II or Semester III and IV to Semester III and V, as the case may be, provisionally, only if he has earned exemption in the papers as mentioned below:

From Semesters I & II to Semester III	If he has earned exemption in at least 50% papers (theory and practicals) of Semesters I and II taken together.
From Semesters III and IV to Semester V	If he has passed all the papers of Semesters I and II and has earned exemption in at least 50% papers of Semesters III and IV taken together.

Master of Physical Education (MPed)

A candidate shall be allowed to proceed from MPed (Previous) to MPed (Final) class provisionally, if, he/she has got exemption in at least 50% papers of MPed (previous) examination including theory and practical taken together of semester I and II.

Master of Law (LLM)

A candidate shall be allowed to proceed from LLM (1st & 2nd semester) to LLM (3rd & 4th semester) class provisionally, only if, he has got exemption in the 50% theory papers of LLM (1st & 2nd Semester) examination.

B. RULES FOR PROMOTION TO NEXT HIGHER CLASS (UG Programmes)

The Academic Council vide resolution no. 62 of its 18th meeting held on 3.1.2014 resolved the following regarding promotion to next class in respect of 3 years Bachelor Degree Programmes :

For Promotion to **qualifying condition for clearing lower examinations**

5th Semester	1st Semester
6th Semester	2nd Semester
7th Semester	3rd Semester
8th Semester	4th Semester

However, if the result of lower qualifying semester is not declared by the time of admission/promotion to a given semester, students will be allowed promotion provisionally subject to fulfilling the condition on declaration of the result of lower examination.

Failed candidate and a student who is not on the rolls and whose name was struck off cannot be promoted to next higher class.

C. RULES FOR RE-APPEAR/IMPROVEMENT IN VARIOUS PROGRAMMES IN SEMESTER SYSTEM (ONLY FOR THE PROGRAMMES UNDER UTDS)

(I) REAPPEAR

CHANCE FOR REAPPEAR CANDIDATE: Two consecutive chances

One year Programme

Semester	Examination when held
1st semester	alongwith 2nd semester
2nd semester	alongwith or after 1st semester

Two Year Semester Programme

Semester	Examination when held
1st semester	alongwith the 3rd semester.
2nd semester	alongwith the 4th semester
3rd semester	alongwith or after 4th semester.
4th semester	alongwith or after 3rd semester.

Three Year Semester Programme

Semester	Examination when held
1st semester	alongwith 3rd semester.
2nd semester	alongwith 4th semester
3rd semester	alongwith 5th semester.
4th semester	alongwith 6th semester.
5th semester	alongwith or after 6th semester
6th semester	alongwith or after 5th semester

Five Year Semester Programme

Semester	Examination when held
1st semester	alongwith 3rd semester.
2nd semester	alongwith 4th semester
3rd semester	alongwith 5th semester.
4th semester	alongwith 6th semester.
5th semester	alongwith 7th semester
6th semester	alongwith 8th semester
7th semester	alongwith 9th semester
8th semester	alongwith 10th semester
9th semester	alongwith or after 10th semester.
10th semester	alongwith or after 9th semester.

(II) IMPROVEMENT

After passing MA/MSc/MCom examinations one chance in each semester may be given for improvement of marks in the programmes where provision of improvement exists, according to the above schedule. The syllabus will be the same as meant for the regular candidates of the semester(s) concerned.

CHARACTER CERTIFICATE

Name of the Department/College _____ Session _____ Certified that

Mr./Miss/Mrs. _____

Son/daughter of Shri _____ has been a bonafide student of this Department/College during the period _____

He/She appeared in the _____ Examination of the University/Board _____ held in _____ under Roll No _____ and *passed obtaining _____ marks out of _____ marks or *failed/*placed under compartment in the subject of _____

1. Academic Distinction, if any:

2. Co-curricular activities, if any

3. Brief particulars of disciplinary action by College/Department/University including punishment such as expulsion, warning, fined for violation of College/Department/Hostel Rules, UMC/Disqualification etc., if any:

4. General Conduct during stay in the Institution: Good/Satisfactory/Unsatisfactory.

Signature of the Principal/
Chairperson of the Department
(With office Seal)

Dated : _____

*Strike out whichever is not applicable

CERTIFICATE OF RESIDENCE
(For Bona fide Residents of Haryana only)

Certified that _____ son / daughter of
Sh. _____ is a bonafide resident of Haryana State (Place
_____ District _____
since _____ (in terms of the latest instructions issued by the Haryana Government).

Name _____

(Signature of the attesting authority)

Designation _____

Date _____

(With legible office seal)

Address _____

Note:

1. The candidates who have passed their qualifying examinations from the Universities of Haryana are not required to produce Certificate of Haryana Resident.

Copy of letter no.62/17/95-6 GSI dated Oct., 1966 from the Chief Secretary to Government of Haryana addressed to all Heads of Departments, Commissioner/ Ambala, Rohtak, Gurgaon and Hisar Division etc.

Subject: Bona fide Residents of Haryana – Guidelines regarding

Sir/Madam,

I am directed to invite your attention to Haryana Govt. letter on the subject noted above vide which the instruction were issued regarding simplification of procedure for obtaining the certificate of Domicile for the purpose of admission to educational institutions (including technical/medical institutions). The matter has been reconsidered in the light of judgment delivered by the Hon'ble Supreme Court of India in the case of Dr. Pradeep Jain vs. Union of India and other reported as AIR 1984.SC.1421, where in it has been held that instead of the word 'Domicile' the word 'Resident' be used in the instructions. Henceforth the following categories of persons would be eligible for the grant of Resident certificate:

- a. Candidates who have passes the examinations qualifying them for selection in an institution from a school/college in Haryana
 - b. Children/wards (if parents are not living) Dependent:
 - i. of the regular employees of Haryana State Posted in/outside Haryana State or working on deputation.
 - ii. of the regular employees of the statutory bodies/corporations established by or under an Act of the State of Haryana who are posted in Chandigarh or in /outside Haryana;
 - iii. of the regular employees of the Government of India posted in Chandigarh or in Haryana in connection with the affairs of the Haryana Government.
 - c. Children/wards (if parents not living) dependents of persons who after retirement have permanently settled in Haryana and draw their pension from the treasuries situated in the State of Haryana.
 - d. Children/Wards (if parents not living)/ dependents of pensioners of Haryana Government irrespective of the fact that the original home of the retiree is in a State other than Haryana or he has settled after retirement in or out side Haryana
 - e. Children/Wards (if parents not living)/dependents of persons who have permanently home in the Haryana an include persons who have been residing in Haryana for a period of less than 15 years or who have permanent home in Haryana but on account of their occupation they are living out side Haryana
 - f. The wives of such persons who are bona fide resident of Haryana irrespective of the fact that they had belonged to any other State before marriage
 - g. Persons who were born in Haryana and produce a certificate to that effect; provided that the parents/Guardians (if parents are not living) of persons belonging to any one of the above mentioned categories are: -
 - i. Citizen of India;
 - ii. Produce an affidavit to the effect they or their children/ wards (if parents are not living)/dependents have not obtained the benefit of Resident in any other State.
2. All candidates claiming to be Bonafide residents of Haryana should produce a Haryana Resident Certificate signed by the District Magistrate / General Assistant of Deputy Commissioner of Sub-Divisional Officer (Civil) of the District/Sub-divisional to which the candidates belong. Residents Certificate in respect of else where or in respect of the Children/Wards/dependents of Haryana Govt. Employee who are posted at Chandigarh, Delhi or else where in respect Haryana in connection with affairs of Haryana Govt. or in respect of Children/Wards/dependents of the employees an retirees of the Statutory bodies/ Corporations of Haryana established by or under an Act of the State of Haryana or Central Act and located at Chandigarh. Haryana and outside Haryana, should be issued by their respective heads of Departments.
 3. Candidates seeking admission in the Educational Institutions (including medical and technical institutions) located in Haryana may not be required to produce resident certificate, if they have passed the Examination from a School/College situated in Haryana. For this purpose a certificate of the Principal/Headmaster of the Institution shall, be competent to issue such certificate, which should be sufficient.
 4. If a candidate is admitted on the basis of claim that he belongs to the State of Haryana but at any subsequent time is discovered that his claim is false, the student shall be removed from the institution, all fees and other dues paid up to the date of such removal shall be confiscated. The Principal may take such other action against the students and his /her parents/ Guardians as he may deem proper in the circumstances of any particular case.

**CERTIFICATE FROM THE EMPLOYER IN THE CASE OF EMPLOYEES OF
GOVT. OF HARYANA, MEMBER OF ALL INDIA SERVICES, BORN ON
HARYANA CADRE, EMPLOYEE OF STATUTORY BODIES/CORPORATIONS**

Certified that Mr./ Ms. _____ son / daughter / wife of
Sh. _____ is serving as a regular employee of Govt. of
Haryana/Members of All India Services borne on Haryana Cadre/Regular Employee of Statutory Body/
Corporation established by or under an Act of State of Haryana. At present he/she is posted as _____
in the Department _____ at _____ (place of posting).

Mr./Ms. _____ is his/her son/daughter/dependent.
(if parents are not living).

Signature of the Employer
(with designation & seal)

Date :

Place :

(Strike out whichever is not applicable)

Haryana Government

ANNEXURE-IV

Certificate Sr. No. _____ /year _____ /Teh _____

Photo of
Applicant to be
attested by the
issuing
Authority

SCHEDULED CASTE CERTIFICATE

This is to certify that Shri/Smt./Kumari _____ son/daughter
of Shri _____ resident of _____ village/town _____
Tehsil _____ District _____ of the State/Union Territory _____ belongs to
the _____ Caste/Tribe, which is recognized as a Scheduled Caste/Scheduled Tribe under the
Constitution (Scheduled Castes) Order, 1950.

*(Applicable in the case of person who have migrated from other State/Union
Territory Administration.)*

2. This Certificate is issued on the basis of the Scheduled Class Certificate issued by _____
vide letter No. _____ dated _____ to Shri/Smt. _____ Father/Mother of
Shri/Smt./Kumari _____ of Village/Town _____ of Tehsil
_____ District _____ of State/Union Territory _____ who
belongs to the _____ Caste which is recognized as Scheduled Caste/Scheduled Tribes in
the State/Union Territory

3. Shri/Smt./Kumari _____ and/or his/her family ordinarily
reside(s) in Village/Town _____ Territory _____ of Tehsil
_____ District _____ of the State/Union

Signature with seal of Issuing Authority

Full Name _____

Designation _____

Address with _____

Telephone No. with code _____

Place.....

Date.....

2. Issuing Authority: Tehsildar or Naib Tehsildar.
Head of Department in case of Government employees
3. Strike out of paragraph which is not applicable.
For instructions refer to www.csharyana.gov.in

Haryana Government

Certificate Sr. No _____/year _____/Teh _____

BACKWARD CLASS CERTIFICATE (for BC(A) & BC(B))

ANNEXURE

Photo of
Applicant to be
attested by the
issuing
Authority

1. This is to certify that Shri/Smt./Kumari _____ son/daughter
of Shri _____ resident of _____ village/town
Tehsil _____ District _____ of the State/Union Territory _____ belongs to
the _____ Caste/Tribe, which is recognized as a Scheduled Caste/Scheduled Tribe under the
Constitution (Scheduled Castes) Order, 1950.

*(Applicable in the case of person who have migrated from other State/Union
Territory Administration.)*

2. This Certificate is issued on the basis of the Scheduled Class Certificate issued by _____
vide letter No. _____ dated _____ to Shri/Smt. _____ Father/Mother of
Shri/Smt/Kumari _____ of Village/Town _____ of Tehsil
_____ District _____ of State/Union Territory _____ who
belongs to the _____ Caste which is recognized as Scheduled Caste/Scheduled Tribes in
the State/Union Territory

3. Shri/Smt/Kumari _____ and/or his/her family ordinarily
reside(s) in Village/Town _____ Territory _____ of Tehsil
_____ District _____ of the State/Union

4. This is to certify that he/she does not belong to the person/section (Creamy layer) as per State Govt. letter No.
1170-SW(1)-9 dated 07.06.1995, No. 22/36/2000-3GS-III dated 09.08.2000 & No. 213-SW(1)-2010
dated 31.08.2010.

Signature with seal of Issuing Authority

Full Name _____

Designation _____

Address with _____

Telephone No. with code _____

Place.....

Date.....

2. Issuing Authority: Tehsildar or Naib Tehsildar.

Head of Department in case of Government employees

3. Strike out of paragraph which is not applicable.

For instructions refer to www.csharyana.gov.in

Haryana Government

ANNEXURE-V-A

Certificate Sr. No _____ /year _____ /Teh _____

Photo of
Applicant to be
attested by the
issuing
Authority

SPECIAL BACKWARD CLASS CERTIFICATE

1. This is to certify that Shri/Smt./Kumari _____ son/daughter
of Shri _____ resident of _____ village/town _____
Tehsil _____ District _____ of the State/Union Territory _____ belongs to
the _____ Caste. This caste has been declared as Special Backward Class by the State Govt.
vide letter No. 22/10/2014-1GS-III dated 28.02.2014.

2. Shri/Smt/Kumari _____ and/or his/her family ordinarily reside(s)
in _____ Village/Town _____ of Tehsil _____ District _____ of the
State/Union Territory .

3. This is to certify that he/she does not belong to the person/section (Creamy layer) as per State Govt. letter No.
1170-SW(1)-95 dated 07.06.1995, No. 22/36/2000-3GS-III dated 09.08.2000 & No. 213-SW(1)-2010
dated 31.08.2010.

4. This certificate has been issued keeping in view the State Government instructions relating to this subject issued
from time to time.

Signature with seal of Issuing Authority

Full Name _____

Designation _____

Address with _____

Telephone No. with code _____

Place.....

Date.....

Issuing Authority: Tehsildar-cum-Executive Magistrate/
Naib Tehsildar-cum-Executive Magistrate/
Head of Department in case of Government employees

Strike out of paragraph which is not applicable.
For instructions refer to www.csharyana.gov.in

Haryana Government

ANNEXURE-1

Certificate Sr. No _____/year _____/Teh _____

CERTIFICATE FOR ECONOMICALLY BACKWARD PERSONS IN THE GENERAL CASTES CATEGORY

Photo of
Applicant to be
attested by the
issuing
Authority

1. This is to certify that Shri/Smt./Kumari _____ son/daughter
of Shri _____ resident of _____ village/town _____
Tehsil _____ District _____ of the State/Union Territory _____
Caste _____ belong to the category of Economically Backward Persons in the General Castes Category.

2. This certificate has been issued in accordance with the Haryana Govt. notification No. 733-SW(1)-2013 dated 20.09.2013 issued by welfare of SC & BC Department and letter No. 22/10/2013-1GS-III dated 28.02.2013 and other instructions issued in the matter from time to time.

Signature with seal of Issuing Authority

Full Name _____

Designation _____

Address with _____

Telephone No. with code _____

Place.....

Date.....

Issuing Authority:

Tehsildar-cum-Executive Magistrate/
Naib Tehsildar-cum-Executive Magistrate/
Head of Department in case of Government employees

Strike out of paragraph which is not applicable.
For instructions refer to www.csharyana.gov.in

SELF DECLARATION

**(BY THE PARENTS OF THE BACKWARD CLASS/SPL. BC/ECON. BP
FROM GENERAL CASTES CATEGORY CANDIDATES)**

I _____ Father/Mother of
Resident of (Complete Address) _____
Tehsil _____ District _____

seeking admission to _____ programme in Chaudhary Devi Lal University, Sirsa, Haryana do hereby solemnly affirm and declare that I belong to _____ Caste which is included in the list of Backward Classes Block 'A'/'B' approved by the Haryana Govt. I further declare and affirm that I and my wife/husband are not covered under the criteria fixed by Haryana Govt. vide letter No.1170/SW(1)-95 dated 7-06-95 and 22/36/2000 3 G.S. III dated 9-08.2000 for excluding socially advanced persons/sections (Creamy Layer) from Backward Classes.

I further undertake that in case the information contained in the above para is found false at any stage, the Competent Authority will be entitled to cancel the admission.

DEPONENT

Dated: _____
Place: _____

VERIFICATION

Verified that the above statement is true and correct to the best of my knowledge and belief and nothing has been concealed therein.

DEPONENT

The declaration should be of the month of May, 2014 or later

CERTIFICATE FOR DIFFERENTLY ABLED (DAP) CANDIDATES

No. _____

Dated _____

Certified that Mr./Ms. _____
son/ daughter/wife of Sh. _____
resident of _____ District _____ appeared before the
undersigned for medical check up. On his/her Medical Examination, it is found that the nature of
handicap/disability is as under :-

Chief Medical Officer
_____ Haryana
(Seal of the above authority)

Place: _____

Dated: _____

(Signature of the Applicant)

**CERTIFICATE REQUIRED TO BE FURNISHED BY CHILDREN/GRAND CHILDREN
OF FREEDOM FIGHTERS**

No. _____

Dated _____

Certified that Mr./Ms. _____

son/ daughter/wife of Sh. _____

resident of Village _____ Police Station _____

Tehsil _____ District _____ is a bonafide
freedomfighter _____

Signature of Officer authorized
by Chief Secretary, Haryana to
issue such certificate.

Place: _____

Dated: _____

**CERTIFICATE FOR DECEASED OR DISABLED OR DISCHARGED
MILITARY/PARA- MILITARY PERSONNEL, EX-SERVICEMEN OR EX-
PERSONNEL OF PARA- MILITARY FORCES**

Certified that Number _____ Rank _____ Name _____
 _____ Son of _____ Father of _____ Resident of _____
 Village _____ Post office _____ Tehsil _____
 District _____ belonging to the State of Haryana has served in the Army/Air
 Force/Navy (Name of the Para- Military Force)
 from _____ to _____ and subsequently invalidated out of service as under:

- i) Medical Category
 - a. for JCO's _____
 - b. for ORS: Shape-I, II, III etc. _____
 - c. for Rank/Designation(in case of Para Military Forces) _____
- ii) Reason of discharge/retirement _____
- iii) Death

Whether killed in action _____

Or any other reason _____
- iv) If killed in action _____

Name of the War /Operation _____
- v) Disabled : Whether disabled during the War/Operation (name) _____
- vi) Nature of disability
 - a. whether permanent i.e. for life _____
 - b. whether temporary and upto what extent _____

Next RSMB IS DUE _____

Name of Records _____

Signature of the issuing Authority
with designation and Official seal and stamp

Case No. _____ Date : _____

Note: Only the certificate issued by the Officer duly authorized by the Army/Navy/Air Force Concerned
Para- Military
Force Headquarters, as the case may be, shall be entertained.

**CERTIFICATE FOR THE EX- EMPLOYEES OF INDIAN DEFENCE
SERVICES/PARA-MILITARY FORCES**

Certified that Number _____ Rank _____ Name _____
 _____ Son of _____ Father of _____ Resident of _____
 Village _____ Post office _____ Tehsil _____
 District _____ belonging to the State of Haryana as per his/her service record
 at the time of entry into service, served in the Army/Air Force/Navy _____
 _____ (Name of the Para-Military force) from to and
 subsequently discharged/retired from the service on _____ as per his/her service record at
 the time of entry into service the home address given is _____ District
 (_____) Haryana.

Place : _____

Date : _____

Signature

Officer Commanding

Competent Authority

(With Official Seal)

(Strike out whichever is not applicable)

Men Section		Women/PH Section	
(a)	10' long jump	(a)	8' long jump
(b)	7 times crossing over the width of 5' river	(b)	5 times crossing over the width of 4' river
(c)	Vaulting horse of 4' 8" height	(c)	Vaulting horse of 3' 2" height
(d)	Forward roll on mat	(d)	Forward roll on mat
(e)	Crossing over the hurdle of 3' height	(e)	Crossing over the hurdle of 2' 6" inches height
(f)	Carrying two buckets, $\frac{3}{4}$ filled with sand, up to the finishing line.	(f)	Carrying two buckets, half filled with sand, up to the finishing line.

Note: Time will be recorded up to the fraction of second. The qualifying time for men and women/ Physically Handicapped (PH) candidates will be up to 30 seconds and 32 seconds, respectively.

IMPORTANT NOTES :

1. If a candidate commits two faults, he/she will not be allowed for re-test, whereas if only one fault is committed by the candidate, he/she will be given one more chance provided he/she completes the test within the prescribed time. Third chance will not be given under any circumstance.
2. Hurdles should be crossed without being knocked down. If a candidate leaves the test incomplete he/she will be disqualified and will not be given any chance. If any candidate falls or slips while performing the test he/she must complete the test and should not drop out in between and no extra chance would be given in such cases.

SPORTS WEIGHTAGES FOR B. P. ED. AND M. P. ED. PROGRAMMES

a)	1 st , 2 nd , or 3 rd position at Senior/Junior World /Asian/SAF/Common Wealth/Championship.	25 marks
b)	Participation at Senior/Junior tournaments mentioned above at (a).	18 marks
c)	1 st , 2 nd , or 3 rd position at Senior / Junior Natinal Championship / National Games / Inter varsity tournaments.	15/12/10 marks
d)	1 st , 2 nd , or 3 rd place in national (Sr./Junior) Zonal tournaments.	8/7/6 marks
e)	Played for combined Universities.	5 marks
f)	Participation at Sr./Junior National/ Inter-University tournaments	4 marks

Note:

- (1) Highest Sports weightage- on one count will be given.
- (2) International position/participation certificate must be supported by position/participation certificate at National level
- (3) National position/participation certificate should be supported by State position/participation certificate.
- (4) Similarly State level certificate should be supported by District Position/participation certificates.
- (5) A seat of outstanding sports person will only be given to candidate who won position at a tournament of above 19 years of age.
- (6) No weightage will be given for rural festivals/open memorial tournaments/invitation meets/women festivals etc.

The games included in list of AIU will only be considered for weightage. The certificate will only be considered if the same bears gradation from the respective State Governments in respect of the game /sports for which the candidate claims sports weightage and eligibility. In case any state does not issue gradation certificate, the candidate shall have to produce a certificate to that effect from the Director of sports of the concerned state. The District Sports Officer/Head of the Institution shall countersign these certificates.

A graduate who has participated or won positions at a,b,c,d, e and f must have played for his university at inter university tournaments except in the case that he/she did his/her gradation through distance education.

SPORTS WEIGHTAGES FOR B. P. ED. AND M. P. ED. PROGRAMMES

a)	1 st , 2 nd , or 3 rd position at Senior/Junior World /Asian/SAF/Common Wealth/Championship.	25 marks
b)	Participation at Senior/Junior tournaments mentioned above at (a).	18 marks
c)	1 st , 2 nd , or 3 rd position at Senior / Junior Natinal Championship / National Games / Inter varsity tournaments/National School Games	15/12/10 marks
d)	1 st , 2 nd , or 3 rd place in national (Sr./Junior) Zonal tournaments/SGFI Zonal tournaments	8/7/6 marks
e)	Participation at Sr./Junior National tournaments/National School Games or played for combined Universities/combined school team.	5 marks
f)	1 st , 2 nd or 3 rd position in University/State Championship/State School games School tournaments.	4/3/2 marks

Note:

- (1) Highest Sports weightage- on one count will be given.
- (2) International position/participation certificate must be supported by position/participation certificate at National level.
- (3) National position/participation certificate should be supported by State position/participation certificate.
- (4) Similarly State level certificate should be supported by District Position/participation certificates.
- (5) No weightage will be given for rural festivals/open memorial tournaments/invitation meets/women festivals etc.

The games included in list of AIU will only be considered for weightage. The certificate will only be considered if the same bears gradation from the respective State Governments in respect of the game /sports for which the candidate claims sports weightage and eligibility. In case any state does not issue gradation certificate, the candidate shall have to produce a certificate to that effect from the Director of sports of the concerned state. The District Sports Officer/Head of the Institution shall countersign these certificates. The certificates of Haryana Universities will be verified by the Secretary, Sports Council, of their respective Universities, hence they do not need gradation certificate.

GUIDELINES FOR CANADIAN TEST/PET (PHYSICAL EFFICIENCY TEST)

- a) The men candidates must clear the following test in a sequence from the starting line within 30 seconds and the total distance would be 75 meter.
- i) 10 feet long jump.
 - ii) Seven times crossing over the width of 5 feet river/pit
 - iii) Vaulting Horse of 4 feet 8 inch height.
 - iv) Forward roll on mat
 - v) Crossing over the hurdle of 3 feet height
 - vi) Carrying two buckets of sand upto the finishing line 25 M. away.
- b) The women/DAP candidates must clear the following tests in a sequence from the starting line within 32 seconds and the total distance would be 70 meter.
- i) 8 feet long jump
 - ii) Five times crossing over the width of 4 feet river/pit
 - iii) Vaulting Horse of 3 feet 2 inch height.
 - iv) Forward roll on mat
 - v) Crossing over the hurdle of 2 feet height.
 - vi) Carrying two buckets of sand (2/3 fill-up) upto the finishing line 20 meter away.
 - vii) If a candidate commits two faults, he/she will not be allowed for re-test whereas, if only one fault is committed by the candidate the test within the prescribed time. Third chance will not be given any circumstances.
 - viii) Hurdle should be crossed without being knocked down. If a candidate leaves the test incomplete, he/she will be disqualified and will not be given any chance (if any candidate falls down or slips while performing the test, he/she must complete the test and should not drop out in between and no extra chance would be given in such cases).
 - ix) Candidates not completing the test within prescribed time will not be called for counseling.

LIST OF SCHEDULED CASTES IN HARYANA STATE

S.NO.	Name of the Caste	S. No.	Name of the Caste
1.	Ad Dharmi	20.	Khatik
2.	Balmiki	21.	Kori, koli
3.	Bangali	22.	Marija, Marecha
4.	Barar, Burar, Berar	23.	Mazhabi, Mazhabi Sikh
5.	Batwal, Barwala	24.	Megh, Meghwal
6.	Bauria, Bawaria	25.	Nat, Badi
7.	Bazigar	26.	Od
8.	Bhanjra	27.	Pasi
9.	Chamar, Jatia Chamar, Rehgar, Raigar, Ramdasi, Ravidasi, Balahi, Batoi, Bhambi, Chamar-Rohidas, Jatav, Jatava, Bhatoi, Ramdasia	28.	Perna
10.	Chanal	29.	Pherera
11.	Dagi	30.	Sanhai
12.	Darain	31.	Sanhal
13.	Deha, Dhaya, Dhea	32.	Sansi, Bhedkut or Manesh
14.	Dhogri, Dhangri or Siggri	33.	Sansoi
15.	Dhanak	34.	Sapela, apera
16.	Dumna, Mahasha, Doom	35.	Sarera
17.	Gagra	36.	Sikligar, Bariya
18.	Gandhila, Gandil, Gondola	37.	Sirikiband
19.	Kabir-panthi, Julaha		

LIST OF BACKWARD CLASSES IN HARYANA BLOCK -A

S.NO.	Name of the Caste	S. No.	Name of the Caste
1.	Aheria, Aheir, Heri, Naik, Thori or Turi, Hari	2.	Barra
3.	Beta, Hensi or Hesi	4.	Bagria
5.	Barwar	6.	Barai, Tamboli
7.	Baragi, Bairagi, Swami Sadh	8.	Battora
9.	Bharbhunja, Bharbhuja	10.	Bhat, Bhatra Darpi Ramiya
11.	Bhuhalia Lohar	12.	Changar
13.	Chirimar	14.	Chang
15.	Chimba, Chhipi, Chimpa, Darzi, Rohilla	16.	Daiya
17.	Dhobis	18.	Dakut
19.	Dhimar, Mallah, Kashyap Rajpoot, Kahar, Jhinwar, Dhinwar, Khewat, Mehra, Nishad, Sikka, Bhisti, Sheikh-Abbasi.	20.	Dhosali, Dosali
21.	Faquir	22.	Gwaria, Gauria or Gwar
23.	Ghirath	24.	Ghasi, Ghasiara or Ghosi
25.	Gorkhas	26.	Gawala, Gowala
27.	Gadaria, Pal, Baghel	28.	Garhi-Lohar
29.	Hajjam, Nai, Nais, Sain	30.	Jhangra Brahman, Khati, Suthar, Dhiman, Tarkhan, Barhai, Baddi.
31.	Joginath, Yogi, Jogi, Nath, Jangun-Jogi	32.	Kanjar or Kanchan
33.	Kurmi	34.	Kumhars, Prajapati
35.	Kamboj	36.	Khanghera
37.	Kunchband	38.	Labana
39.	Lakhera, Manehar, Kachera	40.	Lohar, Panchal
41.	Madari	42.	Mochi
43.	Mirasi	44.	Nar
45.	Noongar	46.	Nalband
47.	Pinja, Penja	48.	Rehar, Rehara or Re
49.	Raigar	50.	Rai Sikh
51.	Rechband	52.	Sorgir, Shergir
53.	Soi	54.	Singhikant, Singiwala
55.	Sunar, Zargar, Soni	56.	Thathera, Tamera
57.	Teli	58.	Vanzara, Banzara
59.	Weaver (Jullaha)	60.	Badi/Baddon
61.	Bhattu/Chattu	62.	Mina
63.	Rahbari	64.	Charan
65.	Charaj (Maha Brahman)	66.	Udasin
67.	Ramgarhia	68.	Rangrez, Lilgar, Nilgar, Lallari
69.	Dawala, Soni-Dawala, Nyaaria	70.	Bhar, Raj Bhar
71.	Nat (Muslim)		

At present Raigar, Mochi, and Julaha castes find a mention in the list of both the Scheduled Castes and Backward Classes and it has been decided that persons belonging to these castes, who are not covered under the Scheduled Castes being Non-Hindus or Non-Sikhs, can take the benefits under the Backward Classes only.

BLOCK - B

- | | | |
|---|-----------|----------------------|
| 1. Ahir/Yadav | 2. Gujjar | 3. Lodh/Lodha, Lodhi |
| 4. Saini, Shakya, Koeri, Kushwaha, Mourya | 5. Meo | |

LIST OF SPECIAL BACKWARD CLASSES IN HARYANA

- | | | | | |
|------------|--------|-------------|--------|----------|
| 1. Bishnoi | 2. Jat | 3. Jat Sikh | 4. Ror | 5. Tyagi |
|------------|--------|-------------|--------|----------|

LIST OF FAKE UNIVERSITIES/INSTITUTIONS

Bihar

1. Maithili University/Vishwavidyalaya, Darbhanga, Bihar.

Delhi

2. Commercial University Ltd., Daryaganj, Delhi.
3. United Nations University, Delhi.
4. Vocational University, Delhi.
5. ADR-Centric Juridical University, ADR House, 8J, Gopala Tower, 25 Rajendra Place, New Delhi - 110 008.
6. Indian Institute of Science and Engineering, New Delhi.

Karnataka

7. Badaganvi Sarkar World Open University Education Society, Gokak, Belgaum, Karnataka.

Kerala

8. St. John's University, Kishanattam, Kerala.

Madhya Pradesh

9. Kesarwani Vidyapith, Jabalpur, Madhya Pradesh.

Maharashtra

10. Raja Arabic University, Nagpur, Maharashtra.

Tamil Nadu

11. D.D.B. Sanskrit University, Putur, Trichi, Tamil Nadu.

West Bengal

12. Indian Institute of Alternative Medicine, Kolkatta.

Uttar Pradesh

13. Varanaseya Sanskrit Vishwavidyalaya, Varanasi (UP) Jagatpuri, Delhi.
14. Mahila Gram Vidyapith/Vishwavidyalaya, (Women's University) Prayag, Allahabad, U.P.
15. Gandhi Hindi Vidyapith, Prayag, Allahabad, Uttar Pradesh.
16. National University of Electro Complex Homeopathy, Kanpur, Uttar Pradesh.
17. Netaji Subhash Chandra Bose University (Open University), Achaltal, Aligarh, U.P.
18. Uttar Pradesh Vishwavidyalaya, Kosi Kalan, Mathura, U.P.
19. Maharana Pratap Shiksha Niketan Vishwavidyalaya, Pratapgarh, U.P.
20. Indraprastha Shiksha Parishad, Institutional Area, Khoda, Makaanpur, Noida Phase-II, U.P.
21. Gurukul Vishwavidyala, Vridanvan, U.P.

* **Bhartiya Shiksha Parishad, Lucknow, UP – the matter is subjudice before the District Judge - Lucknow.**

In case of doubt, students may contact the office of the University Grants Commission, Bahadurshah Zafar Marg, New Delhi-110 002 or visit UGC website www.ugc.ac.in

The Senior School Examination Certificate issued by the Council of Secondary Education, PMC Campus S.A.S Nagar, (Mohali), is not equivalent to the certificates issued by H.S.E.B./C.B.S.E. and other State Education Boards as decided by the Punjab & Haryana High Court in CWP No.3651 of 2009 etc. a bunch of writ petitions including CWP No. 14155 of 2011 dated 19.12.2012.

ACADEMIC CALENDAR 2015-16

Academic Calendar for University Teaching Departments and Affiliated Colleges of this University having Semester System/Annual System during the Academic Session 2015-16 as under:

(A) ACADEMIC CALENDAR FOR UNIVERSITY TEACHING

**DEPARTMENTS FOR POST-GRADUATE COURSES
ODD SEMESTER**

Admissions	01.07.2015 to 21.07.2015
Teaching	22.07.2015 to 16.11.2015
Examinations	17.11.2015 onwards
Winter Vacation	18.12.2015 to 31.12.2015

EVEN SEMESTER

Teaching	01.01.2016 to 19.04.2016
Examinations	20.04.2016 onwards
Summer Vacation (2015-16)	05.05.2016 to 30.06.2016

The next Academic Session will start from 01.07.2016.

- Note:**
1. If the number of teaching days falls less than 180 days in the academic session 2015-16 due to some unforeseen reasons, it should be the responsibility of each teacher to make good the loss by taking extra classes.
 2. Award of Degrees: The Degrees shall be awarded within 180 days from the date of notification of result.
 3. In case result of the even semester are not declared in time, provisional admissions in case of ongoing semesters will be made and classes may commence w.e.f. 22nd July, 2015.

**(B) ACADEMIC CALENDAR FOR MAINTAINED/AFFILIATED COLLEGES
FOR UNDER-GRADUATE COURSES (ODD SEMESTER)**

Admissions	01.07.2015 to 14.07.2015
Teaching	15.07.2015 to 11.11.2015
Examinations	12.11.2015 onwards
Winter Vacation	18.12.2015 to 31.12.2015

EVEN SEMESTER

Teaching	01.01.2016 to 19.04.2016
Examinations	20.04.2016 onwards
Summer Vacation	05.05.2016 to 30.06.2016

The next Academic Session will start from 01.07.2016 onwards.

- Note:**
1. If the number of teaching days falls less than 180 days (90 days in each semester) in the academic session 2015-16 due to some unforeseen reasons, it should be the responsibility of each Department/Institute/College to make good the loss by taking extra classes.
 2. Award of Degrees: The Degrees shall be awarded within 180 days from the date of notification of result.
 3. In case result of the even semester are not declared in time, provisional admissions in case of ongoing semesters will be made and classes may commence w.e.f. 16th July, 2015 of U.G. and 22nd July, 2015 of P. G. Courses.

LIST OF HOLIDAYS (as per Haryana Government Notification)

<u>S. NO.</u>	<u>NAME OF HOLIDAYS</u>	<u>DATE</u>	<u>DAY</u>
1.	Independence Day	15 August	Saturday
2.	Teej	17 August	Monday
3.	Janmashtami	5 September	Saturday
4.	Haryana's Heroes' Martyrdom Day	23 September	Wednesday
5.	Id-UI-Zuha (Bakrid)	25 September	Friday
6.	Mahatma Gandhi's Birthday	02 October	Friday
7.	Maharaja Agrasen Jayanti	13 October	Tuesday
8.	Dushehra	22 October	Thursday
9.	Maharishi Valmiki's Birthday	27 October	Tuesday
10.	Haryana Day	1 November	Sunday
11.	Diwali	11 November	Wednesday
12.	Vishavkarma Day	12 November	Thursday
13.	Guru Nanak's Birthday	25 November	Wednesday
14.	Christmas Day	25 December	Friday
15.	Shaheed Udham Singh's Birthday	26 December	Saturday

Note:- All Saturdays will be observed as Holidays for all the Non-Teaching employees

Government of Haryana
General Administration Department
General Services-III Branch
No. 22/129/2013-1GSIII

Dated Chandigarh, the 16-07-2014

1. All the Administrative Secretaries to Government Haryana.
2. All Heads of Departments in the State of Haryana.
3. The Commissioners, Ambala/ Hisar/ Rohtak/ Gurgaon Division.
4. All the CAs/MDs of all Boards/Corporations/Public Sector Undertakings in Haryana.
5. The Registrar General of Punjab & Haryana High Court, Chandigarh.
6. All the Deputy Commissioners in the State of Haryana.
7. All the Sub Divisional Officers (Civil) in the State of Haryana.
8. The Registrars of all the Universities in the State of Haryana.

Subject: Regarding prescribing minimum eligibility qualification for the various courses.

Sir/Madam,

I am directed to invite your kind attention towards Government instructions No. 3870-WGI-ASOII-64/20069 dated 6th/9th October, 1964 whereby the candidates of Scheduled Castes and Scheduled Tribes provided 5% reduction in marks in the minimum eligibility qualification for admissions in various courses.

It has come to the notice of the Government that at present where a General Category candidate is required to have 50% marks in a prescribed qualification for admission in any course, as per the above instructions a reserve category candidate is required to have 45% marks giving him 5% reduction in the minimum qualification. Vide judgment of Hon'ble Supreme Court in Civil Appeal No. 7084/2011, it has been observed that the practice is wrong and the relaxation of 5% should be reduced from the minimum required marks on a general category candidate for e.g. :-

In a course, a general candidate requires to have 50% marks, than as per Govt. instructions by giving 5% relaxation the minimum eligibility marks for a reserved caste candidate should be calculated as under :-

Out of 100 Marks needs to less = 5

Out of 1 Marks needs to less = 5 / 100

Out of 50 Marks needs to less = 5 / 100 X 50 = 2.50

This way minimum less marks where general category candidates are required to have 50% in a prescribed qualification, the total required marks for a reserved candidates will be 50 - 2.50 = 47.50 and not 45.

All concerned are requested to implement the instructions as per the above procedure in the compliance of the judgment of Hon'ble Supreme Court passed in CWP No. 7084/2011.

Narender Kumar
Superintendent General Services-III
for Chief Secretary to Govt., Haryana. 15/7/2014

OVSP

OFFICE OF DIRECTOR GENERAL HIGHER EDUCATION, HARYANA, PANCHKULA.


Dated, Panchkula, the 19.08.2014

No. 12/127-2014 Ad (3)

A copy of letter No. 22/129/2013-1GSIII dated 16.07.2014 received from the Chief Secretary to Government of Haryana, General Administration Department addressed to the all Heads of Department & other is forwarded to the following for information & necessary action:-

1. All the Principals of Government Colleges in the State.
2. All the Commanding Officers, N.C.C. Units in the State.
3. Registrar, K.U.Kurukshetra/ M.D.U., Rohtak/ Ch. Devi Lal University, Sirsa/ Bhagat Phool Singh Mahila Vishvavidyalya, Khanpur Kalan (Sonapat).
4. All the Librarians of Distt./Sub. Div. Libraries in the State of Haryana/Librarian, Central State Library, Ambala Cantt.

D.A. As above.


7.10.2014
Superintendent Administration,
for Director General Higher Education
Haryana, Panchkula


Endst. No. Even

Dated, Panchkula, the 10.10.14

A copy is forwarded to the following for information & necessary action:-

1. All Headquarter Officers and Head of Branches.
2. Legal Cell/Audit Cell/Librarian.
3. PS/D.G.H.E.
4. Steno to Addl. Dir. Admn./A.D. Admn./R.E.
5. Steno/JDC

D.A. As above.


7.10.2014
Superintendent Administration,
for Director General Higher Education
Haryana, Panchkula

**UNDERTAKING
(BY THE STUDENT AND PARENT/GUARDIAN)**

I _____ son/daughter of _____ a student of _____ class, department of _____ do hereby undertake that I will not indulge in ragging/indiscipline (as mentioned in point 24 of Admission Procedure, Page-19, Chapter 1 of Chaudhary Devi Lal University, Hand Book of Information 2015-16) in any form at any place in or out side the University campus.

In case, I am found indulged in any act of ragging/indiscipline, the University may take any disciplinary action including expulsion from the University against me.

Signature of Student

In case my son/daughter/ward is found indulged in any act of ragging/indiscipline in or outside the university campus, I undertake that I will abide by the decision taken by the University authorities against myson/daughter/ward admitted in _____ Department of Chaudhary Devi Lal University, Sirsa.

Signature of Parent/Guardian

**APPLICATION FORM-CUM-NO DUES CERTIFICATE
FOR REFUND OF CAUTION MONEY/SECURITY.**

(To be submitted to the Chairperson of the concerned Teaching Department up to 31st December of the year of the completion of programme)

- 1. Name of the Department : _____
- 2. Name of the Student : _____
- 3. Father's Name : _____
- 4. Class : _____
- 5. Registration No. : _____
- 6. Session : _____

Sr. No.	Office	Dues, if any	Signature (with officeseal) of the concerned officer I/C
1.	Accounts Branch		
2.	Registration & Scholarship Branch		
3.	Library		
4.	Hostel		
5.	Sports Office		
6.	Teaching Department concerned		

I _____ S/D/O Sh. _____ under registration No. _____ hereby request for refund of my caution money/security.

Place: Sirsa
Dated:

Signature of the student

Recommendation of the Chairperson

Signature of the Chairperson
With office seal.

GUIDELINES FOR SC SCHOLARSHIP
GOVT.OF INDIA POST MATRIC SCHOLARSHIP SCHEME
FOR SCHEDULED CASTES STUDENTS

Conditions of Eligibility

- I. The scholarships are open to nationals of India.
- (i) These scholarships will be given for the study of recognized post-matriculation for post-secondary programmes pursued in recognized institution with the following exception. "Scholarships are not awarded for training programmes like aircraft maintenance Engineer's Programmes and Private pilot license Programmes. Programmes at Training ship dufferin (Now Rajendera) Programmes of training at the Military College, Dehradun, programmes at pre-examination Training Centers of all India State levels."
 - (ii) Only those candidates who belong to Scheduled Caste so specified in relation to the State/Union Territory to which the applicant actually belongs i.e. permanently settled and who have passed the matriculation or Higher Secondary Education, will be eligible.
 - (iii) Candidates who after passing one stage of education are studying in the same stage of education in different subject e.g. MSc after BA or BCom and after BA or MA in other subject will not be eligible.
 - (iv) Students who after having completed their educational career in one professional line. e.g.LLB. after B.T. /B.Ed. will not be eligible from the academic year 1980-81, studies in two professional programmes are allowed.
 - (v) Students studying in Class XI of the Higher Secondary School programmes of the XII class of the multipurpose high school will not be eligible for it being a continuous school programme. However, in cases where tenth Class examination of such programmes is treated as equivalent to Matriculation and students who after passing tenth class join other programmes, such students will be treated as post-matric students and will be eligible for the award of scholarships.
 - (vi) Students pursuing Post graduate programmes in medicine will be eligible if they are not allowed to practice during the period of their programme.
 - (vii) Students who after failing or passing the under graduate/Post- graduate examinations in Arts/ Science/Commerce join any recognized professional or Technical certificate/ diploma/ degree programmes will be awarded scholarships if otherwise eligible. No subsequent failure will be condoned except programmes in Group 'I'.
 - (viii) Students who pursue their studies through correspondence programmes are also eligible. The term correspondence includes distant and continuing education.
 - (ix) Employed students whose income combined with the income of their parents/guardians does not exceed the maximum prescribed income ceiling are made eligible to post-matric scholarships to the extent of reimbursement of all compulsorily payable non-refundable fees.
 - (x) All children of the same parents/guardians will be entitled to receive benefits of the scheme.
 - (xi) A scholarship holder under this scheme will not hold any other scholarship/stipend. If awarded any other scholarship/ stipend, the student can exercise his/her and should inform the awarding authority through the Head of the Institution about the option made. No scholarship /stipend whichever is more beneficial to him/her and should inform the awarding authority through the head of the Institution about the option made. No scholarship will be paid to the students under this scheme from the dates he/she accepts another scholarship/stipend. The students can however, accept free lodging or a grant or adhoc monetary help from the state Government or any other source for the purchase of books, equipment or for meeting the expenses on board and lodging in addition to the scholarship amount paid under this scheme.
 - (xii) Scholarship holders who are receiving coaching in any of the pre-examination training centers with financial assistance from the Central Government/ State Government will not be eligible for stipend under the coaching schemes for the duration of the coaching programmer.
 - (xiii) Note: It is mentioned under the item III (condition of eligibility) of these regulations that the Scholarship will be given for the study of all recognized post-matriculation or post-secondary

programmes pursued in recognized institutions, the list of programmes grouped (1 to IV) is only illustrative and not exhaustive. The State Governments/ Union territory Administrations are, thus, themselves competent to decide the appropriate grouping of programmes at their level as advised vide this Ministry's letter No. 11017/13/88 Sch Cell, dated 3.8.1989.

II. OTHER CONDITIONS FOR THE AWARD

1. The scholarship is dependent on the satisfactory progress and conduct of the scholar. If it is reported by the head of the Institution at any time that a scholar has by reasons of his/her own act of default failed to make satisfactory progress or has been guilty of misconduct such as resorting to or participating in strikes, irregularity in attendance without the permission of the authorities concerned etc, the authority sanctioning the scholarship may either cancel the scholarships or stop or withhold further payment for such period as it may think fit.
2. If a student is found to have obtained a scholarship by false statements, his/her scholarship will be cancelled forthwith and the amount of the scholarship paid will be recovered, at the discretion of the concerned State Government. The student concerned will be blacklisted and debarred for scholarship in any scheme forever.
 - i) A scholarship awarded may be cancelled if the scholar changes the subject of the programme of study for which the scholarship was originally awarded or changes the Institution of study, without prior approval of the State Government. The Head of Institution shall report such cases to them and stop payment of the scholarship money. The amount already paid may also be recovered at the discretion of the State Government.
 - ii) A Scholar is liable to refund the scholarship amount at the discretion of the State Government, if during the programme of the year, the studies for which the scholarship has been awarded, is discontinued by him/her.
 - iii) The regulations can be changed at anytime at the discretion of the Government of India.

III. PROCEDURE FOR APPLYING

An application for scholarship should comprise:

- i) One copy of the application for scholarship in the prescribed form (separate application forms as have been prescribed for 'fresh' and renewal scholarship by concerned State/UTs)
- ii) One copy of the passport size photograph with signature of the student thereon (for fresh scholarship)
- iii) One attested copy of certificates, diploma, degree etc in respect of all examinations passed.
- iv) A certificate (in original) of caste duly signed by an authorized Revenue Officer not below the rank of Tehsildar.
- v) An income declaration by the self-employed parents/guardians, stating definite income from all sources by way of an affidavit on non-judicial stamp paper. Employed parents/guardians are required to obtain income certificate from their employer and for any additional income from other sources. They would furnish declaration by way of an affidavit on non-judicial stamp paper. Scholarship will be paid to the student whose parents/guardians income from all sources does not exceed Rs.2,50,000/- per annum.
- vi) A receipt in acknowledgement of the scholarship in previous year on the form attached to the application only duly counter-signed by the Head of the institution concerned, if the application was in receipt of a scholarship under this scheme in the preceding year.
- vii) Application complete in all respects shall be submitted to the Head of the Institution, being attended or last attended by the candidates and shall be addressed to an officer specified for this purpose to the Government of State/union territory to which the student belongs, in accordance with the instructions issued by them from time to time.
(For detail of the scheme of the above Scholarship may be consulted from Registration & Scholarship Branch.)

Note:

The BC students may also apply for Post Matric Scholarship whose parents' annual income from all sources is less than Rs.1,00,000/- per annum. They will be paid maintenance allowance only.

WELFARE OF SCHEDULED CASTES AND BACKWARD CLASSES DEPARTMENT APPLICATION FORM FOR POST MATRIC SCHOLARSHIP TO SCHEDULED CASTES & BACKWARD CLASSES FOR THE YEAR 20 _____

The candidates are advised to submit their application to the Principal concerned of their institution not later than 15th January each year.

Government of India Scheme of Post Matric Scholarship for Scheduled Castes & Other Back Classes

Pass port size
photo with
signature of
candidate
attested by HOD

PART -A

1. Name in full (in Block letters):

Shri, Shrimati/Kumari

2. Father's / Husband's name:

3. Nationality:

4. Caste/Sub-Caste:

State where permanent settled:

District

State

Full Address:

E-mail address:

Phone No.:

Name and address of the guardian and relationship with applicant:

Name

Relationship:

Address:

5. Name of the institution where students is studying:

a. Year of Admission

b. Programme /Trade

c. Class/Semester/Roll No.

d. Tuition Fees Paid

Name of Programme /Class/Semester

Actual Tuition Fees Paid

Fixed by State Fees Committee

e. Other charges paid as per State Fee Committee (attach the detail of fee structure)

Item

Actual other charges paid

Fixed by State for committee

Signature of HOD/Principal with seal

Signature of the Applicant

Tuition Fees Paid		
Name of Programme /Class/Semester	Actual Tuition fees paid	Fixed by State Fee Committee

Other charges paid as per State Fee Committee (attach the detail of fee structure)		
Item	Actual other chares paid	Fixed by State Fee Committee

Signature of the Applicant

Signature of HOD/Pr incipal with seal

Hostel Charges if applicable:

Actual Hostel Charges Paid	As per Scheme given by Govt.
Lodging	
Boarding	

Vi Result of Examination Passed

Session				
% of Marks obtained				

Signature of Applicant

Signature of HOD/Princip al with seal

11. i) I/we hereby declare that I/we have read the regulations of he scheme and agree to abide by the terms and conditions of the award. I/we certify that the statement made in the application are correct and fi any of them is found to be incorrect by the authority whose decision will be final and binding on me/u. I / we undertake to refund to the said authority on demand the entire amount of scholarship received by me/us or overpaid to me/us, failing which the said authority may recover the amount from me/us through whatever means it deem proper. That I have not claimed the benefit from any other schemes.
- ii) I/we further undertake that his/her application is being submitted for the above scholarship for first time for the present class.

Date: (i) (a) Signature of applicant

Place: (ii) (b) Signature/left/right hand thumb impression
Of the parents/guardians.

Part-B
(To be filled by the Head of Institution)

- (i) Information given by the applicant in Part-A has been checked and found correct/has been corrected in red-ink.
- (ii) The programme in which the applicant is studying in this Institution is a Post-Matric one.
- (iii) This Institution is affiliated to ___ University/Board and is recognized by the Government of India/State Government _____ that applicant is studying programmes in this Institution and the minimum qualification required for admission to that programme is a pass in the _____ examination.
- (iv) Certified that no eligible student studying in the institution is left out for grant of Scholarship and this list may be treated as final.
- (v) Certified that the Scholarship for the stipend holder named above have been regular in attendance and have confirmed to the rules under which their scholarship of their stipends are granted.
- (vi) Certified that the eligibility of the student have been rechecked discrepancy is noticed/discrepancy noticed has been reported to the department vide letter no. _____ dated _____

I undertake that the scholarship amount in respect of the applicant if and when placed at my disposal will be disbursed by me for the specific purpose for which it is given and the accounts will be regularly rendered to the authority which awarded the scholarship. In case the applicant leaves/migrates the institution for otherwise discontinues the studies or accepts any other regular scholarship/stipend, the facts will be immediately reported to the said authority and payment of scholarship to the applicant will also be discontinued. The undisbursed amount lying with the Institution on account of maintenance charges, fees etc. will also be refunded to the Government account No. _____

Date: _____

Place : _____

Signature of the Head of Institution

Name in capital letters _____

Designation _____

Address _____

(Seal of the Institution)

PART-C
(To be filled in by the Head of Institution)

1. Duration of the programme in which the application is studying : _____
 2. (a) Is the application exempted from (full/half) payment of tuition fee : _____
(b) In case there is any fee concession due to brother/sister,
Please indicate. : _____
 3. Details of the non-refundable compulsory fee/fund (excluding
hostel and other incidental charges) payable by the applicant
during the current year to the institution given below:
 - (1) Amalgamated fund (including Games/Library fee) : _____
 - (2) House Examination fee : _____
 - (3) House Registration/Continuation fee : _____
 - (4) Admission fee : _____
 - (5) Medical fee : _____
 - (6) Magazine fee : _____
 - (7) Any other non fundable fee : _____
 - (8) Tuition fee indicate the rate of examination from tuition fee i.e.
full or half : _____
 - (9) Science fee/fund subjectwise : _____
 - (i)
 - (i i)
 - (iii)
 - (10) University / Board Examination fee : _____
-
- Total _____

(Verified from the Fee Section 3 (1 to 10)
With signature of the Supdt.

Check list of Document attached:

- i. Caste/Tribes and income certificate : _____
- ii. Income declaration/certificate : _____
- iii. Attested copies of marks sheet/certificate : _____
- iv. Hostel certificate from the warden concerned
(Application only to scheduled caste candidate) : _____
- v. Attested copy of Ration Card : _____
- vi. Attested copy of Domicile certificate : _____
- vii. Copy of receipt of tuition fee/other charges : _____

No.22/10/2014-1GSIII

From

The Chief Secretary to Government Haryana.

To

1. All the Additional Chief Secretaries/Administrative Secretaries to Govt. Haryana
2. All heads of Department in the Haryana State
3. All Commissioners, Ambala, Hisar, Rohtak & Gurgaon Division.
4. All the CAs/MDs of all Boards/Corporations/Public Sector Undertakings.
5. The Registrar, Punjab and Haryana High Court, Chandigarh.
6. All Deputy Commissioners and Sub-Divisional Officer (Civil).
7. The Registrars of all the Universities in the State of Haryana.

Dated Chandigarh, the 28.02.2014

Sub:

Grant of reservation in Jobs under Government/Government Undertakings & Local Bodies as well as in admission in Government /Government aided educational/ technical/Professional institutions.

Sir/Madam,

I am directed to invite your attention to Haryana Government instruction issued XXX XXX XXX XXX.

Besides, there will be reservation in admission in Government/Government aided educational/ technical/ professional institutions as detailed below:

- | | | |
|----|---|-----|
| a. | Scheduled Caste | 20% |
| b. | Backward Classes (A) | 16% |
| c. | Backward Classes (B) | 11% |
| d. | Special Backward Class | 10% |
| e. | Economically Backward
Persons in the General Caste
Category | 10% |
| f. | Physically handicapped | 3% |

(In the event of quota reserved for physically handicapped remain unutilized due to non availability from suitable category of handicapped candidates, it may be offered to the Ex- servicemen and their wards (1%) and the dependents of Freedom Fighters (1%))

Further 3% horizontal reservation is also provided to Ex-servicemen/Freedom Fighters and their dependents by providing reservation within reservation of 1% of general category, 1% out of scheduled castes and 1% from backward classes category for admission to the various educational institutions of the Government and Government aided/institutions located in Haryana. As far as block allocation in Block A and Block B of Backward Classes categories is concerned, year wise rotational system will be adopted. For example, if block of backward classes are given seats in the academic years 2006, the next block i.e. B Block of categories of backward classed will be given seats in the next academic years i.e. 2007 and so on.

The above instructions may please be brought to the notice of all concerned for strict compliance.

Under Secretary, General Administration
For Chief Secretary to Government Haryana

**UNIVERSITY CENTRE FOR DISTANCE LEARNING
CHAUDHARY DEVI LAL UNIVERSITY, SIRSA
(Establishment by the State Legislature Act 9 of 2003)**



List of Programmes

Sr. No.	Programme Name
1.	3 year MCA (Master of Computer Applications)
2.	2 year MSc (Computer Science)
3.	2 year MBA (General)
4.	2 year MA Education
5.	2 year MA (Mass Communication)
6.	2 year MA (English)
7.	2 year MA (Hindi)
8.	2 year MA (Punjabi)
9.	2 year MA (Sanskrit)
10.	1 year PG Diploma in Mass Communication (PGDMC)
11.	1 year PG Diploma in Business Management (PDBM)
12.	1 year PG Diploma in Computer Application (PGDCA)
13.	PG Diploma in Disaster Management
14.	1 year Diploma in Computer Science & Technology (DCST)
15.	3 years BCA
16.	3 year BA(Mass Communication)
17.	3 year B.Com.
18.	3 year BA

Note:For details, please consult the HBI /Admission Notice issued by the University Centre for Distance Learning.

University Website: www.cdlu.ac.in



CHAUDHARY DEVI LAL UNIVERSITY, SIRSA

(Established by the State Legislature Act 9 of 2003)
Approved under Section 2(f) and 12 (B) of UGC Act 1956

Price:

Rs. 300/- (Rs. 75/- for SC/BC/PH/SBC/Economically Backward Persons from
General Castes Category of Haryana) at the Counter.

Rs. 350/- (Rs. 125/- for SC/BC/PH/SBC/Economically Backward Persons from
General Castes Category of Haryana) by post.

SIRSA (Haryana) 125055-INDIA
Ph.01666-239819, 248052, Website: www.cdlu.ac.in