

**CHAUDHARY DEVI LAL UNIVERSITY, SIRSA**  
**ORDINANCE FOR POSTGRADUATE PROGRAMMES**

**PREAMBLE**

This Ordinance is framed in accordance with the University Grants Commission (UGC) Curriculum and Credit Framework for Postgraduate Programmes (2024) and the National Education Policy (NEP) 2020, which emphasizes flexibility, multidisciplinary learning, and research capabilities in higher education. This ordinance is in adherence with UGC minimum standards of Instructions for the grant of Undergraduate degree and Postgraduate Degree Regulations, 2025.

**PART I: GENERAL PROVISIONS**

**1. SHORT TITLE AND COMMENCEMENT**

1.1 This Ordinance shall be called "Chaudhary Devi Lal University Ordinance for Postgraduate Programmes in the University Teaching Departments as well as in affiliated colleges."

1.2 This Ordinance shall come into effect from the Academic Year 2025-26, upon approval by the Executive Council of the University.

**2. DEFINITIONS**

In this Ordinance, unless the context otherwise requires:

2.1 "University" means Chaudhary Devi Lal University, Sirsa.

2.2 "UGC" means the University Grants Commission established under the University Grants Commission Act, 1956.

2.3 "Postgraduate Programme" means a programme of study leading to the award of a Master's degree or a Postgraduate Diploma.

2.4 "Academic Council" means the Academic Council of the University.

2.5 "Executive Council" means the Executive Council of the University.

2.6 "Dean" means the Dean of the Faculty concerned.

2.7 "Department" means an academic department of the University.

2.8 "Chairperson" means the Head of an academic department of the University.

2.9 "Faculty" means a Faculty of the University.

2.10 "NHEQF" means National Higher Education Qualifications Framework.

2.11 "Credit" means the unit by which the course work is measured. One credit is equivalent to one hour of teaching (lecture or tutorial) or two hours of practical work/field work per week.

2.12 "CBCS" means Choice Based Credit System.

2.13 "ABC" means Academic Bank of Credits as per UGC guidelines.

2.14 "ODL" means Open and Distance Learning.

**PART II: POSTGRADUATE PROGRAMMES**

**3. TYPES OF POSTGRADUATE PROGRAMMES**

3.1 The University shall offer the following types of Postgraduate Programmes:

a) Two-year Postgraduate Programmes (for students with a three-year Bachelor's degree)

- b) One-year Postgraduate Programmes (for students with a four-year Bachelor's degree with Honours/Honours with Research)
- c) Integrated Five-year Bachelor's/Master's Programmes
- d) Postgraduate Diploma
- e) Professional Postgraduate Programmes as approved by relevant statutory bodies

### **3.2 Programmes may be offered in:**

- a) Core disciplinary areas
- b) Multidisciplinary areas
- c) Professional areas
- d) Research-intensive specializations

## **4. ELIGIBILITY AND ADMISSION**

### **4.1 Eligibility:**

- a) For 2-year PG (Postgraduate) Programmes: A Bachelor's degree (3 years) in the relevant or allied subject with a minimum of 50% marks in aggregate (45% for SC/ST/PwD candidates).
- b) For 1-year PG (Postgraduate) Programmes: A four-year Bachelor's degree with Honours/Honours with Research with a minimum of 50% marks in aggregate (45% for SC/ST/PwD candidates).
- c) For 5-year Integrated Programmes (UG+PG): As per the eligibility criteria for undergraduate admission with a minimum of 50% marks in 10+2 (45% for SC/ST/PwD candidates).
- d) For PG (Postgraduate) Diploma: A Bachelor's degree in any discipline with a minimum of 50% marks in aggregate (45% for SC/ST/PwD candidates).

### **4.2 Admission Procedure:**

- a) Admission shall be decided on a year to year basis by the competent authority.
- b) Reservation of seats shall be as per Government of Haryana policy as applicable.
- c) The University may also consider work experience, statement of purpose, letters of recommendation, and/or interview performance as additional criteria for admission. This shall be in accordance with UGC guidelines for Recognition of Prior Learning (RPL) in Higher Education.

## **5. PROGRAMME STRUCTURE AND CREDIT REQUIREMENTS**

### **5.1 Minimum Credit Requirements:**

- a) 2-year PG (Postgraduate) Programme: 80 credits (40 credits per year) - First Year: 40 credits - Second Year: 40 credits (with emphasis on research)
- b) 1-year PG (Postgraduate) Programme: 40 credits
- c) 5-year Integrated Programmes (UG+PG): 200 credits - Undergraduate component: 120 credits Postgraduate component: 80 credits
- d) PG (Postgraduate) Diploma: 40 credits (equivalent to first year of two-year PG programme)

The criteria for Credit versus Marks for a particular Course shall be as under:

Course Credits	Total Marks	Contact Hrs./ Week
4 (Theory)	100	4
4 (Practical)	100	8
2 (Theory)	50	2
2 (Practical)	50	4

## 5.2 Course Categories:

- a) Discipline Specific Course (DSC): Essential foundational courses in the discipline.
- b) Minor Courses: It includes Discipline-specific Electives, Interdisciplinary Electives, Generic Electives, Ability Enhancement Courses, Research Methodology, Academic Writing and Communication, Digital Skills
- c) Research (Thesis/Project Work/Dissertation) and/or Internship/Apprenticeship:
  - i) For Two-year PG programmes: mandatory research project/dissertation in the second year
  - ii) For One-year PG programmes: Option of coursework or research or combination of both
 - Industry internships may be incorporated as per the nature of the programme

## 5.3 Course Levels:

- a) 300-399: Courses that bridge undergraduate and postgraduate levels (Bridge level courses shall be irrespective of total credits in a programme; however, result of passing the bridge course shall be reflected in the (DMC) detailed marks card)
- b) 400-499: Advanced courses for building proficiency in the chosen area
- c) 500-599: Research-focused courses for specialization
- d) Level of the courses:
  - 401 to 450 (first semester)
  - 451 to 500 (second semester)
  - 501 to 550 (third semester)
  - 551 to 600 (fourth semester)
- e) Course Code for PG programme: Name of the programme > Name of the Department > Semester > Category of the Course > Course Number e.g. MSC/BOT/1/DSC/401
- f) Course code for Integrated programme: Name of the programme > Name of the Department > Semester > Category of the Course > Course Number e.g. UG+PG/BSC/BOT/1/DSC/101

## 5.4 Workload:

Workload of one hour equivalent to teaching hour per week can be allotted to the teacher if he/she is supervising Thesis/Project Work/Dissertation of 4 students, and maximum two hours of teaching per week if he/she is supervising five or more students. Plagiarism will be checked and certified as per University Policy.

## 5.5 Credit Distribution for Postgraduate Programmes:

In accordance with the NHEQF, the levels for the master's programme are given in the Table 1.

**Table 1. Level of PG programmes**

Sr. No.	Qualification	Level	Minimum Credit Requirement as per UGC Guidelines	Total Credits for Master's Programme of CDLU
1.	P.G. Diploma	6	40	48
2.	1-Year PG after a 4-year UG	6.5	40	48
3.	2-Year PG after a 3-year UG	6.5	40+40	48+48

The structure of Curriculum and Credit Framework for Master's Programmes is given in Table 2 and Table 3.

**Table 2: Structure for 2 year Postgraduate Programme**

	Semester	Discipline-Specific Courses (DSC)	Minor courses (Skill Enhancement Courses (SEC) /GEC/AEC/ Vocational Courses (VOC)/ Internship)	Research thesis/project	Total Credits
<b>First year of 2 Year PG program (NHEQF Level 6)</b>					
	<b>I</b>	DSC 1 @ 4 credits	SEC1/VOC 1/Internship 1 @ 4 credits	---	24
		DSC 2 @ 4 credits			
		DSC 3 @ 4 credits			
		DSC 4 @ 4 credits			
		DSC 5 @ 4 credits			
	<b>II</b>	DSC 6 @ 4 credits	SEC2/VOC2/Internship 2 @ 4 credits	---	24
		DSC 7 @ 4 credits			
		DSC 8 @ 4 credits			
		DSC 9 @ 4 credits			
		DSC 10 @ 4 credits			
<b>Students who exit after first year on completion of 48 credits will be awarded PG Diploma in concerned discipline</b>					
<b>Second year of two year PG program (NHEQF Level 6.5)</b>					
<b>(STUDENT SHOULD SELECT ANY ONE OPTION FOR THE SECOND YEAR OF 2 YEAR PG PROGRAM)</b>					
<b>Only Course Work</b>					
<b>Option 1</b>	<b>III</b>	DSC 11 @ 4 credits	SEC 3/Internship 3/ Project Work 1 @ 4 credits	---	24
		DSC 12 @ 4 credits			
		DSC 13 @ 4 credits			
		DSC 14 @ 4 credits			
		DSC 15 @ 4 credits			
	<b>IV</b>	DSC 16 @ 4 credits	SEC4/Internship 4/ Project Work 2 @ 4 credits	---	24
		DSC 17 @ 4 credits			
		DSC18 @ 4 credits			
		DSC19 @ 4 credits			
		DSC20 @ 4 credits			

Course work and Research					
Option 2	III	DSC 11 @ 4 credits	SEC 3/Internship 3 @ 4 credits	---	20/24
		DSC 12 @ 4 credits			
		DSC 13 @ 4 credits			
		DSC 14 @ 4 credits			
		DSC 15 @ 4 credits			
IV	--	SEC4/Internship 4 @ 4 credits	Research thesis/project @20 credits	20/24	
Only Research (only for the students who have completed 3 Years Bachelor's Program)					

	Semester	Discipline-Specific Courses (DSC)	Minor courses (Skill Enhancement Courses (SEC) /GEC/AEC/ Vocational Courses (VOC)/ Internship)	Research thesis/project	Total Credits
Option 3	III	--	SEC3/Internship 3 @ 4 credits	20 credits*	24
	IV	--	SEC4/Internship 4 @ 4 credits	20 credits**	24

**Note:**

\*The students who opted Option 3 should submit a project report/synopsis of at least 50 pages comprising of Literature survey, identification of Research Problem, Plan of work, methodology as well as practical work (if any) at the end of 3rd semester and the same will be evaluated by internal and external examiners.

\*\*The student should continue the research work in 4th semester based on the project work/synopsis which was submitted by him/her at the end of 3rd semester. The final thesis/project report will be evaluated by the internal and external examiners.

**Table 3: Structure for 1 year Postgraduate Programme**

	Semester	Discipline-Specific Courses (DSC)	Minor courses (Skill Enhancement Courses (SEC) /GEC/AEC/ Vocational Courses (VOC)/ Internship)	Dissertation/ Project work	Total Credits
(STUDENT SHOULD SELECT ANY ONE OPTION)					
Only Coursework					
Option 1	I (Semester III of 2 year PG Program)	DSC 11 @ 4 credits	SEC 3/Internship 3/ Project Work 1 @ 4 credits	---	24
		DSC 12 @ 4 credits			
		DSC 13 @ 4 credits			
		DSC 14 @ 4 credits			
		DSC 15 @ 4 credits			
	II (Semester III of 2 year PG Program)	DSC 16 @ 4 credits	SEC4/Internship 4/ Project Work 2 @ 4 credits	---	24
		DSC 17 @ 4 credits			
		DSC18 @ 4 credits			
		DSC19 @ 4 credits			
		DSC20 @ 4 credits			

Coursework and Research					
Option 2	I (Semester III of 2 year PG Program)	DSC 11 @ 4 credits	SEC 3/Internship 3 @ 4 credits	---	24
		DSC 12 @ 4 credits			
		DSC 13 @ 4 credits			
		DSC 14 @ 4 credits			
		DSC 15 @ 4 credits			
II (Semester III of 2 year PG Program)	--	SEC4/Internship 4 @ 4 credits	Dissertation/Project work @ 20 credits	24	

**Table 4: Structure for 5-year Integrated Programmes (UG+PG) (Single Major)**

Semester	Discipline-Specific Courses (DSC)	Minor(MIC)/ Vocational (VOC)	Multidisciplinary courses (MDC)	Ability Enhancement courses (AEC)	Skill Enhancement Courses(SEC)/ Internship /Dissertation	Value-Added Courses (VAC)	Total Credits
I	DSC - A1 @ 4 credits	MIC1 @ 4 credits	MDC1 @ 3 credits	AEC1 @ 2 credits	SEC1 @ 3 credits	VAC1 @ 2 credits	22
	DSC - A2 @ 4 credits						
II	DSC - A3 @ 4 credits	MIC2 @ 4 credits	MDC2 @ 3 credits	AEC2 @ 2 credits	SEC2 @ 3 credits	VAC2 @ 2 credits	22
	DSC - A4 @ 4 credits						
Students exiting the programme after second semester and securing 48 credits including 4 credits of summer internship will be awarded UG Certificate in the relevant Discipline/Subject							
III	DSC - A3 @ 4 credits	MIC3 @ 4 credits	MDC3 @ 3 credits	AEC3 @ 2 credits	SEC3 @ 3 credits	VAC3 @ 2 credits	22
	DSC - A4 @ 4 credits						
IV	DSC - A5 @ 4 credits	MIC4(VOC)@ 4 credits	----- ----	AEC4 @ 2 credits	-----	VAC4 @ 2 credits	24
	DSC - A6 @ 4 credits						
	DSC - A7 @ 4 credits						
	DSC - A8 @ 4 credits						
Students exiting the programme after fourth semester and securing 94 credits including 4 credits of summer internship will be awarded UG Diploma in the relevant Discipline/Subject							
V	DSC - A9 @ 4 credits	MIC5(VOC)@ 4 credits	----- ---	----- ----	Internship @ 4 credits#	-----	24
	DSC - A10 @ 4 credits						
	DSC - A11 @ 4 credits						
	DSC - A12 @ 4 credits						
VI	DSC - A13 @ 4 credits	MIC6(VOC)@ 4 credits	----- ---	----- ----	SEC4 @ 2 credits	-----	22
	DSC - A14 @ 4 credits						
	DSC - A15 @ 4 credits						
	DSC - A16 @ 4 credits						
Students will be awarded 3-year UG Degree in relevant major Discipline/Subject upon securing 136 credits.							
VII	DSC - H1 @ 4 credits	MIC7 @ 4 credits	----- ---	----- ----	----- ----	----- ----	24
	DSC - H2 @ 4 credits						
	DSC - H3 @ 4 credits						
	DSC - H4 @ 4 credits						
	DSC - H5 @ 4 credits						
VIII (4yr UG Hon.)	DSC - H6 @ 4 credits	MIC8 @ 4 credits	----- ---	----- ----	----- ----	----- ----	24
	DSC - H7 @ 4 credits						
	DSC - H8 @ 4 credits						
	DSC - H9 @ 4 credits						
	DSC - H10 @ 4 credits						
VIII (4yr UG Hon. with Research)	DSC - H6 @ 4 credits	MIC8 @ 4 credits	----- ---	----- ----	Research project/ Dissertation @ 12 credits	-----	24
	DSC - H7 @ 4 credits						
						<b>TOTAL CREDITS</b>	<b>186</b>
<b>Followed by courses as per Table 2 or Table 3 as the case may be.</b>							

#Four credits of internship earned by a student during summer internship after 2nd semester or 4th semester will be counted in 5th semester of a student who pursue 3 year UG Programmes without taking exit option.

**Table 5: Structure for 5-year Integrated Programmes (UG+PG) (Multidisciplinary Programme)**

Semester	Discipline-Specific Courses (DSC)	Minor(MIC)/ Vocational (VOC)	Multidisciplinary courses(MDC)	Ability Enhancement courses(AEC)	Skill Enhancement Courses (SEC)/ Internship /Dissertation	Value-Added Courses (VAC)	Total Credits	
I	DSC - A1 @ 4 credits	MIC1 @ 2 credits	MDC1 @ 3 credits	AEC1 @ 2 credits	SEC1@ 3 credits	VAC1 @ 2 credits	24	
	DSC - B1 @ 4 credits							
	DSC - C1 @ 4 credits							
II	DSC - A2 @ 4 credits	MIC2 @ 2 credits	MDC2 @ 3 credits	AEC2 @ 2 credits	SEC2 @ 3 credits	VAC2 @ 2 credits	24	
	DSC - B2 @ 4 credits							
	DSC - C2 @ 4 credits							
<b>Students exiting the programme after second semester and securing 52 credits including 4 credits of summer internship will be awarded UG Certificate in the relevant Discipline/ Subject</b>								
III	DSC - A3 @ 4 credits	MIC3 @ 4 credits	MDC3 @ 3 credits	AEC3 @ 2 credits	SEC3@ 3 credits	-----	24	
	DSC - B3 @ 4 credits							
	DSC - C3 @ 4 credits							
IV	DSC - A4 @ 4 credits	MIC4(VOC)@ 4 credits	-----	AEC4 @ 2 credits	-----	VAC3 @ 2 credits	20	
	DSC - B4 @ 4 credits							
	DSC - C4 @ 4 credits							
<b>Students exiting the programme after fourth semester and securing 96 credits including 4 credits of summer internship will be awarded UG Diploma in the relevant Discipline/Subject</b>								
V	DSC - A5 @ 4 credits	MIC5(VOC)@ 4 credits	-----	-----	Internship @ 4 credits#	-----	20	
	DSC - B5 @ 4 credits							
	DSC - C5 @ 4 credits							
VI	DSC - A6 @ 4 credits	MIC6 @ 4 credits	-----	-----	-----	-----	20	
	DSC - B6 @ 4 credits							
	DSC - C6 @ 4 credits							
<b>Students will be awarded 3-year UG Degree in the relevant Discipline/Subject upon securing 132 credits.</b>								
VII*	DSC - H1 @ 4 credits	MIC8 @ 4 credits	-----	-----	-----	-----	24	
	DSC - H2 @ 4 credits							
	DSC - H3 @ 4 credits							
	DSC - H4 @ 4 credits							
	DSC - H5 @ 4 credits							
VIII* (4yr UG Hon.)	DSC - H6 @ 4 credits	MIC9 @ 4 credits	-----	-----	-----	-----	24	
	DSC - H7 @ 4 credits							
	DSC - H8 @ 4 credits							
	DSC - H9 @ 4 credits							
	DSC - H10 @ 4 credits							
VIII* (4yr UG Hon. with Research)	DSC - H6 @ 4 credits	MIC9 @ 4 credits	-----	-----	Research project/ Dissertation@ 12 credits	-----	24	
	DSC - H7 @ 4 credits							
	-----							
							<b>TOTAL CREDITS</b>	<b>180</b>
<b>Followed by courses as per Table 2 or Table 3 as the case may be.</b>								

\*Students should select one major discipline (Out of A, B, or C studied during the first three years of UG Programmes) in which he/she wishes to pursue Honors. This framework is subject to modification as per UGC guidelines at the University level. The universities may decide to offer the Honors degree Programmes subject to the fulfilment of credit point table

#Four credits of internship earned by a student during summer internship after 2nd semester or 4th semester will be counted in 5th semester of a student who pursues 3 year UG Programmes without taking exit option.

Students can take admission in any of the programmes pursuing as Major or Minor during the first three years.

## 6. CURRICULUM AND PEDAGOGY

### 6.1 The curriculum shall be designed to achieve the following objectives:

- Deep disciplinary knowledge
- Critical thinking and problem-solving abilities
- Research aptitude and scholarly communication
- Ethical awareness and professional responsibility

e) Digital and technological proficiency

f) Collaborative and leadership skills

### **6.2 Pedagogy:**

a) Teaching methods shall include lectures, tutorials, seminars, laboratory work, field work, case studies, problem-based learning, group projects, and independent study.

b) Technology-enabled learning shall be integrated into the curriculum through appropriate digital platforms and resources.

c) Experiential learning opportunities shall be provided through internships, field projects, community engagement, and research collaborations.

d) The Massive Online Open Courses will be treated as Core Course/Discipline Specific Course/Skill Enhancement Course and the students can choose any such course relevant to his or her academic programme as per NHEQF level of courses from the available courses on SWAYAM/SWAYAM Plus portal as per the UGC guidelines and norms adopted by the University. Such students will inform the Chairperson of the department within one month of his/her admission in the respective semester.

e) The student will submit the MOOC's certificate after passing the particular course to the department. MOOC Coordinator through Chairperson will submit those certificates to the Controller of Examination (COE). The Controller of Examinations will incorporate the credits earned by the student in his/her Detailed Marks Certificate and shall ensure the inclusion of the MOOC's award in the DMC/Degree of the concerned students.

## **7. FLEXIBILITY AND MOBILITY**

### **7.1 Subject Switching:**

The first degree often makes students think of a different career path that requires a change of subject. Changing direction with a postgraduate degree has its challenges, but NEP gives enough freedom to make it a possibility. The postgraduate programmes provide an opportunity for students to change the field and realize their vision, as per the pathways given below:

a) A student is eligible for admission in a PG programme either in the major or minor discipline taken by the student in his/her UG programme.

b) Irrespective of the major or minor disciplines taken by a student in a UG programme, a student is eligible for admission in any discipline of PG programmes if the student qualifies the National level or University level entrance examination in the discipline of PG programme. Candidates who have completed 4-year UG programme or a 3 year UG and 2 year PG programme or 5 year integrated programme (UG + PG) in STEM subjects will be eligible for admission in M.E., M. Tech. in allied areas.

c) Bridge courses may be offered to facilitate subject switching.

### **7.2 Multiple Entry and Exit:**

- a) Students may exit the two-year Postgraduate programme after successful completion of the first year (48 credits) and shall be awarded a Postgraduate Diploma.
- b) Students who have exited with a Postgraduate Diploma may re-enter the programme within a period of five years to complete the Master's degree.

### **7.3 Credit Transfer:**

- a) Credits earned at other recognized higher education institutions may be transferred as per the University's credit transfer policy and UGC's Academic Bank of Credits regulations.
- b) Up to 40% of the total credits required for the programme may be earned through online courses from the SWAYAM/SWAYAM Plus platform or other UGC-recognized online platforms.

### **7.4 Work Experience Credentialization:**

- a) Relevant professional work experience may be converted into academic credits as per UGC guidelines of RPL.
- b) The process for credentialization of work experience shall be determined by the concerned Faculty Board and approved by the Academic Council.

## **8. ATTENDANCE REQUIREMENTS**

- 8.1 A minimum of 75% attendance in lectures, tutorials, and practical classes is required for each course.
- 8.2 A student having attendance between 65% and 75% may be permitted to appear in the examination with the approval of the Chairperson of the Department on valid grounds.
- 8.3 Students with less than 65% attendance shall not be permitted to appear in the examination except in extraordinary circumstances with the approval of the Vice-Chancellor.
- 8.4 Attendance for online courses shall be monitored through active participation in online activities, submission of assignments, and engagement with course materials as determined by the course instructor.
- 8.5 Students availing Govt. Scholarship, the Scholarship Policy shall be adhered to.

## **PART III: ASSESSMENT AND EVALUATION**

### **9. ASSESSMENT STRATEGY**

- 9.1 The examination for the first and third semesters shall ordinarily be held in the month of December and for the second and fourth semesters in the month of May on such dates as notified by the Controller of Examinations from time to time.
- 9.2 The medium of instruction and examination shall be English unless otherwise provided in the scheme of the examination of the Programme.
- 9.3 The examination shall be open to a student:
  - i) Who have passed the requisite examination and his/her name is submitted to the Examination Branch by the Chairperson of the Department/Principal of the College and
  - ii) Who is on the rolls of the department/college for the semester concerned preceding the examination and attended not less than 75 percent of the lecture(s)/practical(s)

in each semester. However, the relaxation in attendance, if any, shall be governed by the rules mentioned in HBI/Ordinance(s)/Guidelines of the University.

9.4 Every student shall be examined according to the scheme of examination and course contents as approved by the competent body from time to time.

#### **9.5 Continuous Assessment:**

a) 30% of the total marks shall be allocated to continuous assessment through assignments, presentations, case studies, quizzes, mid-semester examinations, etc.

b) The continuous assessment shall test various learning outcomes including knowledge, understanding, application, analysis, evaluation, and creation.

c) Mid-term examinations will be conducted during the teaching schedule and will have to be concluded by 15<sup>th</sup> October for odd semesters and 15<sup>th</sup> March for even semesters every year. The schedule of examination will be notified by the Chairperson of the department/Principal of the College and the examinations shall be conducted within the class/period of the concerned course and duration of the examinations should be of one hour. The Chairperson/Principal is authorized to give one more opportunity to the students for mid-term examination if he/she could not appear in the scheduled mid-term examination due to genuine reasons. Such students shall immediately make a written request, citing the reasons and evidence of the cause, if required.

#### **9.6 End-semester Examination:**

a) 70% of the total marks shall be allocated to the end-semester examination.

b) The end-semester examination shall be conducted by the University as per the examination schedule.

#### **9.7 Research (Thesis/Project Work/Dissertation) Assessment:**

a) Research (Thesis/Project Work/Dissertation) and/or Internship/Apprenticeship will be carried out and submitted individually by the student for evaluation/ examination. In the case of the Summer Training/Internship/Minor Project scheme, the credit weightage will be decided by the concerned Department and the competent body. The open viva-voce will be conducted.

b) The Research (Thesis/Project Work/Dissertation) shall be assessed based on: - Research proposal and literature review (20%) - Research methodology and implementation (30%) - Analysis and findings (30%) - Presentation and defense (20%).

c) External examiners shall be involved in the assessment of dissertations as per University regulations.

d) Infrastructure Requirements: The Departments/institution offering a research thesis/project/patent must have the required infrastructure such as the library, access to journals, computer lab and software, laboratory facilities to carry out experimental research work, and at least two permanent faculty members who are recognized as Ph.D. supervisors. The Departments already recognized for conducting the Ph.D. programme may offer a research thesis/project/patent without obtaining any approval from the affiliating University.

#### **9.4 Laboratory/Practical Assessment:**

a) Laboratory/practical courses shall be assessed through external evaluation.

The continuous evaluation for theory and practical courses shall be as under:

### Theory Courses

Component	Weightage (4 Credits)	Weightage (2 Credits)
Mid- term exam	20	10
Assignment	05	05
Class Attendance	05	05
End-term Exam	70	30
<b>Total</b>	<b>100</b>	<b>50</b>

**Note:** End term examination evaluation will be done by External Examiners. Practical Courses (End Term Exam)

Component	Weightage (4 Credits)	Weightage (2 Credits)
Experiment and Written part	70	30
Viva-voce	20	10
Lab Records	10	10
<b>Total</b>	<b>100</b>	<b>50</b>

**Note:** The evaluation will be done by the External and internal examiners.

## 10. GRADING SYSTEM

10.1 The University shall follow a 10-point grading system as follows:

### Grade Grade Points Marks Range

O	10	90-100
A+	9	80-89
A	8	70-79
B+	7	60-69
B	6	50-59
C	5	45-49
P	4	40-44
F	0	Below 40
Ab	0	Absent

10.2 A student shall be required to obtain a minimum grade 'P' to pass a course.

10.3 Calculation of SGPA and CGPA:

a) Semester Grade Point Average (SGPA) shall be calculated by dividing the sum of the product of the grade point and the credit of each course by the sum of credits of all courses in the semester.

b) Cumulative Grade Point Average (CGPA) shall be calculated similarly for all courses completed by the student across all semesters.

## **11. PROMOTION AND DEGREE REQUIREMENTS**

### **11.1 Promotion:**

a) A student shall be promoted to the next semester if they are on rolls, paid all fees, dues and no disciplinary action is pending against her/him.

b) A student failing to secure the minimum SGPA of 4.0 may be allowed to continue in the next semester on probation.

### **11.2 Award of Degree Requirements:**

a) Completion of the prescribed number of credits: - 80 credits for Two-year Postgraduate Programme - 40 credits for One-year Postgraduate Programme - 200 credits for Integrated Five-year Programme

b) Minimum CGPA of 4.0

c) Successful completion of the dissertation/project work (where applicable)

d) No dues or disciplinary cases is/are pending

## **12. REAPPEARANCE AND IMPROVEMENT**

12.1 A student who fails in any course (internal as well as external) may re-appear in the examinations as per schedule given below:

<b>Semester</b>	<b>When Held</b>
First Semester	Along with Third Semester
Second Semester	Along with Fourth Semester
Third semester	Along with Fourth Semester
Fourth Semester	After Fourth Semester

12.2 A student may be allowed to improve his/her performance in a maximum of 50% of the total courses in a programme within two years of completion.

12.3 The students can appear in the mid-term examinations (written and assignment). The marks for the attendance will remain the same as assigned earlier.

## **PART IV: GOVERNANCE AND ADMINISTRATION**

### **13. PROGRAMME GOVERNANCE**

#### **13.1 Board of Studies:**

a) Each department shall have a Board of Studies as per University Statutes and Ordinances.

b) The Board of Studies shall: - Design curriculum and syllabi - Recommend evaluation methods - Suggest improvements in teaching-learning process - Propose new courses and programmes

### **13.2 Faculty Board:**

- a) Each Faculty shall have a Faculty Board as per University Statutes and Ordinances
- b) The Faculty Board shall: - Coordinate academic activities across departments - Review and recommend proposals from Boards of Studies - Ensure compliance with UGC regulations - Foster interdisciplinary collaborations

### **13.3 Academic Council:**

- a) The Academic Council shall: - Approve new courses and programmes - Review and revise ordinances and regulations - Monitor academic standards - Approve policies for admission, assessment, and evaluation

## **14. QUALITY ASSURANCE**

### **14.1 Internal Quality Assurance Cell (IQAC):**

- a) The IQAC shall: - Develop quality benchmarks for academic activities - Monitor programme implementation - Collect feedback from stakeholders - Organize quality enhancement initiatives

### **14.2 Programme Review:**

- a) Each programme shall be reviewed comprehensively every three years.
- b) Annual reviews shall be conducted to ensure continuous improvement.
- c) Stakeholder feedback shall be systematically collected and analyzed.

## **15. STUDENT SUPPORT SERVICES**

### **15.1 Academic Advising:**

- a) Each student shall be assigned an academic advisor who shall: - Guide course selection - Monitor academic progress - Provide career counseling - Address academic concerns

### **15.2 Research Support:**

- a) The University shall provide: - Research methodology workshops - Access to research databases and journals - Laboratory facilities - Support for conference participation - Research ethics training

### **15.3 Career Development:**

- a) The University shall establish a dedicated Placement Cell that offers: - Career counseling - Skill development workshops - Placement assistance - Entrepreneurship support - Industry-academia linkages

## **PART V: MISCELLANEOUS**

### **16. DISCIPLINE**

16.1 All students shall abide by the Code of Conduct of the University.

16.2 Cases of academic dishonesty, including plagiarism, shall be dealt with as per the University's Academic Integrity Policy and UGC (Promotion of Academic Integrity and Prevention of Plagiarism in Higher Educational Institutions) Regulations.

16.3 Ragging in any form is strictly prohibited and shall be dealt with as per UGC regulations.

## **17. GRIEVANCE REDRESSAL**

17.1 Student grievances shall be addressed through a three-tier system:

- a) Department level
- b) Faculty level
- c) University level

17.2 A dedicated Student Grievance Redressal Cell shall be established to address student concerns.

## **18. INTERPRETATION AND AMENDMENT**

18.1 Any question regarding the interpretation of this Ordinance shall be decided by the Vice-Chancellor, whose decision shall be final.

18.2 The Executive Council may, on the recommendation of the Academic Council, modify, amend, or supplement this Ordinance from time to time.

## **19. REPEAL AND SAVING**

19.1 All previous Ordinances governing Postgraduate programmes shall stand repealed from the date this Ordinance comes into effect.

19.2 Notwithstanding such repeal, students already admitted under the previous Ordinance shall continue to be governed by the provisions of that Ordinance.

## **ANNEXURES**

### **ANNEXURE I: PROGRAMME-SPECIFIC REGULATIONS**

[To be developed by respective departments for specific postgraduate programmes]

### **ANNEXURE II: GUIDELINES FOR THESIS/PROJECT WORK/DISSERTATION**

[Detailed guidelines for Thesis/Project Work/Dissertation preparation, submission, and evaluation]

## Annexure – II

### Guidelines for the Thesis/Project Work/Dissertation

The synopsis shall conform to the format given below:

a) A title page showing the title/area/field of research should be in English as well as in Hindi transliteration. The title should be transliterated in Hindi if the topic has been approved in English, and this should be transliterated in English if it is approved in Hindi and the name of the Scholar and Supervisor, name of the Department, Faculty and University, etc. Research Thesis/Project Work/Dissertation Title should be in Title Case in English Version.

b) The body of the synopsis comprising sections like Introduction, Relevant Literature Review, Research Objectives, Research Hypotheses, Methodology, Organisation and Rational/Usefulness of the Study, followed by References/ Bibliographic section. The department shall decide whether these sections are to be compartmentalized or to be presented in running text.

c) The Thesis/Project Work/Dissertation Proposal/Synopsis shall be duly signed by the candidate and supervisor bearing the date & diarised by the department.

d) Plagiarism report for the Thesis/Project Work/Dissertation Proposal/Synopsis shall also be submitted by the candidate along with the synopsis.

e) Sequence of certificates in the Thesis/Project Work/Dissertation should be as per University norms.

f) As per ordinance, Plagiarism Report should be signed by the Supervisor.

g) References and bibliography style should be uniform faculty-wise and in single pattern. There should be no duplicity in the references/bibliography. All the references in the thesis should be checked thoroughly and matched in the list as well as text.

h) Coloured figures/exhibit should be incorporated in all the copies of the thesis, if need be.

i) The format of the Thesis/Project Work/Dissertation is given below:

It should be typed both sides on A-4 size (unless otherwise required) on executive bond or similar paper. The other specifications for printing of the thesis are as under:

Font name	:Times New Roman
Font Size	: 12 point
Printer type	: Laser Printer (unless otherwise required)
Line spacing	: 1.5
Left/Right/Top/Bottom margins	: 1.0 inch each
Footer margin	: As per requirement
Header margin	: 0.5 inch
Gutter margin	: 0.5 inch (for binding purpose)

Note: The student may incorporate the contents of any work that he/she may have published on the subject in his/her thesis, but shall mention this fact in the Thesis/Project Work/Dissertation. However, he/she shall not include in his/her Thesis/Project Work/Dissertation work for which a degree/diploma has already been conferred on him/her by any University.