

CHAUDHARY DEVI LAL UNIVERSITY, SIRSA
(Established by the State Legislature Act 9 of 2003)



No. Acad/267/2012/_____
Dated: _____

To

The State Public Information Officer,
Chaudhary Devi Lal University,
Sirsa.

Sub: Compliance of Section 4 of the RTI Act.

Sir,

Kindly refer to your office letter No. SPIO/2012/87-129 dated 11.01.2012 and 140-82 dated 16.01.2012 on the subject cited above.

The Academic Branch handles various types of Academic matters as per University Act, University Calendars and Ordinances, which are as under:

1. To correspondence with statutory bodies like UGC, AICTE, HEC, AIU, HSCS, NCTE, BCI, DTE etc. in association with concerned UTDs regarding approval/recognition of existing and new courses.
2. To maintain constitution of the bodies of the University i.e. Faculties, Executive Council, Academic Council, University Court, Finance Committee, Academic Planning Board, DRC, PGBOS&R ,UGBOS and Sports Council etc.
3. To convene the meeting of Academic Council, Executive Council, University Court and Academic Planning Board etc. and prepare the agenda of the above said bodies and their follow up action.
4. Appointment of all Deans of Faculties and Chairpersons in the UTDs.
5. To maintain University Act, Ordinances and University Calendars.
6. To maintain the Annual report and Hand Book of Information of the University.
7. To maintain and circulate all types of Syllabi.
8. To send all types of Research Project/ proposal to concerned institute.
9. To notify the various Academic Committees.
10. To draft the Fee structure of various regular courses.
11. To convene the meetings of all Deans of faculties in the Academic matters as per requirement.
12. To correspondence with others Universities regarding Academic matters.

Yours faithfully,

Assistant Registrar (Acad.)